



**Minutes of Committee of the Whole Meeting  
Held in the Council Chambers, Guelph City Hall on  
November 6, 2017 at 1:01 p.m.**

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**Attendance**

Council: Mayor Guthrie  
Councillor P. Allt  
Councillor B. Bell  
Councillor C. Billings  
Councillor C. Downer  
Councillor J. Gordon  
Councillor J. Hofland  
Councillor A. Van Hellemond

Staff: Mr. S. Stewart, Acting CAO  
Ms. C. Clack, Deputy CAO of Public Services  
Mr. T. Lee, Deputy CAO of Corporate Services  
Mr. C. Cooper,  
Mr. D. Mast,  
Mr. J. Aitken,  
Mr. S. O'Brien, City Clerk  
Ms. D. Black, Council Committee Coordinator

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**Call to Order (1:00 p.m.)**

Mayor Guthrie called the meeting to order.

Mayor Guthrie advised the Guelph Transit/Amalgamated Transit Union (ATU) Negotiation Update has been withdrawn from the agenda.

**Authority to Move into Closed Meeting**

1. Moved by Councillor Allt  
Seconded by Councillor Hofland

That the Council of the City of Guelph now hold a meeting that is closed to the public, pursuant to Section 239 (2) (b) and (f), of the Municipal Act with respect to personal matters about identifiable individuals, including municipal or local board employees and advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

Carried

**Closed Meeting (1:03 p.m.)**

Council recessed.

**Open Meeting (2:02 p.m.)**

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## Attendance

Council: Mayor Guthrie  
Councillor P. Allt  
Councillor B. Bell  
Councillor C. Billings  
Councillor C. Downer  
Councillor D. Gibson  
Councillor J. Gordon  
Councillor J. Hofland  
Councillor M. MacKinnon  
Councillor L. Piper  
Councillor M. Salisbury  
Councillor A. Van Hellemond  
Councillor K. Wettstein

Staff: Mr. S. Stewart, Acting CAO  
Ms. C. Clack, Deputy CAO of Public Services  
Mr. T. Lee, Deputy CAO of Corporate Services  
Mr. S. O'Brien, City Clerk  
Ms. D. Black, Council Committee Coordinator

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## Closed Meeting Summary

The following matters were considered.

### **C-COW-CS-2017.1 Fall 2017 Public Appointments to Various Advisory Boards and Committees**

Recommendations will be brought forward with the Fall 2017 Public Appointments to Various Advisory Boards and Committees Report in this meeting.

### **C-COW-PS-2017.2 Speedvale Avenue Bridge Underpass Risks and Liabilities**

Solicitor advice was received regarding the Speedvale Avenue bridge underpass risks and liabilities.

### **Disclosure of Pecuniary Interest and General Nature Thereof**

Councillor MacKinnon declared a pecuniary interest regarding the public appointment to the Committee of Adjustment because one of the applicants is his business partner.

Councillor Piper arrived at the meeting. (2:04 p.m.)

## Presentation

Ken Chupa and Dorothe Fair provided an overview of the activities and plans of the Guelph Wellington Seniors Association.

## Consent Agendas – Corporate Services, Public Services and Audit

The following items were extracted:

**COW-CS-2017.18 Changes to the Vacant Unit Tax Rebate Program**  
**COW-PS-2017.13 Street Tree Ownership and Maintenance**  
**COW-PS-2017.14 Bicycle Skills Facility**

2. Moved by Councillor Billings  
Seconded by Councillor Hofland

That the balance of the Corporate Services, Public Services and Audit Consent Agendas identified as below, be adopted.

**COW-CS-2017-18 Shared Cost Allocation Basis – Wellington-Dufferin-Guelph Public Health**

That staff be directed to update the agreement among the County of Wellington, County of Dufferin and City of Guelph to reflect the continued use of the population numbers as produced by the Statistics Canada Census and to update the version of the Statistics Canada Census used in this calculation in the budget year following the year in which new information is released, as well as other administrative matters.

