

COMMITTEE AGENDA



TO **Public Services Committee**

DATE March 2, 2015

LOCATION Council Chambers, Guelph City Hall, 1 Carden Street

TIME 5:00 p.m.

DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

CONFIRMATION OF MINUTES - Public Services Committee February 5, 2015
open and closed meeting minutes

APPOINTMENT OF THE VICE-CHAIR

OPEN MEETING

PRESENTATIONS (Items with no accompanying report)

- a) Barbara Powell, General Manager of Community Engagement and Ms. Gabriella Currie-Ziegler, Executive Director Guelph Youth Music Centre – Guelph Youth Music Centre Update
- b) Mr. Derrick Thomson, Deputy CAO, Corporate Services – Departmental Overview

CONSENT AGENDA

The following resolutions have been prepared to facilitate the Committee's consideration of the various matters and are suggested for consideration. If the Committee wishes to address a specific report in isolation of the Consent Agenda, please identify the item. The item will be extracted and dealt with separately. The balance of the Public Services Committee Consent Agenda will be approved in one resolution.

ITEM	CITY PRESENTATION	DELEGATIONS	TO BE EXTRACTED
PS-2015.4 Highways within the City of Guelph's Jurisdiction Located Outside City limits			

Resolution to adopt the balance of the Public Services Committee Consent Agenda.

ITEMS EXTRACTED FROM THE CONSENT AGENDA

Once extracted items are identified, they will be dealt with in the following order:

- 1) delegations (may include presentations)
- 2) staff presentations only
- 3) all others.

STAFF UPDATES AND ANNOUNCEMENTS

ADJOURN

NEXT MEETING: April 7, 2015



**Public Services Committee Meeting
Thursday, February 5, 2015 at 2:00 p.m.
(rescheduled meeting from February 2, 2015)
City Hall Council Chambers**

Attendance

Members: Chair Downer Councillor Billings
Mayor Guthrie

Absent: Councillor Gordon
Councillor Van Hellemond

Councillors: Councillor Bell
Councillor Hofland

Staff: Mr. D. Thomson, Deputy CAO, Public Services
Ms. D. Jaques, General Manager of Legal & Realty Services/City Solicitor
Ms. C. Clack, General Manager of Culture & Tourism
Mr. S. Armstrong, General Manager of Emergency Services/Fire Chief
Mr. P. Meagher, General Manager, Guelph Transit
Ms. D. Black, Council Committee Coordinator

Others Present: Mr. T. Lee, CEO of the Elliott

Call to Order (2:00 p.m.)

Chair Downer called the meeting to order.

Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures.

Confirmation of Minutes

1. Moved by Mayor Guthrie
Seconded by Councillor Billings

That the open meeting minutes of the Community & Social Services Committee meeting of July 9, 2015 and the open meeting minutes of the Operations, Transit & Emergency Services Committee meeting of July 8, 2015 be confirmed as recorded.

VOTING IN FAVOUR: Mayor Guthrie, Councillor Billings and Downer (3)
VOTING AGAINST: (0)

CARRIED

Appointment of Vice Chair

2. Moved by Mayor Guthrie
Seconded by Councillor Billings

That the appointment of the Vice Chair of the Public Services Committee be deferred to the March 3, 2015 Public Services Committee meeting.

VOTING IN FAVOUR: Mayor Guthrie, Councillor Billings and Downer (3)
VOTING AGAINST: (0)

CARRIED

Authority to Resolve Into Closed Meeting

3. Moved by Councillor Billings
Seconded by Mayor Guthrie

That the Public Services Committee now hold a meeting that is closed to the public in accordance with Section 239 2(f) of the *Municipal Act, 2001* in relation to advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

CARRIED

Rise from Closed Meeting (2:28 p.m.)

4. Moved by Councillor Billings
Seconded by Mayor Guthrie

That the Committee rise from its closed meeting.

CARRIED

Open Meeting (2:30 p.m.)

Consent Agenda

The following items were extracted:

PS-2015.1 Emergency Response Plan
PS-2015.3 Guelph Transit Projects

5. Moved by Councillor Billings
Seconded by Mayor Guthrie

That the balance of the Public Services Committee February 5, 2015 Consent Agenda as identified below be approved:

PS-2015.2 Revised Tourism Advisory Committee Terms of Reference

1. That the Public Services Report # PS-15-04 "Revised Tourism Advisory Committee Terms of Reference" dated February 2, 2015, be received.

2. That the revised terms of reference for the Tourism Advisory Committee, be approved.

VOTING IN FAVOUR: Mayor Guthrie, Councillor Billings and Downer (3)

VOTING AGAINST: (0)

CARRIED

Extracted Consent Items

PS-2015.1 Emergency Response Plan

6. Moved by Councillor Billings
Seconded by Mayor Guthrie

1. That the Public Services Report # PS-15-02 "Emergency Response Plan and Emergency Management Program" dated February 2, 2015, be received.
2. That the bylaw adopting the 2015 Emergency Response Plan and Emergency Management Program, be approved, **as amended, to add the term "Fire Chief" wherever the term "General Manager of Emergency Services" appears within the document.**

VOTING IN FAVOUR: Mayor Guthrie, Councillor Billings and Downer (3)

VOTING AGAINST: (0)

CARRIED

PS-2015.3 Guelph Transit Projects

There was discussion to clarify the route testing process, community engagement and communication strategies to be implemented before changes are made.

7. Moved by Councillor Billings
Seconded by Mayor Guthrie

That the Public Services Report # PS-15-07 "Guelph Transit Projects" dated February 2, 2015, be received.

VOTING IN FAVOUR: Mayor Guthrie, Councillor Billings and Downer (3)

VOTING AGAINST: (0)

CARRIED

Adjournment (2:47 p.m.)

