

#### Ministry of Municipal Affairs

# Financial Statement - Auditor's Report Candidate - Form 4

Municipal Elections Act, 1996 (Section 88.25)

#### Instructions

All candidates must complete Boxes A and B. Candidates who receive contributions or incur expenses must complete Boxes C, D, Schedule 1 and Schedule 2 as appropriate. Candidates who receive contributions or incur expenses in excess of \$10,000 must also attach an Auditor's Report.

All surplus funds (after any refund to the candidate or their spouse) shall be paid immediately over to the clerk who is responsible for the conduct of the election.

	YYYY MM DD YYYY MM DD													
For the campaign period from (day candidate filed nomination)	2 0 1 8 0 5 0 1 to 2 0 1 8 1 2 3 1													
☑ Initial filing reflecting finances to December 31 (or 45 days after voti	ng day in a by-election)													
Supplementary filing including finances after December 31 (or 45 da	ays after voting day in a by-election)													
Box A: Name of Candidate and Office														
Candidate's name as shown on the ballot														
Last Name or Single Name	Given Name(s)													
Guthrie	Cam													
Office for which the candidate sought election	Ward name or no. (if any)													
Mayor														
Municipality														
Guelph														
Spending Limit - General	Spending Limit - Parties and Other Expressions of Appreciation													
\$ 83,631.10	\$ 8,363.11													
I did not accept any contributions or incur any expenses. (Complete	Boxes A and B only)													
Box B: Declaration														
ı, Cam Guthrie	declare that to the best of my knowledge and belief that these financial													
statements and attached supporting schedules are true and correct.														
Signature of Candidate	2019/03/28 Date (yyyy/mm/dd)													
	g													
Date Filed (yyyy/mm/dd) Time Filed Initial of Candidate o	r Agent (if filed in person) Signature of Clerk or Designate													
2019/03/28 4:05 pm	C.G Sufer													

Box C: Statement of Campaign Income and Expenses		
LOAN		
Name of bank or recognized lending institution N/A		
Amount borrowed \$ 0		
INCOME		
Total amount of all contributions (from line 1A in Schedule 1)	+ \$	88,049.60
Revenue from items \$25 or less	+ \$	•
Sign deposit refund	+ \$	150.00
Revenue from fundraising events not deemed a contribution (from Part III of Schedule 2)	+ \$	
Interest earned by campaign bank account	+ \$	
Other (provide full details)		1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
1. Other - T-shirts sold (26 @ \$10)	+ \$	260.00
2.	+ \$	
3.	+ \$	and the state of t
4.	+ \$	***************************************
5.	+ \$	
Total Campaign Income (Do not include loan)	= \$	88,459.60 C1
		•
EXPENSES (Note: include the value of contributions of goods and services)		
Expenses subject to general spending limit		
Inventory from previous campaign used in this campaign (list details in Table 4 of	, \$	1,100.00
Schedule 1)	т	21,584.96
Advertising Brochures/flyers	+ \$ + \$	21,004.90
Signs (including sign deposit)	+ \$	7,351.91
Meetings hosted	+ \$	491.68
Office expenses incurred until voting day	+ \$	2,092.22
Phone and/or internet expenses incurred until voting day	+ \$	495.97
Salaries, benefits, honoraria, professional fees incurred until voting day	+ \$	37,092.78
Bank charges incurred until voting day	+ \$	21.35
Interest charged on loan until voting day	+ \$	
Other (provide full details)		
1. PayPal Fees (Stripe)	+ \$	1,271.14
	+ \$	
	+ \$	
3.	+ \$	
4		and the same of th
5Total Expenses subject to general spending limit	- <del>\$</del>	71,502.01 C2
Total Expenses subject to general spending limit	- <del>p</del>	71,502.01 C2
EXPENSES		
Expenses subject to spending limit for parties and other expressions of appre	eciation	
1. Election Night Party	+ \$	5,792.67
2. Volunteer Appreciation	+ \$	1,363.11
3.	+ \$	
4.	+ \$	
5.	+ \$	
Total Expenses subject to spending limit for parties and other expressions		
of appreciation	=_\$	7,155.78 <sub>C3</sub>

