**APPENDIX 6: PRE-START HAZARD ASSESSMENT**

**A copy of this Appendix 6 must be kept on file by the City of Guelph Project Manager for a minimum of 12 months and must be available for the purposes of auditing.**

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| **Contractor Company:** |  | | |
| **Location(s):** |  | | |
| **Scope of work to be performed:** | | | |
|  | | | |
| **Project Start Date:** |  | **Project End Date:** |  |
| **Hazard Assessment** List and describe the known or potential hazards that are inherent in the work to be performed, and identify the controls put in place to reduce the level of risk associated with the work. | | | |
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| **Hazard** | **Description** | | **Control(s)** |
| Air Emissions |  | |  |
|  Biological Hazards |  | |  |
|  Chemical Use |  | |  |
| Confined Spaces |  | |  |
| Craning/Rigging |  | |  |
| Energized Electrical Work |  | |  |
| Exposure to Designated Substance |  | |  |
| Extremes of Temperature |  | |  |
| Fall Hazard - Materials |  | |  |
| Fall Hazard - Person |  | |  |
| Fire / Explosion Hazards |  | |  |
| Fork Lift Use |  | |  |
| Hazardous Waste Generation |  | |  |
| Heavy Equipment Usage |  | |  |
| Heavy Lifting |  | |  |
| Housekeeping |  | |  |
|  Inadequate Lighting |  | |  |
| Line Breaking |  | |  |
| Lockout/Tagout (electrical or any other source of uncontrolled energy) |  | |  |
| Noise |  | |  |
| Public Safety |  | |  |
| Respiratory Hazards |  | |  |
| Slippery Surfaces |  | |  |
| Spills (Chemical/Biological) |  | |  |
| Traffic Control |  | |  |
|  Trenching/Excavation |  | |  |
| Use of flammable or combustible liquids |  | |  |
| Use of Aerial Work Platforms |  | |  |
| Use of Ladders |  | |  |
| Use of Scaffold |  | |  |
| * Utility Contact\*\* |  | |  |
| Vibration |  | |  |
| Work over/near water |  | |  |
| Working Alone or Remotely |  | |  |
| Other (Specify): | | |  |

\*Although the items listed above have been identified as constituting hazards in relation to the work, these items are not to be construed as the only hazards that may be encountered. It is the responsibility of the Supervisor to identify and report any additional hazards that may be encountered during the work and to take appropriate measures to control all such hazards in a manner that complies with the Occupational Health and Safety Act and all other applicable legislation.

\*\*A utility locate is valid for a period of 60 days or such other period as may be prescribed, however the member or dedicated locator may specify that it is valid for a longer period. If the markings provided on the ground are no longer visible, the validity period in respect of the locate is deemed to have expired.

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| **Location of Pre-Hazard Assessment Meeting:** | |
| **Date:** *(year/month/day)* | **Time:** |
| **City of Guelph Representatives:** | **Contractor/Constructor Representatives:** |
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