



The Corporation of the City of Guelph  
Governance Committee  
Wednesday April 8, 2015 at 1:30 p.m.

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**Attendance**

Members: Chair Guthrie  
Councillor Bell  
Councillor Downer  
Councillor Hofland  
Councillor Wettstein

Councillors: Councillor Allt  
Councillor Billings  
Councillor Gordon  
Councillor Hofland  
Councillor MacKinnon  
Councillor Van Hellemond

Staff: Ms. A. Pappert, Chief Administrative Officer  
Mr. A. Horsman, Deputy CAO, Infrastructure, Development & Enterprise  
Mr. S. O'Brien, City Clerk  
Ms. T. Agnello, Deputy Clerk  
Ms. J. Sweeney, Council Committee Coordinator

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**Call to Order** (1:30 p.m.)

Chair Guthrie called the meeting to order.

**Disclosure of Pecuniary Interest and General Nature Thereof**

There were no disclosures.

**Chairs Meeting Procedures**

Mr. Stephen O'Brien, City Clerk reviewed the role of the Chair and Vice-Chair and highlighted best practices for chairing a meeting. He highlighted meeting procedures and reviewed the criteria for closed meetings.

There were a number of questions on meeting procedures for which staff provided clarification.

**Adjournment** (2:40 p.m.)

1. Moved by Councillor Downer  
Seconded by Councillor Hofland

That the meeting be adjourned.

CARRIED

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Joyce Sweeney  
Council Committee Coordinator