Expenses not subject to spending limits  Accounting and audit  Cost of fundraising events/activities (list details in Part IV of Schedule 2)  Office expenses incurred after voting day  Phone and/or internet expenses incurred after voting day  Salaries, benefits, honoraria, professional fees incurred after voting day  Bank charges incurred after voting day  Interest charged on loan after voting day  Expenses related to recount  Expenses related to controverted election  Expenses related to candidate's disability (provide full details)  1.  2.  3.	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	3,195.00 3,474.23 227.46 140.54	
4.	+ \$		
5.	+ \$		
Other (provide full details)			
1.	+_\$		
2	+ \$		
3.	+ \$		
4.	+ \$		
5.	+ \$		
Total Expenses not subject to spending limits	= \$	7,046.28 <sub>C4</sub>	
Total Campaign Expenses (C2 + C3 + C4)		=_\$	85,704.07 <sub>C5</sub>
Box D: Calculation of Surplus or Deficit			
Excess (deficiency) of income over expenses (Income minus Total Expenses) (C1 – C5)	+_\$	2,755.53 D1	
Eligible deficit carried forward by the candidate from the last election (applies to 2018 regular election only)	_ \$	2,084.51 D2	
Total (D1 - D2)	= \$	671.02	
If there is a surplus, deduct any refund of candidate's or	•		

If line D3 shows a surplus, the amount must be paid in trust, at the time the financial statements are filed, to the municipal clerk who is responsible for the conduct of the election.

671.02 <sub>D3</sub>

spouse's contributions to the campaign

Surplus (or deficit) for the campaign

Sched	ule 1 - Contributions		
Part I -	Summary of Contributions		
Contrib	utions in money from candidate and spouse	+	\$ 0
	utions in goods and services from candidate and spouse		 
(include	e value listed in Table 3 and Table 4)	+	\$ 1,100.00
<ul><li>Inc</li><li>wh</li></ul>	alue of contributions not exceeding \$100 per contributor clude ticket revenue, contributions in money, goods and services ere the total contribution from a contributor is \$100 or less (do not clude contributions from candidate or spouse).		\$ 5,901.00
<ul><li>list deta</li><li>Inc</li><li>the</li></ul>	alue of contributions exceeding \$100 per contributor (from line 1B on page 5; ails in Table 1 and Table 2) clude ticket revenue, contributions in money, goods and services where a total contribution from a contributor exceeds \$100 (do not include intributions from candidate or spouse).		\$ 81,048.60
Less:	Contributions returned or payable to the contributor		\$
	Contributions paid or payable to the clerk, including contributions from anonymous sources exceeding \$25	_	\$ 0
Total A	Amount of Contributions (record under Income in Box C)	=	\$ 88,049.60

Table 1: Monetary contributions from individuals other than candidate or spouse

Name	Full Address	Date Received	Amount Received \$	Amount \$ Returned to Contributor or Paid to Clerk
See attached list				
			79,401.00	
**************************************				
	*			
Additional information is listed on	separate supplementary attachment	Total	79,401.00	
9503P (2018/04)	oopalate oupplomortally attachment	· otai	70,401.00	Page 4 of 8

Table 2: Contributions in goods or services from individuals other than candidate or spouse (Note: must also be recorded as Expenses in Box C)

