



**Minutes of Committee of the Whole Meeting
Held in the Council Chambers, Guelph City Hall on
Monday, December 4, 2017 at 2:00 p.m.**

Attendance

Council: Mayor Guthrie
Councillor P. Allt
Councillor B. Bell
Councillor C. Billings
Councillor C. Downer
Councillor D. Gibson
Councillor J. Gordon
Councillor J. Hofland
Councillor M. MacKinnon
Councillor L. Piper
Councillor A. Van Hellemond
Councillor K. Wettstein

Absent: Councillor M. Salisbury

Staff: Mr. S. Stewart, Actng CAO
Mr. T. Lee, Deputy CAO of Corporate Services
Ms. C. Clack, Deputy CAO of Public Services
Ms. K. Dedman, Acting DCAO of Infrastructure, Development and Enterprise
Mr. T. Salter, General Manager, Planning, Urban Design and Building Services
Ms. M. Aldunate, Manager of Policy Planning and Urban Design
Ms. S. Laughlin, Senior Policy Planner
Mr. A. Hindupur, Supervisor, Infrastructure Engineering
Mr. P. Busatto, General Manager, Environmental Services
Mr. W. Galliher, Divisional Manager, Water Services
Mr. D. Godwaldt, General Manager, Human Resources
Mr. S. O'Brien, City Clerk
Ms. D. Black, Council Committee Coordinator

Call to Order (2:03 p.m.)

Mayor Guthrie called the meeting to order.

Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures.

Presentations:

Councillor Gibson assumed the Chair.

Councillor Gibson presented the Guelph Mercury Tribune Diamond Water Supplier award to Wayne Galliher, Divisional Manager, Water Services and Peter Busatto, General Manager, Environmental Services on behalf of water services staff.

Todd Salter, General Manager, Planning, Urban Design and Building Services and Melissa Aldunate, Manager of Policy Planning and Urban Design received recognition from Councillor Gibson on behalf of Planning and Legal staff for developing and achieving approval of the City's Official Plan Update 48.

Councillor Piper arrived at the meeting. (2:09 p.m.)

Consent Agenda – Governance, Corporate Services and Infrastructure, Development

The following items were extracted:

- COW-GOV-2017.4 CAO Performance Evaluation Process**
- COW-GOV-2017.5 Notices of Motion Review**
- COW-CS-2017.22 Update to the Tax Billing and Collection Policy**

1. Moved by Councillor Billings
 Seconded by Councillor Hofland

That the balance of the December 4, 2017 Governance, Corporate Services and Infrastructure, Development and Enterprise Consent Agendas as identified below, be adopted:

COW-GOV-2017.6 Striking Committee Policy

That any updates in policies or process regarding the Striking Committee Policy - Councillor Appointments be considered at the time the Committee of the Whole review is provided in Q2 2018.

COW-GOV-2017.7 Public Notice Provisions Policy Review and Update

That the Public Notice Provisions Policy as shown in ATT-1 to the December 4, 2017 report entitled Public Notice Provisions Policy Review and Update be approved.

COW-CS-2017.21 2017 Q3 Capital Variance Report

That \$2,490,000 to complete the Glenhill Drive infrastructure upgrades be approved in accordance with the funding allocation outlined in the 2017 Q3 Capital Variance Report (CS-2017-38) dated December 4, 2017.

COW-IDE-2017.40 Sign By-law Variances – Woodlawn Road Multi-Use Pathway

1. That the request for variances from Sign By-law Number (1996)-15245, as amended, to permit a freestanding sign with a sign area of 16.7m² and a height of 7m above the adjacent roadway to be set back 1.6m from the nearest public road allowance at 367 Woodlawn Road West, be approved.
2. That the request for variances from Sign By-law Number (1996)-15245, as amended, to permit a freestanding sign with a sign area of 14m² and a height of 6.25m above the adjacent roadway to be set back 0.1m from the nearest public road allowance at 383 Woodlawn Road West, be approved.
3. That the request for variances from Sign By-law Number (1996)-15245, as amended, to permit a freestanding sign with a sign area of 14m² and a height of 6.5m above the adjacent roadway to be set back 1.6m from the nearest public road allowance at 389 Woodlawn Road West, be approved.

