

# Meeting Minutes



City of Guelph

## Accessibility Advisory Committee (AAC)

August 20, 2019

City Hall, Marg MacKinnon Meeting Room 112

From 3:00 to 5:00 p.m.

Meeting Chair: Mike Greer

Vice-Chair: Malcolm McLeod

## Agenda Items

Welcome to all.

**Attendance:** Mike Greer, Malcolm McLeod, Brooke Sillaby, Harold Grace, Ted Stevens, Elizabeth Lowenger, Lorilei Root, Sarah Mathison, Lynn Jeurond, Elyse Trudell, Leanne Warren, Jason Simons,

**Regrets:** Donna McMurdo, Deborah Steinstra, Maddy Workman, Jason Dodge

### Item 1, 2 and 3

Item 1, Approval of the Agenda

Motion to approve: Lynn

Seconded: Sarah

#### Carried

Item 2, Declaration of Conflict of Interest – None heard

Item 3, Approval of Minutes of June 18, 2019

Motion to approve: Harold

Seconded: Ted

#### Carried

### Item 4

Guelph Transit Updates – **For Information** – Jason Simmons - Manager, Transit Operations

Cloud-based program is new and focused on transit demand responsiveness, based on rider needs. In Guelph the current (old) software was considered not convenient for riders and too old. RideCo, vendor for the new software, began testing of the new software over that past couple of weeks. There have been some concerns as the pick up times have been not as efficient as the old system at times. RideCo saw that as a problem and so they have adapted their software to better serve the Mobility service. The system continually updates every minute. This was thought to be helpful. They recognize that there have been glitches; they have responded to these. They are finding that as the system learns about traffic in Guelph, it has improved times

for pick ups and drop offs. Also coming, the driver and customer will be able to track their pick up time and drop off time by using their phone to access to internet. The dispatchers are using the system the same way that people will in the future to test it.

Riders won't be required to use an electronic device to book a ride, they will still have the option to call in to make their booking.

The goal is to increase the service for Mobility riders so that they will be able to allow staff to deliver customer services rather than calculating the ride routes and schedules.

There is no extra cost to use this system as it is part of Guelph Transit.

The system will soon have more accurate traffic models and be able to offer better service guarantees. There have been several adjustments over the past couple of weeks. One issue that has been noted is that the times that people have asked for have not been accommodated. This shows up in their metrics; adjustments have been made this week to start to deal with this so that they are meet with the demand.

A pick up window is a new concept for this software as it was adapted from a system that serves conventional systems. The system is supposed to be set up so that riders are grouped together when being picked up at the same location. There have been issues with this as drivers see one rider at a time, but not others that are to be picked up at the same location. RideCo is looking into this.

Jason asked that any AAC members contact [Jason.simmons@guelph.ca](mailto:Jason.simmons@guelph.ca) if they have issues with the new system or concerns regarding the Mobility Service as Transit needs to understand how the system is working to address inefficiencies.

## **Item 5**

Guelph Transportation Master Plan – **For Engagement** - Jennifer Juste, Program Manager  
Sustainable Transportation

A policy is being developed as the basis for the Guelph Transportation Master Plan. The goals is to ensure that citizens are well served by Guelph's transportation systems (all modes of travel) that are to be equitable. No disconnects where people live or go for recreations, etc.

Visit [Guelph.ca](http://Guelph.ca) to have your say on the Guelph Transportation Master Plan.

### AAC Comments

Margaret Green Park and Centennial Park soccer fields don't currently have accessible routes from parking to the field for spectators.

There is a concern that if regular traffic is diverted from Gordon street and make it transit vehicles only that there will be more traffic going onto the smaller streets that are not build for increased traffic which may lead to traffic calming measure like speed humps which are not accessible.

Fix sidewalks properly so that we have a wheel/walkable city.

Transit bus stop distance standards need to be noted. Transit reported at the June AAC meeting that standards are up to date however the AAC believe that there should be a study to ensure standardization.

Level crossing for trains are difficult for people with a disability who use a mobility device.

Bylaw should attend the train station when the train comes in to ensure security.

Make areas where there are a high number of people using drugs feel safer such as in front of Guelph General Hospital, the fountain downtown and the train station.

There needs to be more parking for people wanting to take the train to Toronto.

