



**Minutes of Committee of Management for the Elliott  
Held in the Council Chambers, Guelph City Hall on  
Monday, November 19, 2018 at 5:34 p.m.**

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**Attendance**

Committee: Chair C. Downer  
Mayor C. Guthrie  
Councillor C. Billings  
Councillor J. Gordon

Absent: Councilor A. Van Hellemond

Staff: Mr. T. Lee, Deputy CAO, Corporate Services  
Ms. C. Clack, Deputy CAO, Public Services  
Mr. S. O'Brien, City Clerk  
Ms. D. Tremblay, Council Committee Coordinator

Others Present: Ms. M. Karker, Chief Executive Officer, The Elliott Community  
Mr. M. Coburn, Director of Finance, The Elliott Community

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**Call to Order** (5:34 p.m.)

Chair Downer called the meeting to order.

**Disclosure of Pecuniary Interest and General Nature Thereof**

There were no disclosures.

**Confirmation of Minutes**

- Moved by Councillor Billings  
Seconded by Mayor Guthrie

That the open meeting minutes of the Committee of Management for the Elliott held on September 10, 2018 be confirmed as amended.

**Voting in Favour:** Mayor Guthrie, Councillors Billings, Downer and Gordon (4)

**Voting Against:** (0)

Carried

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## Items for Discussion

### **CME-2018.4      The Elliott Long-Term Care Residence Quarterly Report 2018-Q3**

2.      Moved by Mayor Guthrie  
          Seconded by Councillor Billings

That the 2018-Q3 Quarterly Report on the operations of the Elliott Long-Term Care Residence, be received.

**Voting in Favour:** Mayor Guthrie, Councillors Billings, Downer and Gordon (4)

**Voting Against:** (0)

Carried

### **Chair and The Elliott Community Staff Announcements**

Michelle Karker, Chief Executive Officer of The Elliott Community, announced that The Elliott Community has completed both a property condition assessment report and 10 year Capital Plan. They have also received funding for the hiring of a registered nurse and staff training.

Committee members thanked Chair Downer for her work as Chair for the committee.

### **Adjournment (5:43 p.m.)**

3.      Moved by Mayor Guthrie  
          Seconded by Councillor Gordon

That the meeting be adjourned.

Carried

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Stephen O'Brien City Clerk