



**Minutes of Committee of the Whole Meeting  
Held in the Council Chambers, Guelph City Hall on  
Tuesday, July 3, 2018 at 1:05 p.m.**

---

**Attendance**

Council: Mayor Guthrie  
Councillor C. Billings  
Councillor C. Downer  
Councillor D. Gibson  
Councillor J. Gordon  
Councillor J. Hofland  
Councillor M. MacKinnon  
Councillor M. Salisbury

Absent: Councillor Allt  
Councillor Bell  
Councillor Piper  
Councillor Van Hellemond  
Councillor K. Wettstein

Staff: Mr. P. Cartwright, General Manager Guelph Innovation District  
Mr. M. Petricevic, General Manager Facilities Management  
Mr. S. O'Brien, City Clerk  
Ms. D. Tremblay, Council and Committee Coordinator

---

**Call to Order (1:05 p.m.)**

Mayor Guthrie called the meeting to order.

**Authority to Move into Closed Meeting**

1. Moved by Councillor Gordon  
Seconded by Councillor Hofland

That the Council of the City of Guelph now hold a meeting that is closed to the public, pursuant to Section 239 (2) (c)(e) and (f) of the Municipal Act with respect to a proposed or pending acquisition or disposition of land by the municipality or local board, litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board and advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

**Voting in Favour:** Mayor Guthrie, Councillors Billings, Downer, Hofland, Gibson, Gordon, MacKinnon and Salisbury (8)

**Voting Against:** (0)

Carried

**Closed Meeting (1:08 p.m.)**

## **Open Meeting (2:09 p.m.)**

### **Attendance**

Council: Mayor Guthrie  
Councillor P. Allt  
Councillor C. Billings  
Councillor C. Downer  
Councillor D. Gibson

Councillor J. Gordon  
Councillor J. Hofland  
Councillor M. MacKinnon  
Councillor A. Van Hellemond  
Councillor K. Wettstein

Absent: Councillor Bell  
Councillor Piper  
Councillor Salisbury

Staff: Mr. T. Lee, Deputy CAO Corporate Services  
Ms. C. Clack, Deputy CAO Public Services  
Mr. S. Stewart, Deputy CAO Infrastructure, Development and Enterprise Services  
Mr. T. Salter, General Manager Planning Urban Design and Building Services  
Ms. T. Baker, General Manager Finance/City Treasurer  
Mr. M. Petricevic, General Manager Facilities Management  
Ms. H. Flaherty, General Manager Parks Recreation  
Ms. M. Aldunate, Manager Policy Planning and Urban Design  
Ms. K. Newland, Manager Finance Client Services  
Ms. A. Nix, Planner II Environmental Planner  
Mr. S. O'Brien, City Clerk  
Ms. D. Tremblay, Council and Committee Coordinator

### **Closed Meeting Summary**

The following matters were considered.

**CAO-2018-21      Litigation Update**

Information was received and no direction was given.

**IDE-2018-82      Acquisition of 110 Gordon Street under the Downtown  
Secondary Plan Parkland**

Staff were given direction on this matter.

### **Disclosure of Pecuniary Interest and General Nature Thereof**

There were no disclosures.

### **Consent Agenda – Governance**

The following items were extracted:

**CS-2018-54      2018-2019 Council and Committee Meeting Schedule**

## **CAO-2018-23      CAO Annual Update to Council**

Mayor Guthrie advised that Derrick Thomson, CAO would be presenting the CAO Annual Update to Council at the July 23, 2018 Council.

### **Referral Motion**

2. Moved by Councillor Hofland  
Seconded by Councillor Billings

That Report CAO-2018-23 CAO Annual Update to Council be referred to the July 23, 2018 Council Meeting.

**Voting in Favour:** Mayor Guthrie, Councillors Allt, Billings, Downer, Gibson, Gordon, Hofland, MacKinnon, Van Hellemond and Wettstein (10)

**Voting Against:** (0)

Carried

## **Consent Agenda – Infrastructure, Development and Enterprise**

Mayor Guthrie presented the July 3, 2018 Infrastructure, Development and Enterprise Consent Agenda.

