



**The Corporation of the City of Guelph
Governance Committee
Thursday, April 7, 2016 at 4:00 p.m.
City Hall Council Chambers**

Attendance

Members: Mayor C. Guthrie
Councillor B. Bell
Councillor C. Downer

Councillor J. Hofland
Councillor K. Wettstein

Councillors: Councillor J. Gordon
Councillor M. Salisbury
Councillor D. Gibson

Councillor A. Van Hellemond

Staff: Ms. A. Pappert, Chief Administrative Officer
Mr. M. Amorosi, Deputy CAO of Corporate Services
Mr. S. Stewart, Deputy CAO of Infrastructure, Development & Enterprise
Mr. D. Thomson, Deputy CAO of Public Services
Mr. P. Cartwright, General Manager, Business, Development & Enterprise
Mr. R. Kerr, Corporate Manager, Community Energy Initiative
Mr. S. O'Brien, City Clerk
Ms. G. van den Burg, Council Committee Coordinator

Call to Order (4:00 p.m.)

Chair Guthrie called the meeting to order.

Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures.

Confirmation of Minutes

1. Moved by Councillor Bell
Seconded by Councillor Hofland

That the open and closed meeting minutes of the Governance Committee held on February 11, 2016 and March 1, 2016 be confirmed as recorded.

VOTING IN FAVOUR: Mayor Guthrie, Councillors Bell, Downer, Hofland and Wettstein (5)
VOTING AGAINST: (0)

CARRIED

Consent Agenda

The following items were extracted:

GOV-2016.2 Corporate Strategic Plan (2012-16) Priority Project Update

GOV-2016.3 Council Committee Structure – Committee of the Whole

GOV-2016.4 Community Energy Initiative Update – Proposed Scope

Extracted Items

GOV-2016.2 Corporate Strategic Plan (2012-16) Priority Project Update

Ms. A. Pappert, Chief Administrative Officer, provided highlights on key accomplishments and the progress on administering the strategic plan.

2. Moved by Councillor Hofland
Seconded by Councillor Downer
 1. That report CAO-S-1601 'Corporate Strategic Plan (2012-16) Priority Project Update' be received; and
 2. That report CAO-S-1601 'Corporate Strategic Plan (2012-16) Priority Project Update' be approved.

VOTING IN FAVOUR: Mayor Guthrie, Councillors Bell, Downer, Hofland and Wettstein (5)

VOTING AGAINST: (0)

CARRIED

GOV-2016.4 Community Energy Initiative Update – Proposed Scope

Mr. Evan Ferrari, Executive Director of eMerge Guelph spoke to this item.

Mr. Peter Cartwright, General Manager of Business, Development & Enterprise, and Rob Kerr, Corporate Manager of Community Energy Initiative, provided an overview of the objectives of the 2007 Community Energy Plan, activities completed, and the future of the initiative.

A point of order was declared in relation to how the motion will be placed on the floor.

It was requested that clauses within the motion be voted on separately.

3. Moved by Councillor Downer
Seconded by Councillor Hofland
 1. That Council receive Report IDE-BDE-1604 for information; and

VOTING IN FAVOUR: Mayor Guthrie, Councillors Bell, Downer, Hofland and Wettstein (5)

VOTING AGAINST: (0)

CARRIED

4. Moved by Councillor Downer
Seconded by Councillor Hofland

2. That Council direct staff to provide a stand-alone, detailed formal report on the progress of the Community Energy Initiative (CEI) from inception in April 2007 to date that is consistent with format of previous and current (as described in this report IDE-BDE-1604) CEI reports; and

VOTING IN FAVOUR: Mayor Guthrie, Councillors Bell, Downer, Hofland and Wettstein (5)

VOTING AGAINST: (0)

CARRIED

5. Moved by Councillor Downer
Seconded by Councillor Hofland

3. That Council approve the establishment of a Community Energy Initiative update process that includes the following key principles as described in report IDE-BDE-1604:

- Establishing a community-based advisory committee which will provide governance, oversight and reporting to the community and to Council;
- A reference to the most recent Community Energy Initiative activity, status and gap analysis report;
- Improved community engagement with a strong interaction with local stakeholders;
- Clarity on roles of Local Government, Local Government Agencies, and local stakeholders;
- Improved understanding of the local, regional and global transforming energy market;
- Reconfirmation of policy, program and regulation framework;
- Partnering with external third party advocacy and support groups such as, but not limited to Ontario Sustainable Energy Association and QUEST (Quality Urban Energy Systems of Tomorrow);
- Initiating rigorous analysis, reporting and oversight in support of developing acceptable baseline and targets and communicating measurable results; and
- Update performance metrics which measure annual local performance, and measures such performance against benchmark communities; and

VOTING IN FAVOUR: Mayor Guthrie, Councillors Downer, Hofland and Wettstein (4)

VOTING AGAINST: Councillor Bell (1)

CARRIED

6. Moved by Councillor Downer
Seconded by Councillor Hofland

4. That staff report back to Council with the results of the CEI update process described at key milestones as described in this report with a final report on the overall CEI process to be delivered no later than Q1 2017; and

VOTING IN FAVOUR: Mayor Guthrie, Councillors Downer, Hofland and Wettstein (4)

VOTING AGAINST: Councillor Bell (1)

CARRIED

7. Moved by Councillor Downer
Seconded by Councillor Hofland

5. That Council delegate authority to staff to make funding applications, subject to the joint approval of the Deputy CAO of Infrastructure, Development and Enterprise Services and the Deputy CAO of Corporate Service, to the Ontario Ministry of Energy's Municipal Energy Plan Program, and the Federation of Canadian Municipalities' Green Municipal Funds for supporting funds and other resources in support of the CEI Update process.

VOTING IN FAVOUR: Mayor Guthrie, Councillors Bell, Downer, Hofland and Wettstein (5)

VOTING AGAINST: (0)

CARRIED

GOV-2016.3 Council Committee Structure – Committee of the Whole

8. Moved by Councillor Downer
Seconded by Councillor Wettstein

1. That a Committee-of-the-Whole governance structure, as outlined in this report and effective on September 1, 2016, be approved; and
2. That City Clerk's Office staff report back to Council in June with a Meeting Management Review report based on the adoption of a Committee-of-the-Whole governance structure.

VOTING IN FAVOUR: Mayor Guthrie, Councillors Bell, Downer, Hofland and Wettstein (5)

VOTING AGAINST: (0)

CARRIED

Authority to Resolve into a Closed Meeting

9. Moved by Councillor Hofland
Seconded by Councillor Bell

That the Governance Committee now hold a meeting that is closed to the public according to Sec. 239(2) (b) of the *Municipal Act* with respect to personal matters about identifiable individuals, including municipal or local board employees.

CARRIED

Closed Meeting (6:50 p.m.)

The following matters were considered:

GOV-C-2016.2 CAO Performance Objectives

Rise from Closed Meeting (7:28 p.m.)

Open Meeting (7:29 p.m.)

Mayor Guthrie called the meeting to order.

Closed Meeting Summary

Mayor Guthrie reported that Committee provided the CAO with directions regarding the closed item GOV-C-2016.2 - CAO Performance Objectives.

Staff Updates and Announcements

None

Adjournment (7:30 p.m.)

10. Moved by Councillor Hofland
Seconded by Councillor Wettstein

That the meeting be adjourned.

CARRIED

Gina van den Burg
Council Committee Coordinator