

**Minutes of Committee of the Whole Meeting
Held in the Council Chambers, Guelph City Hall on
Monday, March 5, 2018 at 2:06 p.m.**

Attendance

Council: Mayor Guthrie
Councillor P. Allt
Councillor B. Bell
Councillor C. Billings
Councillor D. Gibson

Councillor J. Gordon
Councillor J. Hofland
Councillor M. MacKinnon
Councillor A. Van Hellemond

Absent: Councillor C. Downer
Councillor L. Piper
Councillor M. Salisbury
Councillor K. Wettstein

Staff: Ms. C. Clack, Acting Chief Administrative Officer
Mr. T. Lee, Deputy CAO of Corporate Services
Mr. S. Stewart, Deputy CAO of Infrastructure, Development and Enterprise
Ms. D. Evans, Acting Deputy CAO, Public Services
Ms. T. Baker, General Manager, Finance/Treasurer
Mr. P. Busatto, General Manager, Environmental Services
Mr. W. Galliher, Divisional Manager, Water Services
Mr. T. Robinson, Divisional Manager, Water Services
Ms. M. Alduante, Manager, Planning Urban Design
Mr. A. McIlveen, Manager, Transportation Services
Ms. E. Stahl, Manager, Technical Services Water Services
Mr. J. Zettle, Program Manager, Parking
Ms. Joanne Jylanne, Senior Policy Planner
Mr. S. O'Brien, City Clerk
Ms. D. Tremblay, Council Committee Coordinator

Call to Order (2:06 p.m.)

Chair Billings called the meeting to order.

Disclosure of Pecuniary Interest and General Nature Thereof

Councillor MacKinnon declared a pecuniary interest with respect to discussions regarding on street parking and the Parking Technology Selection and Implementation Metrics Study as he is a co-owner of business fronting onto Wyndham Street.

Presentations:

Councillor Gibson presented to City's Facilities Management staff involved in the renovation of the Guelph Central Train Station, the 2017 Ontario Public Works Association's Historic Restoration/Preservation Award. Staff receiving the award included Rob Broughton and Mario Petricevic.

Councillor Gibson presented to Steven Di Pietro, the Ontario Public Works Association's 2017 Wally Wells Young Leader Award.

Councillor Gibson presented the Federation of Canadian Municipalities Sustainable Community Award in the category of Sustainable Neighbourhood Revitalization and Design for the Guelph Innovation District Secondary Plan to the team that lead and supported the secondary plan development. Staff receiving the award included: Joan Jylanne, Melissa Alduante, Stephen Robinson, David DeGroote, April Nix, Jason Downham, Todd Slater, Alex Chapman, Jyoti Pathak, Gwen Zhang, Arun Hindupur, Bab Maly, Emily Keating and Peter Cartwright.

Mayor Guthrie arrived at 2:12 p.m.

Councillor Allt arrived at 2:16 p.m.

Mayor Guthrie assumed the Chair.

Consent Agendas – Infrastructure, Development and Enterprise, Governance and Corporate Services

The following items were extracted:

CS-2018.36 Procedural By-Law Update

Mayor Guthrie presented the balance of the March 5, 2018 Infrastructure, Development and Enterprise, Governance and Corporate Services Consent Agendas.

1. Moved by Councillor Billings
Seconded by Councillor Hoffland

That the balance of the March 5, 2018 Consent Agendas – Infrastructure, Development and Enterprise, Governance and Corporate Services as identified below, be adopted:

IDE-2018.32 2017 Annual & Summary Water Services Report

That Guelph City Council approves the 2017 Annual & Summary Water Services Report.

IDE-2018.28 Municipal Class Environmental Assessment Reform

That the Mayor be directed to send a letter to the Minister of the Environment and Climate Change (MOECC) requesting that:

- a. the response process for Part II Orders or 'Bump-Up requests' be expedited, as part of the s.61 review to improve MCEA process times and reduce study costs;
- b. changes to better integrate and harmonize the MCEA process with processes defined under the Planning Act be supported;
- c. the scope of MCEA reports and studies be amended to reduce duplication with existing public processes and decisions made under municipal Official Plans and provincial legislation.

IDE-2018.26 Sign By-Law Variance - 392 Silvercreek Parkway North

1. That the request for a variance from Table 1, Row 1 of Sign By-law Number (1996)-15245, as amended, to permit a total sign face area of 27.86m² on the west building face of 392 Silvercreek Parkway North, be approved.
2. That the request for a variance from Table 1, Row 6 of Sign By-law Number (1996)-15245, as amended, to permit a building sign with an area of 9.75m² to be located on the first storey of a building face fronting an adjacent property at a distance of 3.5m from the property line of 392 Silvercreek Parkway North, be approved.