**COW-AUD-2017.10 Internal Audit Work Plan 2018-2020**

That the report CAO-A-1708, "Internal Audit Work Plan 2018-2020" dated November 6, 2017 be approved.

**COW-AUD-2017.11 Status of Outstanding Management Action Plans**

That the report CAO-A-1709, "Status of Outstanding Management Action Plans" dated November 6, 2017 be received.

**COW-AUD-2017.12 Single Source Purchase Audit Report**

That the report CAO-A-1710, "Single Source Purchase Audit Report" dated November 6, 2017 be received.

**Voting in Favour:** Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gibson, Gordon, Hofland, MacKinnon, Piper, Salisbury, Van Hellemond and Wettstein (13)

**Voting Against:** (0)

Carried

**Items for Discussion – Corporate Services**

**C-COW-CS-2017.1 Fall 2017 Public Appointments to Various Advisory Boards and Committees**

3. Moved by Councillor Allt  
Seconded by Councillor Hofland

That David Gundrum be appointed to the Committee of Adjustment for a term ending November, 2018.

Councillor MacKinnon did not speak or vote on the matter.

**Voting in Favour:** Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gibson, Gordon, Hofland, Piper, Salisbury, Van Hellemond and Wettstein (12)

**Voting Against:** (0)

Carried

4. Moved by Councillor Allt  
Seconded by Councillor Hofland
  1. That Joanne O'Halloran be reappointed to the Accessibility Advisory Committee for a term ending November, 2018.
  2. That Lynn Jeurond, Donna McMurdo and Deborah Stienstra be appointed to the Accessibility Advisory Committee for a term ending November, 2018.
  3. That Alastair McCluskey be reappointed to the Downtown Advisory Committee for a term ending November, 2018.
  4. That Robert Routledge be appointed to the Downtown Advisory Committee for a term ending November, 2018.
  5. That Adam Miller be reappointed to the Environmental Advisory Committee for a term ending November, 2018.
  6. That Jayne Osborn be reappointed to the Guelph Museums Advisory Committee for a term ending November, 2018.
  7. That Brian Skerrett be appointed to Heritage Guelph for a term ending November, 2018.
  8. That Julia Grady be appointed to the Public Art Advisory Committee for a term ending November, 2018.
  9. That Alex Grosse be appointed to the River Systems Advisory Committee for a term ending November, 2018.
  10. That staff be directed to conduct further recruitment to fill the remaining two vacancies on the River Systems Advisory Committee.
  11. That Lynn Broughton and Jennifer Whyte be reappointed to the Tourism Advisory Committee for a term ending November, 2018.
  12. That staff be directed to conduct further recruitment to fill the remaining vacancy on the Tourism Advisory Committee.
  13. That Justine Kraemer, Dominica McPherson, Steven Petric and Kayla Weiler be reappointed to the Transit Advisory Committee for a term ending November, 2018.
  14. That Bonnie Burgess be appointed to the Transit Advisory Committee for a term ending November, 2018.

15. That Bassim Abbassi be reappointed to the Waste Resource Innovation Centre Public Liaison Committee for a term ending November, 2018.
16. That staff be directed to conduct further recruitment to fill the remaining vacancy on the Waste Resource Innovation Centre Public Liaison Committee.
17. That David Worden be appointed to the Water Conservation and Efficiency Public Liaison Advisory Committee for a term ending November, 2018.

**Voting in Favour:** Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gibson, Gordon, Hofland, MacKinnon, Piper, Salisbury, Van Hellemond and Wettstein (13)

**Voting Against:** (0)

Carried

### **Items for Discussion – Audit**

Councillor Billings assumed the Chair.

#### **COW-AUD-2017.13 2017 External Audit Plan**

Matthew Betik, KPMG provided an overview of the 2017 External Audit Plan.

