

MEETING AGENDA



MEETING **Grants Allocation Panel Orientation Session**

DATE Monday, November 4, 2019

LOCATION City Hall, room #B

TIME 5pm to 8pm

AGENDA ITEMS

ITEM #	DESCRIPTION
1	Welcome & introductions
2	Grants program background and changes
3	Terms of reference
4	Privacy and conflict of interest <ul style="list-style-type: none">Oath of confidentiality
5	Presentation on the City's Community and Strategic Plan – issues and themes <ul style="list-style-type: none">Stewart McDonough and Jennifer Smith, City of Guelph
6	Timelines and Assessment
7	Selection of Panel Chair & Vice-Chair
8	Distribution of grant applications for review
9	Scheduled meeting dates and discussion of potential schedule conflicts: <ul style="list-style-type: none">Mon, Nov 11 – grant reviewMon, Nov 18 – grant reviewMon, Nov 25 – grant reviewMon, Dec 2 – grant reviewMon, Dec 9 – grant reviewMon, Dec 16 – grant reviewMon, Jan 6 – grant review/final allocationsMon, Jan 13 – grant review/final allocationsMon, Jan 20 – final allocationsMon, Jan 27 – final allocations