



**Minutes of Committee of the Whole Meeting
Held in the Council Chambers, Guelph City Hall on
Monday, December 5, 2016 at 2:00 p.m.**

Attendance

Council: Mayor Guthrie
Councillor P. Allt
Councillor B. Bell
Councillor C. Billings
Councillor C. Downer
Councillor J. Gordon (left at 6:49 p.m.)

Councillor J. Hofland
Councillor M. MacKinnon
Councillor L. Piper
Councillor M. Salisbury
Councillor A. Van Hellemond
Councillor K. Wettstein

Absent: Councillor D. Gibson

Staff: Mr. D. Thomson, Chief Administrative Officer
Mr. M. Amorosi, Deputy CAO of Corporate Services
Ms. C. Clack, Deputy CAO of Public Services
Mr. S. Stewart, Deputy CAO of Infrastructure, Development and Enterprise
Mr. S. O'Brien, City Clerk
Ms. T. Agnello, Deputy City Clerk

Call to Order (2:00 p.m.)

Mayor Guthrie called the meeting to order.

Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures.

Items for Discussion - Audit Services

Councillor Billings assumed the Chair.

COW-AUD-2016.1 2016 External Audit Plan

Matthew Betik, Audit Partner at KPMG, LLP gave a presentation on the external Audit Plan. He highlighted the following:

- Audit approach, scope and materiality
- Audit value for fees, Cycle and timeline
- Auditors' independence

1. Moved by Councillor Hofland
Seconded by Councillor Bell

That the Audit Service Plan for the Year Ended December 31, 2016 attached in Appendix 1 to Report CS-2016-87, be received.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gordon, Hofland, MacKinnon, Piper, Salisbury, Van Hellemond, and Wettstein (12)

Voting Against: (0)

Carried

COW-AUD-2016.2 Internal Audit Work Plan 2017-2019

Catherine Spence, Internal Auditor provided a presentation on the internal Audit work plan 2017-2019 and summarised the following:

- Internal audit and Auditor General's responsibilities
- Difference between internal and external audit
- Relationship to Audit Committee of The Whole and key services
- 2017 work plan

2. Moved by Councillor Hofland
Seconded by Mayor Guthrie

That the report CAO-A-1601, "Internal Audit Work Plan 2017-2019" dated December 5, 2016 be approved.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gordon, Hofland, MacKinnon, Piper, Salisbury, Van Hellemond, and Wettstein (12)

Voting Against: (0)

Carried

Items for Discussion - Public Services

Councillor Downer assumed the Chair

COW-PS-2016.5 By-law Service Review – Animal Control

The following people were present and spoke to the By-law Service Review-Animal Control:

Lance Henderson
Ben Sharpe
Jody Tesky
Chris Casa
Valarie Wyatt

Thomas George was not present.

3. Moved by Councillor Gordon
Seconded by Councillor Hofland
 1. That the licensing of cats be phased in and not become mandatory until 2018, and that no collar or license tag be required if the cat is micro chipped and the information is kept current.
 2. That the User Fee By-law be amended to include a \$25 Annual Licensing Fee for cats.
 3. That \$5 of each cat license sold be allocated to a program to be developed by the Animal Control Working Group, Guelph Humane Society and City Staff to address health and welfare issues for cats.
 4. That a requirement to restrict cats from being at large be reviewed in five years and staff be directed to continue to work with external partners to develop an education package regarding cats at large.
 5. That staff be directed, with input from representatives from pet stores and other stakeholders to develop regulations including the prohibition of dog and cat sales within the City's Business Licensing By-law.
 6. That roosters be prohibited in the City of Guelph.
 7. That the User Fee By-law be amended to include a one-time fee of \$25 for the registration of keepers of domestic poultry and breeders of reptiles.
 8. That an exception to the Prohibited Animal Schedule "A" be added to permit sheep and goats up to a limit of two on a single property for up to 12 properties, as an introductory program to determine the feasibility of the exemption.
 9. That City staff continue to work with the Animal Control Working Group to develop a Code of Practice respecting care and treatment of animals.
 10. That City staff continue to work with stakeholders to develop an education package and outreach materials to assist in providing information to help address wildlife conflicts within the City.
 11. That the fees for animal licensing provide a 25% discount for residents purchasing a licence for a second or subsequent licenses.
 12. That the licence fees be reduced by 50% for any resident who qualifies for other City subsidies, such as the Affordable Bus Pass.

