



**The Corporation of the City of Guelph
Audit Committee
Wednesday, April 8, 2015 at 3:00 p.m.**

Attendance

Members: Chair Wettstein Mayor Guthrie
Councillor Allt Councillor Van Hellemond
Councillor Mackinnon

Councillors: Councillor Hofland Councillor Bell

Staff: Mr. A. Horsman, Deputy CAO, Infrastructure, Development and Enterprise
Ms. L. Alonzo, Internal Auditor
Ms. K. Gray, Business Performance Specialist
Ms. J. Sheehy, General Manager, Finance/Treasurer
Ms. J. Surgeoner, Manager, Financial Reporting and Accounting
Mr. D. McMahon, Council Committee Coordinator

Call to Order (3:00 p.m.)

Chair Wettstein called the meeting to order.

Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures.

Confirmation of Minutes

1. Moved by Councillor Van Hellemond
Seconded by Mayor Guthrie

That the open meeting minutes of the Audit Committee held on February 3, 2015 confirmed as recorded.

VOTING IN FAVOUR: Mayor Guthrie, Councillors MacKinnon, Allt, Van Hellemond and Wettstein (5)

VOTING AGAINST: (0)

CARRIED

Consent Agenda

The following items were extracted:

AUD-2015.6 Process Overview for the Selection and Appointment of the External Auditor
AUD-2015.7 2014 Internal Audit Report
AUD-2015.8 Internal Audit 2015 Work Plan

Extracted Items

AUD-2015.6 Process Overview for the Selection and Appointment of the External Auditor

Ms. Jade Surgeoner, Manager, Financial Reporting and Accounting, presented an overview of the appointment process for the City of Guelph external auditor.

2. Moved by Councillor Allt
 Seconded by Councillor Van Hellemond

That the Audit Committee receive report CS-2015-26 Process Overview for the Selection and Appointment of the External Auditor for information.

VOTING IN FAVOUR: Mayor Guthrie, Councillors MacKinnon, Allt, Van Hellemond and Wettstein (5)

VOTING AGAINST: (0)

CARRIED

AUD-2015.7 2014 Internal Audit Report

Ms. Katherine Gray, Business Performance Specialist, presented the Internal Auditor's 2014 Annual Report including 2014 achievements, 2014 performance measures and 2015 work plan highlights.

3. Moved by Councillor Allt
 Seconded by Councillor Mackinnon

That the Internal Auditor's report entitled "2015 Internal Audit Annual Report" be received.

VOTING IN FAVOUR: Councillors MacKinnon, Allt, Van Hellemond and Wettstein (4)

VOTING AGAINST: Mayor Guthrie (1)

CARRIED

AUD-2015.8 Internal Audit 2015 Work Plan

Ms. Loretta Alonzo, Internal Auditor, presented the Internal Audit Work Plan for 2015.

4. Moved by Councillor Allt
 Seconded by Mayor Mackinnon

That the recommendations in report "CAO-A-1504, Internal Audit – 2015 Work Plan", be approved.

First Amendment

5. Moved by Councillor Allt
 Seconded by Mayor Guthrie

That staff explore the feasibility of amending the 2015 Internal Audit Work Plan to include the Corporate Energy Program audit and report back to the Audit Committee on the ability to carry out this audit.

VOTING IN FAVOUR: Mayor Guthrie and Councillors MacKinnon, Allt, Van Hellemond and Wettstein (5)

VOTING AGAINST: (0)

CARRIED

Main Motion as Amended

6. Moved by Councillor Allt
Seconded by Mayor Guthrie

1. That the recommendations in report "CAO-A-1504, Internal Audit – 2015 Work Plan", be approved.

2. That staff explore the feasibility of amending the 2015 Internal Audit Work Plan to include the Corporate Energy Program audit and report back to the Audit Committee on the ability to carry out this audit.

VOTING IN FAVOUR: Mayor Guthrie, Councillors MacKinnon, Allt, Van Hellemond and Wettstein (5)

VOTING AGAINST: (0)

CARRIED

Staff Updates or Announcements

None.

Adjournment (5:05 p.m.)

7. Moved by Councillor Allt
Seconded by Councillor Mackinnon

That the meeting be adjourned.

CARRIED

Dylan McMahon
Council Committee Coordinator