	Full Address	Description of Goods or Services	Date Received (yyyy/mm/dd)	Value \$
John McQuatt	75 Periwinkle Way Guelph, ON N1L 1J9	Office sign	2018/09/04	1,200.00
Jennifer Bonner	64 Ryde Rd Guelph, ON N1K 1V5	Cake	2018/09/19	247.60
Dave Hawley	1007-27 Cardigan St. Guelph, ON N1H 7V6	Sign	2018/10/03	200.00
Additional information i	is listed on separate supplementary atta	achment	Total	1,647.60
	tions exceeding \$100 per contributor nd Table 2 and record the total in Pa		ons)	\$ 81,048.60 <sub>1</sub> B
Part III - Contributions from	m candidate or spouse			
Table 3: Contributions in o	goods or services			
Table 3: Contributions in g Description of Goods or S		Date Received (yyyy/mm/dd)		<b>3</b>
	ervices	Date Received (yyyy/mm/dd)  Date Received (yyyy/mm/dd)	l Value \$	
Description of Goods or S	Services	(yyyy/mm/dd)  Date Received	d Value \$	3
Description of Goods or S  Description of Goods or S	ervices Services	(yyyy/mm/dd)  Date Received (yyyy/mm/dd)  Date Received	d Value \$	3
Description of Goods or S  Description of Goods or S  Description of Goods or S	ervices Services	(yyyy/mm/dd)  Date Received (yyyy/mm/dd)  Date Received (yyyy/mm/dd)	d Value \$	5
Description of Goods or S  Description of Goods or S  Description of Goods or S	ervices Services	(yyyy/mm/dd)  Date Received (yyyy/mm/dd)  Date Received (yyyy/mm/dd)	d Value \$	5
Description of Goods or S  Description of Goods or S  Description of Goods or S	ervices Services	(yyyy/mm/dd)  Date Received (yyyy/mm/dd)  Date Received (yyyy/mm/dd)	d Value \$	5
Description of Goods or S  Description of Goods or S  Description of Goods or S	ervices Services	(yyyy/mm/dd)  Date Received (yyyy/mm/dd)  Date Received (yyyy/mm/dd)	d Value \$	5
Description of Goods or S  Description of Goods or S  Description of Goods or S	ervices Services	(yyyy/mm/dd)  Date Received (yyyy/mm/dd)  Date Received (yyyy/mm/dd)	d Value \$	5
Description of Goods or S  Description of Goods or S  Description of Goods or S	ervices Services	(yyyy/mm/dd)  Date Received (yyyy/mm/dd)  Date Received (yyyy/mm/dd)	d Value \$	5

Description of Goods or Services			e <b>ceived</b> nm/dd)	Value \$	
Additional information is listed on separate supp	olementary attachn	nent	Total		1,100.00
Table 4: Inventory of campaign goods and materi (Note: value must be recorded as a contr	ials from previous	s municipal camp candidate and as	aign used in this an expense)	campaign	
Description	Date Acquired (yyyy/mm/dd)	Supplier	Quantity		Current Market Value \$
Sign inventory from previous campaign	2014/03/01	Moffit Print	220		1,100.00
					3000000
				144.484.487	
Additional information is listed on separate sup	plementary attachr	ment		Total	1,100.00

Schedule 2 – Fundraising Events and Activities				
Fundraising Event/Activity Complete a separate schedule for each event or activity held				
Additional schedule(s) attached				
Description of fundraising event/activity Open House				
Date of event/activity (yyyy/mm/dd) 2018/09/18				
Part I – Ticket revenue				
Admission charge (per person) (If there are a range of ticket prices, attach complete breakdown of all ticket sales)	¢	0		
Number of tickets sold	χ	0 2A 0 2B		
Total Part I (2A X 2B) (include in Part 1 of Schedule 1)	^	2В	= \$	0
Part II – Other revenue deemed a contribution				
(e.g. revenue from goods sold in excess of fair market value) Provide details				
1.	+ \$			
2.	+ \$			
3.	+ \$			
4.	+ \$			
5.	+ \$			
Total Part II (include in Part 1 of Schedule 1)			= _\$	
Part III - Other revenue not deemed a contribution				
(e.g. contribution of \$25 or less; goods or services sold for \$25 or less) Provide details				
<sub>1.</sub> T-shirts sold (26 @ \$10)	+ \$	260.00		
2.	+ \$	A A STATE OF THE S		
3.	+ \$			
4.	+ \$			
5.	+ \$			
Total Part III (include under Income in Box C)		and a second representation of the second representation	= \$	260.00
Part IV – Expenses related to fundraising event or activity				
Provide details				
1. Entertainment	+ \$	734.60		
2. Food	+ \$	2,476.96		
<sub>3.</sub> Tent rental	+ \$	262.67		
4.	+ \$			
5.	+ \$			
6.	+ \$			
7.	+ \$			
8.	+ \$			
Total Part IV Expenses (include under Expenses in Box C)			= \$	3,474.23

