

INFORMATION ITEMS

Week Ending March 13, 2015

REPORTS

1. None

CORRESPONDENCE

1. Ministry of Municipal Affairs and Housing - Co-ordinated Review of the Growth Plan for the Greater Golden Horseshoe, the Niagara Escarpment Plan, the Oak Ridges Moraine Conservation Plan and the Green Belt Plan

The provincial discussion document for the 2015 Co-ordinated Review can be accessed [here](#).

2. Ontario Association of Fire Chiefs – Municipal Politicians & Officials Seminar

BOARDS & COMMITTEES

1. Heritage Guelph Minutes - January 19, 2015
2. Heritage Guelph Minutes - February 9, 2015
3. Public Art Advisory Committee Minutes - February 19, 2015

ITEMS AVAILABLE IN THE CLERK'S OFFICE

1. Application for Liquor License – Barburrito, 35 Harvard Rd., Unit 7

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M5G 2E5
Tel. 416-585-7000
Fax 416-585-6470
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**Ministère des
Affaires municipales
et du Logement**

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CITY CLERK'S OFFICE

**Ministry of Natural
Resources and Forestry**

Office of the Minister

Room 6630, Whitney Block
99 Wellesley Street West
Toronto ON M7A 1W3
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**Ministère des Richesses
naturelles et des Forêts**

Bureau du ministre

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February 27, 2015

City Clerk
1 Carden St
Guelph ON N1H 3A1

On February 27, the Government of Ontario launched a co-ordinated review of the Growth Plan for the Greater Golden Horseshoe, the Niagara Escarpment Plan, the Oak Ridges Moraine Conservation Plan and the Greenbelt Plan, as required under their respective legislation. These four provincial land use plans work together to manage growth, protect our agricultural lands and natural environment, reduce greenhouse gas emissions, and support economic development in Ontario's Greater Golden Horseshoe and Greenbelt.

The Greater Golden Horseshoe is one of Canada's most important economic engines, is home to diverse cities, towns and villages, and contains some of Canada's best farmland and world-renowned natural features like the Niagara Escarpment. It is also one of the fastest growing regions in the country.

Each of these plans has been ground-breaking in its own right, enhancing the protection of the environment, natural features and resources that are important to all Ontarians, promoting the vitality and economic well-being of our rural communities and supporting the development of vibrant urban centres. They have helped advance the economy of this entire region and improved the lives of those who live here. While we are all understandably proud of the initiatives supported by each of these plans, we want to take the opportunity to consider – with your help and input – how to make them even better.

We heard from many stakeholders and municipalities about the need to co-ordinate the reviews of the four plans to enable a more efficient and effective consultation process. To ensure this is a fully co-ordinated process, the Ministry of Municipal Affairs and Housing, Ministry of Natural Resources and Forestry, and the Niagara Escarpment Commission are also working closely with a number of other ministries.

The co-ordinated review has two rounds of consultation. The first seeks input to inform the development of amendments to the plans, and the second is to consult on proposed amendments, if any.

For the first round, we want to hear your ideas on how to make the plans stronger and work better together. We also want to know what parts of these plans you see as working well and should remain as they are. The enclosed document *Our Region, Our Community, Our Home* is intended to help inform and guide discussions. It describes the plans and their objectives, highlights important policy issues and sets out questions that we hope to address during the co-ordinated review.

You can submit comments and ideas by mail, email (landuseplanningreview@ontario.ca), through the consultation website (www.ontario.ca/landuseplanningreview) or posting on the Ontario Environmental Registry at www.ontario.ca/ebr (the Registry number is 012-3256). We will also be holding town hall meetings across the region where you can ask questions and speak directly with staff from a number of ministries, offer input and submit comments. Visit our website www.ontario.ca/landuseplanningreview for town hall meeting locations and times as well as more information on the co-ordinated review and how to make your formal submission.

The deadline to submit comments in the first round of the co-ordinated review is May 27, 2015.

We look forward to receiving your ideas and suggestions for how we can improve the plans and continue to strengthen and support communities across the Greater Golden Horseshoe and Greenbelt.

Best regards,

A handwritten signature in black ink, appearing to read "Ted McMeekin". The signature is stylized with a large, sweeping initial "T" and "M".

