



The Corporation of the City of Guelph
Governance Committee
Tuesday December 3, 2013 at 3:00 p.m.

Attendance

Members: Chair Farbridge Councillor Findlay
Councillor Dennis Councillor Hofland

Absent: Councillor Piper

Councillors: Councillor Bell Councillor Van Hellemond
Councillor Furfaro Councillor Wettstein
Councillor Guthrie

Staff: Ms. A. Pappert, Chief Administrative Officer
Mr. A. Horsman, Executive Director, Finance & Enterprise/Chief Financial Officer
Mr. M. Amorosi, Executive Director, Corporate & Human Resources
Ms. J. Laird, Executive Director, Planning & Building, Engineering and Environment
Mr. D. McCaughan, Executive Director, Operations, Transit & Emergency Services
Mr. B. Labelle, City Clerk
Ms. J. Sweeney, Council Committee Coordinator

Call to Order (3:00 p.m.)

Chair Farbridge called the meeting to order.

Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures.

Confirmation of Minutes

1. Moved by Dennis
Seconded by Findlay

That the open meeting minutes of the Governance Committee held on September 16, 2013 be confirmed as recorded.

VOTING IN FAVOUR: Mayor Farbridge, Councillors Dennis, Findlay and Hofland (4)

VOTING AGAINST: (0)

CARRIED

Consent Agenda

The following items were extracted:

GOV-2013.19	Approval of Intergovernmental Strategic Framework & Action Plan
GOV-2013.20	Review of the Corporation of the City of Guelph's Identity: Phase 1 Findings and Next Steps
GOV-2013.21	Service Rationalization Project Status
GOV-2103.22	Council Composition and Employment Status Review
GOV-2013.24	Status of Governance Enhancement Memo

Balance of Consent Items

2. Moved by Councillor Hofland
Seconded by Councillor Findlay

That the balance of the Governance Committee December 3, 2013 Consent Agenda, as identified below, be adopted:

GOV-2013.23 Integrity Commissioner

1. That report CAO-C-1308 entitled "Integrity Commissioner" be received.
2. That Governance Committee direct staff to develop a Charter for the Integrity Commissioner position for Governance Committee consideration in Q2 – 2014.

VOTING IN FAVOUR: Mayor Farbridge, Councillors Dennis, Findlay and Hofland (4)

VOTING AGAINST: (0)

CARRIED

Extracted Items

GOV-2013.19 Approval of Intergovernmental Strategic Framework & Action Plan

Ms. Ann Pappert, Chief Administrative Officer introduced this report along with the Review of the Corporation of the City of Guelph's Identity: Phase 1 Findings and Next Steps. She advised that these two reports address two of her objectives as CAO.

Ms. Barbara Swartzentruber, Senior Advisor Policy & Intergovernmental Affairs, highlighted the report and advised of the importance of building partnerships and alliances with other levels of government. She reviewed the focus areas and objectives of the framework and the proposed action plans and 2014/15 priorities.

3. Moved by Councillor Hofland
Seconded by Councillor Dennis

1. That the Intergovernmental Strategic Framework be approved.
2. That staff be directed to report back on an ongoing process for setting annual and term of council IG priorities, including an approach for integrating intergovernmental priority- setting into the Corporate Strategic Planning process for the 2015-18 term of council.

VOTING IN FAVOUR: Mayor Farbridge, Councillors Dennis, Findlay and Hofland (4)

VOTING AGAINST: (0)

CARRIED

GOV-2013.20 Review of the Corporation of the City of Guelph's Identity: Phase 1 Findings and Next Steps

Ms. Petronilla Ndebele, Public Affairs Officer, reviewed the purpose and goals of the review. She introduced Jean-Pierre Veilleux of Nonpareil Branding and Design.

Mr. Jean-Pierre Veilleux highlighted the findings and recommendations.

Ms. Ndebele outlined the next steps in phases 2 and 3.

4. Moved by Councillor Hofland
 Seconded by Councillor Findlay

1. That the December 3, 2013 report entitled "Review of the Corporation of the City of Guelph's Identity: Phase 1 Findings and Next Steps", be received.
2. That staff be directed to report back in 2014 with implementation options for Committee consideration.

VOTING IN FAVOUR: Mayor Farbridge, Councillors Dennis, Findlay and Hofland (4)

VOTING AGAINST: (0)

CARRIED

GOV-2013.21 Service Rationalization Project Status

Ms. Ann Pappert, Chief Administrative Officer, in response to questions, advised that the City is not in position to undertake a full service rationalization project. She further advised that if resources are supported in the 2014 budget, discussion on the project could start in 2015.

The clauses were voted on separately.

5. Moved by Councillor Hofland
 Seconded by Councillor Findlay

1. That staff report CAO-A-1308 "Service Rationalization Project Status", be received.

VOTING IN FAVOUR: Mayor Farbridge, Councillors Dennis, Findlay and Hofland (4)

VOTING AGAINST: (0)

CARRIED

6. Moved by Councillor Hofland
Seconded by Councillor Findlay

2. That no further action be taken on implementing a Service Rationalization project for 2014.

VOTING IN FAVOUR: Mayor Farbridge, Councillors Findlay and Hofland (3)

VOTING AGAINST: Councillor Dennis (1)

CARRIED

GOV-2013.22 Council Composition and Employment Status Review

7. Moved by Councillor Dennis
Seconded by Councillor Hofland

1. That a Council Composition and Employment Status Review be conducted by a third party subject matter expert during the 2014-2018 term of Council with the intent that any proposed changes to be subsequently approved by Council take effect for the 2018-2022 term of office.
2. That all costs associated with the review be referred to the 2015 budget process for Council approval.

- 3. That the Terms of Reference for the Council Composition and Employment Status Review come back to the Governance Committee for approval.**

VOTING IN FAVOUR: Mayor Farbridge, Councillors Dennis and Hofland (3)

VOTING AGAINST: Councillor Findlay (1)

CARRIED

GOV-2013.23 Status of Governance Enhancements Memo

Mayor Farbridge provided background information on the memorandum, Status of Governance Enhancements.

8. Moved by Councillor Hofland
Seconded by Councillor Dennis

1. That the CAO be directed to report back to Governance Committee in 2014 regarding an appropriate structure and process for Council to have strategic discussions and provide effective governance for the organization's talent management and human resource management practices.

VOTING IN FAVOUR: Mayor Farbridge, Councillors Dennis, Findlay and Hofland (4)

VOTING AGAINST: (0)

CARRIED

Adjournment (4:50 p.m.)

7. Moved by Councillor Dennis
Seconded by Councilor Hofland

That the meeting be adjourned.

CARRIED

Blair Labelle – City Clerk