



**Minutes of Committee of the Whole Meeting
Held in the Council Chambers, Guelph City Hall on
March 6, 2017 at 1:30 p.m.**

Attendance

Council: Mayor Guthrie
Councillor P. Allt
Councillor B. Bell
Councillor C. Billings
Councillor C. Downer
Councillor D. Gibson
Councillor J. Gordon
Councillor J. Hofland
Councillor M. MacKinnon
Councillor L. Piper
Councillor M. Salisbury
Councillor A. Van Hellemond
Councillor K. Wettstein

Staff: Mr. S. O'Brien, City Clerk
Ms. D. Black, Council Committee Coordinator

Call to Order (1:32 p.m.)

Mayor Guthrie called the meeting to order.

Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures.

Authority to Move into Closed Meeting

1. Moved by Councillor Van Hellemond
Seconded by Councillor Downer

That the Council of the City of Guelph now hold a meeting that is closed to the public, pursuant to Section 239 (2) (b) and (c) of the Municipal Act with respect to personal matters about identifiable individuals and proposed or pending acquisition or disposition of land by the municipality.

Carried

Closed Meeting (1:34 p.m.)

Open Meeting (2:04 p.m.)

Attendance

Council: Mayor Guthrie
Councillor P. Allt
Councillor B. Bell
Councillor C. Billings
Councillor C. Downer
Councillor D. Gibson
Councillor J. Gordon
Councillor J. Hofland
Councillor M. MacKinnon
Councillor L. Piper
Councillor M. Salisbury
Councillor A. Van Hellemond
Councillor K. Wettstein

Staff: Mr. D. Thomson, CAO
Ms. C. Clack, Interim Deputy CAO, Corporate Services
Mr. S. Stewart, Deputy CAO, Infrastructure, Development and Enterprise
Ms. K. Dedman, City Engineer/General Manager, Engineering and Capital Infrastructure Services
Mr. T. Salter, General Manager, Planning, Urban Design and Building Services
Mr. A. McIlveen, Manager, Transportation Services
Ms. M. Aldunate, Manager, Policy Planning and Urban Design
Ms. J. Juste, Transportation Demand Management Coordinator
Mr. P. Busatto, General Manager, Environmental Services
Mr. W. Galliher, Plant Manager, Water Services
Mr. D. Esmaili, Corporate Asset Manager
Mr. S. O'Brien, City Clerk
Ms. D. Black, Council Committee Coordinator

The meeting recessed at 2:05 p.m. and reconvened at 2:10 p.m.

Closed Meeting Summary

The following matters were considered.

C-COW-CS-2017.1 Public Appointments to Various Advisory Committees and The Board of Trustees of the Elliott Community (Downtown Advisory Committee, Guelph Museums Advisory Committee, River Systems Advisory Committee, Water Conservation and Efficiency Public Advisory Committee)

Section 239 (2) (b) personal matters about an identifiable individual, including municipal or local board employees

Staff were given direction.

C-COW-IDE-2017.1 Hanlon Creek Business Park – Development Options

Section 239 (2)(c) proposed or pending acquisition or disposition of land by the municipality

Staff were given direction.

Consent Agenda – Corporate Services

Councillor MacKinnon assumed the Chair and presented the balance of the Corporate Services Consent Report.

COW-CS-2017.1 Non Application of the Line Fences Act

1. Moved by Councillor MacKinnon
Seconded by Councillor Billings

Recommendation:

That the City of Guelph opt out of the application of the Line Fences Act and that the attached by-law regarding non-application of the Line Fences Act be brought forward for approval at the March 2017 Council meeting.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gibson, Gordon, Hofland, MacKinnon, Piper, Salisbury, Van Hellemond and Wettstein (13)

Voting Against: (0)

Carried

Consent Agenda – Infrastructure, Development and Enterprise

The following items were extracted from the March 6, 2017 Infrastructure, Development and Enterprise Consent agenda:

- COW-IDE-2017.8 Sidewalk Needs Assessment Update**
- COW-IDE-2017.9 Natural Heritage Action Plan (NHAP) Project Initiation**
- COW-IDE-2017.12 Annual and Summary Water Services Report - 2016**

Councillor Gibson presented the balance of the Infrastructure March 6, 2017 Infrastructure, Development and Enterprise Consent Agenda.

2. Moved by Councillor Gibson
Seconded by Councillor Van Hellemond

Recommendation:

That the balance of the March 6, 2017 Consent Agenda – Infrastructure, Development and Enterprise as identified below, be adopted:

COW-IDE-2017.10 Sign By-law Variances – 158 Clair Road East

1. That the request for variances from Sign By-law Number (1996)-15245, as amended, for 158 Clair Road East to permit three (3) interchangeable building signs to be located 0.92 metres from the ground, be approved.
2. That the request for variances from Sign By-law Number (1996)-15245, as amended, for 158 Clair Road East to permit 3 menu boards on the property, one pre-sell menu with a height of 2.02 metres above the adjacent roadway and two (2) integrated menu boards with a height of 2.33 metres above the adjacent roadway with sign faces of 3.63 square metres each, be approved.