4. That the request for variances from Sign By-law Number (1996)-15245, as amended, to permit a freestanding sign with a sign area of 6m² and a height of 5.7m above the adjacent roadway to be set back 1.6m from the nearest public road allowance at 397 Woodlawn Road West, be approved.

COW-IDE-2017.41 Sign By-law Variances – 381 Woolwich Street

1. That the request for variances from Sign By-law Number (1996)-15245, as amended, to permit a 0.85m² non-illuminated sign on an awning located over the public road allowance at 381 Woolwich Street, be approved.
2. That the request for variances from Sign By-law Number (1996)-15245, as amended, to permit a 4.2m² building sign painted directly onto the wall and over the road allowance at 381 Woolwich Street to be a height of 0.5m above the ground surface, be approved.
3. That the request for variances from Sign By-law Number (1996)-15245, as amended, to permit a 2m² building sign to be located on the second storey of the building, within 1.2m of the adjacent property and over the public road allowance of 381 Woolwich Street, be approved.

COW-IDE-2017.42 Sign By-law Variances – 345 Hanlon Creek Boulevard

That the request for variance from Sign By-law Number (1996)-15245, as amended, to permit a 2.17m² non-illuminated freestanding sign at 345 Hanlon Creek Boulevard to be located 45m from a freestanding sign on the same property, be approved.

COW-IDE-2017.43 Sign By-law Variances – 630 Scottsdale Drive

That the request for variances from Sign By-law Number (1996)-15245, as amended, to permit a non-illuminated building sign with an area of 1.7m² and to be a height of 1.83m above the ground surface at 630 Scottsdale Drive, be approved.

COW-IDE-2017.44 Sign By-law Variances – 20-30 Clair Road West

1. That the request for variances from Sign By-law Number (1996)-15245, as amended, to permit an illuminated freestanding sign with a sign area of 9.97m² at 20-30 Clair Road West to be setback 1.75m from the nearest public road allowance and to be a height of 6.15m above the adjacent roadway (Clair Road West), be approved.
2. That the request for variances from Sign By-law Number (1996)-15245, as amended, to permit an illuminated freestanding sign with a sign area of 7.9m² at 20-30 Clair Road West to be setback 1m from the nearest public allowance and to be a height of 6.15m above the adjacent roadway (Gordon Street), be approved.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gibson, Gordon, Hofland, MacKinnon, Piper, Van Hellemond and Wettstein (12)

Voting Against: (0)

Carried

Items for Discussion - Corporate Services

Councillor MacKinnon assumed the Chair.

COW-CS-2017.22 Update to the Tax Billing and Collection Policy

2. Moved by Councillor Hofland
Seconded by Councillor Billings

That Report CS-2017-76 titled Update to the Tax Billing and Collection Policy dated December 4, 2017 be approved.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gibson, Gordon, Hofland, MacKinnon, Piper, Van Hellemond and Wettstein (12)

Voting Against: (0)

Carried

Corporate Services Chair and Staff Announcements

There were no announcements.

Items for Discussion – Infrastructure, Development and Enterprise

Councillor Gibson assumed the Chair.

COW-IDE-2017.45 Clair-Maltby Secondary Plan Conceptual Community Structure

Stacey Laughlin, provided a summary of the Clair-Maltby Secondary Plan Conceptual Community Structure report.

The following delegates spoke on this matter:

Tullia Marcolongo

Astrid Clos

Stan Kozak

3. Moved by Councillor Downer
Seconded by Councillor Gordon

That report IDE-2017-129 titled Clair-Maltby Secondary Plan Conceptual Community Structure dated December 4, 2017, be approved as the basis for technical studies and analysis throughout Phase 2 of the project and the development of Community Structure Alternatives.

