



**Minutes of Committee of the Whole Meeting
Held in the Council Chambers, Guelph City Hall on
Tuesday, July 3, 2018 at 1:05 p.m.**

Attendance

Council: Mayor Guthrie
Councillor C. Billings
Councillor C. Downer
Councillor D. Gibson
Councillor J. Gordon
Councillor J. Hofland
Councillor M. MacKinnon
Councillor M. Salisbury

Absent: Councillor Allt
Councillor Bell
Councillor Piper
Councillor Van Hellemond
Councillor K. Wettstein

Staff: Mr. P. Cartwright, General Manager Guelph Innovation District
Mr. M. Petricevic, General Manager Facilities Management
Mr. S. O'Brien, City Clerk
Ms. D. Tremblay, Council and Committee Coordinator

Call to Order (1:05 p.m.)

Mayor Guthrie called the meeting to order.

Authority to Move into Closed Meeting

1. Moved by Councillor Gordon
Seconded by Councillor Hofland

That the Council of the City of Guelph now hold a meeting that is closed to the public, pursuant to Section 239 (2) (c)(e) and (f) of the Municipal Act with respect to a proposed or pending acquisition or disposition of land by the municipality or local board, litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board and advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

Voting in Favour: Mayor Guthrie, Councillors Billings, Downer, Hofland, Gibson, Gordon, MacKinnon and Salisbury (8)

Voting Against: (0)

Carried

Closed Meeting (1:08 p.m.)

Open Meeting (2:09 p.m.)

Attendance

Council: Mayor Guthrie
Councillor P. Allt
Councillor C. Billings
Councillor C. Downer
Councillor D. Gibson

Councillor J. Gordon
Councillor J. Hofland
Councillor M. MacKinnon
Councillor A. Van Hellemond
Councillor K. Wettstein

Absent: Councillor Bell
Councillor Piper
Councillor Salisbury

Staff: Mr. T. Lee, Deputy CAO Corporate Services
Ms. C. Clack, Deputy CAO Public Services
Mr. S. Stewart, Deputy CAO Infrastructure, Development and Enterprise Services
Mr. T. Salter, General Manager Planning Urban Design and Building Services
Ms. T. Baker, General Manager Finance/City Treasurer
Mr. M. Petricevic, General Manager Facilities Management
Ms. H. Flaherty, General Manager Parks Recreation
Ms. M. Aldunate, Manager Policy Planning and Urban Design
Ms. K. Newland, Manager Finance Client Services
Ms. A. Nix, Planner II Environmental Planner
Mr. S. O'Brien, City Clerk
Ms. D. Tremblay, Council and Committee Coordinator

Closed Meeting Summary

The following matters were considered.

CAO-2018-21 Litigation Update

Information was received and no direction was given.

**IDE-2018-82 Acquisition of 110 Gordon Street under the Downtown
Secondary Plan Parkland**

Staff were given direction on this matter.

Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures.

Consent Agenda – Governance

The following items were extracted:

CS-2018-54 2018-2019 Council and Committee Meeting Schedule

CAO-2018-23 CAO Annual Update to Council

Mayor Guthrie advised that Derrick Thomson, CAO would be presenting the CAO Annual Update to Council at the July 23, 2018 Council.

Referral Motion

2. Moved by Councillor Hofland
Seconded by Councillor Billings

That Report CAO-2018-23 CAO Annual Update to Council be referred to the July 23, 2018 Council Meeting.

Voting in Favour: Mayor Guthrie, Councillors Allt, Billings, Downer, Gibson, Gordon, Hofland, MacKinnon, Van Hellemond and Wettstein (10)

Voting Against: (0)

Carried

Consent Agenda – Infrastructure, Development and Enterprise

Mayor Guthrie presented the July 3, 2018 Infrastructure, Development and Enterprise Consent Agenda.