5. Moved by Mayor Guthrie  
Seconded by Councillor Piper

That the staff report titled '2017 External Audit Plan' and numbered CS-2017-34 be received for information.

**Voting in Favour:** Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gibson, Gordon, Hofland, MacKinnon, Piper, Salisbury, Van Hellemond and Wettstein (13)

**Voting Against:** (0)

Carried

### **Audit Chair and Staff Announcements**

There were no announcements.

### **Items for Discussion – Public Services**

Councillor Downer assumed the Chair.

#### **COW-PS-2017.15 Speedvale Avenue Bridge Underpass**

Colleen Clack addressed the information provided within the staff memo included in the consolidated agenda and explained the staff recommendation.

The following persons spoke on this item:

Hugh Whiteley  
Cyndy McLean  
Dorothe Fair  
Barbara Mann

Nellie Jagt  
Joanne McDermott  
Bill Mungall  
Suzanne Gates  
Mike Darmon  
Hilary Appleton  
Stan Kozak  
Martin Collier was not present.

6. Moved by Councillor Gordon  
Seconded by Councillor Hofland

1. That staff be directed to report back to Council in 2018 on alternative trail design options within the identified study area on the west side of the river. Alternative trail design options will have no minimum design criteria and will comply with the Official Plan, Zoning By-law and provincial legislation.
2. That staff consider future capital budget requirements for a possible alternative trail under Speedvale Avenue as part of the 2019 Capital budget process.

**Voting in Favour:** Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gibson, Gordon, Hofland, MacKinnon, Piper, Salisbury, Van Hellemond and Wettstein (13)

**Voting Against:** (0)

Carried

### **Point of Privilege**

Councilor Allt raised a Point of Privilege regarding the room temperature  
Chair Downer advised the Clerk adjusted the temperature a few moments before.

Mayor Guthrie resumed the Chair.

The meeting recessed at 4:30 p.m. and resumed at 4:53 p.m.

Councillor Piper and Councillor Wettstein returned to the meeting at 4:54 p.m.

### **COW-PS-2017.16 Paramedic Service Master Plan**

Stephen Dewar, General Manager of Guelph Wellington Paramedic Services provided an overview of the Paramedic Service Master Plan.

7. Moved by Mayor Guthrie  
Seconded by Councillor Allt

That Public Services Report # PS-17-28 "Paramedic Service Master Plan" be received.

**Voting in Favour:** Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gibson, Gordon, Hofland, MacKinnon, Piper, Salisbury, Van Hellemond and Wettstein (13)

**Voting Against:** (0)

Carried

### **COW-PS-2017.13 Street Tree Ownership and Maintenance**

Martin Neumann, Manager, Parks Operations Forestry clarified the process for the Street Tree Ownership and Maintenance policy.

8. Moved by Councillor Gibson  
Seconded by Councillor Piper

That the current street tree ownership and maintenance practices provided by Parks Operations and Forestry, as described in ATT-1 of the report titled Street Tree Ownership and Maintenance, dated November 6, 2017, be approved.

**Voting in Favour:** Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gibson, Gordon, Hofland, MacKinnon, Piper, Salisbury, Van Hellemond and Wettstein (13)

**Voting Against:** (0)

Carried

### **COW-PS-2017.14 Bicycle Skills Facility**

9. Moved by Councillor Allt  
Seconded by Councillor Wettstein

1. That staff be directed to engage the community, and plan and design a bicycle skills facility that will be owned and operated by the City of Guelph.
2. That Council endorse the staff recommendation that the Eastview Community Park be the preferred location for the bicycle skills facility.

#### **Amendment**

10. Moved by Councillor Billings  
Seconded by Mayor Guthrie

That staff be directed to report back to Council prior to the 2019 budget process.

