

# APPLICATION

## CITY OF GUELPH SPORTS FIELD AND OUTDOOR REQUEST FORM



### 1. Applicant Information

Name of Organization or Group \_\_\_\_\_

Main Contact  
First Name \_\_\_\_\_

Main Contact  
Last Name \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ Province \_\_\_\_\_ Postal Code \_\_\_\_\_

Email \_\_\_\_\_

Business  
Phone Number \_\_\_\_\_

Cell  
Phone Number \_\_\_\_\_

Fax  
Number \_\_\_\_\_

### 2. Activity Information

Is your organization for Youth? Yes No

Is your rental for a league, a team, or an individual? League Team Individual

If you are a league, how many teams do you have? \_\_\_\_\_

How many total participants do you have? \_\_\_\_\_

### 3. Rental Extra Fees

Do you wish to purchase insurance through the City? Yes No I will provide my own

**NOTE:** All rentals require insurance. If you are purchasing your own insurance, you must provide the City of Guelph with an insurance certificate naming the City of Guelph as additionally insured up to \$2,000,000.

### 4. Booking Request

Facility Requested \_\_\_\_\_ Game Practice

Day of the week \_\_\_\_\_ Start Date \_\_\_\_\_ End Date \_\_\_\_\_

Activity \_\_\_\_\_ Start Time \_\_\_\_\_ End Time \_\_\_\_\_

Facility Requested \_\_\_\_\_ Game Practice

Day of the week \_\_\_\_\_ Start Date \_\_\_\_\_ End Date \_\_\_\_\_

Activity \_\_\_\_\_ Start Time \_\_\_\_\_ End Time \_\_\_\_\_

# APPLICATION

## CITY OF GUELPH SPORTS FIELD AND OUTDOOR REQUEST FORM



Facility Requested \_\_\_\_\_ Game \_\_\_\_\_ Practice \_\_\_\_\_

Day of the week \_\_\_\_\_ Start Date \_\_\_\_\_ End Date \_\_\_\_\_

Activity \_\_\_\_\_ Start Time \_\_\_\_\_ End Time \_\_\_\_\_

Facility Requested \_\_\_\_\_ Game \_\_\_\_\_ Practice \_\_\_\_\_

Day of the week \_\_\_\_\_ Start Date \_\_\_\_\_ End Date \_\_\_\_\_

Activity \_\_\_\_\_ Start Time \_\_\_\_\_ End Time \_\_\_\_\_

### 5. Collection and Use of Personal Information

Personal information is collected under the authority of the *Municipal Act*, and in accordance with the provisions of the *Municipal Freedom of Information and Privacy Protection Act* (MFIPPA). For questions regarding the collection, use, and disclosure of personal information please contact the City of Guelph's Information and Access Coordinator by phone at (519) 822-120 ext 2349 or by email at [privacy@guelph.ca](mailto:privacy@guelph.ca). Furthermore, do you consent for Public Services to email you to advise you of the start date for the next program registration and facility booking season?

I consent

I do not consent

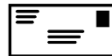
### 6. Sending In Your Application

The completed application and all required documents can be sent in one of the following ways.



**Email to:**

[Facilitybooking@guelph.ca](mailto:Facilitybooking@guelph.ca)



**Mail to:**

West End Community Centre  
21 Imperial Rd. S.  
Guelph, ON N1K 1X3



**Deliver in person to:**

West End Community Centre  
21 Imperial Rd. S.  
Guelph, ON