Ted McMeekin,
Minister of Municipal Affairs and Housing

Sincerely,

A handwritten signature in black ink, appearing to read "Bill Mauro". The signature is written in a cursive, flowing style.

Bill Mauro,
Minister of Natural Resources and Forestry

Enclosure: *Our Region, Our Community, Our Home*



ONTARIO ASSOCIATION OF FIRE CHIEFS

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CITY CLERK'S OFFICE

Leading innovation and excellence in public and life safety

Dear Mayor and Members of Council:

O AFC Municipal Officials Seminar:
The Essentials of Firefighting and Firefighting 101
Saturday, May 2nd and Sunday, May 3rd, 2015

Now in its tenth year, the O AFC Municipal Officials Seminar: The Essentials of Firefighting and Firefighting 101, offers municipal Councilors and staff the opportunity to understand the challenges of the fire service and its importance to their communities.

This two day session will provide you with essential information about the fire service and includes an interactive experience that you will never forget! The 2015 seminar includes a custom agenda that has been specially designed for municipal politicians including:

- Today's Fire Service and How it Impacts your Community
- Legal Responsibility of the Municipality and the Fire Service
- How to Communicate and Work Effectively with the Fire Service
- The Facts of Life for Fire Chiefs: Five Things You Don't Want to Hear

Saturday afternoon attendees will slip into bunker gear and experience firsthand the life of a firefighter by participating in a live fire training session including a simulated search and rescue, vehicle extrication and extinguishing fires. This program has been specially tailored for politicians by the Greater Toronto Airport Authority Fire Department. Municipal staff and elected officials who have previously attended this seminar have repeatedly said that it was one of the best conferences and training sessions that they had ever attended! Past attendees have included elected Mayors and Councilors, CAO's, Directors and more.

Each evening of the program there are networking functions to attend including Ladders Up Reception on behalf of the Canadian Fallen Firefighters Foundation and the Annual O AFC Memorial Service and reception.

Sunday afternoon you will have the opportunity to visit the O AFC Trade Show, the largest fire service Trade Show in Canada, where you and your chief will be able to see a wide variety of fire vehicles and equipment, talk directly to suppliers and manufacturers and gain valuable information which will assist in your purchasing decisions.

REGISTER NOW! The Politicians packages at a rate of **\$300.00 for O AFC Members** or **\$400.00 for Non-O AFC Members** includes custom educational seminars on Saturday and Sunday morning, live fire training exercise, the tradeshow, meals including two breakfasts, coffee breaks and two lunches and an invitation to the Ladders Up Reception and Memorial Service. To be considered a member, an employee from your municipalities' fire department must be a member of the O AFC. Registration is limited to 24 people. For full seminar details and to register, please visit www.oafc.on.ca.

Yours truly,

A handwritten signature in blue ink, appearing to read "Matt Pegg".

Matt Pegg
O AFC President

"The Politicians Live Fire Training Session was something that all Municipal politicians with Fire Services should attend. I can't say enough about how much respect for Fire Services this session gave me".
Denis Lever, Mayor of Puslinch, Ontario

MEETING MINUTES



MEETING **Heritage Guelph**

DATE January 19, 2015

LOCATION City Hall Committee Room A

TIME 12:00 PM

PRESENT Daphne Wainman-Wood (Chair), Mary Tivy, D'Arcy McGee, Uli Walle, Jessica Tivy, Charles Nixon, Stephen Robinson (Senior Heritage Planner), Michelle Mercier (Recording Secretary)

REGRETS

DELEGATIONS Bill Green, Michael Crawley, Christopher Campbell, Tony Berto, Bob Foster

DISCUSSION ITEMS

ITEM #	DESCRIPTION
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1	<u>Welcome and Opening Remarks</u> Quorum was not reached for the meeting and the meeting was cancelled.
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MEETING MINUTES