IDE-2018.27 Sign By-Law Variance - 848 Gordon Street

That the request for variances from Table 2, Row 5 of Sign By-law Number (1996)-15245, as amended, to permit a non-illuminated freestanding sign with a height of 3.15m above the adjacent roadway and sign face area of 3.84m² on the property of 848 Gordon Street, be approved.

CS-2018.33 Code of Conduct for Members of Council and Local Boards - Update

That the revised Code of Conduct for Members of Council and Local Boards, included as ATT-1 to the report titled Code of Conduct for Members of Council and Local Boards – Update and dated March 5, 2018, be approved.

CS-2018.02 Procurement By-Law Update

That Report CS-2018.02 Procurement By-Law Update be approved and adopted by by-law.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Gibson, Gordon, Hofland, MacKinnon and Van Hellemond (9)

Voting Against: (0)

Carried

Items for Discussion – Infrastructure, Development and Enterprise

Councillor Gibson assumed the chair.

St. Andrew’s Presbyterian Church Delegation and Funding Request

Mr. John Groenewegen, a member of St. Andrew’s Presbyterian Church, provided Council with a summary of the proposed project at 62, 68 and 74-76 Yarmouth Street and request for funding for the Heritage Impact Assessment.

Staff Memo Response to St. Andrew's Presbyterian Church Presentation to Committee of the Whole dated March 5, 2018

2. Moved by Councillor Van Hellemond
Seconded by Councillor MacKinnon

That the Staff Memo entitled "Response to St. Andrew's Presbyterian Church Presentation to Committee of the Whole dated March 5, 2018", be received.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Gibson, Gordon, Hofland, MacKinnon and Van Hellemond (9)

Voting Against: (0)

Carried

IDE-2018.36 Parking Technology Selection and Implementation Metrics Study

Ms. Kealy Deadman provided a summary of the background and the scope of the Parking Technology selection and implementation metrics study.

Mr. Jamie Zettle, Program Manager, Parking provided a summary of the steps taken in developing the parking technology selection and implementation metrics study, continuing ongoing work on the project and next steps.

The following delegates spoke regarding this item:

Mr. Marty Williams, Executive Director, Downtown Guelph Business Association
Mr. Doug Minett

Councillor MacKinnon did not discuss or vote on this matter.

3. Moved by Mayor Guthrie
Seconded by Councillor Billings

1. That the Parking Technology Selection and Implementation Metrics Study dated January 2018, prepared by CIMA+ Canada Limited, be received;
2. That staff operationalize a set of performance based parking metrics to provide reliable data with which to measure the performance of the parking operation, based upon the metrics identified in Table 1 : Proposed Parking Metrics of this report;
3. That staff establish a mechanism to review at established intervals the performance metrics of the parking system and work in partnership with the Downtown Advisory Committee when recommending any changes to parking policy and pricing;
4. That staff work with the Downtown Advisory Committee to create an implementation plan which addresses the key elements raised by stakeholders in the Stakeholder Survey.

It was requested that the clauses be voted on separately.

3. Moved by Mayor Guthrie
Seconded by Councillor Billings

1. That the Parking Technology Selection and Implementation Metrics Study dated January 2018, prepared by CIMA+ Canada Limited, be received;

Voting in Favour: Mayor Guthrie, Councillors Bell, Billings, Gibson, Gordon, Hofland, and Van Hellemond (7)

Voting Against: Councillor Allt (1)

Carried

4. Moved by Mayor Guthrie
Seconded by Councillor Billings

2. That staff operationalize a set of performance based parking metrics to provide reliable data with which to measure the performance of the parking operation, based upon the metrics identified in Table 1 : Proposed Parking Metrics of this report;

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Gibson, Gordon, Hofland, and Van Hellemond (8)

Voting Against: (0)

Carried

5. Moved by Mayor Guthrie
Seconded by Councillor Billings

3. That staff establish a mechanism to review at established intervals the performance metrics of the parking system and work in partnership with the Downtown Advisory Committee when recommending any changes to parking policy and pricing;

Voting in Favour: Mayor Guthrie, Councillors, Bell, Billings, Gibson, Gordon, Hofland and Van Hellemond (7)

Voting Against: Councillor Allt (1)

Carried

6. Moved by Mayor Guthrie
Seconded by Councillor Billings

4. That staff work with the Downtown Advisory Committee to create an implementation plan which addresses the key elements raised by stakeholders in the Stakeholder Survey.

