

Code of conduct complaint form



A. Complainant and other persons information

Complainant

Last Name: _____ First Name: _____

Mailing address: _____

Municipality: _____ Postal code: _____

Telephone number: _____ Email: _____

Other persons present (if known): _____

Telephone number: _____ E-mail: _____

Other persons present (if known)

Last name: _____ First name: _____

Mailing address: _____

Municipality: _____ Postal code: _____

Telephone number: _____ Email: _____

B. Incident information

Date of incident: _____ Time of incident: _____

Staff member name (if known): _____

Vehicle number (if known/applicable): _____

C. Details of the complaint

Please indicate the details of your complaint:

Date: _____

Signature: _____

Collection of Personal Information

Notice of Collection: Personal information on this form is collected under the authority of the Municipal Act 2001, and the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA). The purpose of this collection is to examine your complaint, which will be used as part of the City of Guelph’s investigation. All personal information and the nature of your complaint will be handled in as confidential a manner as possible. Any questions related to this collection should be directed to the City of Guelph’s Access, Privacy and Records Specialist at 519-822-1260 extension 2349.

Alternate formats of this document are available as per the Accessibility for Ontarians with Disabilities Act by contacting Building Services at 519-837-5615 or email building@guelph.ca.