

# MEETING MINUTES



MEETING            **Heritage Guelph**

DATE                March 11, 2013

LOCATION            City Hall Committee Room 'A'

TIME                12:00 PM

PRESENT            Daphne Wainman-Wood (Chair), Mary Tivy, Tony Berto, Christopher Campbell, Martin Bosch, Paul Ross, Bill Green, Susan Ratcliffe, Stephen Robinson (Senior Heritage Planner), Michelle Mercier (Recording Secretary)

REGRETS            Russell Ott, Doug Haines, Joel Bartlett, Lorraine Pagnan

DELEGATIONS     74-76 Liverpool St – Dave Smedley: 12 Wyndham St N - Lloyd Grinham

## DISCUSSION ITEMS

| ITEM # | DESCRIPTION |
|--------|-------------|
|--------|-------------|

|   |  |
|---|--|
| 1 | <p><b><u>Welcome and Opening Remarks</u></b></p> <p>Daphne Wainman-Wood welcomed everyone to the meeting.</p>  |
| 2 | <p><b><u>Approval of Agenda</u></b></p> <p>Committee Members requested the addition of the following items to the Agenda: 8.3 – Building Stories Workshop; 8.4 – Resilience Festival; 8.5 – Janes Walk</p> <p>Committee Members noted the following corrections under Item 9 – The Working Group Meeting date should be March 25 and the Heritage Guelph Meeting date should be April 8.</p> <p>Moved by Martin Bosch and seconded by Tony Berto,</p> <p><b>“THAT the Agenda and Addenda for the Heritage Guelph meeting of March 11, 2013 be approved, as amended.”</b></p> <p style="text-align: right;">CARRIED</p> |
| 3 | <p><b><u>Declaration of Pecuniary Interest</u></b></p> <p>none</p>   |

|   |   |
|---|---|
| 4 | <p><b><u>Approval of Meeting Minutes from February 11, 2013</u></b></p> <p>The Committee had some discussion with respect to the wording of the motion in Item 5.1.</p> <p>Moved by Tony Berto and seconded by Christopher Campbell,</p> <p><b>“THAT the Minutes from the meeting of February 11, 2013 be approved as written.”</b></p> <p style="text-align: right;">CARRIED</p>   |
| 5 | <p><b><u>Matters Arising from Previous Minutes</u></b></p> <p>None were raised.</p>   |
| 6 | <p><b>New Business</b></p> <p><b>Item 6.1</b><br/><b>1123 York Road</b></p> <p>Stephen Robinson advised that an application for a demolition permit has been submitted for the listed property at 1123 York Road. Stephen provided some background on the property and showed some photos from a recent site visit. Stephen advised that this was the Kelleher farmhouse and is indicated on the 1877 map Guelph Township. The former farmhouse has a deep front yard setback from the road and the owners (Barzotti Woodworking) are looking at demolishing the house to build a new expansion to their existing industrial facility. Stephen noted that there are a number of mature maple trees lining the former farm laneway however they appear to be in poor shape.</p> <p>Moved by Paul Ross and seconded by Martin Bosch,</p> <p><b>“THAT Heritage Guelph requests a Cultural Heritage Resource Impact Assessment for the entire subject property at 1123 York Road be prepared and submitted by the owner prior to Heritage Guelph making any recommendation to Council as to whether the stone farmhouse should be removed from the Heritage Register and whether the stone farmhouse should be demolished.”</b></p> <p style="text-align: right;">CARRIED</p> <p><b>Item 6.2</b><br/><b>74 and 76 Liverpool Street</b></p> <p>Delegation – Dave Smedley of Colvin Contracting (owner’s contractor and representative)</p> <p>Stephen Robinson provided an update on the proposed repairs and alterations to the designated building at 74 and 76 Liverpool Street. The owners are proposing to re-point the front and side walls as well as replace the front bay window roofs and sashes and the existing front doors. The Committee discussed the proposed alterations.</p> <p>Moved by Paul Ross and seconded by Martin Bosch,</p> |

**“THAT Heritage Guelph supports the owner’s proposal to conduct the following alterations to the property at 74-76 Liverpool Street:**

- re-point the side wall stone with lime-based mortar creating a rodged surface joint on rough pointing re-point the front façade stonework with lime-based mortar creating a raised tape pointed surface joint using same colour as mortar
- re-clad roofs of front bay windows with either traditional folded metal or cedar shingles
- replace single-hung sashes in bay windows with new, full wood, thermal pane sashes maintaining the original 1-over-1 pane appearance
- replacement of front doors and transom with salvaged, wooden half-glass doors with period hardware and a traditional transom sash

CARRIED

### **Item 6.3**

#### **I.O.D.E. Fountain (at Norfolk and Yarmouth Streets)**

Stephen Robinson provided information on repairs proposed for the I.O.D.E Fountain, a designated heritage structure located at the corner of Norfolk and Yarmouth Streets. The City is looking at repainting the fountain but will not be re-roofing it at this time. The Committee discussed the proposed changes and asked if it would be possible to have the fountain functioning again. Stephen advised that he would talk to the appropriate staff about the feasibility of having this function return.

