



**The Corporation of the City of Guelph
Governance Committee
Monday June 30, 2015 at 3:00 p.m.**

Attendance

Members: Chair Guthrie
Councillor Bell
Councillor Downer
Councillor Hofland
Councillor Wettstein

Councillors: Councillor Allt
Councillor MacKinnon

Staff: Ms. A. Pappert, Chief Administrative Officer
Mr. B. Labelle, Acting Deputy CAO Corporate Services
Mr. Stephen O'Brien, City Clerk
Ms. J. Sweeney, Council Committee Coordinator

Call to Order (3:00 p.m.)

Chair Guthrie called the meeting to order.

Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures.

Confirmation of Minutes

1. Moved by Councillor Hofland
Seconded by Councillor Bell

That the open meeting minutes of the Governance Committee held on March 3 and April 8, 2015 be confirmed as recorded.

VOTING IN FAVOUR: Mayor Guthrie, Councillors Bell, Downer, Hofland and Wettstein (5)

VOTING AGAINST: (0)

CARRIED

Consent Agenda

The following items were extracted:

GOV-2015.3 Conflict of Interest in Hiring Policy
GOV-2015.4 Procedural By-law and Associated Documents Review
GOV-2015.5 Council Composition and Employment Status Review – Update

- GOV-2015.7 *Municipal Election Act Reform Regarding Ranked Ballot and Permanent Residents Voting***
GOV-2015.9 *Councillor Kovach's motion from Council July 28, 2014 Re: Quarterly Reporting from Council Appointees to Government Associations*

Extracted Items

GOV-2015.5 *Council Composition and Employment Status Review – Update*

Kevin Bowman urged Council to consider ranked ballots as part of the Council Composition and Employment Standards Review.

2. Moved by Councillor Hofland
 Seconded by Councillor Bell

That the report dated June 30, 2015 titled "Council Composition and Employment Status Review – Update", be received.

VOTING IN FAVOUR: Mayor Guthrie, Councillors Bell, Downer, Hofland and Wettstein (5)
VOTING AGAINST: (0)

CARRIED

GOV-2015.7 *Municipal Election Act Reform Regarding Ranked Ballot and Permanent Residents Voting*

Susan Watson advised she was speaking on behalf of Fair Vote Guelph, a local group under the umbrella of Fair Vote Canada and advised of support for the introduction of ranked ballots. She requested that the issue of ranked ballots be included as part of the Council Composition and Employment Status Review.

Kevin Bowman suggested that ranked ballots should be part of the Council Composition and Employment Status Review and outlined the benefits of their use.

Graeme Laberge suggested that the use of ranked ballots sees more visible minorities running for election and less negative campaigning.

Derek Alton suggested that ranked ballots allow for more proportional representation. He advised that he would like to see the use of ranked ballots on the City's radar and included in the Council Composition and Employment Status Review.

3. Moved by Councillor Hofland
 Seconded by Councillor Wettstein

That the report dated June 30, 2015 entitled "*Municipal Election Act Reform Regarding Ranked Ballots and Permanent Residents Voting*", be received.

VOTING IN FAVOUR: Mayor Guthrie, Councillors Bell, Downer, Hofland and Wettstein (5)
VOTING AGAINST: (0)

CARRIED

GOV-2015.4 Procedural By-law and Associated Documents Review

Stephen O'Brien, City Clerk introduced the report and outlined the process of the review. He highlighted the four key areas: notices of motions, reconsiderations, removal of Standing Committee Terms of Reference and the removal of the Municipal Code.

Main Motion

4. Moved by Councillor Downer
Seconded by Councillor Hofland
 1. That the report dated June 30, 2015 entitled "Procedural By-law and Associated Documents Review", be received.
 2. That Council approve of the redline changes to Procedural By-law (2014)-19784, through the repealing of this by-law and the enactment of a new Procedural By-law.
 3. That the following documents be revised to align to the new corporate structure and amendments to the Procedural By-law be approved:
 - Council Terms of Reference
 - Standing Committee Terms of Reference
 - Closed Meeting Protocol
 - Meeting Flow for Chairs.
 4. That City of Guelph By-law (1989)-13137, being a by-law adopting codification of the By-laws of the Corporation of the City of Guelph be repealed.

Amendment

5. Moved by Councillor Wettstein
Seconded by Councillor Downer

That Section 2.8(f) be amended to read as follows:

"The Clerk may delegate the Clerk's duties with respect to recording minutes in a Closed Meeting of Council to a staff person. For Closed meetings of Committee or Council where CAO performance is addressed, the Clerk may delegate the Clerk's duties with instructions to a third party."

VOTING IN FAVOUR: Mayor Guthrie, Councillors Bell, Downer, Hofland and Wettstein (5)

VOTING AGAINST: (0)

CARRIED

Main Motion as Amended

6. Moved by Councillor Downer
Seconded by Councillor Hofland
 1. That the report dated June 30, 2015 entitled "Procedural By-law and Associated Documents Review", be received.

2. That Council approve of the redline changes to Procedural By-law (2014)-19784, through the repealing of this by-law and the enactment of a new Procedural By-law, **with the following amendment:**

That Section 2.8(f) be amended to read as follows:

“The Clerk may delegate the Clerk’s duties with respect to recording minutes in a Closed Meeting of Council to a staff person. For Closed meetings of Committee or Council where CAO performance is addressed, the Clerk may delegate the Clerk’s duties with instructions to a third party.”

3. That the following documents be revised to align to the new corporate structure and amendments to the Procedural By-law be approved:

Council Terms of Reference
Standing Committee Terms of Reference
Closed Meeting Protocol
Meeting Flow for Chairs.

4. That City of Guelph By-law (1989)-13137, being a by-law adopting codification of the By-laws of the Corporation of the City of Guelph be repealed.

VOTING IN FAVOUR: Mayor Guthrie, Councillors Bell, Downer, Hofland and Wettstein (5)

VOTING AGAINST: (0)

CARRIED

GOV-2015.3 Conflict of Interest in Hiring Policy

7. Moved by Councillor Bell
Seconded by Councillor Hofland

That the Conflict of Interest in Hiring Policy be approved.

VOTING IN FAVOUR: Mayor Guthrie, Councillors Bell, Downer, Hofland and Wettstein (5)

VOTING AGAINST: (0)

CARRIED

GOV-2015.9 Councillor Kovach’s Motion adopted by Council July 28, 2014 re: Quarterly Reporting from Council Appointees to Government Associations

8. Moved by Councillor Hofland
Seconded by Councillor Downer

That no action be taken on Councillor Kovach’s motion adopted by Council 28, 2014 with respect to quarterly reporting from Council Appointees to Government Associations.

VOTING IN FAVOUR: Mayor Guthrie, Councillors Bell, Downer, Hofland and Wettstein (5)

VOTING AGAINST: (0)

CARRIED

Staff Updates and Announcements

Ann Pappert, Chief Administrative Officer advised that the Governance Committee will be discussing their Council Shared Agenda on July 27th.

Adjournment (5:27 p.m.)

9. Moved by Downer
Seconded by Hofland

That the meeting be adjourned.

CARRIED

Joyce Sweeney
Council Committee Coordinator