

Application for Encroachment on City Lands

This is an application to consider the possibility of allowing an encroachment onto City lands.	
Applicant Name:	
Address:	
Postal Code:	
Telephone Number: ()	Fax Number: ()
Email:	
Address of property to encroach onto City lands:	
Description of the encroachments: (sketch must be attached or application will be considered incomplete)	
Encroachment Already Exists Yes No	
Reasons for requesting encroachment:	
<p>The Applicant understands that this application is being taken in accordance with the City's Encroachment By-law and may be denied on based on the following criteria:</p> <ol style="list-style-type: none"> 1. the encroachment interferes with the City's intent and purpose in holding the City-owned Land; 2. the encroachment creates an unsafe condition; 3. the encroachment creates liabilities for which the City cannot assign full responsibility to the owner of said encroachment; 4. the encroachment creates a situation that is contrary to the any City by-law, City policy or resolution, or any provincial or federal regulation or legislation; 5. the encroachment interferes with work, plans, efforts, or initiatives of the City to maintain City-owned Lands; 6. the encroachment interferes with any utility or other similar installation located on City lands; or 7. the applicant is unable to reasonably demonstrate a need for the encroachment. <p>In the event that this application is approved, it will be necessary for the Applicant to execute an Encroachment Agreement and provide a Certificate of Insurance showing the City as an additional insured.</p> <p>Fees to accompany Application: Application Fee \$186.45 (includes HST) - non-refundable. Encroachment Agreement Fee \$326.22 (includes Encroachment Agreement Fee of \$220 plus HST and \$77.62 Land Registry Office registration costs).</p> <p>I understand and agree to the terms of this Application:</p> <p>Signature of Applicant:</p>	
PAYMENT INFORMATION: Cash, Cheque, Debit, Visa, Mastercard, American Express accepted.	
Please return the completed application form with payment to ServiceGuelph, City Hall, 1 Carden Street, Guelph	
For Office Use Only	
Date Received:	
Received By:	