Moved by Tony Berto and seconded by Bill Green,

**“That Heritage Guelph supports City of Guelph Parks & Recreation’s proposal to conduct the following alterations (repairs) to the I.O.D.E. Fountain at Norfolk and Yarmouth Streets:**

- using “Peel Away” paint remover system, “Peel Bond” primer/sealer and Sherwin-Williams “Duration” latex exterior coating to repaint wooden members of the structure as per specifications (dated 27 Feb 2013) provided by Sherwin-Williams to the City of Guelph
- finish paint colour to be similar to the original off-white paint colour
- before re-painting, repair the metal plumbing access door at rear of structure base”

CARRIED

### **Item 6.4**

#### **Downtown Guelph Streetscape manual and Built Form Standards**

Stephen Robinson provided some background information on the Downtown Guelph Streetscape Manual and Built Form Standards and advised that Planning Staff will be updating the 2001 manual currently in place.

### **Item 6.5**

#### **Downtown Guelph Placemaking Public Workshop**

Stephen Robinson provided an update on the Downtown Guelph Placemaking workshop and stakeholder meetings that were held on March 6<sup>th</sup>. Stephen advised that there was a good turnout for

|   |  |
|---|--|
|   | <p>the event. Many concerns and ideas were raised during the breakout tours and plenary discussion. Stephen advised that he will send out a copy of the Project for Public Spaces evaluation form to Committee members.</p> <p><b>Item 6.6</b><br/><b>12 Wyndham Street North</b></p> <p>Delegation – Lloyd Grinham (architect and owner’s representative)</p> <p>Stephen Robinson provided an update on the owner’s revised elevation drawings for the facade of the designated building at 12 Wyndham Street North. The Committee discussed the two options being presented. Lloyd Grinham noted that the owner prefers Option B and advised that the plans are to have signage above the windows. Stephen thanked Lloyd for attending noting that the Committee will be looking forward to seeing additional drawings when they are available.</p>  |
| 7 | <p><b><u>Working Group Reports</u></b></p> <p><b>Communications</b></p> <p>No update</p> <p><b>Designation Research and Heritage Review</b></p> <p>No update</p>   |
| 8 | <p><b><u>Information Items</u></b></p> <p><b>Item 8.1</b><br/><b>Heritage Research Assistant Position 2013</b></p> <p>Stephen Robinson advised that Amy Calder has accepted the Heritage Research Assistant position for this summer and will be attending her first Heritage Guelph meeting on May 13<sup>th</sup>. Stephen provided an update on Tara Spears, our 2012 summer student. Tara has just finished a 6-month contract in the Planning Department and after a short trip will be starting a new position as a Planner in the Kingston office of IBI Group.</p> <p><b>Item 8.2</b><br/><b>79 Carden St - Train Station</b></p> <p>Stephen Robinson advised that the City took over ownership of the Train Station at 79 Carden St on March 4<sup>th</sup>. Stephen will be working with the Clerks’s office to proceed with posting the notice of Council’s intention to designate the building under the Ontario Heritage Act.</p> <p><b>Item 8.3</b><br/><b>Building Stories</b></p> <p>Susan Ratcliffe advised that the Building Stories project has received another grant to continue work</p> |

|    |  |
|----|--|
|    | <p>on the project and to hold some training workshops. ACO looking at holding a workshop in May.</p> <p><b>Item 8.4<br/>Resilience Festival</b></p> <p>Susan Ratcliffe announced that the Resilience Festival is an event that is being run by Transition Guelph and she was to do a presentation however she is not able to attend. Daphne Wainman-Wood offered to attend and present in her place.</p> <p><b>Item 8.5<br/>Jane’s Walk</b></p> <p>Susan Ratcliffe announced that this year’s Jane’s Walk will take place on May 4<sup>th</sup> and 5<sup>th</sup>. If anyone is interested in helping with the Walks please see Susan.</p> <p><b>Item 8.6<br/>ACO presentation</b></p> <p>Stephen Robinson announced that Christopher Campbell will be doing a presentation at the ACO meeting at 10 Carden Street on March 20.</p> |
| 9  | <p><b><u>Next Meeting</u></b></p> <p>Working Group Meeting(s) – Monday, March 25, 2013 in City Hall Meeting Room “A”<br/>Regular Meeting - Monday, April 8, 2013 in City Hall Meeting Room “A”</p>   |
| 10 | <p><b><u>Other Matters Introduced by the Chair or Heritage Guelph Members</u></b></p> <p>Moved by Mary Tivy and seconded by Martin Bosch,</p> <p>Adjourn –1:25 pm</p>  |