

**The Corporation of the City of Guelph  
Governance Committee  
Tuesday October 9, 2012, 3:00 p.m.**

A meeting of the Governance Committee was held on Tuesday October 9, 2012 in the Council Chambers at 3:00 p.m.

Present: Mayor Farbridge and Councillors Dennis, Findlay and Hofland

Absent: Councillor Piper

Also Present: Councillors Bell, Furfaro, Guthrie, Van Hellemond and Wettstein

Staff Present: Ms. A. Pappert, Chief Administrative Officer; Mr. M. Amorosi, Executive Director, Corporate & Human Resources; Ms. C. Bell, Executive Director, Community & Social Services; Mr. D. McCaughan, Executive Director, Operations, Transit & Emergency Services; Mr. A. Horsman, Executive Director, Finance & Enterprise; Mr. B. Labelle, City Clerk; and Ms. J. Sweeney, Council Committee Co-ordinator.

**Disclosure of Pecuniary Interest and General Nature Thereof**

There were no disclosures.

1. Moved by Councillor Dennis  
Seconded by Councillor Findlay  
THAT the public and closed minutes of the Governance Committee meeting held on July 9, 2012 be confirmed as recorded and without being read.

VOTING IN FAVOUR: Councillors Dennis, Findlay, Hofland and Mayor Farbridge (4)

VOTING AGAINST: (0)

Carried

**Consent Agenda**

The following items were extracted from the Consent Agenda to be dealt with separately:

- GOV-2012.18 Measuring Our Success: Corporate Strategic Plan Key Performance Indicators
- GOV-2012.19 Status Report – Service and Operational Reviews
- GOV-2012.20 Audit-Review – New Rating System and Methodology
- GOV-2012.21 Enterprise Risk Management Framework

## **Measuring Our Success: Corporate Strategic Plan Key Performance Indicators**

Ms. B. Boisvert, Corporate Manager, Strategic Planning, provided an overview of the staff report contained in the meeting agenda. She highlighted the key performance indicators and the scorecard for each focus area.

There was considerable discussion on the measures for the focus areas and how the City of Guelph compares to other municipalities.

2. Moved by Councillor Findlay  
Seconded by Councillor Dennis

REPORT

That the report dated October 9, 2012 entitled 'Measuring our Success: Corporate Strategic Plan Key Performance Indicators' be approved.

VOTING IN FAVOUR: Councillors Dennis, Findlay, Hofland and Mayor Farbridge (4)

VOTING AGAINST: (0)

Carried

## **Status Report – Service and Operational Reviews**

Ms. L. Alonzo, Internal Auditor, provided a highlight of the staff report contained in the meeting agenda. She reviewed what the City has learned with the service and operational reviews conducted to date and discussed the methodology for reviews which could be conducted in the future.

The Committee posed questions for follow up and clarification purposes.

3. Moved by Councillor Findlay  
Seconded by Councillor Hofland

Ms. L. Alonzo

That the report dated October 9, 2012 entitled "Status Report – Service and Operational Reviews" be received for information.

VOTING IN FAVOUR: Councillors Dennis, Findlay, Hofland and Mayor Farbridge (4)

VOTING AGAINST: (0)

Carried

## **Audit-Review – New Rating System and Methodology**

Ms. L. Alonzo, Internal Auditor, highlighted the staff report contained in the meeting agenda. She provided information on the proposed process for conducting audits. She advised that staff are requesting that the rating and prioritization model be approved in principle based on the four categories and weighting outlined in the staff report.

The Committee discussed referring the matter to a future meeting to allow for a more comprehensive discussion on the matter.

4. Moved by Councillor Findlay  
Seconded by Councillor Hofland

Mayor Farbridge  
Ms. L. Alonzo

THAT the matter of the proposed new rating system and methodology for future audit-reviews be referred to a special Governance Committee meeting to be held on October 16, 2012.

VOTING IN FAVOUR: Councillors Dennis, Findlay, Hofland and Mayor Farbridge (4)

VOTING AGAINST: (0)

Carried

The Governance Committee recessed at 4:55 p.m.

The Governance Committee reconvened at 6:36 p.m.

## **Enterprise Risk Management Framework**

Ms. L. Alonzo, Internal Auditor, summarized the report contained in the meeting agenda. She presented an overview of the enterprise risk management framework and discussed its proposed application.

The Committee posed questions for follow up and clarification purposes.

5. Moved by Councillor Dennis  
Seconded by Councillor Findlay

REPORT

THAT the proposed Enterprise Risk Management Framework be approved for implementation.

VOTING IN FAVOUR: Councillors Dennis, Findlay, Hofland and Mayor Farbridge (4)

VOTING AGAINST: (0)

Carried

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6. Moved by Councillor Findlay

Seconded by Councillor Dennis  
That the meeting of the Governance Committee of October 9, 2012  
be adjourned.

Carried

The meeting adjourned at 7:03 p.m.

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Chairperson