

Pre-Consultation Site Plan Application (SPRC)



The undersigned hereby applies to the City of Guelph in accordance with the Planning Act, R.S.O. 1990, C.P.13, as amended, as described in this application, under by-law NO. 2015-19937, as amended.

Subject Site

Municipal Address: _____

Legal Description: _____

Registered Owner

Company Name: _____

Contact Name: _____

Email Address: _____

Address: _____

City: _____ Postal Code: _____ Phone Number: _____

Applicant (if different from Owner)

Company Name: _____

Contact Name: _____

Email Address: _____

Address: _____

City: _____ Postal Code: _____ Phone Number: _____

Please check who is the primary contact for this application:

Correspondence will only be sent to the primary contact.

Owner

Applicant

Existing Land Use & Property Information

Current Official Plan Designation: _____

Current Zoning: _____ Current Use: _____

Lot Area (m²): _____ Lot Frontage (m): _____ Lot Depth (m): _____

Pre-Consultation – Site Plan Application (SPRC)

Page 2 of 3

New Site Plan Application

Amendment to Approved Site Plan

Brief Description of the Proposed Development:

Gross Floor Area (GFA):

	Existing (m2)	New Proposed (m2)
Residential:		
Commercial:		
Office:		
Industrial:		
Institutional:		
Total GFA (m2):		

Existing Number of Residential Units: _____

Proposed Number of Residential Units: _____

Is Demolition Required? Yes No

If yes, how much GFA is proposed for demolition (m2): _____

If yes, how many residential units are proposed to be demolished: _____

Proposed Building Tenure (Rental, Condominium or Freehold): _____

Existing Conditions

Are any abutting lands owned by the owner of the subject site? Yes No

Are there any easements affecting the subject site?
(all easements must be shown on the site plan) Yes No

Is the site subject to any road widenings?
(all road widenings must be shown on the site plan) Yes No

Pre-Consultation - Site Plan Application (SPRC)

Page 3 of 3

External Agencies

Is the site regulated by the [Grand River Conservation Authority](#)? Yes No

Is the site regulated by the [Ministry of Transportation](#)? Yes No

Is the site within 300m of a rail line (Metrolinx, CN or GJR)? Yes No

NOTE: The City of Guelph does not circulate site plan applications to any external agencies (ie. Canada Post, Alectra, Union Gas, Bell, Rogers, Hydro One, GRCA, MTO, etc.). The applicant is required to contact the various agencies directly to obtain any necessary permits or approvals, and for any site design or coordination works.

Has the site ever been subject to any of the following Development Applications (complete chart as applicable)

	City File Number(s)	Status
Plan of Subdivision		
Zoning By-Law Amendment		
Site Plan Approval		
Minor Variance		
Consent (Severance, etc.)		

Formal Site Plan Submission Timing: If a complete formal site plan submission is not received within one (1) year from the site plan pre-consultation SPRC meeting date, a new site plan pre-consultation will be required.

I hereby apply for Pre-Consultation - Site Plan and declare that the statements made in this application and the information contained in the accompanying plan(s) are true. I understand that this application does not grant Site Plan Approval and that a formal submission under Section 41 of the Planning Act is required.

Authorized Signature: _____

Date: _____