Let's get connectivity in the City and outside of the city before moving to other exclusive modes such as bike only parking for an apartment building.

Jennifer told the committee that statistics such as age of resident from census data is being factored in and that the report will be completed this time next year.

#### **4:00 to 4:10 Item 6**

Accessibility for Ontarians with Disabilities Act (AODA):

The next Multiyear Accessibility Plan will focus on the Web Accessibility plan. The committee were in agreement.

Province's public feedback opportunity regarding the first draft of the Information and Communication update in the AODA Integrated Accessibility Standards Regulations is now online. Leanne prepared some tools to help the AAC members provide feedback. One tool was a spreadsheet with proposed requirements, the matching existing requirement and opportunity to record comments/thoughts so that members could record their comments over a few weeks then submit them in one online session. Leanne offered assistance to any members who had questions or needed assistance to submit their comments/feedback

#### **4:10 – 4:20 Item 7**

Follow up from June 2019 meeting - Controlling Speed on Zaduk. The committee were concerned about the use of a speed hump.

#### **4:20 to 4:45 Item 8**

AAC Site Plan Sub-Committee Report – Sub-committee is asking for two motions: 1 regarding the allocation of accessible parking in multi-residential buildings in the Site Plan process and the other for Electric Vehicles and accessible parking in the same process.

1. Draft motion from sub-committee regarding accessible parking for multi-tenant buildings  
With regard to accessible parking in a multi-residential building, the AAC Site Plan Sub-Committee struggled with knowing how to provide direction on allocating the accessible parking in a multi-residential setting specifically

#### **AAC Site Plan recommendation**

AAC Site Plan Sub-Committee recommend that developers be directed to locate accessible parking spaces according to the following:

In a rental multi-residential building, the required number of accessible parking spaces shall be divided equally between resident and visitor parking. If there is an uneven number of accessible parking spaces required, this space shall be a resident space.

If only one accessible parking space is required, that space shall be a resident space. The AAC highly recommend that a second accessible space be added for visitors.

In a condominium multi-residential building, the accessible parking shall only have the Rb-93 sign and Van Accessible tab sign posted.

Motion: Lorelei

Seconded: Elizabeth

Carried

**EV Parking:**

From Bylaw Manager:

As always, the sign on the top is the most important one. Example: If you have an Accessible Only sign at the top of the post, then underneath it is a electric vehicle only sign, this can be enforced for both.

Let me explain:

If person does not have an accessible permit, they receive a ticket and the large parking fine.

If they have an accessible permit, but their car is not electric and they park there, then it's a \$35 fine for parked in non-

Motion:

Accessible parking spaces shall be designed according to the Accessibility for Ontarians with Disabilities Act, Design of Public Space 80.32 to 80.38.

EV parking shall be open to anyone wishing to use these spaces. To allow equal access, the EV spaces shall meet the dimensions of the accessible parking spaces and connect with accessible routes. The Accessible Parking signs are not to be posted for these spaces.

Motion Malcolm

2nd Lorelei

Carried

Follow up from previous meeting: 71 Wyndham will add 1 m (3m) at the top of the stairs to increase the landing at the commercial entrance. This will be done by pushing the entrance of the commercial in 1 m and the doors will still swing in as permitted in the OBC due to the small footprint of the commercial space.

2. Site Plan process review – New process needed: sub-committee workflow
3. Site Plan general report – robust summer -
4. Recommended guidance for staff when they engage regarding a neighbourhood park – New process needed.

Both 2 and 4 above to be assigned to Leanne over the winter months.

**4:45 to 5:00 Item 9**

Committee business – **For Information** – Leanne Warren

1. AAC Orientation Manual Update - no updates from the Clerk's department nor from the AAC.
2. Committee re-application email from Clerk's department – we have 2 vacancies, Julian Murphy moved from Guelph in June and now Maddy Workman is moving from Guelph to attend college.
3. Changes to Accessibility Services division. In the coming months the Accessibility Coordinator will be hired and will be the administration support for the AAC. Leanne to focus on Projects to support the work of the AAC, staff, and AODA compliance.

**Next Meeting:**

October 15, 2019 from 3 – 5 p.m. City Hall 112

Topics:

- Site Plan Sub-Committee report
- Accessible Housing – **For Discussion** – Leanne Warren