

# MEETING MINUTES



MEETING **Guelph Museums Advisory Committee**  
 DATE Thursday, April 27, 2017  
 LOCATION Guelph Civic Museum  
 TIME 5:30 pm  
 PRESENT Paul Baker, Jeremy deWaard, Robert Hohenadel, Jayne Osborn, Debra Nash-Chambers (Chair), and Eleanor Ross  
 REGRETS Shannon Coles (Executive Member), Jo Ann Hayter, Linda Kearns (Vice Chair)  
 ALSO ATTENDING Tammy Adkin (Manager) and Judi Prigione (Staff)

## DISCUSSION ITEMS

ITEM #	DESCRIPTION
1	<p><b>Adoption of the Agenda</b></p> <p><b>MOTION 2017/10: That the agenda be adopted with moving the "Welcome new Advisory Committee Member" to be the second item on the agenda.</b></p> <p>Moved: Robert Hohenadel            Seconded: Paul Baker  <b>CARRIED</b></p>
2	<p><b>Welcome new Advisory Committee Member – Jayne Osborn</b></p> <ul style="list-style-type: none"> <li>Tammy Adkin welcomed Jayne Osborn.</li> <li>Jayne Osborn spoke about her background and experience.</li> </ul>
3	<p><b>Adoption of the minutes of the meeting of the Guelph Museums Advisory Committee of March 22, 2017.</b></p> <p><b>MOTION 2017/11: That the minutes of March 22, 2017 be accepted.</b></p> <p>Moved: Eleanor Ross            Seconded: Robert Hohenadel  <b>CARRIED</b></p>
4	<p><b>Business arising from the minutes</b></p> <ul style="list-style-type: none"> <li>None.</li> </ul>
5	<p><b>Manager's Report for receipt</b></p> <ul style="list-style-type: none"> <li>Tammy Adkin distributed and reviewed her report including that attendance is up at the Guelph Civic Museum and down at McCrae House.</li> </ul> <p><b>Please note: Jeremy deWaard arrived at the meeting at this time (5:40 pm)</b></p> <ul style="list-style-type: none"> <li>She reported that education programs numbers are being boosted by the Water above and Water Below program.</li> <li>She reported that birthday parties and rentals are strong. She added that research requests and social media are both up.</li> </ul>

	<ul style="list-style-type: none"> <li>• She reminded Advisory Committee Members of upcoming events including Fourth Friday on April 28, 2017 and Poppy Day on May 6, 2017.</li> <li>• She reported on the Canadian Museum Conference she attended in April in Ottawa. She stated it was an excellent conference and the focus was on truth and reconciliation. She added that open data was also an important theme and that she will be meeting with the City of Guelph's IT Department and Open Government staff to get ideas and discuss potential projects.</li> </ul>
6	<p><b>Commemoration Committee Report</b></p> <ul style="list-style-type: none"> <li>• Tammy Adkin gave the report on behalf of Linda Kearns.</li> <li>• She reported that Guelph 190 History at Night was a great success and that it is being planned as an annual event. Next year it will be held on Saturday, April 21, 2018</li> <li>• She reported that the 2018 (April 27 to May 4, 2018) Belgium-France trip will soon be announced to the public.</li> </ul>
7	<p><b>Community Connections Committee Report</b></p> <ul style="list-style-type: none"> <li>• Jeremy deWaard reported on the last 2 meetings. The minutes for the March meeting were circulated. The April minutes have not yet been completed.</li> <li>• He reported that the Committee reviewed and discussed operating hours, holiday closed days, extended hours and evening openings.</li> <li>• He reported that the Committee reach a consensus not to move forward with admission by donation in 2017.</li> <li>• He noted that the Committee is meeting again in May.</li> </ul>
8	<p><b>Fundraising Committee Report</b></p> <ul style="list-style-type: none"> <li>• Tammy Adkin reported that the Febulous! Fundraiser will be held again next year on February 22, 2018. She added that they will book The Auctionista again.</li> <li>• Paul Baker spoke about a Facebook Fundraiser he is involved in and that he will report back on its success.</li> </ul>
8	<p><b>New Business</b></p> <p><b>Welcome new Advisory Committee Member – Jayne Osborn</b></p> <ul style="list-style-type: none"> <li>• Completed at the beginning of the meeting.</li> </ul> <p><b>Change to the Organizational Structure</b></p> <ul style="list-style-type: none"> <li>• Tammy Adkin spoke about the changes to the organizational chart for Guelph Museums and the impact on current positions. She reviewed that "Education" will now be under Curatorial.</li> </ul> <p><b>Please note: Eleanor Ross left at the meeting at this time (6:26 pm)</b></p> <p><b>Poppy Day</b></p> <ul style="list-style-type: none"> <li>• Discussed under the Manager's report. Tammy Adkin reminded Advisory Members to let her know ASAP if they are attending the lunch with Remembrance Lodge.</li> </ul>
9	<p><b>Adjournment</b></p> <p><b>MOTION 2017/12: That the meeting be adjourned.</b> Moved: Shannon Coles</p> <ul style="list-style-type: none"> <li>• Adjournment at 6:41 p.m.</li> <li>• The next meeting will be held at Guelph Civic Museum on <b>Thursday, May 25, 2017</b></li> </ul>