

**The Corporation of the City of Guelph
Governance Committee
Monday July 9, 2012, 3:00 p.m.**

A meeting of the Governance Committee was held on Monday July 9, 2012 in the Council Chambers at 3:00 p.m.

Present: Mayor Farbridge and Councillors Dennis, Findlay, Hofland, and Piper

Staff Present: Ms. A. Pappert, Chief Administrative Officer; Mr. M. Amorosi, Executive Director, Corporate & Human Resources; Ms. C. Bell, Executive Director, Community & Social Services; Mr. A. Horsman, Executive Director of Finance & Enterprise; Mr. D. McCaughan, Executive Director, Operations, Transit & Emergency Services; Mr. B. Labelle, City Clerk; and Ms. J. Sweeney, Council Committee Co-ordinator.

There were no disclosures.

1. Moved by Councillor Hofland
Seconded by Councillor Findlay

THAT the minutes of the Governance Committee meeting held on May 22, 2012 be confirmed as recorded and without being read.

VOTING IN FAVOUR: Councillors Dennis, Findlay, Hofland and Mayor Farbridge (4)

VOTING AGAINST: (0)

Carried

Consent Agenda

The following items were extracted from the Consent Agenda to be dealt with separately:

- GOV-13 Corporate Business Development Framework
- GOV-14 2012 Council Governance Survey – Summary of Results
- GOV-15 2011 Delegation of Authority Report
- GOV-16 Interagency Relations
- GOV-17 Communications Plan for Corporate Strategic Plan

2. Moved by Councillor Findlay
Seconded by Councillor Hofland

THAT the Governance Committee now hold a meeting that is closed to the public with respect to:

S. 239 (2) (f) of the *Municipal Act* – advice that is subject to solicitor-client privilege.

Carried

Closed Meeting of the Governance Committee (3:03 p.m.)

Interagency Relations

Ms. D. Jaques 3. Moved by Councillor Findlay
Seconded by Councillor Hofland
That the report dated July 9, 2012 regarding "Interagency Relationships" be received.

Carried

Open Meeting of the Governance Committee (3:18 p.m.)

Corporate Business Development Framework

Mr. Peter Cartwright, General Manager of Economic Development, provided an overview of the staff report contained in the meeting agenda. He advised that the intent of the framework is to improve collaboration between the City, stakeholders and public organizations. He highlighted the framework principles, processes, and related pilot program.

The Committee posed questions relating to pilot projects.

Mr. P. Cartwright 4. Moved by Councillor Hofland
Mr. A. Horsman Seconded by Councillor Piper
THAT the report dated July 9, 2012 regarding a 'Corporate Business Planning Framework', be received.

VOTING IN FAVOUR: Councillors Dennis, Findlay, Hofland, Piper and Mayor Farbridge (5)

VOTING AGAINST: (0)

Carried

2012 Council Governance Survey – Summary of Results

Mayor Farbridge 5. Moved by Councillor Hofland
Ms. A. Pappert Seconded by Councillor Piper
Ms. B. Boisvert That the 2012 Council Governance Survey Summary of Results be
Mr. B. Labelle used to further inform the 2013-2014 Governance work plan.

VOTING IN FAVOUR: Councillors Dennis, Findlay, Hofland, Piper and Mayor Farbridge (5)

VOTING AGAINST: (0)

Carried

2011 Delegation of Authority Report

Committee posed a number of questions for clarification with respect to specific items which had been delegated to staff by Council.

Mr. B. Labelle

6. Moved by Councillor Findlay
Seconded by Councillor Dennis

That the report dated July 9, 2012 entitled "2011 Delegation of Authority Report" be received.

VOTING IN FAVOUR: Councillors Dennis, Findlay, Hofland, Piper and Mayor Farbridge (5)

VOTING AGAINST: (0)

Carried

Interagency Relations

Mr. Mark Amorosi, Executive Director, Corporate & Human Resources, in response to questions advised that staff would review an appropriate time with which to regularly report to the Governance Committee with respect to interagency relations and include such timing on the Committee's Rolling Calendar.

Ms. D. Jaques
Mr. M. Amorosi

7. Moved by Councillor Piper
Seconded by Councillor Hofland

That the report dated July 9, 2012 regarding "Interagency Relationships" be received for information.

VOTING IN FAVOUR: Councillors Dennis, Findlay, Hofland, Piper and Mayor Farbridge (5)

VOTING AGAINST: (0)

Carried

Communications Plan for Corporate Strategic Plan

Ms. Heather Roseveare, Corporate Manager, Corporate Communications, provided an overview of the staff report contained in the meeting agenda. She requested that members of Committee/Council advise her of the resources and tools they feel would best assist them in communicating the Corporate Strategic Plan to staff and the public.

Members of the Committee offered several suggestions and agreed to follow up with Ms. Roseveare on further thoughts.

Ms. C. Bell
Ms. H. Roseveare

8. Moved by Councillor Hofland
Seconded by Councillor Dennis
THAT Report CHR-2012-51 dated July 9, 2012 from Corporate and Human Resources regarding the communications plan for the Corporate Strategic Plan is received.

VOTING IN FAVOUR: Councillors Dennis, Findlay, Hofland, Piper and Mayor Farbridge (5)

VOTING AGAINST: (0)

Carried

9. Moved by Councillor Findlay
Seconded by Councillor Dennis
That the meeting of the Governance Committee of July 9, 2012 be adjourned.

Carried

The meeting adjourned at 4:20 p.m.

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Chairperson