



**Minutes of the Chief Administrative Officer Recruitment,  
Selection and Performance Sub-committee  
Held at the Delta Hotels Guelph Conference Centre on  
Thursday, July 4, 2019 at 11:12 a.m.**

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**Attendance**

Members: Mayor C. Guthrie  
Councillor C. Downer  
Councillor D. Gibson

Councillor J. Hofland  
Councillor M. MacKinnon

Staff: Mr. D. Godwaldt, General Manager, Human Resources / Acting City Clerk

Also Present: Mr. R. Johnston, Consultant, Organization Consulting Limited

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**Call to Order (11:12 a.m.)**

Mayor Guthrie called the meeting to order.

**Disclosure of Pecuniary Interest and General Nature Thereof**

There were no disclosures.

**Authority to Resolve into a Closed Meeting**

1. Moved by Councillor Hofland  
Seconded by Councillor Downer

That the Chief Administrative Officer Recruitment, Selection and Performance Sub-committee of the City of Guelph now hold a meeting that is closed to the public, pursuant to Section 239 (2) (b) of the Municipal Act with respect to personal matters about an identifiable individual, including municipal or local board employees.

**Voting in Favour:** Mayor Guthrie, Councillors Allt, Gibson, Hofland and MacKinnon (5)

**Voting Against:** (0)

Carried

**Closed Meeting (11:13 a.m.)**

The following matter was considered:

**Chief Administrative Officer Candidate Interviews**

**Rise and recess from Closed Meeting (4:12 p.m.)**

Committee recessed.

**Open Meeting (4:12 p.m.)**

**Closed Meeting Summary**

Mayor Guthrie spoke regarding the matters addressed in closed and identified the following:

**Chief Administrative Officer Candidate Interviews**

Members of the committee interviewed candidates for the position of Chief Administrative Officer. No actions were taken and no direction was given.

**Adjournment (4:13 p.m.)**

2. Moved by Councillor Hofland  
Seconded by Councillor MacKinnon

That the meeting be adjourned.

Carried

Minutes to be confirmed on July 16, 2019.

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Mayor Guthrie

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David Godwaldt, Acting City Clerk