

INFORMATION REPORT



TO City Council

SERVICE AREA Finance & Enterprise Services

DATE March 28, 2014

SUBJECT 2013 Council Remuneration Report

REPORT NUMBER FIN- 14-21

EXECUTIVE SUMMARY

PURPOSE OF REPORT

To provide Council, as per section 284 of the *Municipal Act, 2001*, with information on the remuneration and expenses paid in 2013, to members of Council and members of the public serving on local boards.

KEY FINDINGS

This report is in compliance with section 284 of the *Municipal Act* and outlines each Council member's remuneration and amount of related expense reimbursement for the fiscal year ending December 31, 2013. It further provides a summary of honorarium and mileage expenses provided to Councillors and members of the public appointed to local boards.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from this report.

ACTION REQUIRED

That Council receive the report for information.

BACKGROUND

The *Municipal Act, 2001*, Sec. 284 requires the City of Guelph Treasurer to file with Council by the 31st of March each year, a statement of total remuneration and expenses paid in the previous year to each member of Council in respect of his or her services as a member of Council or any other body. The Act also requires the City Treasurer to report on payments to members of the public appointed by the municipality to serve on local boards.

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AUTHORIZATION OF PAYMENTS

Sec. 284 (2), of the Municipal Act states that municipalities shall identify the by-law under which the remuneration or expenses were authorized to be paid. The 2013 salaries, expenses and benefits for Mayor and Council were authorized by Council resolutions dated July 17, 2006 and September 18, 2006 - confirmed through By-laws (2006)-18097 and (2006)-18143 respectively.

The Province of Ontario, through the Municipal Act, delegates Guelph City Council the authority to set its remuneration. Council's practice is to delegate the task of reviewing the level of remuneration for members of Council to a Citizens Review Committee for Council Compensation. This review is done every four years (i.e. once in a Council term). The recommendations of the Citizen Review Committee are applied to the incoming term of Council (i.e. after the municipal election, not before). The last review by the Citizens Review Committee for Council Compensation was done in 2010 and the report can be found in the May 25, 2010 Council minutes.

The 2010 Citizens' Committee established the remuneration for members of Council for the term starting in 2011 as:

- Mayor \$88,984
- Councillor \$29,706

In non-election years, the remuneration for the Mayor and Members of Council is adjusted by the same percentage increase received by the City's management staff. Based on the recommendation of the 2010 Citizens Review Committee, a formal market review will be conducted for Council every four years during the last year of the Council's term of office.

Benefits provided to Council are:

- Group Life Insurance
- Dependant Life Insurance
- Accidental Death and Dismemberment
- Extended Health Benefits
- Dental Benefits
- Mileage Reimbursement
- Lodging and meals per diem (reasonable and customary and as outlined in the Policy on Councillor Attendance at Municipal Government Events)

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Expenses (e.g. mileage, lodging and meals) are only reimbursed based on actual costs with the submission of appropriate receipts.

- The maximum amounts to be reimbursed for each Councillor is \$3,250 per annum.
- The Council approved budget for the Mayor's Office related to travel, conferences, and training is \$10,950 per annum. This budget includes professional development and training expenses for employees in the Mayor's office.

Some key points regarding the information contained in Attachment 1 are:

- The training and conference budget is approved each year for members of Council to attend conferences, municipal meetings and training sessions related to their role as members of Council along with associated costs for transportation, accommodation, meals, and hospitality (limited to meals). Each member of Council is allocated an equal share of the approved budget. Receipts must be provided for reimbursement of expenses
- Councillor Guthrie's honorarium is less than that of other members of Council due to his decision to voluntarily decline the economic increase provided to members of Council
- Councillor Kovach's benefits are lower than other members of Council due to her having single coverage while all other members of Council have family coverage
- Reimbursable expenditures reported under the sundry expenses section of Attachment 1 relate to training and conferences that were attended by members of Council as part of their training and development, as well as and associated costs, such as mileage, meals and accommodation. Conferences attended in 2013 were:
 - Making Cities Liveable (attended by Councillors Hofland and Piper)
 - Federation of Canadian Municipalities (FCM) Annual General Meeting (attended by Councillors Burcher and Laidlaw)
 - Federation of Canadian Municipalities (FCM) Sustainability Conference (attended by Mayor Farbridge)
 - Association of Municipalities of Ontario (AMO) (attended by Councillor Kovach and Mayor Farbridge)
 - Health Quality Transformation (attended by Mayor Farbridge)
 - Quality Urban Energy Systems of Tomorrow (QUEST) (attended by Mayor Farbridge)

CORPORATE STRATEGIC PLAN

The reporting of Council Remuneration is in accordance with the sec 284 of the Municipal Act and also section 2.3 of the Corporate Strategic Plan – *Ensure accountability, transparency and engagement.*

DEPARTMENTAL CONSULTATION

The following departments were consulted in the preparation of this report:

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- Clerks Department
- Mayor's Office
- Human Resources
- Local Boards

COMMUNICATIONS

Communications Department has been made aware of the content of this report.