3. Moved by Councillor Gibson
Seconded by Councillor Downer

That the July 3, 2018 Consent Agenda – Infrastructure, Development and Enterprise as identified below, be adopted:

IDE-2018-95 Sign By-Law Variances - 26 Clair Road West

1. That the request for a variance from Table 1, Row 1 of Sign By-law Number (1996)-15245, as amended, to permit a 0.9m² illuminated building sign at 26 Clair Road West to be a height of 2.2m above the ground surface, be approved.
2. That the request for a variance from Table 1, Row 1 of Sign By-law Number (1996)-15245, as amended, to permit a 6.2m² non-illuminated building sign painted directly onto a wall at 26 Clair Road West to be a height of 2.2m above the ground surface, be approved.
3. That the request for a variance from Table 1, Row 1 of Sign By-law Number (1996)-15245, as amended, to permit a 5m² illuminated building sign painted directly onto a wall structure at 26 Clair Road West to be a height of 1.7m above the ground surface, be approved.
4. That the request for variances from Table 1, Row 1 of Sign By-law Number (1996)-15245, as amended, to permit two 5.5m² illuminated building signs painted directly onto a wall structure at 26 Clair Road West to be a height of 2.3m above the ground surface, be approved.

IDE-2018-96 Sign By-law Variance - 465 Woodlawn Road West

That the request for a variance from Table 2, Row 13 of Sign By-law Number (1996)-15245, as amended, to permit a menu board with a height of 2.5m above the adjacent roadway and sign face of 4.5m² on the property of 465 Woodlawn Road West, be approved.

IDE-2018-96 Sign By-law Variance – 197 Hanlon Creek Boulevard

1. That the request for a variance from Table 1, Row 6 of Sign By-law Number (1996)-15245, as amended, to permit a 9.8m² illuminated building sign to be located on the second storey of a building face fronting an adjacent property, be approved.
2. That the request for a variance from Table 1, Row 6 of Sign By-law Number (1996)-15245, as amended, to permit a 11.4m² illuminated building sign to be located on the second storey of a building face fronting an adjacent property, be approved.

Voting in Favour: Mayor Guthrie, Councillors Allt, Billings, Downer, Gibson, Gordon, Hofland, MacKinnon, Van Hellemond and Wettstein (10)

Voting Against: (0)

Carried

Consent Agenda –Corporate Services

Mayor Guthrie presented the July 3, 2018 Corporate Services Consent Agenda.

4. Moved by Councillor MacKinnon
Seconded by Councillor Van Hellemond

That the July 3, 2018 Consent Agenda –Corporate Services as identified below, be adopted:

CS-2018-23 First 2018 Tri-Annual Capital Variance Report

That report CS-2018-23, First Tri-annual Capital Variance Report, dated July 3, 2018 be received.

Voting in Favour: Mayor Guthrie, Councillors Allt, Billings, Downer, Gibson, Gordon, Hofland, MacKinnon, Van Hellemond and Wettstein (10)

Voting Against: (0)

Carried

Corporate Services Chair and Staff Announcements

Trevor Lee, DCAO Corporate Services advised that July 5, is the Federal Government's National Injury Prevention Day and that the City ensures that all employees are healthy and safe through its health and safety practices.

Consent Agenda –Audit

Mayor Guthrie presented the July 3, 2018 Audit Consent Agenda.

5. Moved by Councillor Billings
Seconded by Councillor Hofland

That the July 3, 2018 Audit Consent Agenda as identified below, be adopted:

AUD-2018-19 Driver Certification Program Compliance Audit Report

That the report CAO-2018-19, Driver Certification Program Compliance Audit Report–2018 dated July 3, 2018 be received.

Voting in Favour: Mayor Guthrie, Councillors Allt, Billings, Downer, Gibson, Gordon, Hofland, MacKinnon, Van Hellemond and Wettstein (10)

Voting Against: (0)

Carried

Presentations:

1. Councillor Gibson presented to Graham Nasby, City of Guelph Water SCADA and Security Specialist, the University of Guelph "2017 Top Co-Op Employer" Award.
2. Councillor Gibson recognized the appointment of Patrick Andres, P. Eng, City of Guelph's Technical Lead in the City's Building Department to the Standing Committee on Energy Efficiency (SC-EE) for the National Energy Code for Buildings.
3. Councillor Gibson recognized the members of the City of Guelph's Engineering and Capital Infrastructure Services Team, who received a Platinum Innovation Award of Merit from the Consulting Engineers of Ontario (CEO) for the beneficial reuse of sediment from an existing Stormwater management pond.
4. Trevor Lee, Deputy CAO, Corporate Services recognized Stephen O'Brien, City Clerk on the receipt of the Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO) Accredited Ontario Municipal Clerk (AOMC) professional designation.