1. Moved by Councillor Billings
Seconded by Mayor Guthrie

That the meeting be adjourned.

CARRIED

Dolores Black
Council Committee Coordinator

**PUBLIC SERVICES COMMITTEE
CONSENT AGENDA**

March 2, 2015

Members of the Public Services Committee:

SUMMARY OF REPORTS:

The following resolutions have been prepared to facilitate Council's consideration of the various matters and are suggested for consideration. If Council wishes to address a specific report in isolation of the Consent Agenda, please identify the item. The item will be extracted and dealt with immediately. The balance of the Consent Agenda will be approved in one resolution.

REPORTS FROM ADMINISTRATIVE STAFF

REPORT	DIRECTION
<p>PS-2015.4 Highways within the City of Guelph's jurisdiction located outside City limits</p> <p>1. That the Public Services Committee Report PS-15-11 "Highways within the City of Guelph's Jurisdiction outside City Limits", dated March 2, 2015, be received.</p> <p>2. That staff be directed to create a Bylaw for Council's approval to authorize enforcement of City Bylaws on Highways within the City of Guelph's jurisdiction located outside of City Limits pursuant to Public Services Committee Report PS-15-11 dated March 2, 2015.</p>	Approve

attach.

STAFF REPORT



TO Public Services Committee

SERVICE AREA Public Services

DATE March 2, 2015

SUBJECT Highways Within the City of Guelph's Jurisdiction Located Outside City Limits

REPORT NUMBER PS-15-11

EXECUTIVE SUMMARY

PURPOSE OF REPORT

To seek Council approval of a Bylaw to permit enforcement of City Bylaws outside of the City limits on Highways in which the City of Guelph has jurisdiction.

KEY FINDINGS

The cul-de-sacs on Township land at the west end of Shoemaker Crescent, McCarthy Road, Rosanne Street and West Acres Drive are under the jurisdiction of the City of Guelph.

The City of Guelph's Bylaws currently do not apply to these areas.

FINANCIAL IMPLICATIONS

The cost of conducting the Bylaw enforcement on these lands is provided for within the existing operating budget of the City's Bylaw Compliance, Security and Licensing Department.

ACTION REQUIRED

To receive staff's report and to direct staff to create a Bylaw to authorize enforcement of City Bylaws on Highways under City of Guelph jurisdiction.

RECOMMENDATION

1. THAT the Public Services Committee Report #PS-15-11 "Highways within the City of Guelph's Jurisdiction outside City Limits", dated March 2, 2015 be received;

STAFF REPORT



2. THAT staff be directed to create a Bylaw for Council's approval to authorize enforcement of City Bylaws on Highways within the City of Guelph's jurisdiction located outside of City Limits pursuant to Public Services Committee Report #PS-15-11 dated March 2, 2015.

BACKGROUND

To assist with City operations such as winter control and waste collection for residents on Shoemaker Crescent, McCarthy Road, Rosanne Street and West Acres Drive, cul-de-sacs (ATT-1) were created at the west end of these Highways. These cul-de-sacs created on Township land have no residences along them and are intended to allow trucks to turn around safely.

REPORT

As residents are unlikely to be aware that the cul-de-sacs located on Shoemaker Crescent, McCarthy Road, Rosanne Street and West Acres Drive are within Township land, most calls for service for Bylaw violations are received by City of Guelph's Bylaw Compliance staff. Concerns routinely received by staff include illegal parking, depositing of waste, and noise. Concerns that are received by City staff are redirected to Township staff and the Ontario Provincial Police for follow up.

While City Bylaw staff often worked with Township staff to address concerns from residents, staff are unable to enforce as the City's Bylaws do not extend into Township lands.

In an effort to improve customer service and reduce duplication of efforts, Township and City staff researched this issue. It was determined through records at the Land Registry Office that in 1987 the City of Guelph accepted jurisdiction of these Highways from the Township of Guelph (now the Township of Guelph/Eramosa) and as such, the City of Guelph's Bylaw staff and the Guelph Police Service are responsible for Bylaw enforcement of these Highways.

Through authority of the *Municipal Act*, it is staff's intention to reflect our jurisdiction of these Highways as City Bylaws are reviewed and amended. While the updating of each individual Bylaw is preferred, these reviews and updates may take significant time to conduct and implement. To ensure enforcement can occur immediately by either Bylaw or Police staff, staff are recommending that an interim Bylaw (ATT-2) providing overall authority to apply City Bylaws to these Highways be approved by Council.

CORPORATE STRATEGIC PLAN

This initiative supports the following Strategic Directions:

2.2 Deliver Public Service better.

3.1 Ensure a well-designed, safe, inclusive, appealing and sustainable City.

STAFF REPORT



FINANCIAL IMPLICATIONS

The cost of conducting the Bylaw enforcement on these lands is provided for within the existing operating budget of the City's Bylaw Compliance, Security and Licensing Department.

DEPARTMENTAL CONSULTATION

Legal and Realty Services
City Clerk's Office
Guelph Police Service

COMMUNICATIONS

Upon approval of a Bylaw, notice informing residents located on the affected streets will be provided. The notice will inform residents the cul-de-sacs are the jurisdiction of the City of Guelph and are subject to enforcement under the City's Bylaws. In addition, once approved, a copy of the Bylaw will be posted on the City's webpage.

ATTACHMENTS

ATT-1 Map of cul-de-sacs
ATT-2 Draft Bylaw

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**HIGHWAYS WITHIN THE CITY OF GUELPH'S JURISDICTION LOCATED
OUTSIDE CITY LIMITS - PS-15-11**

Attachment 1



Cul-de-sacs