MEETING	Heritage Guelph
DATE	February 9, 2015
LOCATION	City Hall Committee Room B
TIME	12:00 PM
PRESENT	Daphne Wainman-Wood (Chair), Mary Tivy, Michael Crawley, D'Arcy McGee, Uli Walle, Bob Foster, Jessica Tivy, Charles Nixon, Tony Berto, Christopher Campbell, Stephen Robinson (Senior Heritage Planner), Michelle Mercier (Recording Secretary), Melissa Aldunate (Manager of Policy Planning and Urban Design), Joyce Sweeney (Council Committee Coordinator)
REGRETS	Bill Green
DELEGATIONS	108 Water St - Tammy Adkin (Guelph Museums), 210 Edinburgh Rd N - Paul Di Renzo, (owner), 27 Clarke St W - Shane Tobin and Trevor Norton, T & M Construction (representing owner), 30 Norwich St E - Lee Villar (owner), 5 Arthur St S - Benjamin Jones (Fusion Homes), 148-160 Delhi St - Brad Schlegel (owner), Richard Hammond (Cornerstone Architects).

DISCUSSION ITEMS

ITEM #	DESCRIPTION
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1	<p><u>Welcome and Opening Remarks</u></p> <p>Daphne Wainman-Wood welcomed everyone to the meeting. Stephen Robinson requested that Daphne Wainman Wood act as Chair for the meeting and that elections for the Chair for 2015 would be held at the next meeting. Committee members introduced themselves and gave a brief background.</p>
2	<p><u>Approval of Agenda</u></p> <p>Committee Members requested the following items be added to the agenda:</p> <ul style="list-style-type: none"> 5.2 – addition of working groups to item 5.2 5.3 – Tony's absence <p>Moved by Mary Tivy and seconded by Christopher Campbell,</p> <p>“THAT the Agenda and Addendum for the Heritage Guelph meeting of February 9, 2015 be approved, as amended.”</p> <p style="text-align: right;">CARRIED</p>
3	<p><u>Declaration of Pecuniary Interest</u></p> <p>Bob Foster declared a pecuniary interest in item 7.2 – 210 Edinburgh Road Christopher Campbell declared a pecuniary interest in item 7.4 – 30 Norwich St E</p>

4	<p><u>Approval of Meeting Minutes from December 18, 2014</u></p> <p>Moved by Tony Berto and seconded by Mary Tivy,</p> <p>“THAT the Minutes from the meeting of December 18, 2014 be approved.”</p> <p style="text-align: right;">CARRIED</p>
5	<p><u>Introduction to Heritage Guelph Member Orientation Process</u></p> <p>Item 5.1 Discussion on Meeting Procedures</p> <p>Delegation – Joyce Sweeney, Council Committee Coordinator</p> <p>Joyce Sweeney provided a review of the committee procedures and protocols and responded to questions from the Committee.</p> <p>Item 5.2 Process for nominations of Heritage Guelph Chair and Vice-Chair and Working Groups</p> <p>Stephen Robinson announced that the election of Chair and Vice-Chair for 2015 will be done at the March 9 meeting of Heritage Guelph. Stephen will circulate an email asking for nominations, and then another email informing members of who is being nominated before the next meeting.</p> <p>Stephen Robinson advised that he is looking at re-establishing a designation working group, and will look at possibly having a communication/public outreach working group as well. If members are interested in joining either working group, please let Stephen know.</p> <p>Item 5.3 Tony Berto’s absence</p> <p>Stephen Robinson advised that Tony Berto will be unavailable to attend meetings until the end of March due to conflicts in his teaching schedule.</p> <p>Moved by Charles Nixon and seconded by Mary Tivy,</p> <p>“THAT Tony Berto be excused from Heritage Guelph meetings from February until the end of March to instruct classes at the University.”</p> <p style="text-align: right;">CARRIED</p>
6	<p>Matters arising from the Minutes</p> <p>Item 6.1 108 Water Street</p> <p>Delegation – Tammy Adkin, Guelph Museums</p>