Auditor's Repo	ort ons Act, 1996 (Section	n 88.25)		
A candidate who	has received contribution	ns or incurred expenses in	excess of \$10,000 must attach an	auditor's report.
Professional Desi	gnation of Auditor			
Municipality Guelph				Date (yyyy/mm/dd) 2019/02/19
Contact Informa	tion			
Last Name or Sin Halliday	gle Name		Given Name(s) Lori	Licence Number 1-17030
Address				
Suite/Unit No. 3	Street No. 512	Street Name Woolwich Street		
Municipality Guelph			Province ON	Postal Code N1H 3X7
Telephone No. (ir 519 837-3111	ncluding area code)	Email Address lori@weiler.ca		
The report must t	oe done in accordance	vith generally accepted aud	iting standards and must:	
set out to	the scope of the examin	ation		
<ul> <li>provide misstate</li> </ul>		mpleteness and accuracy of	the financial statement and wheth	ner it is free of material

Report is attached

Personal information, if any, collected on this form is obtained under the authority of sections 88.25 and 95 of the *Municipal Elections Act*, 1996. Under section 88 of the *Municipal Elections Act*, 1996 (and despite anything in the *Municipal Freedom of Information and Protection of Privacy Act*) documents and materials filed with or prepared by the clerk or any other election official under the *Municipal Elections Act*, 1996 are public records and, until their destruction, may be inspected by any person at the clerk's office at a time when the office is open. Campaign financial statements shall also be made available by the clerk in an electronic format free of charge upon request.

