

MEETING MINUTES



MEETING **Guelph Museums Advisory Committee**

DATE Thursday, September 27, 2012

LOCATION Guelph Civic Museum

TIME 5:30 pm

PRESENT Anne Holman (Chair), Ann Guthrie, Kevin James, Linda Kearns, Debra Nash-Chambers, Rodger Tschanz (Vice Chair), Katherine McCracken (Director), Judi Prigione (Staff) and Colleen Clack (General Manager Culture & Tourism, Community and Social Services - City of Guelph).

REGRETS Jo Ann Hayter (Executive Member) and Patricio Perez.

DISCUSSION ITEMS

ITEM #	DESCRIPTION
1	<p>Adoption of the Agenda</p> <p>MOTION 2012/27: That the agenda be adopted. Moved: Kevin James Seconded: Rodger Tschanz CARRIED</p>
2	<p>Adoption of the minutes of the meeting of the Guelph Museums Advisory Committee on June 28, 2012</p> <p>MOTION 2012/28: That the minutes of June 28, 2012 be accepted. Moved: Linda Kearns Seconded: Debra Nash-Chambers CARRIED</p>
3	<p>Business arising from the minutes</p> <ul style="list-style-type: none"> None
4	<p>Colleen Clack</p> <ul style="list-style-type: none"> Colleen Clack discussed with the Advisory Committee the departure of Katherine McCracken as Director of Guelph Museums and the process for selecting her successor. Colleen Clack noted that September 28, 2012 will be Katherine McCracken's last working day and the Farewell Reception will be held that day at the Guelph Civic Museum from 10:00 am to 12:00 pm. Anne Holman will speak on behalf of the Advisory Committee as part of the official regards at 11:00 am. Colleen Clack reported that Bev will be "Acting Manager" until the new person is in place. She added that the job title will be changed to "Manager" from "Director"

	<p>to keep it in line with other job titles within the City of Guelph. She also stated that the position will be posted for 3 weeks.</p> <ul style="list-style-type: none"> • Colleen Clack stated that there will be multiple rounds of interviews for potential candidates and there will be an opportunity for Advisory Committee assistance in the second round of interviews. She added that she hoped the new Manager will be in place for January 2013 and if the candidate has been hired the person may be able to come to the Advisory Committee social in December (as there is no official meeting in December). • Colleen Clack reported that she committed to Bev Dietrich and the entire staff that she will be available to assist staff until the new Manager is in place, particularly with items pertaining to the Guelph Museums' budget. She added that she will try to attend the Advisory Committee meetings and that Guelph Museums can call upon their part time staff and staff from other facilities for assistance during this transition period. • Anne Holman asked if there will need to be extra Advisory Committee meetings and Colleen Clack responded that she did not foresee a need.
<p>4</p>	<p>Director's Report for receipt</p> <ul style="list-style-type: none"> • Katherine McCracken reported that the General Contractor is still on site at the GCM dealing with specific items and changes. She added that she has discussed these items with Bev Dietrich and Rob Broughton is still the project manager. • Katherine reported the Locomotive 6167 Restoration Committee is meeting tomorrow morning. She added that they hope to have the project completed by spring 2013. She reported that once the restoration is completed the responsibility of the Locomotive will be transferred to Guelph Museums. She added that interpretative panels will not be produced until the "GO" land that surrounds the Locomotive is developed. Katherine also stated that Colleen Clack will go to the Restoration Committee meetings when required and that Bill Klein will continue to represent the City of Guelph on the Committee. • Anne Holman volunteered to assist on the Locomotive 6167 Restoration Committee if a representative from the Guelph Museums' Advisory Committee is needed. • Katherine McCracken reported that the Cork Street construction project is a few weeks behind schedule. She added that the Church of Our Lady has kindly allowed us to use their parking lot during the construction. • Katherine McCracken reported that effective immediately Patricio Perez has resigned from his position on the Advisory Committee. With Susan Watson resignation in June 2012, this leaves 2 vacancies on the Committee. The positions have been posted and the new members should be appointed in January 2013. • Katherine McCracken reported Fourth Fridays have been successful thus far and will continue at the GCM. She added that tomorrow's Fourth Friday will be the opening of Guelph Phonography. This was a photo contest where the participants took photos of Guelph with their cell/smart phones. • Katherine McCracken reported that John Galt Day (GCM) in August was very busy but the Teddy Bear Picnic (McCrae House) was not as busy as past years. • Katherine McCracken reported that for the first time the GCM participated in Nuit

	<p>Blanche the evening of September 7th. A young cellist performed and it was well attended. She added that this is a difficult time for a new event as our Spirit Walk is held the next day. Katherine added that though the Spirit Walk did not sell out the tours and actors were excellent and very well received. She further added that it probably did not sell put because the event was cancelled last year because of the work involved in moving the GCM.</p> <ul style="list-style-type: none"> • Katherine McCracken reported that there will be an open house at the GCM on Sunday, October 14th (2 – 4 pm) for former members of the Guelph Royalaire Marching Band. There is a new case exhibit on the band that will run until January 2013. • Katherine McCracken reported that curatorial staff and volunteers have begun the inventory of main storage. They expect the project to be completed by the end of March 2013. • Katherine McCracken reported that 2 new weekend attendants have been hired. Jessica Gibson worked as a curatorial intern this summer and Emily Rooks returned to the position after a year of schooling abroad. She added that this now gives us 7 weekend attendants. <p>MOTION 2012/29: That the Director’s Report be accepted.</p> <p>Moved: Ann Guthrie Seconded: Rodger Tschanz CARRIED</p>
<p>6</p>	<p>John Galt Day – Kirking Event</p> <ul style="list-style-type: none"> • Debra Nash-Chambers thanked GCM staff and the City of Guelph for allowing them to use the facility for the kirking. She added that it was very well received. • She also reported that Robin Angus did an excellent job as the piper and she estimated there were 300 – 400 people in attendance. She also added that 800lbs of food was collected for the John Galt Food Drive. • Debra Nash-Chambers reported that next year the host church will be the First Baptist Church located near the five points on Woolwich Street.
<p>7</p>	<p>Proposed Fundraising Event at the Wellington Brewery</p> <ul style="list-style-type: none"> • Kevin James reported that with his schedule he cannot commit to the fundraiser in October or November 2012 but will like to schedule it for February 2013. • After discussion on a date Kevin James will discuss with the Brewery if February 27th or 28th are available. If they choose to hold it on February 28th they will have to reschedule the Advisory Committee meeting. • A spoken word artist has been contacted about the event. • Debra Nash-Chambers has been working on a PowerPoint presentation and will work with Assistant Curator Kathleen Wall regarding suitable images from the Museum’s collection. • Kevin James will discuss dates and logistics with the Brewery and report back to the Advisory Committee at the October meeting.

8	New Business <ul style="list-style-type: none">On behalf of the Advisory Committee, Anne Holman thanked Katherine McCracken for her years of dedicated service to Guelph Museums and wished her all the best in her new position with Huronia Historic Parks.
7	Adjournment <p>MOTION 2012/30: That the meeting be adjourned. Moved: Linda Kearns</p> <ul style="list-style-type: none">Adjournment at 6:17 p.m.The next meeting will be held at Guelph Civic Museum on Thursday, October 25, 2012 at 5:30 pm.