Voting in Favour: Councillors Allt, Bell, Billings, Gibson, Gordon, Hofland and Van Hellemond (7)

Voting Against: Mayor Guthrie (1)

Carried

Councillor Van Hellemond left the meeting at 4:53 p.m.
Council recessed at 4:53 and reconvened at 5:19 p.m.

Attendance

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Councillor B. Bell
Councillor C. Billings

Councillor J. Gordon
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Ms. Joanne Jylanne, Senior Policy Planner
Mr. S. O'Brien, City Clerk
Ms. D. Tremblay, Council Committee Coordinator

7. Moved by Councillor Billings
Seconded by Councillor Bell

That Clause 5 "The implementation of the new on-street paid parking technology be scheduled for Fall of 2019, following the opening of the Wilson Street Parkade be referred to the May 7, 2018 Committee of the Whole Meeting."

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Gibson, Gordon and Hofland (7)

Voting Against: (0)

Carried

IDE-2018.18 Commercial Policy Review: Vision and Principles

Ms. Joan Jylanne, Senior Policy Planner, provided a summary on the commercial policy review including development of the vision and principles, outcomes and next steps.

8. Moved by Councillor Bell
Seconded by Councillor Hofland

That the Commercial Policy Review vision and principles be approved as outlined in report IDE-2018-18.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Gibson, Gordon, Hofland and MacKinnon, (8)

Voting Against: (0)

Carried

IDE-2018.03 City Initiated Official Plan Amendment for Affordable Housing

Ms. Melissa Aldunate, Manager, Policy Planning Urban Design, summarized the next steps and timing on the City Initiated Official Plan Amendment for Affordable Housing.

9. Moved by Councillor Bell
Seconded by Mayor Guthrie

That staff be directed to initiate an amendment to the Official Plan to reflect the Council approved Affordable Housing Strategy.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Gibson, Gordon and Hofland and MacKinnon (8)

Voting Against: (0)

Carried

IDE-2018.31 Sewer Abatement and Leak Forgiveness Credits Policies

Ms. Emily Stahl, Manager Technical Services Water Services, provided a summary of the sewer abatement credit and water leak billing forgiveness programs.

10. Moved by Councillor Bell
Seconded by Councillor Allt

1. That the March 5, 2018 report of the Deputy CAO of Infrastructure, Development and Enterprise entitled "Sewer Abatement Credit and Leak Forgiveness Credits Policies" be approved.
2. That the staff recommended Sewer Abatement Credit Policy be approved for implementation on July 1, 2018 as outlined in Attachment 1 to this report.
3. That the staff recommended Leak Forgiveness Credit Policy be approved for implementation on April 1, 2018 as outlined in Attachment 2 to this report.

4. That Council approve amendment to the Water and Wastewater Fees and Charges By-law Number (2017-20224) as outlined in Attachment 3 to this report.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Gibson, Gordon, Hofland and MacKinnon (8)

Voting Against: (0)

Carried

Service Area Chair and Staff Announcements

Consent Agenda – Governance

Mayor Guthrie resumed the Chair.

Items for Discussion - Governance

Smart Cities Submission Update

Barbara Swartzentruber, Executive Director, Strategy, Innovation, Intergovernmental Services and Peter Cartwright, General Manager, Business Development & Enterprise Services provided a summary of the Federal Governments Smart City Challenge including the various categories, timeline for submissions and the City's chosen topic of Food Sustainability and Security.

11. Moved by Councillor Gordon
Seconded by Councillor Billings

That the Smart Cities Submission Update be received.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Gibson, Gordon, Hofland and MacKinnon (8)

Voting Against: (0)

Carried

CS-2018.36 Procedural By-Law Update

12. Moved by Councillor Hofland
Seconded by Councillor Allt

That the proposed Procedural By-law, included as ATT-1 to the report titled Procedural By-law Update, dated March 5, 2018, be approved, as amended, and that By-Law (2016)-20087 be repealed.

Voting in Favour: Mayor Guthrie, Councillors Allt, Bell, Billings, Gibson, Gordon, Hofland and MacKinnon (8)

Voting Against: (0)

Carried

Chair and Staff Announcements

Adjournment (6:32 p.m.)

13. Moved by Councillor Bell
Seconded by Councillor Gibson

That the meeting be adjourned.

Carried

Minutes to be confirmed on March 26, 2018.

Mayor Guthrie

Stephen O'Brien - City Clerk