3. Moved by Councillor Gibson  
Seconded by Councillor Downer

That the July 3, 2018 Consent Agenda – Infrastructure, Development and Enterprise as identified below, be adopted:

## **IDE-2018-95      Sign By-Law Variances - 26 Clair Road West**

1. That the request for a variance from Table 1, Row 1 of Sign By-law Number (1996)-15245, as amended, to permit a 0.9m<sup>2</sup> illuminated building sign at 26 Clair Road West to be a height of 2.2m above the ground surface, be approved.
2. That the request for a variance from Table 1, Row 1 of Sign By-law Number (1996)-15245, as amended, to permit a 6.2m<sup>2</sup> non-illuminated building sign painted directly onto a wall at 26 Clair Road West to be a height of 2.2m above the ground surface, be approved.
3. That the request for a variance from Table 1, Row 1 of Sign By-law Number (1996)-15245, as amended, to permit a 5m<sup>2</sup> illuminated building sign painted directly onto a wall structure at 26 Clair Road West to be a height of 1.7m above the ground surface, be approved.
4. That the request for variances from Table 1, Row 1 of Sign By-law Number (1996)-15245, as amended, to permit two 5.5m<sup>2</sup> illuminated building signs painted directly onto a wall structure at 26 Clair Road West to be a height of 2.3m above the ground surface, be approved.

**IDE-2018-96                      Sign By-law Variance - 465 Woodlawn Road West**

That the request for a variance from Table 2, Row 13 of Sign By-law Number (1996)-15245, as amended, to permit a menu board with a height of 2.5m above the adjacent roadway and sign face of 4.5m<sup>2</sup> on the property of 465 Woodlawn Road West, be approved.

**IDE-2018-96                      Sign By-law Variance – 197 Hanlon Creek Boulevard**

1. That the request for a variance from Table 1, Row 6 of Sign By-law Number (1996)-15245, as amended, to permit a 9.8m<sup>2</sup> illuminated building sign to be located on the second storey of a building face fronting an adjacent property, be approved.
2. That the request for a variance from Table 1, Row 6 of Sign By-law Number (1996)-15245, as amended, to permit a 11.4m<sup>2</sup> illuminated building sign to be located on the second storey of a building face fronting an adjacent property, be approved.

**Voting in Favour:** Mayor Guthrie, Councillors Allt, Billings, Downer, Gibson, Gordon, Hofland, MacKinnon, Van Hellemond and Wettstein (10)

**Voting Against:** (0)

Carried

**Consent Agenda –Corporate Services**

Mayor Guthrie presented the July 3, 2018 Corporate Services Consent Agenda.

4. Moved by Councillor MacKinnon  
Seconded by Councillor Van Hellemond

That the July 3, 2018 Consent Agenda –Corporate Services as identified below, be adopted:

**CS-2018-23                      First 2018 Tri-Annual Capital Variance Report**

That report CS-2018-23, First Tri-annual Capital Variance Report, dated July 3, 2018 be received.

**Voting in Favour:** Mayor Guthrie, Councillors Allt, Billings, Downer, Gibson, Gordon, Hofland, MacKinnon, Van Hellemond and Wettstein (10)

**Voting Against:** (0)

Carried

**Corporate Services Chair and Staff Announcements**

Trevor Lee, DCAO Corporate Services advised that July 5, is the Federal Government's National Injury Prevention Day and that the City ensures that all employees are healthy and safe through its health and safety practices.

## **Consent Agenda –Audit**

Mayor Guthrie presented the July 3, 2018 Audit Consent Agenda.

5. Moved by Councillor Billings  
Seconded by Councillor Hofland

That the July 3, 2018 Audit Consent Agenda as identified below, be adopted:

### **AUD-2018-19                    Driver Certification Program Compliance Audit Report**

That the report CAO-2018-19, Driver Certification Program Compliance Audit Report–2018 dated July 3, 2018 be received.

**Voting in Favour:** Mayor Guthrie, Councillors Allt, Billings, Downer, Gibson, Gordon, Hofland, MacKinnon, Van Hellemond and Wettstein (10)

**Voting Against:** (0)

Carried

### **Presentations:**

1. Councillor Gibson presented to Graham Nasby, City of Guelph Water SCADA and Security Specialist, the University of Guelph “2017 Top Co-Op Employer” Award.
2. Councillor Gibson recognized the appointment of Patrick Andres, P. Eng, City of Guelph’s Technical Lead in the City’s Building Department to the Standing Committee on Energy Efficiency (SC-EE) for the National Energy Code for Buildings.
3. Councillor Gibson recognized the members of the City of Guelph’s Engineering and Capital Infrastructure Services Team, who received a Platinum Innovation Award of Merit from the Consulting Engineers of Ontario (CEO) for the beneficial reuse of sediment from an existing Stormwater management pond.
4. Trevor Lee, Deputy CAO, Corporate Services recognized Stephen O’Brien, City Clerk on the receipt of the Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO) Accredited Ontario Municipal Clerk (AOMC) professional designation.

