

# MEETING MINUTES



MEETING      **Downtown Advisory Council Meeting**

DATE            May 19, 2016

LOCATION        Meeting Room A

TIME            3:00 – 5:00pm

PRESENT        Dan Atkins, Henrietta Coole, Amy Kendall, Steve Kraft, Tom Lammer, Will MacTaggart, Sarah Mau, Doug Minett, Don O’Leary, Ian Panabaker

REGRETS        Brenda Cassidy, Dorothe Fair, Ken Hammill, Len Kahn, John Leacock, Courtney Miller, Kithio Mwanzia, Dawn Owen, Marty Williams

## DISCUSSION ITEMS

ITEM #	DESCRIPTION
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<b>1</b>	<b>Welcome</b>
<b>2</b>	<p><b>Items of Pecuniary Interest</b></p> <p>Ian Panabaker gave an overview of the City materials relating to pecuniary interest, and staff will circulate the materials electronically.</p>
<b>3</b>	<p><b>Approval of Agenda &amp; Minutes</b></p> <p>Motion for approval of May 19 agenda and minutes of January 21, February 18, and March 31, 2016.</p> <p>Moved by Tom Lammer Seconded by Will MacTaggart</p>
<b>4.1</b>	<p><b>DRO Update Items</b></p> <p>Ian gave an update on the draft staff report and noted that environmental assessment work has started on the street and the City has commissioned socioeconomic status study along with the EA. He discussed street reconstruction and parkade timelines, noting that Wilson will aim to be open for the December holiday season. The Committee discussed the reconstruction`s impact on traffic, including distribution of traffic flow once the parkade is operating. Public washrooms and downtown operations facilities are two program elements being highlighted in the report. The Committee suggested to also mention the pedestrian bridge as a third program element.</p> <p>Ian discussed that a draft of the parking mitigation strategy is in progress and includes contingency plans for each phase. The Committee requested to be involved when there is discussion of the draft.</p>

	<p>Regarding market sounding, Ian noted he will have RFEOI material at the next DAC meeting.</p> <p>Ian also gave an update on St. George`s Square lighting and how the project is a community and capacity building opportunity, so people can realize the potential of the square.</p>
<b>4.2</b>	<p><b>Police Services Update</b></p> <p>The Committee discussed the upcoming meeting with the Guelph Police Chief and future communications to the GPS Board. Also discussed was the generational change in policing downtown and relationship-building between police staff and downtown population.</p>
<b>4.3</b>	<p><b>Communications Update</b></p> <p>The Baker District communications are currently on hold. The Committee discussed the federal budget allocations for university and college infrastructure projects.</p>
<b>5</b>	<p><b>Other Business</b></p> <p>Tom Lammer gave an update on commercial vacancy in the BIA.</p>
<b>6</b>	<p><b>Adjournment.</b></p> <p>The meeting adjourned by consensus.</p>
	<p><b>Next meeting – Thursday, June 16 at 3:00pm</b></p>

## ACTION ITEMS

ITEM #	ASSIGNED TO	DUE DATE	DESCRIPTION
<b>1</b>	DRO Office	After today's meeting	Circulate pecuniary interest material to committee members via email.
<b>2</b>	DRO Office	After today's meeting	Send notice of July 7 meeting to Wilson public open house attendees.
<b>3</b>	DRO Office	July Meeting	Invite Rod Keller to attend July meeting and discuss VIA washrooms.
<b>4</b>	DRO Office	Next Meeting	Request from Guelph Police Services the number of public urination violations for the past 5 years.
<b>5</b>	DRO Office	June	Invite Doug and Dorothe (and other DAC members) to meeting about parking technology in June.

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<b>6</b>	DRO Office	Q3	Need to kickstart a briefing note of late night provisions of washrooms and need it to get in 2017 budget.
<b>7</b>	DRO Office	June	Ian to reach out to Barb Swartzentruber re: AMO meeting this year.