ATTACHMENTS

Attachment 1 – Council's Statement of Remuneration 2013

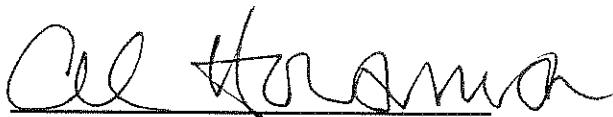
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ATTACHMENT 1: CITY OF GUELPH

Statement of Remuneration and Expenses Paid to Members of Council and Members of Local Boards
and Other Bodies Pursuant to Section 284 of the *Municipal Act, 2001*
Year ending December 31, 2013

Guelph City Council Member	Honorarium*	Benefits	Sundry Expenses	Total
BELL, BOB	\$ 31,067.27	\$ 5,145.55		\$ 36,212.82
BURCHER, LISE	31,067.27	5,145.55	2,725.00	38,937.82
DENNIS, TODD	31,067.27	5,145.55		36,212.82
FARBRIDGE, KAREN	93,059.98	5,407.71	7,173.32	105,641.01
FINDLAY, IAN	31,067.27	5,145.55		36,212.82
FURFARO, VINCENZO	31,067.27	5,145.55		36,212.82
GUTHRIE, CAM	28,796.82	5,133.53		33,930.35
HOFLAND, JUNE	31,067.27	5,145.55	2,470.00	38,682.82
KOVACH, GLORIA	31,067.27	2,067.95	1,916.00	35,051.22
LAIDLAW, MAGGIE	31,067.27	5,145.55	2,874.00	39,086.82
PIPER, LEANNE	31,067.27	5,145.55	2,699.00	38,911.82
VAN HELLEMOND, ANDY	31,067.27	5,145.55		36,212.82
WETTSTEIN, KARL	31,067.27	5,145.55		36,212.82

*1/3 of the Councillors Honorarium is tax exempt

Local Boards

Grand River Conservation Authority	Honorarium	Mileage	Conference Expenses	Total
BELL, BOB	\$ 1,306.00	\$ 244.80	\$ -	\$ 1,550.80
BRENNAN, JOHN	1,606.00	959.52	293.80	\$ 2,859.32
LAIDLAW, MAGGIE	1,578.00	270.72	-	\$ 1,848.72

Wellington Dufferin Guelph Public Health	Honorarium	Mileage	Sundry Expenses	Total
ABBINK, MARGARET	2,300.00	570.88	46.53	\$ 2,917.41
AULD, DOUG	1,510.00	639.36	-	\$ 2,149.36
BRIDGE, GEORGE	-	349.07	1,007.44	\$ 1,356.51
HILL, BILL	-	648.02	-	\$ 648.02
FARBRIDGE, KAREN	-	52.91	-	\$ 52.91
GREEN, JOHN	-	267.86	-	\$ 267.86
HOFLAND, JUNE	-	87.48	-	\$ 87.48
LINDSEY, DIANNE	1,170.00	105.30	-	\$ 1,275.30
LAIDLAW, MAGGIE	-	162.00	-	\$ 162.00
PERRON, KEITH	1,085.00	349.93	-	\$ 1,434.93
RAYBURN, AMANDA	3,215.00	1,174.56	254.21	\$ 4,643.77
SILVESTRO, ROSE	895.00	70.19	99.28	\$ 1,064.47
SULLIVAN, NANCY	1,320.00	347.77	-	\$ 1,667.77
TAYLOR, ALLEN	-	550.81	-	\$ 550.81
WETTSTEIN, KARL	-	140.42	-	\$ 140.42
WHITE, CHRIS	-	180.91	-	\$ 180.91

Guelph Police Service	Honorarium	Mileage	Total
FARBRIDGE, KAREN	\$ 4,500.00	\$ -	\$ 4,500.00
GIFFITHS, LEN	4,500.00	416.00	4,916.00
GILES, PAT	4,500.00	239.60	4,739.60
PIPER, LEANNE	4,500.00	-	4,500.00
SORBARA, JUDITH	5,500.00	559.56	6,059.56

Committee of Adjustment	Honorarium	Mileage	Total
BIRDSELL, BILL	\$ 780.00	\$ -	780.00
DIAMOND, ANTOIN	715.00	-	715.00
DOWNER, CATHY	975.00	-	975.00
FUNNELL, RAY	1,115.00	-	1,115.00
HILLEN, JEFF	780.00	-	780.00
KELLY, DONNA	960.00	-	960.00
MCNAIR, LYLE	1,040.00	-	1,040.00