Items for Discussion – Infrastructure, Development and Enterprise

Councillor Gibson assumed the chair.

IDE-2018-92 Draft Natural Heritage Action Plan

Aprix Nix, Planner II, Environmental Planner provided a summary of the Draft Natural Heritage Act Plan.

The following delegation spoke on this item:
Victoria MacPhail, Pollination Guelph.

6. Moved by Mayor Guthrie
Seconded by Councillor Hofland

That the draft Natural Heritage Action Plan, included as Attachment 1, to the Infrastructure, Development & Enterprise Services Report IDE 2018-92, dated July 3, 2018 be received.

Voting in Favour: Mayor Guthrie, Councillors Allt, Billings, Downer, Gibson, Gordon, Hofland, MacKinnon, Van Hellemond and Wettstein (10)

Voting Against: (0)

Carried

IDE-2018-103 South End Community Centre – Update

Councillor MacKinnon spoke regarding Information Report IDE-2018-1-3 South End Community Centre - pdate.

7. Moved by Councillor Downer
Seconded by Mayor Guthrie

That Report IDE-2018-103 South End Community Centre – Update dated June 8, 2018 be received.

Voting in Favour: Mayor Guthrie, Councillors Allt, Billings, Downer, Gibson, Gordon, Hofland, MacKinnon, Van Hellemond and Wettstein (10)

Voting Against: (0)

Carried

Items for Discussion –Corporate Services

Councillor MacKinnon assumed the Chair.

CS- 2018-34 Multi-Year Budget Process

Trevor Lee, Deputy CAO, Corporate Services provided background regarding the Multi-year Budget Process.

Tara Baker, General Manager of Finance/City Treasurer provided a presentation regarding the Multi-Year Budget Process.

8. Moved by Councillor Allt
Seconded by Councillor Hofland

1. That the City adopts a multi-year budgeting process for both the operating and capital budgets commencing with the 2020 budget.
2. That staff develop the required multi-year budgeting policies for Council approval in early 2019.

Amendment

9. Moved by Councillor Mayor Guthrie
Seconded by Councillor Gibson

1. That the City adopts **in principle** a multi-year budgeting process for both the operating and capital budgets commencing with the 2020 budget.

Voting in Favour: Mayor Guthrie, Councillors Allt, Billings, Downer, Gibson, Gordon, Hofland, MacKinnon, Van Hellemond and Wettstein (10)

Voting Against: (0)

Carried

Main Motion as Amended

10. Moved by Councillor Allt
Seconded by Councillor Hofland

1. That the City adopts in principle a multi-year budgeting process for both the operating and capital budgets commencing with the 2020 budget.
2. That staff develop the required multi-year budgeting policies for Council approval in early 2019.

Voting in Favour: Mayor Guthrie, Councillors Allt, Billings, Downer, Gibson, Gordon, Hofland, MacKinnon, Van Hellemond and Wettstein (10)

Voting Against: (0)

Carried

Items for Discussion – Governance

Mayor Guthrie assumed the chair.

CS-2018-54 2018-2019 Council and Committee Meeting Schedule

11. Moved by Councillor Downer
Seconded by Councillor MacKinnon

That the 2018 - 2019 Council and Committee Meeting Schedule, as shown in ATT-1 to Report CS-2018-54, titled 2018 - 2019 Council and Committee Meeting Schedule, dated July 3, 2018, be approved with the following amendments:

July 2019 Council and Committee Meeting Dates:

Tuesday, July 2nd – Committee of the Whole;
Monday, July 8th – Council Planning;
Monday, July 15th – Council Placeholder; and
Monday, July 22nd – Council

Voting in Favour: Mayor Guthrie, Councillors Allt, Billings, Downer, Gibson, Gordon, Hofland, MacKinnon, Van Hellemond and Wettstein (10)

Voting Against: (0)

Carried

Adjournment (5:05 p.m.)

12. Moved by Councillor Gibson
Seconded by Councillor Hofland

That the meeting be adjourned.

Carried

Minutes to be confirmed on July 23, 2018.

Mayor Guthrie

Stephen O'Brien - City Clerk