**Voting in Favour:** Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gibson, Gordon, Hofland, MacKinnon, Piper, Salisbury, Van Hellemond and Wettstein (13)

**Voting Against:** (0)

Carried

#### **Main Motion as Amended**

11. Moved by Councillor Allt  
Seconded by Councillor Wettstein

1. That staff be directed to engage the community, and plan and design a bicycle skills facility that will be owned and operated by the City of Guelph.
2. That Council endorse the staff recommendation that the Eastview Community Park be the preferred location for the bicycle skills facility.
3. That staff be directed to report to Council prior to the 2019 budget process.

**Voting in Favour:** Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gibson, Gordon, Hofland, MacKinnon, Piper, Salisbury, Van Hellemond and Wettstein (13)  
**Voting Against:** (0)

Carried

Councillors Piper and Van Hellemond left the meeting (6:05 p.m.)

### **COW-PS-2017.17 Subsidy Strategy**

Councillor MacKinnon summarized the report and expressed support of the strategy.

12. Moved by Councillor MacKinnon  
Seconded by Councillor Salisbury

That the PS-17-33 Subsidy Strategy report dated October 27, 2017 be received.

**Voting in Favour:** Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gibson, Gordon, Hofland, MacKinnon, Salisbury and Wettstein (11)  
**Voting Against:** (0)

Carried

### **Public Services Chair and Staff Announcements**

Colleen Clack, Deputy CAO advised there is a tentative agreement with the Guelph Transit/Amalgamated Transit Union (ATU).

### **Items for Discussion - Corporate Services**

Councillor MacKinnon assumed the Chair.

### **COW-CS-2017.19 Changes to the Vacant Unit Tax Rebate Program**

13. Moved by Councillor Gibson  
Seconded by Councillor Billings

1. That the vacant unit tax rebate program be eliminated effective January 1, 2018.
2. That a reduction of \$470,000 be shown in the 2018 operating budget.

**Voting in Favour:** Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gibson, Gordon, Hofland, MacKinnon, Salisbury and Wettstein (11)  
**Voting Against:** (0)

Carried

Mayor Guthrie resumed the Chair.

### **Chair and Staff Announcements**

Councillor Bell announced a Ward One Budget Town Hall meeting at the Victoria Road Recreation Centre from 7:00 to 9:00 p.m. on Thursday, November 16<sup>th</sup>.



Councillor Gordon announced a Ward Two City issues Town Hall meeting at the Guelph Youth Music Centre from 7:00 to 9:00 p.m. on Tuesday, November 14<sup>th</sup>.

Councillor Hofland announced a Ward Three Budget Town Hall meeting at City Hall from 4:00 to 8:00 p.m. on Thursday, November 16<sup>th</sup>.

Councillor Billings announced a Ward Four Town Hall meeting at the West End Community Centre, Lion's Lair room from 7:00 p.m. to 9:00 p.m. on Tuesday, November 28<sup>th</sup>.

Councillor Downer announced a Ward Five Town and Gown Town Hall meeting at St. Michael's Catholic School from 7:00 p.m. to 9:00 p.m. on Thursday, November 23<sup>rd</sup>.

Councillor MacKinnon announced a Ward 6 Budget Town Hall meeting at the Clair Road Emergency Services Centre from 7:00 p.m. to 9:00 p.m. on Tuesday, November 21<sup>st</sup>.

Mayor Guthrie announced he will be hosting Budget Town Hall meetings at City Hall from 7:00 p.m. to 9:00 p.m. on Tuesday, November 14<sup>th</sup>; at the Clair Road Emergency Services Centre from 7:00 p.m. to 9:00 p.m. on Thursday, November 16<sup>th</sup> and a Facebook Live meeting on Tuesday, November 21<sup>st</sup> at 7:00 p.m.

**Adjournment** (6:38 p.m.)

12. Moved by Councillor Bell  
Seconded by Councillor Gibson

That the meeting be adjourned.

Carried

Minutes to be confirmed on January 29, 2018.

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Mayor Guthrie

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Stephen O'Brien - City Clerk