

MEETING MINUTES



MEETING **Guelph Museums Advisory Committee**

DATE Thursday, January 28, 2016

LOCATION Guelph Civic Museum

TIME 5:30 pm

PRESENT Shannon Coles, Jeremy deWaard, Robert Hohenadel, Linda Kearns (Executive Member) Debra Nash-Chambers (Vice Chair) and Eleanor Ross.

REGRETS Paul Baker and Jo Ann Hayter (Chair)

ALSO Tammy Adkin (Manager) and Judi Prigione (Recording Secretary)

ATTENDING

DISCUSSION ITEMS

Please note: Debra Nash-Chambers acted as Chair for the meeting.

ITEM #	DESCRIPTION
1	Adoption of the Agenda MOTION 2016/01: That the agenda be adopted. Moved: Shannon Coles Seconded: Jeremy deWaard CARRIED
2	Adoption of the minutes of the meeting of the Guelph Museums Advisory Committee of November 26, 2015. MOTION 2016/02: That the minutes of November 26, 2015 be accepted. Moved: Robert Hohenadel Seconded: Linda Kearns. CARRIED
3	Business arising from the minutes <ul style="list-style-type: none">• None
4	Manager's Report for receipt <ul style="list-style-type: none">• Tammy Adkin discussed upcoming events including the Febulous Fundraising Event on February 25, 2016.• Tammy Adkin reported there were nearly 30,000 visitors in 2015. She added that there was a slight decrease in attendance at the Guelph Civic Museum attributed to a decrease in school programs.• Tammy Adkin reported that memberships increased in 2015.• Tammy Adkin reported that the year ended strongly in terms of birthday party and facility rental business.

	<ul style="list-style-type: none"> Tammy Adkin also reported that earned revenue was solid in 2015.
5	<p>Commemoration Committee Report</p> <ul style="list-style-type: none"> Linda Kearns reported that this sub-committee last met on January 27, 2016. She added that the purpose of the meeting was to review the terms of reference for the committee. The Advisory Committee Members were asked to email Tammy Adkin their thoughts and ideas on how they would like to commemorate Canada 150. Tammy Adkin reported that Guelph Museums has been nominated by the Guelph Historical Society for a Ontario Historical Society Award for the In Flanders Fields at 100 initiative.
6	<p>Community Connections Committee Report</p> <ul style="list-style-type: none"> Jeremy deWaard reported that this sub-committee last met on December 15, 2015 and that they are still in a fact finding phase of their mandate. Jeremy deWaard added that Alex Goss, Project Manager, Guelph Wellington Local Immigration Partnership, City of Guelph gave an overview presentation at the meeting immigration to Guelph. Alex offered advice on how to reach out to ethno-cultural communities. Tammy Adkin reported that she will send out to all Advisory Committee Members a copy of the presentation given by Alex Goss. Tammy Adkin will also send out to all Advisory Committee Members the spreadsheet results of the community mapping exercise completed with museum staff at the November 2015 joint staff and Advisory Committee meeting.
7	<p>Fundraising Committee Report</p> <ul style="list-style-type: none"> Eleanor Ross spoke about the Febulous fundraising event scheduled for Thursday, February 25, 2016 at the Guelph Civic Museum. Linda Kearns suggested that more detail about the event be added to the event listing on the Museum's website. Tammy Adkin reported that auction items will be announced and promoted starting next week through social media channels. Jeremy deWaard suggested a way of donating cash to the event without buying a ticket be added to Eventbrite. Tammy Adkin responded that she will see if this can be set up asap.
8	<p>New Business</p> <ul style="list-style-type: none"> Terms of Reference – The Terms of Reference for the Advisory Committee were reviewed. No changes were noted. Confidentiality Agreement – Tammy Adkin circulated the agreement for Advisory Committee members to review, sign and return. Executive Elections – It is the second year of the 2 year term for the Executive of the Advisory Committee. There were no other members that wished to stand for election. <p>MOTION 2016/03: That the slate candidates for the Executive – JoAnn</p>

	<p style="text-align: center;">Hayter (Chair), Debra Nash-Chambers (Vice Chair) and Linda Kearns (Executive Member) be acclaimed.</p> <p>Moved: Robert Hohenadel Seconded: Jeremy deWaard</p> <p>CARRIED</p> <ul style="list-style-type: none"> • Committee Appointments – Tammy Adkin circulated with the meeting package the Guelph Museums Advisory Committee Standing Committee Appointments listing dated January 2016.
<p>9</p>	<p>Adjournment</p> <p>MOTION 2016-04: That the meeting be adjourned.</p> <p>Moved: Shannon Coles</p> <ul style="list-style-type: none"> • Adjournment at 6:26 p.m. • The next meeting will be held at Guelph Civic Museum on Monday, February 22, 2016