## **Items for Discussion – Infrastructure, Development and Enterprise**

Councillor Gibson assumed the chair.

### **IDE-2018-92                    Draft Natural Heritage Action Plan**

Aprix Nix, Planner II, Environmental Planner provided a summary of the Draft Natural Heritage Act Plan.

The following delegation spoke on this item:  
Victoria MacPhail, Pollination Guelph.

6. Moved by Mayor Guthrie  
Seconded by Councillor Hofland

That the draft Natural Heritage Action Plan, included as Attachment 1, to the Infrastructure, Development & Enterprise Services Report IDE 2018-92, dated July 3, 2018 be received.

**Voting in Favour:** Mayor Guthrie, Councillors Allt, Billings, Downer, Gibson, Gordon, Hofland, MacKinnon, Van Hellemond and Wettstein (10)

**Voting Against:** (0)

Carried

### **IDE-2018-103 South End Community Centre – Update**

Councillor MacKinnon spoke regarding Information Report IDE-2018-1-3 South End Community Centre - pdate.

7. Moved by Councillor Downer  
Seconded by Mayor Guthrie

That Report IDE-2018-103 South End Community Centre – Update dated June 8, 2018 be received.

**Voting in Favour:** Mayor Guthrie, Councillors Allt, Billings, Downer, Gibson, Gordon, Hofland, MacKinnon, Van Hellemond and Wettstein (10)

**Voting Against:** (0)

Carried

### **Items for Discussion –Corporate Services**

Councillor MacKinnon assumed the Chair.

#### **CS- 2018-34 Multi-Year Budget Process**

Trevor Lee, Deputy CAO, Corporate Services provided background regarding the Multi-year Budget Process.

Tara Baker, General Manager of Finance/City Treasurer provided a presentation regarding the Multi-Year Budget Process.

8. Moved by Councillor Allt  
Seconded by Councillor Hofland
1. That the City adopts a multi-year budgeting process for both the operating and capital budgets commencing with the 2020 budget.
  2. That staff develop the required multi-year budgeting policies for Council approval in early 2019.

## Amendment

9. Moved by Councillor Mayor Guthrie  
Seconded by Councillor Gibson

1. That the City adopts **in principle** a multi-year budgeting process for both the operating and capital budgets commencing with the 2020 budget.

**Voting in Favour:** Mayor Guthrie, Councillors Allt, Billings, Downer, Gibson, Gordon, Hofland, MacKinnon, Van Hellemond and Wettstein (10)

**Voting Against:** (0)

Carried

## Main Motion as Amended

10. Moved by Councillor Allt  
Seconded by Councillor Hofland

1. That the City adopts in principle a multi-year budgeting process for both the operating and capital budgets commencing with the 2020 budget.
2. That staff develop the required multi-year budgeting policies for Council approval in early 2019.

**Voting in Favour:** Mayor Guthrie, Councillors Allt, Billings, Downer, Gibson, Gordon, Hofland, MacKinnon, Van Hellemond and Wettstein (10)

**Voting Against:** (0)

Carried

## Items for Discussion – Governance

Mayor Guthrie assumed the chair.

### CS-2018-54      2018-2019 Council and Committee Meeting Schedule

11. Moved by Councillor Downer  
Seconded by Councillor MacKinnon

That the 2018 - 2019 Council and Committee Meeting Schedule, as shown in ATT-1 to Report CS-2018-54, titled 2018 - 2019 Council and Committee Meeting Schedule, dated July 3, 2018, be approved with the following amendments:

July 2019 Council and Committee Meeting Dates:

Tuesday, July 3<sup>rd</sup> – Committee of the Whole;  
Monday, July 8<sup>th</sup> – Council Planning;  
Monday, July 15<sup>th</sup> – Council Placeholder; and  
Monday, July 22<sup>nd</sup> – Council

**Voting in Favour:** Mayor Guthrie, Councillors Allt, Billings, Downer, Gibson, Gordon, Hofland, MacKinnon, Van Hellemond and Wettstein (10)

**Voting Against:** (0)

Carried

**Adjournment** (5:05 p.m.)

12. Moved by Councillor Gibson  
Seconded by Councillor Hofland

That the meeting be adjourned.

Carried

Minutes to be confirmed on July 23, 2018.

---

Mayor Guthrie

---

Stephen O'Brien - City Clerk