Amendment

4. Moved by Mayor Guthrie
Seconded by Councillor Billings

That report IDE-2017-129 titled Clair-Maltby Secondary Plan Conceptual Community Structure dated December 4, 2017, be approved to inform the technical studies and analysis throughout Phase 2 of the project and the development of Community Structure Alternatives.

Voting in Favour: Mayor Guthrie, Councillors Bell and Billings (3)

Voting Against: Councillors Allt, Downer, Gibson, Gordon, Hofland, MacKinnon, Piper, Van Hellemond and Wettstein (9)

Defeated

Main Motion

5. Moved by Councillor Downer
Seconded by Councillor Gordon

That report IDE-2017-129 titled Clair-Maltby Secondary Plan Conceptual Community Structure dated December 4, 2017, be approved as the basis for technical studies and analysis throughout Phase 2 of the project and the development of Community Structure Alternatives.

Voting in Favour: Councillors Allt, Bell, Billings, Downer, Gordon, Hofland, MacKinnon, Piper, Van Hellemond and Wettstein (10)

Voting Against: Mayor Guthrie and Councillor Gibson (2)

Carried

Infrastructure, Development and Enterprise Chair and Staff Announcements

There were no announcements.

Councillor MacKinnon left the meeting. (3:57 p.m.)

Items for Discussion – Governance

The Mayor assumed the Chair.

COW-GOV-2017.4 CAO Performance Evaluation Process

David Godwaldt, General Manager provided an overview of the CAO Performance Evaluation Process.

6. Moved by Councillor Hofland
Seconded by Councillor Gibson

1. That the revised CAO Performance Evaluation Process - Terms of Reference included as ATT-1 to report CAO Performance Evaluation Process CS-2017-86 dated December 4, 2017, be approved.
2. That the CAO Performance Evaluation Form included as ATT-2 to report CAO Performance Evaluation Process CS-2017-86 dated December 4, 2017, be approved.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gibson, Gordon, Hofland, Piper, Van Hellemond and Wettstein (11)

Voting Against: (0)

Carried

COW-GOV-2017.5 Notices of Motion Review

7. Moved by Councillor Gordon
Seconded by Councillor Hofland

That, when introducing subject matter not on the agenda, members of Council first approach the Service Area Chair and Deputy CAO for consideration to place the matter on the next relevant Committee of the Whole agenda, prior to initiating the notice of motion process, and that the Procedural By-law be amended accordingly and as outlined in ATT-1 Potential Amendment to Procedural By-law to Report No. CS-2017-73 titled `Notices of Motion Review' dated December 4, 2017.

Amendment

8. Moved by Councillor Allt
Seconded by Councillor Billings

That, when introducing subject matter not on the agenda, members of Council first approach the Service Area Chair and Deputy CAO **for approval** to place the matter on the next relevant Committee of the Whole agenda, prior to initiating the notice of motion process, and that the Procedural By-law be amended accordingly and as outlined in ATT-1 Potential Amendment to Procedural By-law to Report No. CS-2017-73 titled `Notices of Motion Review' dated December 4, 2017.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gibson, Gordon, Hofland, Piper, Van Hellemond and Wettstein (11)

Voting Against: (0)

Carried

Main Motion as Amended

9. Moved by Councillor Gordon
Seconded by Councillor Hofland

That, when introducing subject matter not on the agenda, members of Council first approach the Service Area Chair and Deputy CAO for approval to place the matter on the next relevant Committee of the Whole agenda, prior to initiating the notice of motion process, and that the Procedural By-law be amended accordingly and as outlined in ATT-1 Potential Amendment to Procedural By-law to Report No. CS-2017-73 titled `Notices of Motion Review' dated December 4, 2017.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gibson, Gordon, Hofland, Piper, Van Hellemond and Wettstein (11)

Voting Against: (0)

Carried

Governance Chair and Staff Announcements

Adjournment (4:29 p.m.)

10. Moved by Councillor Piper
Seconded by Councillor Wettstein

That the meeting be adjourned.

Carried

Minutes to be confirmed on December 18, 2017.

Mayor Guthrie

Stephen O'Brien - City Clerk