Donation Amount	250.00	1,200.00	250.00	650.00	250.00	1,200.00	200.00	1,000.00	650 00	300.00	300.00	1,200.00	1,200.00	1,200.00	200.00	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	200.00	200.00	1 200 00	1,200.00	1,200.00	200.00	00.009	1,200.00	250.00	200.00	1,200.00	1,200.00	1,200.00	1,200.00	750.00	1 200 00	1,000,00	501.00	400.00	1,200.00	1,200.00	200.00	1,100.00	1,000.00	1,200.00	1,000.00	300.00	200.00	1,000.00	
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Postal Code	N1E OK9	N1L 1E7	N1H 7V3	NOB 1N0	N1H 4J7	N3C 2V4	N1E 7M4	N1L 1G6	N12 A 004	010 F 27	NIE OES	N6G 4J5	N6P 1N2	N1C 0A1	N1L 1T4	L7L 1B9	171 189	L6L 1C1	M5R 3C6	N1H 6H9	M4N 1R1	M5P 2N4	1 7N 3F5	N1H 5J2	NOB 2K0	N1K 1Z2	N2G 1B1	NOB 2J0	N1H 5R9	N1E 4G7	N1G 0A7	N1G 0A7	N1E 2T7	N1E /A9	NOB ZKU	N2F 2N3	N1E 2W4	N1H 8K5	N2A 4B6	N1G 1P1	N1S 2X4	N1G 5H7	N1G 5H7	N1H 5L3	N1E 4B3	NOB 2J0	N1E 4B4	N1H 5J3	N1L 1N5	מסי מסאו
Province	ONTARIO	ONTARIO	ONTARIO	ONTARIO	ONTARIO	ONTARIO	ONTARIO	ONTARIO	CIGATIAC	ONTARIO	CNIARIO	ONTARIO	ONTARIO	ONTARIO	ONTARIO	ONTARIO	ONTARIO	ONTARIO	ONTARIO	ONTARIO	ONTARIO	ONTARIO	ONTARIO	ONTARIO	ONTARIO	ONTARIO	ONTARIO	ONTARIO	ONTARIO	ONTARIO	ONTARIO	ONTARIO	ONTARIO	ONTARIO	ONIARIO	ONTARIO	ONTARIO	ONTARIO	ONTARIO	ONTARIO	ONTARIO	ONTARIO	ONTARIO	ONTARIO	ONTARIO	ONTARIO	ONTARIO	ONTARIO	ONTARIO	うってこう
City	GUELPH	GUELPH	GUELPH	CONESTOGO	GUELPH	CAMBRIDGE	Hd ill is	GUELPH		NEW HAMBURG	GUELPH	LONDON	LONDON	GUELPH	GUELPH	BURLINGTON	BURLINGTON	OAKVILLE	TORONTO	GUELPH	TORONTO	TORONTO	BIBLINGTON	GIFIPH	ROCKWOOD	GUELPH	KITCHENER	PUSLINCH	GUELPH	GUELPH	GUELPH	GUELPH	GUELPH	GUELPH	KOCKWOOD			GIEL PH	GUELPH	GUELPH	CAMBRIDGE	GUELPH	GUELPH	GUELPH	GUELPH	PUSLINCH	GUELPH	GUELPH	GUELPH	
Address	148 COULING CRESCENT	16 SERENA LANE	80 WIMBLEDON ROAD	30 WEBERLYN CRESCENT	125 NORFOLK ST	4485 SIDEROAD 10 NORTH	59 BOWEN DRIVE	1940 GORDON ST	000 0011111001001	253 HOSTELLER KOAD	8 MAUDE LANE	324 WINDERMERE CRT W	3219 WESTDEL BOVINE	5-275 HANLON CREEK BLVD	2 HOLLAND CRESCENT	5126 LAKESHORE BLVD	5126 LAKESHORE BLVD	2288 MARINE DRIVE	198 ALBANY AVE	7547 HAMMERSLY ROAD	129 CHEI TENHAM RD	184 FOREST HILL ROAD	624 RDAEMORE ROAD	85 WESTMOLINT BOAD	5682 5TH LINE	11 COLBORN ST	201-195 KING ST W	18 CATHRINE CRT	200 EDINBURGH RD N	6 GLENHILL PLACE	1 ZADUK PLACE	1 ZADUK PLACE	38 GRANGE STREET	40 FAIRWAY LANE	8435 WELLINGTON RD 22	1/3 DEEK KIDGE DK	37 IOSEBH STREET	34 FLAHERTY STREET	25 BRIARFIELD ST	85 UNIVERSITY AVE W	16 ABERDEEN RD. S	16 PAULSTOWN CRESCENT	16 PAULSTOWN CRESCENT	16 CAMPION AVE	32 WALNUT DRIVE	15 REID COURT	73 WALNUT DRIVE	147 WESTMOUNT RD	32 MC GARR CT	ノ 女 ひ と こ り と こ り と り と り と り と り と り と り と り
First Name	NHOS	GARY	GORDON	VAUGHAN	CHRISTOPHER	MIL	MARIENE	BAI JINDER		PAUL	STUART	ADAM	JOE	EVE	JAMIE	CRAIG	SANDRA	AMANDA	JONATHAN	MARIO	MKF	MARK	STEDHANIE	KENNETH	RICHARD	ROBERT	YNOL	ADAM	BENEDETTO	AARON	TERESA	GEORGE	TERRY	MARYLOU	EMILY C. 1919/19	SHAWN		CHABN	DREW	MARK	PETER	ANWOL	DIVINDER	GORD	FRANK	RAJDEEP	JOSEPH	DAVID	SUKHDEV	17047
Last Name	AARSSEN	BAKER	BARR	BENDER	BISSON	BI FVINS	BOWERS	BRAR		BKCWN	BURKE	CARAPELLA	CARAPELLA	CLAXTON	CLINCH	CLYDESDALF	CLYDESDALF	CLYDESDALE	COHEN	COTRONFO	FINCO	FINC	TIME C	DARDANO	ONO. FO	DEHU	DIBATTISTA	DILORETO	DIRENZO	DOUMA	DURIGON	DURIGON	ELLERY	FILSINGER	FKASSON	FULLER	X L D L X C	OHINAN	GILLINGHAM	GODMAN	GRAHAM	GREWAL	GREWAL	GUTHRIE	GUTHRIE	HANS	НОГОДУ	SN.	JASSAL	SAMBO

