



The Corporation of the City of Guelph
Governance Committee
Tuesday March 3, 2015 at 3:00 p.m.

Attendance

Members: Chair Guthrie
Councillor Bell
Councillor Downer
Councillor Hofland
Councillor Wettstein

Councillors: Councillor Van Hellemond

Staff: Ms. A. Pappert, Chief Administrative Officer
Mr. M. Amorosi, Deputy CAO, Corporate Services
Mr. S. O'Brien, City Clerk
Ms. J. Sweeney, Council Committee Coordinator
Ms. L. Alonzo, Internal Auditor
Ms. K. Gray, Business Performance Specialist

Call to Order (3:00 p.m.)

Chair Guthrie called the meeting to order.

Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures.

Confirmation of Minutes

1. Moved by Councillor Hofland
Seconded by Councillor Downer

That the open meeting minutes of the Governance Committee held on July 8, 2014 be confirmed as recorded.

VOTING IN FAVOUR: Mayor Guthrie, Councillors Bell, Downer, Hofland and Wettstein (5)
VOTING AGAINST: (0)

CARRIED

2. Moved by Councillor Hofland
Seconded by Councillor Bell

That Councillor Downer be appointed Vic-Chair.

VOTING IN FAVOUR: Mayor Guthrie, Councillors Bell, Downer, Hofland and Wettstein (5)
VOTING AGAINST: (0)

CARRIED

Consent Agenda

The following items were extracted:

GOV-2015.1 Annual Report of the Integrity Commissioner

GOV-2015.2 Internal Audit Reporting Structure

Extracted Items

GOV-2015.2 Internal Audit Reporting Structure

Ms. Ann Pappert, Chief Administrative Officer provided clarification with respect to functionality.

2. Moved by Councillor Hofland
Seconded by Councillor Bell
 1. That internal audits will be reported through to the Audit Committee.
 2. That management continue to refine the processes and terms for functional and administrative reporting by the internal audit function and report back on any recommended amendments to the *Internal Audit Charter*, in 2015, to the Governance Committee.

VOTING IN FAVOUR: Mayor Guthrie, Councillors Bell, Downer, Hofland and Wettstein (5)

VOTING AGAINST: (0)

CARRIED

GOV-2015.1 Annual Report of the Integrity Commissioner

Mr. Robert Swayze, Integrity Commissioner presented his annual report. He advised that he did not conduct any investigations or give advice to any member of Council in 2014. He provided background information on his recommendation relating to Councillors relationship with adjudicative boards.

Main Motion

3. Moved by Councillor Hofland
Seconded by Councillor Downer
 1. That the report of the Integrity Commissioner dated March 3, 2015 be received.
 2. That the Code be amended by the addition of the following clause after the section entitled Improper Use of Influence:

“Members should not advocate on behalf of any person at a hearing of an adjudicative board (as listed on the City’s web site) and should not contact any member of such a board regarding any application before it. Councillors may file a letter with the secretary of such board providing information on an application and infrequently may appear before such board to provide information.”

Amendment

4. Moved by Councillor Wettstein
Seconded by Councillor Downer

That Clause 2 be amended by deleting the following:

Councillors may file a letter with the secretary of such board providing information on an application and infrequently may appear before such board to provide information.

VOTING IN FAVOUR: Mayor Guthrie, Councillors Bell, Downer, Hofland and Wettstein (5)

VOTING AGAINST: (0)

CARRIED

It was requested that the clauses of the main motion be voted on separately.

Main Motion as Amended

5. Moved by Councillor Hofland
Seconded by Councillor Downer

1. That the report of the Integrity Commissioner dated March 3, 2015 be received.

VOTING IN FAVOUR: Mayor Guthrie, Councillors Bell, Downer, Hofland and Wettstein (5)

VOTING AGAINST: (0)

CARRIED

6. Moved by Councillor Hofland
Seconded by Councillor Downer

2. That the Code be amended by the addition of the following clause after the section entitled Improper Use of Influence:

"Members should not advocate on behalf of any person at a hearing of an adjudicative board (as listed on the City's web site) and should not contact any member of such a board regarding any application before it."

VOTING IN FAVOUR: Mayor Guthrie, Councillors Bell, Downer, Hofland and Wettstein (5)

VOTING AGAINST: (0)

CARRIED

7. Moved by Councillor Downer
Seconded by Councillor Hofland

That staff be directed to report back to Council on Bill 8, including the retention of the Integrity Commissioner beyond 2015.

VOTING IN FAVOUR: Mayor Guthrie, Councillors Bell, Downer, Hofland and Wettstein (5)

VOTING AGAINST: (0)

CARRIED

Adjournment (3:41 p.m.)

8. Moved by Councillor Bell
Seconded by Councillor Hofland

That the meeting be adjourned.

CARRIED

Joyce Sweeney
Council Committee Coordinator