

MEETING MINUTES



MEETING **Public Art Advisory Committee**

DATE Thursday, June 29, 2017

LOCATION City Hall Meeting Room A

TIME 5:00 p.m. – 6:30 p.m.

PRESENT Mike Barker, Stacey Dunnigan (staff), Danna Evans (staff), Verne Harrison, Nan Hogg, Jen Rafter (staff), Sally Wismer (chair)

REGRETS Jim Taylor

ABSENT Daniel Harland

DISCUSSION ITEMS

ITEM #	DESCRIPTION
1	<p>Approval of April 26, 2017 meeting minutes</p> <p>Motion: That the April 26, 2017 Public Art Advisory Committee (PAAC) meeting minutes be approved.</p> <p>Moved: Nan Hogg Seconded: Mike Barker</p> <p>All in favour minutes approved.</p>
2	<p>General Updates</p> <p>a) Upcoming and ongoing projects: Staff shared updates about the City's Artist in Residence project, plans for RBC Market Mornings, Culture Days activities, Community Art projects and new City initiatives.</p> <p>b) Public Art maintenance and conservation: Staff updated the committee about conservation and maintenance that occurred on The Family Sculpture, as well as assessments of two other public art assets: The Blacksmith Fountain and IODE Fountain.</p>
3	<p>Review Call to Artists/Request for Qualifications (RFQ) for Wilson Street Reconstruction project</p> <p>The committee reviewed the draft Request for Qualifications for the upcoming Wilson Street commission. Committee members were satisfied with the draft's scope, criteria, selection process and general provisions.</p> <p>Motion: That the draft Request for Qualifications (RFQ) prepared by staff be accepted.</p> <p>Moved: Verne Harrison Seconded: Mike Barker</p> <p>All in favour.</p>

4	<p>Jury/Selection Panel recommendations</p> <p>The Committee discussed potential jury members to serve on the Wilson Street commission Selection Panel. Staff will prepare a list for distribution and comment by members before extending invitations.</p>
5	<p>Next meeting date: TBD September, 2017</p>
6	<p>Next meeting agenda:</p> <ul style="list-style-type: none"> • Wilson Street commission update • City Public Art Collection inventory review • Public Art Map demonstration • New Public Art Advisory Committee candidate
7	<p>Adjournment: 6:00 p.m.</p>

ACTION ITEMS

ITEM #	ASSIGNED TO	DUE DATE	DESCRIPTION
1	Staff	ASAP	Incorporate minor edits and confirm timeline for Wilson Street Reconstruction project.
2	Staff	ASAP	Distribute list of potential Jury/Selection Panel candidates for Wilson Street commission.
3	Staff	August	Send out Doodle Poll for next meeting date.
4	Staff	August	Prepare summary of current Public Art assets and distribute electronically for Committee review.
5	Staff	Fall 2017	Prepare survey for assessment of Artist in Residence program and distribute to Committee electronically for completion.