



MTE Consultants  
520 Bingham Centre Drive, Kitchener, Ontario N2B 3X9

October 29, 2021

MTE File No.: C49791-100

Ms. Kristin Pressey  
City of Guelph  
1 Carden Street  
Guelph, ON N1H 3A1

Dear Ms. Pressey:

**RE: 601 Scottsdale Drive, Guelph  
Salt Management Plan**

The following Salt Management Plan has been provided by MTE Consultants Inc. for 601 Scottsdale Drive in the City of Guelph for the Owner, the University of Guelph, and will be signed by the Owner's representative, Forum Equity Partners.

### **General Overview**

The proposed development includes the conversion of an existing hotel into student housing as well as some minor exterior works. The University of Guelph intends to retain ownership of the property. As such, the University of Guelph will be responsible for the implementation of the following salt management plan.

### **Salt Management Practices**

We will implement the following best management practices for the removal of snow and application of salt on this development:

- A winter maintenance contractor will be hired to complete the snow removal/management works.
- Winter maintenance personnel will complete regular site inspections to assess the condition of walking and driving surfaces.
- The contractor will monitor weather forecasts to prepare for snow events.
- The contractor will be trained in winter maintenance practices and be "Smart about Salt" certified.
- Plowing of snow will be completed as required on driveways, parking areas, and sidewalks following snowfall events to ensure safe passage for motorists and pedestrians.
- Plowed snow will be stored in the snow storage areas identified on the approved Site Plan.

- Any snow that needs to be removed from the site will be disposed of at an approved snow dump location.
- Snow drifts will be controlled by frequent plowing as needed.
- Application of a sand/salt mixture (hand application) will occur immediately following plowing, if deemed required, as the application of a sand/salt mixture is not necessary each snow clearing operation.
- A sand/salt mixture will not be applied unless ice conditions develop which create a hazard for motorists and/or pedestrians.
- The contractor will monitor and document the application of a sand/salt mixture (i.e. frequency, concentration, etc.).
- Snow removal equipment will be stored off site.
- Liquid de-icing materials will be kept off site.
- Snow removal equipment washing will occur off site.

This salt management plan is to be used as a guide.

We trust the above is in order, if you wish to discuss further, please contact the undersigned.

Yours truly,

**Forum Equity Partners**



Dayna Gilbert  
Vice President  
Forum Equity Partners  
181 Bay Street, East Podium, Second Floor  
Toronto, Ontario M5J 2T3  
Email: [daynag@forumequitypartners.com](mailto:daynag@forumequitypartners.com)

cc: Tina Omrani, MTE Consultants Inc.

\\mte85.local\mte\Proj\_Mgmt\49791\100\Reports\Salt Management Plan\rpt\_2021-10-29\_Salt Management Plan.docx