

# MEETING MINUTES

MEETING	<b>Guelph Museums Advisory Committee</b>
DATE	Thursday, April 30, 2015
LOCATION	Guelph Civic Museum
TIME	5:30 pm
PRESENT	Linda Kearns (Executive Member), Debra Nash-Chambers (Vice Chair), Shannon Coles, Jeremy deWaard and Eleanor Ross
REGRETS	Jo Ann Hayter (Chair) and Andrew Ross
ALSO ATTENDING	Tammy Adkin (Manager) and Judi Prigione (Recording Secretary)
NOTE:	Debra Nash-Chambers (Vice Chair) acted as Chair for the meeting.

## DISCUSSION ITEMS

ITEM #	DESCRIPTION
1	<b>Adoption of the Agenda</b> <b>MOTION 2015/12: That the agenda be adopted.</b> Moved: Linda Kearns Seconded: Eleanor Ross <b>CARRIED</b>
2	<b>Adoption of the minutes of the meeting of the Guelph Museums Advisory Committee March 26, 2015.</b> <b>MOTION 2015/13: That the minutes of March 26, 2015 be accepted.</b> Moved: Jeremy deWaard Seconded: Eleanor Ross <b>CARRIED</b>
3	<b>Business arising from the minutes</b> <ul style="list-style-type: none"><li>• None</li></ul>
4	<b>Manager's Report for receipt</b> <ul style="list-style-type: none"><li>• Tammy Adkin provided a verbal report.</li><li>• Tammy Adkin reviewed the renovation project at McCrae House and noted that work will continue past May 3, 2015. The nature of the work will not allow McCrae House to be opened May 5, 2015 but staff will be there to give out complimentary passes to any visitors that may come.</li><li>• Tammy Adkin reported on the recent trip to the Canadian Medical Hall of Fame ceremony in Winnipeg, Manitoba where John McCrae was one of the 2015 inductees. She added that the McCrae Family donated the inductee medal to McCrae House.</li></ul>

	<ul style="list-style-type: none"> <li>• Tammy Adkin reported that members of the Remembrance Lodge will be coming to McCrae House for a sneak preview of the renovation on Saturday, May 3, 2015. They have invited Advisory Committee Members and Museum Staff to lunch afterwards.</li> <li>• Tammy Adkin reviewed the event plans for the sneak preview day for McCrae House on Sunday, May 3, 2015. Tours have now been opened to the public. Tea will be served in the backyard at McCrae House. The simulcast broadcast with Belgium will happen at the Guelph Civic Museum and Mayor Cam Guthrie will be participating.</li> <li>• Tammy Adkin discussed the McCrae statue unveiling event at the Guelph Civic Museum on Thursday, June 25, 2015. Many groups are involved in the planning and protocol requirements as the Governor General will be attending. The general public is welcomed to attend, however, the reserved seating will be for invited guests.</li> <li>• Tammy Adkin reported that the Gala Opening for the play "A Night in Flanders" will take place on Saturday, July 4, 2015 at McCrae House.</li> <li>• Tammy Adkin also discussed the IFF at 100 advertising including the recent special section of the Guelph Mercury that is now available in magazine form.</li> <li>• Tammy Adkin reported that the IFF Road Show Exhibit is up in the programming room if any Advisory Committee Members would like to go see it after the meeting.</li> <li>• Tammy reported that attendance was up in March as were Facebook likes.</li> <li>• Tammy Adkin reported that the April 24, 2014 Fourth Friday event and exhibit opening was very well attended.</li> </ul>
<p><b>5</b></p>	<p><b>In Flanders Fields Commemoration Task Force Report</b></p> <ul style="list-style-type: none"> <li>• Linda Kearns reported that the notes from the last meeting of the Task Force on March 31, 2015 have not yet been distributed.</li> <li>• Linda Kearns also reported the presentation to the Public Services Committee went very well as did the provincial grant announcement by Liz Sandals, MPP.</li> <li>• Linda Kearns discussed upcoming events by community partners.</li> <li>• Debra Nash-Chambers suggested adding links on the website for recent events and webinars.</li> <li>• Tammy Adkin thanked Linda Kearns for her leadership on this project.</li> </ul>
<p><b>6</b></p>	<p><b>Landscape Task Force Report</b></p> <ul style="list-style-type: none"> <li>• Tammy Adkin stated that she has met with the project manager Rory Templeton and the project is on track for completion.</li> <li>• She added that the turf will be installed next week and then the trees will be planted.</li> <li>• Tammy Adkin also added that the date the statue will be installed is still being determined.</li> <li>• Debra Nash-Chambers asked about the planting of poppies and daylilies and Tammy Adkin responded that they will be used.</li> </ul>

	<ul style="list-style-type: none"> <li>Tammy Adkin also reported that there will be some new patio furniture ordered.</li> </ul>
<b>7</b>	<p><b>Fundraising Committee Report</b></p> <ul style="list-style-type: none"> <li>Tammy Adkin reported that she will be meeting with the auctioneer for the fall fundraising event. The event on Saturday, September 26, 2015 will be a cocktail party with entertainment (Mike Ford) and an auction. There will also be a silent auction component.</li> </ul>
<b>8</b>	<p><b>New Business</b></p> <ul style="list-style-type: none"> <li>Tammy Adkin reported that the Public Services Sub-Committee has recommended the 2 new appointments to the Advisory Committee but she is waiting to receive official notice of City Council approval.</li> <li>Tammy Adkin invited all those in attendance that wanted to go have a sneak peak at McCrae House, to go there with her after this meeting.</li> </ul>
<b>9</b>	<p><b>Adjournment</b></p> <p><b>MOTION 2015-14: That the meeting be adjourned.</b>  Moved: Linda Kearns</p> <ul style="list-style-type: none"> <li>Adjournment at 6:25 p.m.</li> <li>The next meeting will be held at Guelph Civic Museum on <b>Thursday, May 28, 2015 at 5:30 pm.</b></li> </ul>