

MEETING MINUTES



MEETING **Guelph Museums Advisory Committee**

DATE Thursday, January 26, 2012

LOCATION Guelph Civic Museum

TIME 5:00 pm

PRESENT Anne Holman (Chair), Ann Guthrie, Kevin James, Linda Kearns, Debra Nash-Chambers, Patricio Perez, Rodger Tschanz (Vice Chair), Katherine McCracken (Director) and Judi Prigione (staff).

REGRETS Jo Ann Hayter (Executive Member) and Susan Watson.

GUESTS Colleen Lipp & Dan Atkins from the Guelph Public Library.

DISCUSSION ITEMS

ITEM #	DESCRIPTION
1	Adoption of the Agenda MOTION 2012/01: That the agenda be adopted. Moved: Debra Nash-Chambers Seconded: Kevin James CARRIED
2	Welcome to Patricio Perez <ul style="list-style-type: none">On behalf of the members Anne Holman welcomed Patricio Perez to the Advisory Committee.Katherine McCracken welcomed the guests present from the Guelph Public Library who are observing the meeting as part of a professional development course they are taking.
3	Adoption of the minutes of the meeting of the Guelph Museums Advisory Committee on November 24, 2011 MOTION 2012/02: That the minutes of November 24, 2011 be accepted. Moved: Ann Guthrie Seconded: Rodger Tschanz CARRIED
4	Business arising from the minutes <ul style="list-style-type: none">None.

<p>5</p>	<p>Director's Report for receipt</p> <ul style="list-style-type: none"> • Katherine McCracken reported that Patricio Perez has been appointed to the Advisory Committee and that Linda Kearns and Debra Nash-Chambers were re-appointed after their initial one year appointments. • Katherine reported that the new Guelph Civic Museum has been open to the public since January 21, 2012 and it has been busy. • Katherine reported that students from Central Public School came to the new museum for a week of pilot education programs. • There will be a number of previews prior to the Grand Opening (February 24 – 26, 2012). A donor preview will be held on February 21 and a Volunteer/Member preview will take place on February 22. Katherine added that after the grand opening weekend, open houses will also be held for local teachers, City of Guelph Staff and members of our Museum Network. • Katherine reported that there will be a few days in the next few weeks when the museum will need to close to the public in order to complete some construction work. • A part time cleaner from the River Run Centre will be working at the new museum until the contract cleaning company is hired. • The permanent galleries will not be completed until the end of February. • An insert about the grand opening and the new museum will be in the Guelph Mercury on Thursday, February 23. It will include an invitation to the public to attend the opening and congratulatory advertisements from vendors. • External bookings for rentals at the new museum will not be taken until July 1, 2012 for bookings after September 1, 2012. Rental fees are not yet confirmed. • When asked by Linda Kearns what the reaction from the public has been to the new museum, Katherine responded that is has been mainly positive with a few basic complaints about things not yet finished. • Katherine McCracken stressed that the project was not a restoration of the Convent but a repurposing of the building. • Katherine reported that there are many new volunteers and interns. Rodger Tschanz suggested steering some of these new volunteers towards joining the garden volunteers at McCrae House. <p>MOTION 2012/03: That the Director's Report be accepted. Moved: Linda Kearns Seconded: Ann Guthrie CARRIED</p>
<p>6</p>	<p>Grand Opening Weekend – Role of the Advisory Committee</p> <ul style="list-style-type: none"> • Katherine McCracken reported that the logistics of the weekend are still being developed but a membership table could be set up for Advisory Committee Members to promote and sell memberships. • Upon Rodger Tschanz's request, Katherine McCracken will get some promotional and marketing tools, including a poster showing the benefits of membership. • A "promotion" could also be run giving a free Guelph Museums bag for any

	<p>membership purchased during the grand opening weekend.</p> <ul style="list-style-type: none"> • Katherine will send a sign-up email to Advisory Committee Members.
<p>7</p>	<p>New Business</p> <ul style="list-style-type: none"> • Rodger Tschanz reported that the 5 pm meeting start time is problematic for him during certain times of the year. • Katherine noted that when the meetings were held at 7 pm it was difficult to have a quorum present. • After some discussion, it was decided that the meeting will be reviewed periodically.
<p>8</p>	<p>Adjournment</p> <p>MOTION 2012/04 That the meeting be adjourned. Moved: Debra Nash-Chambers</p> <ul style="list-style-type: none"> • Adjournment at 5:52 p.m. • The next meeting will be held at Guelph Civic Museum on Thursday, February 23, 2012 at 5:00 pm.