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N1G 5H8	N1H 4M5	NOB 1B0	NAC ANS	N1F 4M3	N1E 6Y5	N1E 4B3	N1E 2H1	N1H 6J2	N1C 0A1	N1L 1G4	N5A 6S2	N1H 5E3	N0B 1SO	NOB 1S0	NOB 1S0	N1E 3V2	L4L 2X1	N1H 3V4	N1G 1T4	N2R 0B6	N1E 7L4	NOB 2J0	NOB 2J0	NOB 2J0	L7N 3E5	N1G 557	NIG ZES	N1G 4C5	N1G 403	NOB 230	N1G 2M4	N2K 1Y9	N1E 7K5	N1H 3V4	N2L 5G9	N1L 1N1	N1E 4L4	NIH SN8	N1L 1N2	N1H 0B5	N1E 0P5	N1L 1G/	N1E 4B3	NoH 32.1	0.1.00	N1E 6L6	
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GUELPH	GUELPH	ARISS	GUELPH		GUELPH	GUELPH	GUELPH	GUELPH	GUELPH	GUELPH	STRATFORD	GUELPH	ELORA	ELORA	ELORA	GUELPH	VAUGHAN	GUELPH	GUELPH	KITCHENER	GUELPH	PUSLINCH	PUSLINCH	PUSLINCH	BURLINGTON	GUELPH	GUELPH			GUELPH	GUELPH	WATERLOO	GUELPH	GUELPH	WATERLOO	GUELPH	GUELPH	GUELPH	GUELPH	GUELPH	GUELPH	GUELPH	GUELPH	LONDON		GUELPH	1
7 MURPHY COURT	85 DUBLIN ST. S	5671 WELLINGTON RD 86	11 AMALIA CRESCENT	24 CRESTWOOD PLACE	140 CITYVIEW DR N	38 WALNUT DR	45 LEMON STREET	23 CROSSCREEK BLVD	5-275 HANLON CREEK BLVD	376 MALTBY RD E	2014 LINE 43 PERTH EAST	33 EDGEHILL DRIVE	66 WELLINGTON ROAD 7	7800 RR#2	7800 RR#2	19 CARMINE PLACE	14 PINE GROVE RD	169 WOOLWICH STREET	442 COLLEGE AVE W	63 DOON CREEK ST	6 HILLTOP ROAD	27 LAMBETH LANE	7691 WELLINGTON COUNTY RD 34	7691 WELLINGTON COUNTY RD 34	624 BRAEMORE ROAD	29 KEYS CRESCENT	66 TALBOT STREET	208-20 STATION SQUARE	3-304 STONE BD W/ INIT 534	66 BRIDI E PATH	21 COLBORN STREET	321 GREEN ACRES DRIVE	25 SHACKLETON DRIVE	221 WOOLWICH STREET	355 ANATOLIN PLACE	2 CLAIRFIELDS DR. E	7 ARDMAY CRESCENT	20-60 ARKELL TOAD	239 FARLEY DRIVE	1604-50 WELLINGTON ST. E	RL6-53 ARTHUR STREET S	2009 GORDON ST.	40 WALNUT DRIVE	222 HUNT CLUB DRIVE	1704-160 MACDONELL SI	4443 CONCESSION 1 11 ACORN PLACE	
LAURA	KAREN	TEJINDER	THOMAS	NOT IN THE PARTY OF THE PARTY O	CAROLINE	ROBERT	PAUL	ANDREA	SHAWN	DAVID	JEFF	KEVIN	TAYLOR	CLARK	DONNA	PHYLLIS	JENNY	JEFFREY	NASAR	CHRISTY	ALICIA	LEE	CARSON	SPENCER	GEOFF	MARK	FRANCESCA	SHIRLEY	אַנאַ מואַל	ACK.	LORI	JACQUELINE	JEROME	DAVID	DAVID	ALBERT	٦	M K m	NASIB	RYAN	DAVID	MICHAEL	CAROLE	DAVID	FDWARD	GRAIN	+ 
KELLER	KESSEL	KOHLI	KRIZSAN	LAMMER	FVIEL F	LOSTRACCO	MAGAHAY	MANERA	MARSH	MARSH	MARTENS	MC KITRICK	MCDANIEL	MCDANIEL	MCDANIEL	MOFFITT	MONDAL	NEUMANN	NOORZAD	PARSONS	PICCOLI	PICCOLI	REID	REID	REINER	ROBERTS	ROBINSON	KOWAN TOWAN	ROZYLE PI ISSEI I	SABMAZIAN	SARTOR	SCHMIDT	SCHRANEK	STARR	STEPHENSON	TAMI	TAYLOR	TAYLOR	THINKD	TRUSCOTT	VAN VEEN	WATT	WHITAKER	WOOD	WOODS	VOXION ZEN	L



