

Transitioning to the Committee of the Whole Governance Model

Public Information Session

September 14, 2016

Committee of the Whole

How it came to be

- 2014 – Initiated review of meeting management processes
 - 2015 – Focus group consultations
 - 2016 – Report and approval of MMR and Committee of the Whole
- Increase efficiencies by:
1. Condensing meetings from 5 Standing Committees to 1 Committee of Council
 2. More balanced discussion time between Committee and Council
 - Council meetings should not run as late

Committee of the Whole

How it works

Standing Committee	Committee of the Whole
Comprised of five members of Council	Comprised of all members of Council
Non-members are permitted to only ask questions of staff and delegates	All members participate including debate and vote
Service areas report to the appropriate Standing Committee	All Service Areas report to the Committee of the Whole
Committee Chairs responsible for individual Committee	Each Committee Chair represents the service area at one General Committee

Committee of the Whole

How it works

- Meets the first Monday of the month at 2:00 p.m.
- Closed meetings could be scheduled as early as 12:30 p.m. immediately prior to the public meeting
- Service Areas report to CoW in alternating months

Committee and Council Schedule Service Areas September – December 2016

2016	September	October	November	December
Committee of the Whole 1st Monday - 2:00 p.m.	6 IDE GOV	3 CS AUD PS	7 GOV IDE	5 PS CS AUD
Council Planning 2nd Monday - 6:30 p.m.	Council Planning	Council Planning	Council Planning	Council Planning
Council 4th Monday - 6:30 p.m.	Council	Council	Council	Council

Other Changes to Committee and Council

- Regular, Planning and Special Council now meets at 6:30 p.m. (closed meetings commence no earlier than 4:30 p.m.)
- Delegates must register and/or submit comments by the Addendum deadline (Friday 10:00 a.m. prior to meeting)
- Committee of the Whole shall be broadcasted live by Rogers

Committee of the Whole

Agenda

- Information or receipt only reports are no longer included on Committee or Council agendas
 - Included in the weekly information package available on-line
 - Councillors may extract items for inclusion on Committee of the Whole agenda
- Consent agenda contains reports that do not have presentations or delegations
- Items for Discussion contains reports with a corresponding presentation or delegation.
- Recommendations are now built into front page of agenda
- Addendums shall only include delegations and presentations – no reports

Next Steps

- Information on delegating to Committee or Council and Committee of the Whole schedule is available on the City of Guelph website at guelph.ca/delegations

City Clerk staff welcome any additional questions on the Committee of the Whole or delegating to Committee or Council. Staff can be contacted at clerks@guelph.ca or 519-822-1260 ext. 5603