

**Minutes of Committee of the Whole Meeting
Held in the Council Chambers, Guelph City Hall on
September 5, 2017 at 2:01 p.m.**

Attendance

Council: Mayor Guthrie
Councillor P. Allt
Councillor C. Billings
Councillor C. Downer
Councillor D. Gibson
Councillor J. Gordon
Councillor J. Hofland
Councillor M. MacKinnon
Councillor L. Piper
Councillor M. Salisbury
Councillor A. Van Hellemond
Councillor K. Wettstein

Absent: Councillor B. Bell

Staff: Mr. D. Thomson, Chief Administrative Officer
Mr. T. Lee, Deputy CAO, Corporate Services
Ms. C. Clack, Deputy CAO, Public Services
Mr. S. Stewart, Deputy CAO, Infrastructure, Development and Enterprise
Mr. A. MacDonald, General Manager, Emergency Services
Ms. T. Baker, General Manager, Finance / Treasurer
Mr. D. Godfrey, General Manager, Operations
Mr. P. Busatto, General Manager, Environmental Services
Mr. J. Krauter, Manager, Taxation and Revenue
Mr. D. Wiedrick, Manager, Bylaw Compliance, Security and Licensing
Ms. K. Newland, Manager, Finance Client Services
Mr. C. Walsh, Division Manager, Solid Waste Resources
Mr. G. Clark, Senior Corporate Analyst
Ms. D. Patel, Project Manager, Guelph Wellington Local Immigration Partnership
Mr. S. O'Brien, City Clerk
Mr. D. McMahon, Council Committee Coordinator

Call to Order (2:00 p.m.)

Mayor Guthrie called the meeting to order.

Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures.

Presentation

Sandra Cocco, GWLIP Co-Chair, Immigrant Services Guelph Wellington and Trish McComb, GWLIP Co-Chair, County of Wellington presented an update on the work of the Guelph Wellington Local Immigration Partnership.

Councillor Piper arrived at 2:05 p.m.

Consent Agenda – Corporate Services

The following items were extracted:

COW-CS-2017.14	Reserve and Reserve Fund Review and Policy Update
COW-CS-2017.15	Capital Transfer Allocation Policy
COW-CS-2017.16	2017 Q2 Capital Variance Report
COW-CS-2017.17	2017 Q2 Operating Variance Report

Consent Agenda – Audit

Councillor Billings assumed the Chair

Councillor Billings presented the balance of the Infrastructure, Development and Enterprise Consent Agenda.

COW-AUD-2017.8 Driver Certification Program Compliance Audit

1. Moved by Councillor MacKinnon
Seconded by Councillor Hofland

That the report CAO-A-1706, "Driver Certification Program Compliance Audit" dated September 5, 2017 be received.

Voting in Favour: Mayor Guthrie, Councillors Allt, Billings, Downer, Gibson, Gordon, Hofland, MacKinnon, Piper, Salisbury, Van Hellemond and Wettstein (12)

Voting Against: (0)

Carried

COW-AUD-2017.9 Internal Audit Work Plan Update - 2017

2. Moved by Mayor Guthrie
Seconded by Councillor Gibson

That staff bring forward an expansion package for Council's consideration during the 2018 budget deliberations for the hiring of one full-time internal auditor.

Voting in Favour: Mayor Guthrie, Councillors Allt, Billings, Downer, Gibson, Gordon, Hofland, MacKinnon, Piper, Salisbury, Van Hellemond and Wettstein (12)

Voting Against: (0)

Carried

Items for Discussion – Public Services

Councillor Downer assumed the chair.

COW-PS-2017.11 Corporate Security Update

David Wiedrick, Manager, Bylaw Compliance, Security and Licensing presented the Corporate Security Update.

3. Moved by Councillor Gibson
Seconded by Councillor Van Hellemond

That staff bring forward an expansion package for Council's consideration during the 2018 budget deliberations for the hiring of two full-time security guards.

Voting in Favour: Mayor Guthrie, Councillors Allt, Billings, Downer, Gibson, Gordon, Hofland, MacKinnon, Piper, Salisbury, Van Hellemond and Wettstein (12)

Voting Against: (0)

Carried

Public Services Chair and Staff Announcements

Colleen Clack, Deputy CAO, Public Services thanked Andy McDonald, General Manager, Emergency Services for his leadership at the City of Guelph and announced that his contract would soon be ending. Furthermore, Ms. Clack indicated that moving forward the Fire Department and Guelph-Wellington Paramedic Service would be reporting directly to the Deputy CAO, Public Services.