Martha M. Zettle, CPA, CA, LPA, TEP CPA (Illinois)

Lori A. Halliday, CPA, CA, LPA Michael J. Kerr, CPA, CA, LPA Lisa A. Bursey, CPA, CA, LPA, TEP Andrew W. Renner, CPA, CA

## INDEPENDENT AUDITOR'S REPORT

To: Stephen O'Brien, City Clerk, City of Guelph

## **Qualified Opinion**

We have audited the Statement of Campaign Income and Expenses for the campaign period from May 1, 2018 to December 31, 2018 of Cam Guthrie, candidate. This financial statement has been prepared in accordance with the financial reporting provisions of the Municipal Elections Act, 1996.

In our opinion, except for the effect of adjustments, if any, which we might have determined to be necessary had we been able to satisfy ourselves concerning the completeness of the records referred to in the preceding paragraph, this financial statement presents fairly, in all material respects, the income and expenses of Cam Guthrie, candidate for the campaign period from May 1, 2018 to December 31, 2018 and the determination of surplus or deficit and the disposition of surplus in in accordance with the financial reporting provisions of the Municipal Elections Act, 1996.

## **Basis for Qualified Opinion**

Due to the inherent nature of the transactions in an election campaign, the completeness of various categories of income and expenses is not susceptible to satisfactory audit verification. Accordingly, our verification of income and expenses was limited to the amounts recorded in the records of Cam Guthrie, candidate and we were not able to determine whether any adjustments might be necessary to income, expenses and surplus/deficit for the campaign period from May 1, 2018 to December 31, 2018.

#### Emphasis of Matter – Basis of Accounting and Restriction on Use

Without modifying our opinion, we draw attention to the Municipal Elections Act, 1996, which describes the basis of accounting. The financial statements are prepared to assist Cam Guthrie, candidate, to comply with the financial reporting provisions of the Act referred to above. As a result, the financial statement may not be suitable for another purpose. Our report is intended solely for Cam Guthrie, candidate, and the City of Guelph.

# Responsibilities of Cam Guthrie, candidate and Those Charged with Governance for the Financial Statements

Cam Guthrie, candidate, is responsible for the preparation and fair presentation of the financial statements in accordance with the financial reporting provisions of the Municipal Elections Act, 1996 and for such internal controls as the chief financial officer determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

The candidate and those charged with governance are responsible for overseeing the campaign's financial reporting process.

# Auditor's Responsibilities

Our responsibility is to express an opinion on this financial statement based on our audit. We conducted our audit in accordance with Canadian auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statement is free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statement. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statement, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the campaign's preparation and the fair presentation of the financial statement in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the campaign's internal control. An audit also includes the evaluating the appropriateness of the accounting policies used and the reasonableness of accounting estimates made by Cam Guthrie, candidate, as well as evaluating the overall presentation of the financial statement.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

February 22, 2019 Guelph, Ontario Chartered Accountants
Licensed Public Accountants