COW-IDE-2017.11 Sign By-law Variances – 84-202 Clair Road East

That the request for variances from Sign By-law Number (1996)-15245, as amended, to permit a 5.33 square metre illuminated freestanding sign at 84-202 Clair Road East to be setback 3 metres from the nearest public road allowance and to be a height of 6 metres above the adjacent roadway, be approved.

COW-IDE-2017.18 Outstanding Motions of Committee of the Whole (Infrastructure, Development and Enterprise)

That the following motion, previously passed by Council, be eliminated from staff work plans and from the Outstanding Motion list:

April 20, 2016 Special Council

2016 Development Priorities Plan

“That Council direct staff to investigate and report back on the most effective way to quantify the cost of growth.”

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gibson, Gordon, Hofland, MacKinnon, Piper, Salisbury, Van Hellemond and Wettstein (13)

Voting Against: (0)

Carried

Mayor Guthrie resumed the Chair.

Special Resolution:

Striking Committee Policy Review - Councillor Wettstein's Motion for Which Notice was Given December 5, 2016

3. Moved by Councillor Wettstein
Seconded by Councillor Hofland

Recommendation:

That staff be directed to review, analyze and bring forward a recommendation updating the Striking Committee policies, processes and remuneration, and reporting of expenses and that staff report back to Committee of the Whole by Q4 2017.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gibson, Gordon, Hofland, MacKinnon, Piper, Salisbury, Van Hellemond and Wettstein (13)

Voting Against: (0)

Carried

Items for Discussion – Infrastructure, Development and Enterprise

Councillor Gibson resumed the Chair.

COW-IDE-2017.9 Natural Heritage Action Plan (NHAP) Project Initiation

Melissa Aldunate, Manager of Policy Planning and Urban Design, explained the Natural Heritage Action Plan process and advised of next steps.

The following person spoke to this item:

Hugh Whiteley

3. Moved by Councillor Downer
 Secoded by Councillor Piper

Recommendation:

That the Natural Heritage Action Plan project charter attached to Infrastructure, Development and Enterprise Services Report (IDE 17-25), dated March 6, 2017 be approved.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gibson, Gordon, Hofland, MacKinnon, Piper, Salisbury, Van Hellemond and Wettstein (13)

Voting Against: (0)

Carried

COW-IDE-2017.8 Sidewalk Needs Assessment Update

Staff provided clarification regarding the criteria used for establishing the priorities and funding sources for the sidewalk construction projects.

4. Moved by Councillor Bell
 Secoded by Councillor Salisbury

Recommendation:

1. That the recommended priority list for sidewalk construction based on the prioritization criteria outlined in the report "Guelph Sidewalk Needs Assessment Study" dated January 2017 be approved.
2. That adequate right-of-way width be secured in new draft plans of subdivisions to provide sidewalks on both sides of the road where the anticipated sidewalk needs would rank as high upon subdivision completion.
3. That sidewalks be constructed adjacent to subdivision blocks that have been undeveloped for five (5) years or more and that the block developer be responsible for all costs to repair any sidewalk damage during site development.
4. That adequate funding to maintain new sidewalk facilities be included in future Operating Budgets.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gibson, Gordon, Hofland, MacKinnon, Piper, Salisbury, Van Hellemond and Wettstein (13)

Voting Against: (0)

Carried

COW-IDE-2017.12 Annual and Summary Water Services Report - 2016

Staff provided clarification regarding the contributing factors to the Arkell Springs ground collector volumes in 2016 and the status of the Burke well.

5. Moved by Councillor Billings
Seconded by Mayor Guthrie

Recommendation:

That the Annual & Summary Water Services Report – 2016 be approved.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gibson, Gordon, Hofland, MacKinnon, Piper, Salisbury, Van Hellemond and Wettstein (13)

Voting Against: (0)

Carried

COW-IDE-2017.13 2017 Corporate Asset Management Plan and Policy

Presentation:

Daryush Esmaili, Manager of Corporate Asset Management presented an overview of the Asset Management Plan and Policy.

Councillor MacKinnon left the meeting. (4:15 p.m.)

6. Moved by Mayor Guthrie
Seconded by Councillor Piper

Recommendation:

1. That Council endorse the 2017 Corporate Asset Management Plan and Asset Management Policy.
2. That staff be directed to provide annual updates to Council on the key activities and progress of the 2017 Corporate Asset Management Plan and Policy.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gibson, Gordon, Hofland, Piper, Salisbury, Van Hellemond and Wettstein (12)

Voting Against: (0)

Carried

The meeting recessed at 4:23 p.m. and reconvened at 4:46 p.m.