First Amendment

4. Moved by Councillor Gordon
Seconded by Mayor Guthrie

That the following two clauses be added as clauses 13 and 14:

- 13. That the distance restrictions for chicken pens be changed to a 1.2m setback from rear and side lot line, 3m from windows, doors, dwellings of abutting properties; and**
- 14. That staff review, in consultation with those that provided correspondence on the chicken matter, the amendments proposed by residents to determine if any of the proposed regulations should be included in the city's animal Bylaw and report back to council by the second quarter of 2017.**

It was requested that clauses 13 and 14 be voted on separately.

Clause 13

5. Moved by Councillor Gordon
Seconded by Mayor Guthrie

- 13. That the distance restrictions for chicken pens be changed to a 1.2m setback from rear and side lot line, 3m from windows, doors, dwellings of abutting properties.**

Voting in Favour: Mayor Guthrie, Councillors Allt, Downer, Gordon, Hofland, Piper, Salisbury, and Wettstein (8)

Voting Against: Councillors Bell, Billings, MacKinnon, and Van Hellemond (4)

Carried

Amendment to Clause 14

6. Moved by Mayor Guthrie
Seconded by Councillor Wettstein

That clause 14 be amended by adding the words "and that a temporary amount of 10 chickens be permitted through the 1.2 metre setback until staff report back to council for consideration".

Voting in Favour: Mayor Guthrie, Councillors Bell, Billings, Downer, Gordon, MacKinnon, Piper, Salisbury, Van Hellemond, and Wettstein (10)

Voting Against: Councillors Allt and Hofland (2)

Carried

Clause 14 as Amended

7. Moved by Councillor Gordon
Seconded by Mayor Guthrie

14. That staff review, in consultation with those that provided correspondence on the chicken matter, the amendments proposed by residents to determine if any of the proposed regulations should be included in the city's animal Bylaw and report back to council by the second quarter of 2017, and that a temporary amount of 10 chickens be permitted through the 1.2 metre setback until staff report back to Council for consideration.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gordon, Hofland, MacKinnon, Piper, Salisbury, Van Hellemond, and Wettstein (12)

Voting Against: (0)

Carried

Second Amendment

8. Moved by Councillor Bell
Seconded by Councillor MacKinnon

That Clause 4 be amended by deleting the word "reviewed" and replace it with the word "implemented".

Voting in Favour: Councillors Bell, MacKinnon, and Van Hellemond (3)

Voting Against: Mayor Guthrie, Councillors Allt, Billings, Downer, Gordon, Hofland, Piper, Salisbury, and Wettstein (9)

Defeated

It was requested that the clauses on the main motion, as amended, be voted on separately and further that clause one be divided and voted on separately.

9. Moved by Councillor Gordon
Seconded by Councillor Hofland

1. That the licensing of cats be phased in and not become mandatory until 2018,

Voting in Favour: Councillors Allt, Bell, Downer, Gordon, Hofland, Salisbury, Van Hellemond, and Wettstein (8)

Voting Against: Mayor Guthrie, Councillors Billings, MacKinnon, and Piper (4)

Carried

10. Moved by Councillor Gordon
Seconded by Councillor Hofland

and that no collar or license tag be required if the cat is micro chipped and the information is kept current.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gordon, Hofland, MacKinnon, Piper, Salisbury, Van Hellemond, and Wettstein (12)

Voting Against: (0)

Carried

11. Moved by Councillor Gordon
Seconded by Councillor Hofland

2. That the User Fee By-law be amended to include a \$25 Annual Licensing Fee for cats.

Voting in Favour: Councillors Allt, Bell, Downer, Gordon, Hofland, MacKinnon, Van Hellemond, and Wettstein (8)

Voting Against: Mayor Guthrie, Councillors Billings, Piper, and Salisbury (4)

Carried

12. Moved by Councillor Gordon
Seconded by Councillor Hofland

3. That \$5 of each cat license sold be allocated to a program to be developed by the Animal Control Working Group, Guelph Humane Society and City Staff to address health and welfare issues for cats.

Voting in Favour: Mayor Guthrie, Councillors Bell, Billings, Downer, Gordon, Hofland, MacKinnon, Piper, Salisbury, Van Hellemond, and Wettstein (11)

Voting Against: Councillor Allt (1)

Carried

13. Moved by Councillor Gordon
Seconded by Councillor Hofland

4. That a requirement to restrict cats from being at large be reviewed in five years and staff be directed to continue to work with external partners to develop an education package regarding cats at large.

