

**Minutes of the Planning & Building, Engineering and Environment Committee
Held in the Council Chambers, Guelph City Hall on
Tuesday, May 14, 2013 at 2:00 p.m.**

Attendance

Members: Chair Piper, Mayor Farbridge and Councillors Bell and Guthrie

Absent: Councillor Burcher

Councillors: Councillors Furfaro, Hofland, Van Hellemond and Wettstein

Staff: Dr. J. Laird, Executive Director of Planning, Building, Engineering and Environment; Mr. T. Salter, General Manager, Planning Services; Ms. S. Kirkwood, Manager of Development Planning; Ms. T. Agnello, City Clerk; and Ms. D. Black, Council Committee Coordinator

Call to Order (2:00 p.m.)

Chair Piper called the meeting to order.

Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures.

Confirmation of Minutes

1. Moved by Councillor Guthrie
Seconded by Mayor Farbridge

That the open meeting minutes of the Planning & Building, Engineering and Environment Committee held on April 22, 2013 be confirmed as recorded.

VOTING IN FAVOUR: Mayor Farbridge, Councillors Bell, Guthrie and Piper (4)

VOTING AGAINST: (0)

CARRIED

Consent Agenda

The following items were extracted from the May 14, 2013 Consent Agenda to be voted on separately:

- | | |
|---------------------|--|
| PBEE-2013.17 | 2013 Development Priorities Plan |
| PBEE-2013.18 | Habitat for Humanity Funding Request 297 & 299 Paisley Road |
| PBEE-2013.20 | Survey Results of Automated Cart Collection Program |
| PBEE-2013.21 | Introduction of User Fee for Cart Exchanges |
| PBEE-2013.22 | Organic Waste Processing Facility – Completion Report |

2. Moved by Councillor Bell
Seconded by Councillor Guthrie
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That the balance of the Consent Agenda of the Planning and Building, Engineering and Environment Committee of May 14, 2013 as identified below, be adopted:

PBEE-2013.19 Burke Water Station Upgrades Class Environmental Assessment

That staff be authorized to complete the Municipal Class Environmental Assessment process and to proceed with implementation of the preferred alternative for upgrading Burke Well Station, as outlined in the Report from Planning, Building, Engineering and Environment dated May 14, 2013.

VOTING IN FAVOUR: Mayor Farbridge, Councillors Bell, Guthrie and Piper (4)

VOTING AGAINST: (0)

CARRIED

Extracted Consent Items

PBEE-2013.17 2013 Development Priorities Plan

Ms. Katie Nasswetter, Senior Development Planner provided an overview of the Development Priorities Plan and outlined the recommendations for 2013.

A discussion ensued regarding approved and actual dwelling units by year and the consideration of actual builds when establishing future approval numbers. Staff responded to questions regarding the difference between growth forecasts and actual growth.

3. Moved by Mayor Farbridge
Seconded by Councillor Guthrie
 1. That the 2013 Development Priorities Plan dwelling unit targets for registration and draft plan approval be approved, as set out in the Planning, Building, Engineering and Environment Report 13-18 dated May 14, 2013.
 2. That staff be directed to use the 2013 Development Priorities Plan to manage the timing of development within plans of subdivision in the City for the year 2013.
 3. That amendments to the timing of development in plans of subdivision be permitted only by Council approval unless it can be shown that there is no impact on the capital budget and that the dwelling unit targets for 2013 are not exceeded.

VOTING IN FAVOUR: Mayor Farbridge, Councillors Bell, Guthrie and Piper (4)

VOTING AGAINST: (0)

CARRIED

PBEE-2013.18 Habitat for Humanity Funding Request 297 & 299 Paisley Road

The Committee concurred to allow Mr. Steve Howard, Acting Executive Director, Habitat for Humanity to speak.

Mr. Howard advised that if grant for development charges only are provided, it would affect future builds because of the requirement to raise all funds to cover building costs.

4. Moved by Councillor Guthrie
Seconded by Councillor Bell

1. **That the request for funding by Habitat for Humanity Wellington County be approved in the form of a grant equivalent to the cost of building permit fees, development charges, water services and road boulevards and notwithstanding various by-laws that staff be authorized to accept deferred payment of required municipal fees and charges to coincide with the timing of receipt of funds, to be funded from the Affordable Housing Reserve.**
2. That staff be directed to finalize an agreement to implement the grant with Habitat for Humanity Wellington County to the satisfaction of the General Manager of Planning Services, the City Solicitor and the Chief Financial Officer.
3. That the Mayor and Clerk be authorized to sign the grant agreement with Habitat for Humanity Wellington County for 297 & 299 Paisley Road.

VOTING IN FAVOUR: Mayor Farbridge, Councillors Bell, Guthrie and Piper (4)

VOTING AGAINST: (0)

CARRIED

PBEE-2013.20 Survey Results of Automated Cart Collection Program

5. Moved by Mayor Farbridge
Seconded by Councillor Bell

That the report from Planning, Building, Engineering and Environment dated May 14, 2013, detailing the results of the resident survey on the automated cart collection program for Solid Waste, be received for information.

VOTING IN FAVOUR: Mayor Farbridge, Councillors Bell, Guthrie and Piper (4)

VOTING AGAINST: (0)

CARRIED

PBEE-2013.21 Introduction of a User Fee for Cart Exchanges

6. Moved by Mayor Farbridge
Seconded by Councillor Bell

That Council approve a user fee for cart exchanges as described in the report from Planning, Building, Engineering and Environment dated May 14, 2013.

VOTING IN FAVOUR: Mayor Farbridge, Councillors Bell, Guthrie and Piper (4)

VOTING AGAINST: (0)

CARRIED

PBEE-2013.22 Organic Waste Processing Facility - Completion Report

7. Moved by Councillor Guthrie
Seconded by Mayor Farbridge

That the report from Planning, Building, Engineering and Environment dated May 14, 2013 entitled "Organic Waste Processing Facility - Completion Report" be received.

VOTING IN FAVOUR: Mayor Farbridge, Councillors Bell, Guthrie and Piper (4)

VOTING AGAINST: (0)

CARRIED

Review of Draft Meeting Flow Guide

The Committee reviewed and provided feedback on the draft meeting flow guide developed in accordance with the recently established Standing Committee Terms of Reference.

Authority to Resolve into a Closed Meeting

8. Moved by Mayor Farbridge
Seconded by Councillor Guthrie

That the Planning and Building, Engineering and Environment Committee now hold a meeting that is closed to the public with respect to Sec. 239(2)(b) of the *Municipal Act* with respect to personal matters about identifiable individuals.

CARRIED

Closed Meeting (3:38 p.m.)

Citizen Appointments to the Environmental Advisory Committee

9. Moved by Councillor Guthrie
Seconded by Councillor Bell

That staff be given direction with respect to citizen appointments to the Environmental Advisory Committee.

CARRIED

Rise from Closed Meeting (3:40 p.m.)

10. Moved by Mayor Farbridge
Seconded by Councillor Guthrie

That the Committee rise from its closed meeting and reconvene in public session.

CARRIED

Open Meeting (3:41 p.m.)

Adjourn (3:41 p.m.)

11. Moved by Councillor Guthrie
Seconded by Mayor Farbridge

That the May 14, 2013 meeting of the Planning & Building, Engineering and Environment Committee be adjourned.

CARRIED

Deputy Clerk