

MEETING MINUTES



MEETING **Guelph Museums Advisory Committee**

DATE Thursday, January 26, 2017

LOCATION Guelph Civic Museum

TIME 5:30 pm

PRESENT Paul Baker, Jeremy deWaard, Robert Hohenadel, Linda Kearns (Executive Member), Debra Nash-Chambers (Vice Chair) and Eleanor Ross.

REGRETS Jo Ann Hayter (Chair) and Shannon Coles.

ALSO Tammy Adkin (Manager) and Judi Prigione (Recording Secretary).

ATTENDING

DISCUSSION ITEMS

NOTE: DEBRA NASH-CHAMBERS (VICE CHAIR) – ACTED AS CHAIR FOR THE MEETING

ITEM #	DESCRIPTION
1	<p>Adoption of the Agenda</p> <p>MOTION 2017/01 That the agenda be adopted with the addition of an item under New Business by Eleanor Ross.</p> <p>Moved: Linda Kearns Seconded: Jeremy deWaard CARRIED</p>
2	<p>Adoption of the minutes of the meeting of the Guelph Museums Advisory Committee of November 24, 2016.</p> <ul style="list-style-type: none"> MOTION 2017/02: That the minutes of November 24, 2016 be accepted and also October 27, 2016 be accepted again as Linda Kearns should not have moved to approve the October minutes at the November Meeting. <p>Moved: Eleanor Ross Seconded: Paul Baker CARRIED</p>
3	<p>Business arising from the minutes</p> <ul style="list-style-type: none"> None
4	<p>Manager’s Report for receipt</p> <ul style="list-style-type: none"> Tammy Adkin provided a verbal report. Tammy Adkin reported that attendance in 2016 surpassed 30,000 visitors and at the GCM that was driven by the Lucile Exhibit. Tammy Adkin reported memberships also increased in 2016, as did web researchers and social media numbers.

	<ul style="list-style-type: none"> Tammy Adkin reported that Bev Dietrich has retired from her position as Curator and her last day in the office was January 6, 2017. Tammy added that she is meeting with HR next week to review the job posting and hopes to have a new person hired for some time in March. Tammy Adkin reported that Friday, January 27, 2017 is Fourth Friday and the official opening for the Ripple Effect Exhibit.
5	<p>Commemoration Committee Report</p> <ul style="list-style-type: none"> Linda Kearns reported that the Committee met in November 2016. Linda Kearns reported that Sarah Ball will be working full time until the end of March 2017 to coordinate Canada 150 / Guelph 190. Linda Kearns highlighted some of the events / programs to take place at the museum including the Canada Lecture Series and the O Canada Concert Series.
6	<p>Community Connections Committee Report</p> <ul style="list-style-type: none"> Jeremy deWaard reported there is nothing new to report at this time and the group will be meeting again in February 2017.
7	<p>Fundraising Committee Report</p> <ul style="list-style-type: none"> Eleanor Ross spoke about the details for the upcoming Febulous! Fundraising Event being held on February 23, 2017, including auction items, pick a prize items and logistics for the evening.
8	<p>New Business</p> <p>1. Election of Officers – Tammy Adkin chaired this section of the meeting and reported that JoAnn Hayter has completed her term as Chairperson of Guelph Museums Advisory Committee.</p> <ul style="list-style-type: none"> Tammy Adkin reported that the following slate of officers for the Committee has been put forward: <ul style="list-style-type: none"> Debra Nash-Chambers – Chair (2 year term) Linda Kearns – Vice Chair (2 year term) Shannon Coles – Executive Member (2 year term) <p>MOTION 2017/03 That the executive positions of the Advisory Committee will be Debra Nash-Chambers – Chair, Linda Kearns – Vice Chair and Shannon Coles – Executive Member.</p> <p>Moved: Robert Hohenadel Seconded: Jeremy deWaard</p> <p>CARRIED</p> <p><i>Debra Nash-Chambers resumed as Chair for the rest of the meeting</i></p> <p>2. Envisioning Guelph Museums 2017 to 2020 Strategic Operating Plan</p> <ul style="list-style-type: none"> Tammy Adkin reviewed with the Committee Members a draft of the new plan. Tammy Adkin reported that vision, mission and values remain the same but the focus has shifted to be aligned with the City of Guelph. Jeremy deWaard suggested some environmental goals and objectives also be included. Bar coding for repeat visitors was also suggested. Tammy Adkin reported that she will add these suggestions to the draft.

	<p>MOTION 2017/04 That the Envisioning Guelph Museums 2017 to 2020 Strategic Operating Plan be accepted in principle and that there will be email notifications and voting on additional amendments. Moved: Debra Nash-Chambers Seconded: Paul Baker CARRIED</p> <p>3. GWIN – Guelph Women in Networking</p> <ul style="list-style-type: none"> • Eleanor Ross reported that the group was looking for a place to display their Artforms exhibition in March. • Tammy Adkin asked that the group contact her about this.
<p>9</p>	<p>Adjournment</p> <p>MOTION 2017-05: That the meeting be adjourned. Moved: Eleanor Ross</p> <ul style="list-style-type: none"> • Adjournment at 7:31 p.m. • The next meeting will be held at Guelph Civic Museum on Thursday, March 23, 2017