Voting in Favour: Mayor Guthrie, Councillors Bell, Billings, Downer, Gordon, Salisbury, Van Hellemond, and Wettstein (8)

Voting Against: Councillors Allt, Hofland, MacKinnon, and Piper, (4)

Carried

14. Moved by Councillor Gordon
Seconded by Councillor Hofland

5. That staff be directed, with input from representatives from pet stores and other stakeholders to develop regulations including the prohibition of dog and cat sales within the City's Business Licensing By-law.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gordon, Hofland, MacKinnon, Piper, Van Hellemond, and Wettstein (11)

Voting Against: Councillor Salisbury (1)

Carried

15. Moved by Councillor Gordon
Seconded by Councillor Hofland

6. That roosters be prohibited in the City of Guelph.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gordon, Hofland, MacKinnon, Salisbury, Van Hellemond, and Wettstein (11)

Voting Against: Councillor Piper (1)

Carried

16. Moved by Councillor Gordon
Seconded by Councillor Hofland

7. That the User Fee By-law be amended to include a one-time fee of \$25 for the registration of keepers of domestic poultry and breeders of reptiles.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gordon, Hofland, Piper, Salisbury, Van Hellemond, and Wettstein (11)

Voting Against: Councillor MacKinnon (1)

Carried

17. Moved by Councillor Gordon
Seconded by Councillor Hofland

8. That an exception to the Prohibited Animal Schedule "A" be added to permit sheep and goats up to a limit of two on a single property for up to 12 properties, as an introductory program to determine the feasibility of the exemption.

Voting in Favour: Mayor Guthrie, Councillors Bell, Billings, Downer, Gordon, Hofland, MacKinnon, Piper, Salisbury, Van Hellemond, and Wettstein (11)

Voting Against: Councillor Allt (1)

Carried

18. Moved by Councillor Gordon
Seconded by Councillor Hofland

9. That City staff continue to work with the Animal Control Working Group to develop a Code of Practice respecting care and treatment of animals.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gordon, Hofland, MacKinnon, Piper, Salisbury, Van Hellemond, and Wettstein (12)

Voting Against: (0)

Carried

19. Moved by Councillor Gordon
Seconded by Councillor Hofland

10. That City staff continue to work with stakeholders to develop an education package and outreach materials to assist in providing information to help address wildlife conflicts within the City.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gordon, Hofland, MacKinnon, Piper, Salisbury, Van Hellemond, and Wettstein (12)

Voting Against: (0)

Carried

20. Moved by Councillor Gordon
Seconded by Councillor Hofland

11. That the fees for animal licensing provide a 25% discount for residents purchasing a licence for a second or subsequent licenses.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gordon, Hofland, MacKinnon, Piper, Salisbury, Van Hellemond, and Wettstein (12)

Voting Against: (0)

Carried

21. Moved by Councillor Gordon
Seconded by Councillor Hofland

12. That the licence fees be reduced by 50% for any resident who qualifies for other City subsidies, such as the Affordable Bus Pass.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gordon, Hofland, MacKinnon, Piper, Salisbury, Van Hellemond, and Wettstein (12)

Voting Against: (0)

Carried

22. Moved by Councillor Gordon
Seconded by Councillor Hofland

13. That the distance restrictions for chicken pens be changed to a 1.2m setback from rear and side lot line, 3m from windows, doors, dwellings of abutting properties.

14. That staff review, in consultation with those that provided correspondence on the chicken matter, the amendments proposed by residents to determine if any of the proposed regulations should be included in the city's animal Bylaw and report back to council by the second quarter of 2017, and that a temporary amount of 10 chickens be permitted through the 1.2 metre setback until staff report back to Council for consideration.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gordon, Hofland, MacKinnon, Piper, Salisbury, Van Hellemond, and Wettstein (12)

Voting Against: (0)

Carried

COW-PS-2016.6 Street Tree Ownership

Martin Neumann, Manager, Parks Operations & Forestry presented the highlights of the street tree ownership inventory and details regarding what constitutes a city tree a privately owned tree and a shared tree.

23. Moved by Mayor Guthrie
Seconded by Councillor Piper

That the Public Services Report # PS-16-28 "Street Tree Ownership" dated December 5, 2016 be received.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gordon, Hofland, MacKinnon, Piper, Salisbury, Van Hellemond, and Wettstein (12)

Voting Against: (0)

Carried

The meeting recessed at 5:29pm and reconvened at 5:39pm.

Consent Agenda - Corporate Services

Councillor MacKinnon assumed the Chair.

The following item was extracted from the December 5, 2016 Corporate Services Consent Agenda:

COW-CS-2016.7 Q3 2016 Operating Variance Report

Councillor MacKinnon presented the balance of the December 5, 2016 Corporate Services Consent Agenda.