	<p>Stephen Robinson provided an update on the revised design for the entrance feature for the McCrae House and provided photos and the revised plans. The plans for the entrance feature now show that it will not be attached to the house, but attached to the fence and gate. Stephen noted that the Museum is looking for Heritage Guelph's recommendation on whether the feature should be around the gate or if the gate should be removed.</p> <p>Tammy Adkin provided an update on the changes to the proposal and advised that the entrance feature will be located on each side of the fence.</p> <p>Committee members discussed if the gate should stay or be removed. Most felt that the gate should stay and commented that the fence and gate are in need of repair. Tammy added that they are planning to remove the vines and paint the fence.</p> <p>Heritage Guelph went into Committee to discuss the proposal.</p> <p>Bob Foster asked if we have a policy to update the designation by-laws with protected features when they weren't included in the original by-law. Stephen Robinson responded that there isn't a policy at this point but that we can consider it as part of the next work plan.</p> <p>Moved by Tony Berto and seconded by Mary Tivy,</p> <p>"THAT Heritage Guelph has no objection to the proposed design for an entrance feature at 108 Water Street as presented by Guelph Museums at the February 9, 2015 meeting of Heritage Guelph."</p> <p style="text-align: right;">CARRIED</p>
7	<p><u>New Business</u></p> <p>Item 7.1 264 Woolwich Street</p> <p>Stephen Robinson provided some background and history of the designated property at 264 Woolwich Street and reviewed some photos. Stephen noted that there has been an ongoing issue with property standards issues with this property. He noted that although good heritage conservation work has been done on the property by the owner, it has been stalled for a number of years. Stephen added that the iron cresting on the stone fence is listed as part of the heritage attributes and that he is working with the owner to have this re-installed.</p> <p>Mary Tivy noted that other municipalities have amended their Property Standards By-law to enforce the maintenance of heritage attributes on designated properties and would like to see the City do the same.</p> <p>Moved by Mary Tivy and seconded by Christopher Campbell,</p> <p>"THAT Heritage Guelph recommends that the City of Guelph amend the Property Standards By-law to help ensure maintenance of properties designated under Part IV and Part V of the Ontario Heritage Act."</p> <p style="text-align: right;">CARRIED</p>

Moved by D’Arcy McGee and seconded by Charles Nixon,

“THAT Heritage Guelph reaffirms its recommendation that the City take appropriate action to maintain property standards at the property municipally known as 264 Woolwich Street.”

CARRIED

Item 7.2

210 Edinburgh Road North

Delegation – Paul Di Renzo, proponent

Bob Foster declared a pecuniary interest in this item and did not participate in discussion or vote on the matter.

Stephen Robinson advised that the owner of 210 Edinburgh Road North has submitted a demolition permit. He provided some background and photos of the property, adding that it is not listed on the Heritage Register but is on the Couling Inventory. Stephen noted that the commercial side addition was put on in the 70’s, there are no interior features remaining from pre-1900 and very few features left from the 1920’s renovations. Stephen added that a former treasurer for the County of Wellington lived there in 1920’s.

Paul Di Renzo advised that he is proposing to demolish the house and rebuild with either residential or commercial, but is leaning toward residential as commercial would require a zone change. Paul added that it would be too costly to renovate the building.

Heritage Guelph went into Committee to discuss the proposal.

Committee members discussed the proposed demolition and commented that although it is difficult to discuss the proposal without knowing what is being planned, it is hard to consider these items as heritage attributes when they are not original and that there is not much left to salvage, but that the owner should be consistent with the streetscape when he rebuilds.

Moved by Jessica Tivy and seconded by Christopher Campbell,

“THAT while Heritage Guelph supports the retention of built heritage resources, Heritage Guelph does not recommend that Council move to protect the subject property by individual designation under the Ontario Heritage Act.”

CARRIED

Item 7.3

27 Clarke Street West

Delegation – Shane Tobin and Trevor Norton, T & M Construction (representing owner)

Stephen Robinson advised that the owner of 27 Clarke Street West is looking to demolish the house and rebuild with a new house. Stephen provided some background and reviewed photos of the

property. Stephen advised that the property is not listed on the Heritage Register however it is on the Couling Inventory. Stephen noted that there are no significant interior heritage attributes remaining in the house.

Shane Tobin advised that for the new house they are looking to keep the character of the original house, are looking at using a brick exterior and a similar front porch. Shane added that they are looking at demolishing the current house because it has structural issues, a shifting beam in the basement, is not on proper footings, the basement slab is in poor condition. They are not looking at adding a garage at this point.