Consent Agenda – Corporate Services

Councillor MacKinnon assumed the Chair.

Items for Discussion – Corporate Services

Recess (3:41 p.m.)

4. Moved by Councillor Allt
Seconded by Councillor Gordon

That Council recess due to the stage-one fire alarm that occurred at City Hall.

Carried

Council reconvened at 3:47 p.m.

COW-CS-2017.14 Reserve and Reserve Fund Review and Policy Update

5. Moved by Mayor Guthrie
Seconded by Councillor Gibson

1. That the General Reserve and Reserve Fund Policy, included as Attachment 1, General Reserve and Reserve Fund Policy, be approved and adopted by By-law, and that By-law Number (2010)-18932 General Reserve and Reserve Fund Policy and the Compensation Reserve Policy dated June 25, 2012 be repealed and replaced.

2. That the consolidation, closing and renaming of the City's reserves and reserve funds in accordance with the recommendations included in report CS-2017-19 entitled "Reserve and Reserve Fund Review and Policy Update" be approved.
3. That the reserve and reserve fund reallocation transfers, in accordance with the recommendations included in report CS-2017-19 entitled "Reserve and Reserve Fund Review & Policy Update", be approved.
4. That the Capital Asset Renewal Reserve Fund Policy, dated March 2013, be repealed and replaced with the Efficiency, Innovation and Opportunity Fund Reserve Policy (Attachment 3: Efficiency, Innovation and Opportunity Fund Reserve Policy).

Voting in Favour: Mayor Guthrie, Councillors Allt, Billings, Downer, Gibson, Gordon, Hofland, MacKinnon, Piper, Salisbury, Van Hellemond and Wettstein (12)

Voting Against: (0)

Carried

COW-CS-2017.15 Capital Transfer Allocation Policy

6. Moved by Mayor Guthrie
Seconded by Councillor Gibson

1. That the Council endorsed ten year Dedicated Infrastructure Levy be allocated 90% to the Infrastructure Renewal Reserve Fund (150) and 10% to the City Building Reserve Fund (159).
2. That beginning with the 2018 budget, the annual capital transfer from operating budget be allocated 80% to the Infrastructure Renewal Reserve Fund (150), 10% to the Growth Reserve Fund (156) and 10% to the City Building Reserve Fund (159).

Voting in Favour: Mayor Guthrie, Councillors Allt, Billings, Downer, Gibson, Gordon, Hofland, MacKinnon, Piper, Van Hellemond and Wettstein (11)

Voting Against: Councillor Salisbury (1)

Carried

COW-CS-2017.16 2017 Q2 Capital Variance Report

7. Moved by Councillor Gibson
Seconded by Councillor Van Hellemond

That the report titled 2017 Q2 Capital Variance Report (CS-2017-26) be received.

Voting in Favour: Mayor Guthrie, Councillors Allt, Billings, Downer, Gibson, Gordon, Hofland, MacKinnon, Piper, Salisbury, Van Hellemond and Wettstein (12)

Voting Against: (0)

Carried

COW-CS-2017.17 2017 Q2 Operating Variance Report

8. Moved by Councillor Downer
 Seconded by Councillor Allt

1. That the report titled 2017 Q2 Operating Variance Report (CS-2017-27), and dated September 5, 2017, be received.
2. That a transfer of \$360,000 from the Tax Rate Operating Contingency Reserve for the projected Environmental Services (Solid Waste) variance due to organics processing be approved.
3. That a transfer of \$100,000 from the Insurance Reserve for lost recyclables revenue realized during early 2017 from the facility closure for equipment replacement resulting from the 2016 fire at the Material Recovery Facility be approved.

Voting in Favour: Mayor Guthrie, Councillors Allt, Billings, Downer, Gibson, Gordon, Hofland, MacKinnon, Piper, Salisbury, Van Hellemond and Wettstein (12)

Voting Against: (0)

Carried

Mayor Guthrie resumed the Chair.

Corporate Services Chair and Staff Announcements

Adjournment (5:19 p.m.)

9. Moved by Councillor Hofland
 Seconded by Councillor Piper

That the meeting be adjourned.

Carried

Minutes to be confirmed on September 25, 2017.

Mayor Guthrie

Stephen O'Brien - City Clerk