24. Moved by Mayor Guthrie
Seconded by Councillor Van Hellemond

COW-CS-2016.8 2016 Q3 Capital Variance Report

That Report No. CS-2016-48 Q3 2016 Capital Variance Report, be received.

COW-CS-2016.9 Outstanding Motions of the Corporate Services Area

That the outstanding motion list of the Corporate Services Area dated December 5, 2016 be approved as updated.

COW-CS-2016.10 City of Guelph Tartan Inventory

1. That the recommendations contained in Clause 1, and 2 regarding the Terms of Use and manufacturing of the Tartan as noted in Attachment 1 of CS- 2016-85 report be repealed.
2. That the Tartan Committee be dissolved.
3. That the City Clerk develop a policy on the sale and distribution of the Tartan material and any related promotional items and that guidelines on the complementary distribution of small promotional items be incorporated into the policy.
4. That the City Clerk be delegated the authority to consider requests for the Tartan material from local community groups and not-for-profit organizations.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gordon, Hofland, MacKinnon, Piper, Salisbury, Van Hellemond, and Wettstein (12)

Voting Against: (0)

Carried

Items for Discussion - Corporate Services

COW-CS-2016.11 Digital Services Update

Mark Amorosi, Deputy CAO, Corporate Services; Sahsa Einwechter, Manager Digital projects Strategy; and, Andy Best, Open Government Program Manager were present to provide a Digital Services Update. They highlighted the service modernization program and detailed four digital services which have recently been implemented.

25. Moved by Councillor Downer
Seconded by Councillor Piper

That the report CAO-C-1607, "Digital Services Update" dated December 5, 2016, be received.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gordon, Hofland, MacKinnon, Piper, Salisbury, Van Hellemond, and Wettstein (12)

Voting Against: (0)

Carried

New Motion

26. Moved by Mayor Guthrie
Seconded by Councillor Piper

That Staff be directed to report back by Q2 2017 on a coordinated strategy (including Intergovernmental and Economic Development departments) for a specific marketing strategy to strengthen Guelph's position as a civic tech hub/cluster along the innovative corridor.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gordon, Hofland, MacKinnon, Piper, Salisbury, Van Hellemond, and Wettstein (12)

Voting Against: (0)

Carried

COW-CS-2016.7 Q3 2016 Operating Variance Report

27. Moved by Mayor Guthrie
Seconded by Councillor Downer

That Report No. CS-2016-47 Q3 2016 Operating Variance Report, be received.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gordon, Hofland, MacKinnon, Piper, Salisbury, Van Hellemond, and Wettstein (12)

Voting Against: (0)

Carried

Notice of Motion

A Notice of Motion was provided by Councillor Wettstein.

Authority to Resolve into a Closed Meeting of Council

28. Moved by Councillor Downer
Seconded by Councillor Allt

That the Council of the City of Guelph now hold a meeting that is closed to the public, pursuant to Section 239 (2) (b) of the Municipal Act with respect to personal information about identifiable individuals.

Carried

Councillor Gordon left the meeting at 6:49 p.m.

Closed Meeting (6:50 p.m.)

Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures.

The following matter was considered:

C-COW-PS-2016.1 Transit Budget Update

Rise and recess from Closed Meeting (7:05 p.m.)

Council recessed.

Open Meeting (7:07 p.m.)

Council:	Mayor Guthrie	
	Councillor P. Allt	Councillor M. MacKinnon
	Councillor B. Bell	Councillor L. Piper
	Councillor C. Billings	Councillor M. Salisbury
	Councillor C. Downer	Councillor A. Van Hellemond
	Councillor J. Hofland	Councillor K. Wettstein

Absent: Councillor D. Gibson
Councillor J. Gordon

Staff: Mr. D. Thomson, Chief Administrative Officer
Mr. M. Amorosi, Deputy CAO of Corporate Services
Ms. C. Clack, Deputy CAO of Public Services
Mr. S. Stewart, Deputy CAO of Infrastructure, Development and Enterprise
Mr. S. O'Brien, City Clerk
Ms. T. Agnello, Deputy City Clerk

Mayor Guthrie called the meeting to order.

Closed Meeting Summary

Mayor Guthrie spoke regarding the matter addressed in closed and identified the following:

C-COW-PS-2016.1 Transit Budget Update

Information was received and no direction was given.

Adjournment (7:08 p.m.)

29. Moved by Councillor Bell
Seconded by Councillor Salisbury

That the meeting be adjourned.

Carried

Minutes to be confirmed on Monday, January 30, 2017.

Mayor Guthrie

Stephen O'Brien - City Clerk