Councillor Van Hellemond left the meeting. (4:23 p.m.)

COW-IDE-2017.15 Transportation Master Plan - Framework

Presentation:

Kealy Dedman, City Engineer/General Manager, Engineering and Capital Infrastructure Services addressed the purpose and explained the process of the Transportation Master Plan – Framework.

Councillor Van Hellemond returned to the meeting (4:58 p.m.)

Alister McIlveen, Manager of Transportation Services, provided statistics outlining current transportation trends.

Jennifer Juste, Transportation Demand Management Coordinator, explained the scope and objectives of the framework and how success will be monitored.

7. Moved by Councillor Bell
Seconded by Councillor Piper

Recommendation:

That the framework for the update to the 2005 Guelph – Wellington Transportation Master Plan as outlined in report IDE 17-34 be approved.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gibson, Gordon, Hofland, Piper, Salisbury, Van Hellemond and Wettstein (12)

Voting Against: (0)

Carried

COW-IDE-2017.16 Pedestrian Crossing Treatments – Update to the Ontario Traffic Manual

Presentation:

Allister McIlveen, Manager of Transportation Services explained the new tool and advised staff will be establishing a policy.

8. Moved by Mayor Guthrie
Seconded by Councillor Hofland

Recommendation:

1. That the City of Guelph adopt the installation warrants for the Level 2 Pedestrian Crossover as outlined in Report 17-32 dated March 6, 2017.
2. That staff be directed to report back to Council in the third quarter of 2017 with a comprehensive report recommending an implementation strategy with the following integral components for a Pedestrian Crossover Program
 - Communication Plan (Public Education and Outreach)
 - Implementation priority list of locations
 - Program to monitor compliance and pedestrian safety
 - Financial implications based upon an assessment of each recommended location

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gibson, Gordon, Hofland, Piper, Salisbury, Van Hellemond and Wettstein (12)

Voting Against: (0)

Carried

COW-IDE-2017.17 Delegation of Authority for Infrastructure, Development and Enterprise Services

Presentation:

Scott Stewart, Deputy CAO, Infrastructure, Development and Enterprise addressed the purpose of the delegation of authority.

9. Moved by Councillor Piper
Seconded by Mayor Guthrie

Recommendation:

1. That pursuant to Section 23(1) of the Municipal Act, By-law Number (2013)-19529 be amended by adding Schedule "EE" to provide staff the authority to approve successful bids where the procurement is budgeted but does not have specific approvals, as set out in Attachment 1 to the "Delegation of Authority for Infrastructure, Development and Enterprise Services" report dated March 6, 2017.
2. That pursuant to Section 23(1) of the Municipal Act, By-law Number (2013)-19529 be amended by adding Schedule "FF" to provide staff the authority to Appoint Risk Management Officials (RMOs) and Risk Management Inspectors (RMIs), as set out in Attachment 2 to the "Delegation of Authority for Infrastructure, Development and Enterprise Services" report dated March 6, 2017.
3. That pursuant to Section 23(1) of the Municipal Act, By-law (2013)-19529 be amended by adding Schedule "GG" to provide staff the authority for variances to the Sign By-law, as set out in Attachment 3 hereto.
4. That pursuant to Section 23(1) of the Municipal Act, C By-law (2013)-19529 be amended by adding Schedule "HH" to provide staff the authority for residential demolition permits as set out in Attachment 4 to the "Delegation of Authority for Infrastructure, Development and Enterprise Services" report dated March 6, 2017.

First Amendment

10. Moved by Councillor Piper
Seconded by Mayor Guthrie

That Clause 3 be amended to read as follows:

3. **That the decision regarding delegated authority for variances to the Sign By-law, as set out in Attachment 3 to the "Delegation of Authority for Infrastructure, Development and Enterprise Services" report dated March 6, 2017 be deferred until the conclusion of a comprehensive Sign By-law review.**

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gibson, Gordon, Hofland, Piper, Salisbury, Van Hellemond and Wettstein (12)

Voting Against: (0)

Carried

Second Amendment

11. Moved by Councillor Bell
Seconded by Councillor Van Hellemond

That Clause 1 be amended to read as follows:

That pursuant to Section 23(1) of the Municipal Act, By-law Number (2013)-19529 be amended by adding Schedule "EE" to provide staff the authority to approve successful bids where the procurement is budgeted but does not have specific approvals, as set out in Attachment 1 to the "Delegation of Authority for Infrastructure, Development and Enterprise Services" report dated March 6, 2017 **to an upset limit of \$3 million.**

Voting in Favour: Councillors Bell, Billings and Van Hellemond (3)

Voting Against: Mayor Guthrie, Councillors Allt, Downer, Gibson, Gordon, Hofland, Piper, Salisbury and Wettstein (9)

