

# MEETING MINUTES



**MEETING**      **Downtown Advisory Council Meeting**

**DATE**            September 15, 2016

**LOCATION**        Meeting Room A  
**TIME**              3:00 – 5:00pm

**PRESENT**        Henrietta Coole, Dorothe Fair, Ken Hammill, Len Kahn, Amy Kendall, Steve Kraft, John Leacock, Sarah Mau, Courtney Miller, Doug Minett, Ian Panabaker, Jane Wielhorski, Marty Williams,

**REGRETS**        Brenda Cassidy, Dorothe Fair, Tom Lammer, Will MacTaggart, Kithio Mwanzia, Don O’Leary, Don Owen

## DISCUSSION ITEMS

<b>ITEM #</b>	<b>DESCRIPTION</b>
<b>1</b>	<b>Welcome</b>
<b>2</b>	<b>Items of Pecuniary Interest</b> No items of pecuniary interest
<b>3.1</b>	<b>Presentation on the Draft Downtown Zoning Bylaw</b> A presentation on the draft downtown zoning by-law was given by David deGroot, Stacey Laughlin and Abby Watts.
<b>3.2</b>	<b>Data Model Update</b> An overview of the local economy data project that DRO is undertaking to quantify targets outlined in the Parking Master Plan and Downtown Secondary Plan was provided. Emily Keating followed with a high level presentation on the structure of the model, the proposed data owners/managers for datasets, and questions that are hoped to be answered through the model. Also discussed was a web-based dashboard offered through MasterCard that DRO is investigating access to gather geographic sales information.
<b>3.3</b>	<b>DRO Update</b> a) Downtown Development 45 Yarmouth Street Refined application to appear shortly that highlights the reduction to 12 stories with the

	<p>ground floor filled in, allowing for better commercial space. A public meeting will be scheduled for the Fall.</p> <p>75 Dublin Street Was selected by the County of Wellington for an affordable housing RFP that will grant \$3M to fund 20 affordable units. The proposed development is a 5 storey building that contains 37 units – 20 being affordable units. In order to qualify for the funds, the site is required to be active by April 2017. Staff were directed to bring forth the proposal to the November Council meeting for a decision using the Downtown Zoning Bylaw process.</p> <p>Fusion Site plan approval for Phase 2 is underway with sales commencing in the near future. The heritage building on site is still confidential, however it is progressing well. An announcement is being discussed for November.</p> <p>Petrie Building The OMB appeal for a licensed establishment on the second floor of the building was turned down. As a result, the floors are currently being marketed for commercial/office use. The façade clean-up will commence shortly however will take longer than originally anticipated. Fundraising will start soon to contribute to restoration of missing elements of the façade with the DGBA providing matching funds.</p> <p>10 Carden Street Renovations are currently underway and the project hopes to have the ground floor opened by the end of the year.</p> <p>b) Baker Street Gearing up for the first stages of the Expression of Intent. Happy to receive names of potentially interested partners. Discussion over previously drafted Baker position paper. Feel due to budget coming forward and REFOI process this would be a good time to revisit paper and possibly distribute.</p> <p>c) Parking Master Plan The Tender went out for both the street (phase 1) and the parkade. The proposals received all came in over budget. Staff are still evaluating and a request to Council will come soon on a direction. Emily and Courtney have moved forward with the parking inventory of the periphery downtown streets and will have it complete in 1-2 months.</p>
6	<p><b>Adjournment.</b></p> <p>The meeting adjourned by consensus.</p>
	<p><b>Next meeting – Thursday, October 20, 2016</b></p>

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## ACTION ITEMS

ITEM #	ASSIGNED TO	DUE DATE	DESCRIPTION
1	DRO		Provide DAC with dates for capital budget meetings