Heritage Guelph went into Committee to discuss the proposal.

Committee members commented that they have no real concerns with the demolition of the house and that they appreciate the owner and construction company having a sympathetic approach to neighbourhood with the plans for the new house.

Moved by Bob Foster and seconded by Mary Tivy,

“THAT while Heritage Guelph supports the retention of built heritage resources, Heritage Guelph does not recommend that Council move to protect the subject property by individual designation under the Ontario Heritage Act.”

CARRIED

Item 7.4

30 Norwich Street East

Delegation – Lee Villar, proponent

Christopher Campbell declared a pecuniary interest in this item and did not participate in discussion or vote on this item.

Stephen Robinson advised that the owner of 30 Norwich Street East has applied for a demolition permit for the coach house and garage. The coach house is listed on the Municipal Register. Stephen added that there were renovations done in the 1960's to convert it to residential and that there are no heritage attributes left on the interior.

Lee Villar, owner of the property, advised that they are looking to demolish as they have safety concerns with the coach house due to a number of break-ins. The owner does not have any plans for reconstruction at this point.

Moved by Bob Foster and seconded by Jessica Tivy,

“THAT while Heritage Guelph supports the retention of built heritage resources, Heritage Guelph has no intention of recommending that Council individually designate the former barn/stable at 30 Norwich Street East under the Ontario Heritage Act, and

THAT Heritage Guelph has no objection to the removal of all references to the former barn/stable at 30 Norwich Street East from the *Municipal Register of Cultural Heritage Properties*.”

CARRIED

Item 7.5

5 Arthur Street South (shadow wall along the riverwalk)

Delegation – Benjamin Jones, Fusion Homes

Stephen Robinson provided some background on the project and reviewed the photos and plans. Stephen noted that he has no concerns with the revised design for the shadow wall in the riverwalk area of the development and that the proponent is still working on the Stage 1 Conservation Plan for the heritage buildings. Stephen added that he will bring it back to Heritage Guelph once the Stage 1 Conservation Plan has been completed.

Moved by Mary Tivy and seconded by Charles Nixon,

“THAT Heritage Guelph has no objection to the revised design for the shadow wall proposed in the riverwalk area of 5 Arthur Street South as part of Site Plan Application SP141A016 (Phase 1) presented at the February 9, 2015 meeting of Heritage Guelph.”

CARRIED

Item 7.6

148-160 Delhi Street

Delegation – Brad Schlegel (owner), Richard Hammond (Cornerstone Architects)

Stephen Robinson advised that this meeting will be scoped to only deal with the Superintendent’s House and the rest of the project will come back to a later meeting of Heritage Guelph. Stephen reviewed the background for the project and showed the updated plans and photos.

Brad Schlegel provided an introduction and some background on the project. The Superintendent’s House building is being renovated for a residential addiction program.

Richard Hammond reviewed the revised drawings and advised that they are now planning for a 2-storey addition instead of the 3-storey addition previously submitted and will include 10 private rooms.

Committee members discussed the revised proposal and raised concerns on the removal of the belcast skirt on the south wall.

Moved by Christopher Campbell and seconded by Mary Tivy,

“THAT Heritage Guelph has no objection to the revised 2-storey addition design proposed for the former Superintendent’s Residence as presented at the February 9, 2014 meeting of

	<p>Heritage Guelph.”</p> <p>Moved by Uli Walle and seconded by Christopher Campbell,</p> <p>“THAT Heritage Guelph requests that the architects review the incorporation of a belcast skirt based on the existing condition on the south facing second floor sunroom.”</p> <p>CARRIED</p>
8	<p><u>Information Items</u></p> <p>Item 8.1 – Grand River Heritage Day – Feb 13, 2015 Item 8.1 – Heritage Day 2015 – Feb 16 Item 8.1 – CHOnews – Winter 2015 issue</p>
9	<p><u>Next Meeting</u></p> <p>Special Meeting – Monday, March 2, 2015 at the Homewood Health Services Regular Meeting – Monday, March 9, 2015 in City Hall Meeting Room “C”</p>
9	<p><u>Other Matters (introduced by Heritage Guelph Members)</u></p> <p>None</p>
10	<p><u>Adjournment</u></p> <p>Moved by Mary Tivy and seconded by Uli Walle,</p> <p>“THAT the Heritage Guelph meeting of February 9, 2015 be adjourned at 2:30 pm.”</p>

MEETING MINUTES

MEETING **Public Art Advisory Committee**

DATE February 19, 2015

LOCATION City Hall Meeting Room A

TIME 5:00 p.m. – 6:30 p.m.

