

MEETING MINUTES



MEETING **Guelph Museums Advisory Committee**

DATE Thursday, October 23, 2015

LOCATION Guelph Civic Museum

TIME 5:30 pm

PRESENT Paul Baker, Shannon Coles, Jo Ann Hayter (Chair), Robert Hohenadel and Eleanor Ross.

REGRETS Jeremy deWaard, Linda Kearns (Executive Member) and Debra Nash-Chambers (Vice Chair)

ALSO Tammy Adkin (Manager) and Judi Prigione (Recording Secretary)

ATTENDING

DISCUSSION ITEMS

ITEM #	DESCRIPTION
1	Adoption of the Agenda MOTION 2015/23: That the agenda be adopted. Moved: Robert Hohenadel Seconded: Eleanor Ross CARRIED
2	Adoption of the minutes of the meeting of the Guelph Museums Advisory Committee of September 24, 2015. MOTION 2015/24: That the minutes of September 24, 2015 be accepted. Moved: Shannon Coles Seconded: Robert Hohenadel CARRIED
3	Business arising from the minutes <ul style="list-style-type: none">Tammy Adkin reported that there were no applications received by The City of Guelph for the vacancy on Guelph Museums' Advisory Committee. The position will be re-posted.
4	Manager's Report for receipt <ul style="list-style-type: none">Tammy Adkin discussed her report.Tammy Adkin discussed upcoming events including the coin launch by the Royal Canadian Mint at McCrae House on Friday, October 23, 2015, Fourth Friday at the Civic Museum also on October 23, 2015 and upcoming Remembrance Day activities at McCrae House.Tammy reported that attendance is down slightly due to lack of education programs caused in part by the job action by the Teachers' Union.Tammy Adkin reported that the gift shops are doing very well.

	<ul style="list-style-type: none"> Tammy Adkin reported that the new Community Relations Coordinator Alex Boughen has started in the position.
5	<p>In Flanders Fields Commemoration Task Force Report</p> <ul style="list-style-type: none"> Tammy Adkin reported on behalf of the absent Linda Kearns. Tammy Adkin reported that the Task Force recently had its final meeting and they reviewed the activities of the past year. . Tammy Adkin stated that the past year has proven that there is a “saturation point” with the public and this lesson will aid in the planning of activities celebrating Canada’s sesquicentennial in 2017. Tammy Adkin reported that In Flanders Fields Coordinator, Jessica Gibson, is continuing part time at the museum, until February 2016 to assist will award nomination applications for the commemoration project and the February Fundraising Event. Tammy Adkin reported that the IFF Roadshow has a few more bookings then it will be dismantled. Components of the exhibit will be re-used. Tammy Adkin also reported that the outdoor red canopy in being installed this week at McCrae House. Tammy Adkin also reported that the grant secured from Canadian Heritage will allow for some further work to be completed at McCrae House. Items have been prioritized including improvements to the backroom by the washrooms and enhancements to the McCrae Medals case.
6	<p>Landscape Task Force Report</p> <ul style="list-style-type: none"> Tammy Adkin reported the permanent seeding will happen soon.
7	<p>Fundraising Committee Report</p> <ul style="list-style-type: none"> Eleanor Ross spoke of the cancellation of the Merrymaking at the Museum: 1915 event that was scheduled for September 26, 2015. Eleanor Ross reported that a new fundraising event has been scheduled for Thursday, February 25, 2016 (5:30 pm – 8:30 pm) at the Guelph Civic Museum. Tickets will be \$10.00 per person and include a drink ticket and refreshments by Platter’s Catering. She added there will be a silent action and a live of auction of 3 items. The Auctionista will be used for the live auction. Hugh Brewster will be a speaker as the proceeds for the event will “Fund a Need” intended for the Lucile exhibit he is guest curating.
8	<p>Community Connections Committee Report</p> <ul style="list-style-type: none"> Paul Baker circulated the minutes from the October 13, 2015 meeting of the Community Connections Committee. Paul Baker reported that Barb Powell, Manager, Community Investment and Social Services, City of Guelph attended the meeting and discussed issues around poverty and homelessness. There is a trend that considers museums as agents of social change. How this applies to Guelph Museums will be considered during the strategic planning process.

<p>9</p>	<p>New Business</p> <ul style="list-style-type: none"> • 2015 Annual Report - Tammy Adkin reviewed the PowerPoint presentation that will be presented to the Public Services Committee on November 2, 2015. Tammy Adkin and Jo Anne Hayter will represent Guelph Museums at the meeting. <p><i>Note: Shannon Coles left the meeting at this time – 6:40 pm.</i></p> <ul style="list-style-type: none"> • Jo Anne Hayter suggested having a “save the date” for the fundraising event at the meeting.
<p>10</p>	<p>Adjournment</p> <p>MOTION 2015-25: That the meeting be adjourned. Moved: Eleanor Ross</p> <ul style="list-style-type: none"> • Adjournment at 6:45 p.m. • The next meeting will be held at Guelph Civic Museum on Thursday, November 26, 2015.