

MEETING MINUTES



MEETING **Cultural Advisory Committee (CAC)**
 DATE May 8, 2012
 LOCATION City Hall Meeting Room A
 TIME 5:00-6:30pm
 PRESENT Cathy Alexander, Colleen Clack (City staff), , Astero Kalogeropoulos (City staff-
 recording secretary), Reinhard Kypke, Greg Pinks, Sally Wismer, Lynn Broughton,
 Elsa Stolfi,
 REGRETS Anu Saxena, Nancy Sullivan, Ron East

ITEM #	DESCRIPTION
1	Welcome & Introductions <ul style="list-style-type: none">
2	Declaration of Conflict of Interest <ul style="list-style-type: none"> None
3	3.1 Approval of Minutes of the February 14, 2012 Meeting Moved by Sally Wismer, seconded by Cathy Alexander "THAT the minutes of the February 14, 2012 meeting be approved, as corrected." Carried.
	3.2 Approval of the Minutes of the March 13, 2012 Meeting Moved by Sally Wismer, seconded by Cathy Alexander "THAT the minutes of the March 13, 2012 meeting be approved, as corrected." Carried.
4	Matters Arising from the Minutes
5	Business Items <p>5.1 Culture & Tourism Reorganization Colleen Clack provided the committee with an update of the reorganization of the Culture & Tourism Department.</p> <ul style="list-style-type: none"> The new department name has been shorted from the Arts, Culture, Entertainment and Tourism Department. Marketing and Development and Arts & Culture programs have now been grouped to create a Cultural Development area. A facility manager position will be created for the River Run Centre through the re-allocation of existing staff resources.

	<p>5.2 Future meeting dates The committee discussed postponing the June CAC meeting by one week to avoid conflict with the Community & Social Services Committee meeting. Summer meeting dates and frequency of future meetings will be discussed in June.</p> <p>5.3 Market Square programming Colleen Clack circulated a list of Market Square events to the committee. The Culture & Tourism Department is responsible for City programming of the Square. She requested suggestions from committee members regarding films that might be included in the proposed movie screenings this summer.</p> <p>5.4 CAC profile in the community This item was deferred until the June meeting.</p> <p>5.5 Cultural Mapping Project update Astero Kalogeropoulos provided an update on the progress of the Cultural Mapping Project to date.</p> <ul style="list-style-type: none"> • The April 27, 2012 launch was well attended (69 participants) and feedback from the event was positive. • Promotional postcards, buttons, and posters are now available and will be distributed throughout the community to encourage participation. • Workshops, to assist community members who are not comfortable using online forms, are being scheduled for June to encourage broader participation. <p>Committee members are encouraged to assist with the promotion of the project. Workshop dates will be circulated once they are confirmed. Assistance from the committee at the workshops would be appreciated.</p>
6	<p>Subcommittee and Staff Reports</p> <p>6.1 Public Art Committee Sally Wismer reported that the PAC met on April 3, 2012. The first review of the draft Operations Manual has been completed by the committee and the document has been circulated to staff for comment. The final document will be brought to CAC for comment at the June meeting.</p> <p>6.2 Arts & Culture Program Officer Update</p> <ul style="list-style-type: none"> • Astero provided an overview of the Culture Days events being planned by City, including: Les Moutons in Market Square, Yarn Bombing in St. George’s Square, and open house at River Run Centre, and activities at the Civic Museum. Community events are also being encouraged. Full details of the activities scheduled for Guelph are available at www.culturedays.ca. • As part of the transition of St. George’s Square from bus terminal to a different kind of public space, Astero has partnered with the University of Guelph Fine Arts Department to coordinate a Pop-Up Gallery project. Student work will be installed in the existing bus shelters in St. George’s Square from May 15-August 3, 2012. • The restoration of the Family Fountain is now complete. Restoration of the Blacksmith Fountain will take place at the end of May.
7	<p>Information Items Lynn Broughton shared information about the upcoming Fourth Friday’s Boot Camp (May 23, 2012) and free Culture Days Workshop (June 5, 2012) being hosted by the Guelph Arts Council.</p>

8	Next Meeting – TBD <ul style="list-style-type: none">Astero will create a poll to confirm that a majority of committee members are available for a June 19, 2012 meeting.
9	Adjournment