PRESENT Mike Barker, Verne Harrison, Nan Hogg, Ella Pauls (staff), Jen Rafter (staff),
James Taylor, Sally Wismer

REGRETS Daniel Harland, Nicole Neufeld

DISCUSSION ITEMS

ITEM # DESCRIPTION	
1	Welcome and Introductions
2	Appointment of Committee Chair Motion: That Sally Wismer is appointed Chair of the Public Art Advisory Committee. Moved: James Taylor Seconded: Nan Hogg All in favour, motion carried. The appointment of a Vice-Chair is deferred until the next meeting.
3	Policy Review Staff reviewed the City of Guelph policies and procedures that will guide the work of the Public Art Advisory Committee this term: <ul style="list-style-type: none">a. Citizen Appointment Policy: Outlines roles and responsibilities of Committee members, chair, staff liaison and Council.b. City of Guelph Code of Conduct for Council and Local Boards: Outlines shared expectations to operate from a base of integrity, justice and courtesy.c. PAAC: Terms of Reference: Outlines the mandate and objectives of the committee and addresses composition, responsibilities and operating principles.d. Public Art Policy: Outlines a standardized and transparent process for the selection, acquisition, maintenance and de-accession of Public Art and provides a funding model for its management.e. Public Art Operations Manual: Outlines steps and guidelines for implementing the Public Art Policy.

4	<p>2015 Priorities/Work Plan</p> <p>a. Status of current projects/installations in progress: Staff presented an overview of the City's current public art collection, artworks on public display and other related projects of the Culture and Tourism department, including City Hall artwork on display through the Community Benefit Agreement with Macdonald Stewart Art Centre, the City's 2014 "Artist in the Community" project with Pearl van Geest, the Guelph Culture Map portal, Ted Fullerton's Civic Precinct installations and the upcoming donation and installation of Ruth Abernethy's bronze statue, "Remember Flanders," in front of the Guelph Civic Museum.</p> <p>b. Review of current public art funding model: As per the Public Art Policy, the funding model for the Public Art Reserve Fund is due for review. The Committee will establish a review process and will make plans to prepare a recommendation to Council by end of 2015. In preparation, staff will begin researching current funding models for public art in other municipalities.</p> <p>c. Development of a public art program: As part of the implementation of the Public Art Policy, the Committee will begin the work developing a public art plan. It was agreed that the plan should be broad in nature, inclusive of small, scalable initiatives to larger plans connected to major capital developments. It was also agreed that the development of the program should involve consultation with internal City departments and the public, and be developed in conjunction with the recommendation for a funding model.</p>
5	<p>2015 Artist in Residence Program: Based on the success of last year's pilot artist residency program with artist Pearl van Geest's project at the West End Community Centre, it was agreed to move forward with the establishment of a City of Guelph Artist in Residency program. It was agreed that the theme for the 2015 residency will draw inspiration from "In Flanders Fields" by John McCrae in commemoration of the 100th anniversary of the writing of poem. Staff will draft a call to artists for Committee to review at the next meeting.</p>
6	<p>Frequency of Meetings: The committee has agreed to meet more frequently, possibly monthly, at the beginning of this term to allow for work to move forward. It was also agreed that short, focussed meetings will work best for this group.</p>
7	<p>Next Meeting Date: March - TBD</p>
8	<p>Adjournment: 6:30 p.m.</p>

ACTION ITEMS

ITEM #	ASSIGNED TO	DUE DATE	DESCRIPTION
1	Staff	Next meeting (TBD)	Research public art funding models and municipal practices.
2	Staff	Next meeting (TBD)	Prepare a call for artists for the 2015 City of Guelph Artist in Residency program.
3	Staff	ASAP	Doodle Poll for next meeting date.