

Meeting Minutes



City of Guelph

Downtown Advisory Committee (DAC)

April 19, 2018

City Hall, Meeting Room B

From 3:00 to 5:00 p.m.

Meeting Chair: Doug Minett

Tyson, John Leacock, Paul Osborne, Will MacTaggart, Alastair McCluskey, Roobert Routledge, PC, KH, Dorothy Fair, Steve Kraft, Dan Atkin, JZ, Doug, Marty, EK, Joan Jylanne,

Agenda Items

Item 1, Declaration of Conflict of Interest

Add to agenda – high speed rail, update on GID, brownfield (within CIP)

Item 2, Updates – Peter Cartwright

2.1 Baker District

RFP is public, on Guelph.ca website.

Inclusion of library in RFP – library have reps on Baker steering committee

Where does SC fit with overall procurement process: project is set up as tier 1 with PMO and governance support

Is SC the selection cte? Team has been set up to evaluate responses – invited library into decision making.

Can there be rep from DGBA on selection cte? procurement Bylaw doesn't allow that to happen, so only city staff and library staff.

Will there be an interaction between the city and the prequals (will city be asking them questions)? Most questions will come from the proponents (in their court).

Have been approached by conestoga –to participate with 4 shortlisted prequal. Sensitive – city cant be perceived as providing biased interaction with one bidder and college.

Need to be cognisiant about sensitivity around how much involvement the city has in discussions with potential community partners and the 4 prequal.

2.2 Program Manager, Downtown Renewal

We have 6 very qualified people we can consider. Interviews starting next week. Still time to put give input in qualities for successful candidate, we will work it into interview questions. Want to get position filled ASAP.

Recommend this position report to DCAO.

2.3 Provincial Grant Program (\$137K)

With Marty, general agreement that funds should not be used to lessen burden on budget, look at it as new money to apply to unfunded projects. Ideas for projects include: improve ped walkway behind BMO, award funds for murals (through competitive process), improve downtown accessibility (installing ramps in stores), downtown wayfinding signage. Council report and rec's will go to June 5 CoW for how money is being used.

Wayfinding is always left behind, but as a community needs to be done. Criteria could include what are the chances that these projects will be funded elsewhere?

Wayfinding needs to be fixed outside the downtown as well.

The walkway will fit. Intense, narrow project.

***find time to have a meeting, identify staff, (circulate to DGBA abd DAC), get together and talk about it.**

2.4 Downtown CIP Program

Hired a consultant to move this forward while waiting for filling Ian's position. On for July right now. There may be basis to bring this forward in September, depending on consultant's outcome.

2.5 high speed rail – impact/affect on Guelph with the \$175K people using the new rail? How many are going to be in Guelph?

***PC will find out more and come back.**

Item 3, Economic Development Impact Research Status – Tyson McMann

Hiring student intern for 4 months to finalize indicators, permissions around data use, how to report on it, etc. interviews slated for tomorrow (Friday). Possible May 7th start date.

***Tyson Will notify DAC when intern is selected.**

Re: onstreet paid parking, realizing making point that ec indicators are needed before decisions are made. Keep in mind purchasing data.

Item 4, Mitigation Report, DGBA Meeting – Doug

Parking is an economic disaster right now. Main concerns: no enforcement of 2-hour free parking ever. Met with Doug G – no difference made in 6 months. He is going to get back to Doug M on staff not following directives to make 2 rounds/day downtown to enforce. Haven't fully exploited the periphery. We are providing potential solutions and trying to get cooperation of staff to mitigate this.

Many permit holders who have been displaced into other permitted lots around downtown are staying downtown and parking on street. Also, people abuse the street because there is no enforcement. Need to use periphery in rational way.

Next steps: working with parking staff on periphery, working on enforcement

Communication program to tell everyone what is going on?

Monday-Friday 8-5 problem. Weekend is different. The reason why is thought to be the weekday issue is from office workers.

Increasing capacity of core, looking at periphery, increasing availability in structures. Staff have done these assessments and have identified options – will be brought up at meeting tomorrow. Enforcement is still being worked on.

Could get a contracted person to walk around – business case could pay for itself with revenue generated from tickets.

New item – commercial policy review – Joan Jylanne

Updating commercial policy to bring it in line with current planning guidelines/OP.

What are biggest changes between existing and proposed framework: discussing removing retail caps,

Will reach out in next 2 weeks to get feedback from development industry and get downtown feedback.

***Link to commercial policy review**

***Link to RFP**

***Tyson to come back to DAC with issues flagged in CPR.**

New item – GID. Last greenfield site within city boundary. Been contracted to work on project and find developer. Tasked to get community support to enhance brand of GID and ensure it is marketed properly.

***Circulate GID info report.**

Item 5, Ongoing DAC items – Alastair & all

Have a list of projects to track, what is in scope, what people we need (to figure out recruitment)

***Alastair to provide EK spreadsheet of initiatives – to include as ongoing action item attachment.**

***get Stewart to come to next DAC meeting.**

***EK to distribute city org chart**

Next Meeting:

May 17, 2018 from 3:00 – 5:00 p.m.