Defeated

Third Amendment

12. Moved by Councillor Billings
Seconded by Councillor Bell

That Clause 1 be amended to read as follows:

That pursuant to Section 23(1) of the Municipal Act, By-law Number (2013)-19529 be amended by adding Schedule "EE" to provide staff the authority to approve successful bids where the procurement is budgeted but does not have specific approvals, as set out in Attachment 1 to the "Delegation of Authority for Infrastructure, Development and Enterprise Services" report dated March 6, 2017 **to an upset limit of \$5 million.**

Voting in Favour: Councillors Bell, Billings, Gibson and Van Hellemond (4)

Voting Against: Mayor Guthrie, Councillors Allt, Downer, Gordon, Hofland, Piper, Salisbury and Wettstein (8)

Defeated

Main Motion as Amended

13. Moved by Councillor Piper
Seconded by Mayor Guthrie

Recommendation:

1. That pursuant to Section 23(1) of the Municipal Act, By-law Number (2013)-19529 be amended by adding Schedule "EE" to provide staff the authority to approve successful bids where the procurement is budgeted but does not have specific approvals, as set out in Attachment 1 to the "Delegation of Authority for Infrastructure, Development and Enterprise Services" report dated March 6, 2017.

2. That pursuant to Section 23(1) of the Municipal Act, By-law Number (2013)-19529 be amended by adding Schedule "FF" to provide staff the authority to Appoint Risk Management Officials (RMOs) and Risk Management Inspectors (RMIs), as set out in Attachment 2 to the "Delegation of Authority for Infrastructure, Development and Enterprise Services" report dated March 6, 2017.
3. **That the decision regarding delegated authority for variances to the Sign By-law, as set out in Attachment 3 to the "Delegation of Authority for Infrastructure, Development and Enterprise Services" report dated March 6, 2017 be deferred until the conclusion of a comprehensive Sign By-law review.**
4. That pursuant to Section 23(1) of the Municipal Act, C By-law (2013)-19529 be amended by adding Schedule "GG" to provide staff the authority for residential demolition permits as set out in Attachment 4 to the "Delegation of Authority for Infrastructure, Development and Enterprise Services" report dated March 6, 2017.

Voting in Favour: Mayor Guthrie, Councillors Allt, Downer, Gordon, Hofland, Piper, Salisbury and Wettstein (8)

Voting Against: Councillors Bell, Billings, Gibson and Van Hellemond (4)

Carried

The meeting recessed at 7:07 p.m. and reconvened at 7:17 p.m.

Mayor Guthrie resumed the Chair

Special Resolution

Exploring Opportunities to Accelerate Large Neighbourhood Commercial Growth in East Guelph - Councillor Gibson's Motion for Which Notice was Given February 13th

Councillor Gibson provided an introduction to his motion.

14. Moved by Councillor Gibson
Seconded by Councillor Bell

Recommendation:

1. That, in conjunction with the ongoing comprehensive Commercial Policy Review, staff be directed to consider other opportunities for neighborhood commercial development along the York Road Intensification corridor (east of Victoria Road) with the intent of attracting further commercial investment to East Guelph (East of Victoria Road), and
2. That staff report back to Council on these opportunities as they emerge or, at established reporting milestones for the Commercial Policy Review.

Amendment

15. Moved by Councillor Wettstein
Seconded by Councillor Salisbury

That Clause 1 be amended to read:

“That in conjunction with the ongoing Comprehensive Commercial Policy Review along the York Road intensification corridor, staff continue to consider neighbourhood commercial development.”

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gibson, Gordon, Hofland, Piper, Salisbury, Van Hellemond and Wettstein (12)

Voting Against: (0)

Carried

It was requested that the clauses be voted on separately.

First Clause as Amended

16. Moved by Councillor Wettstein
Seconded by Councillor Salisbury

That in conjunction with the ongoing Comprehensive Commercial Policy review along the York Road intensification corridor, staff continue to consider neighbourhood commercial development.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gibson, Gordon, Hofland, Piper, Salisbury, Van Hellemond and Wettstein (12)

Voting Against: (0)

Carried

Second Clause

17. Moved by Councillor Gibson
Seconded by Councillor Bell

That staff report back to Council on these opportunities as they emerge or, at established reporting milestones for the Commercial Policy Review.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Downer, Gibson, Gordon, Hofland, Piper, Salisbury and Van Hellemond (11)

Voting Against: Councillor Wettstein (1)

Carried

Chair and Staff Announcements

There were no announcements.

Notice of Motion

Mayor Guthrie provided a Notice of Motion.

Adjournment (8:27 p.m.)

18. Moved by Councillor Bell
Seconded by Councillor Hofland

That the meeting be adjourned.

Carried

Minutes to be confirmed on March 27, 2017.

Mayor Guthrie

Stephen O'Brien - City Clerk