

COMMITTEE AGENDA



TO **Community & Social Services Committee**

DATE April 9, 2014

LOCATION Council Chambers, Guelph City Hall, 1 Carden Street

TIME 5:00 p.m.

DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

CONFIRMATION OF MINUTES- February 11, 2014 open and closed meeting minutes

PRESENTATIONS (Items with no accompanying report)

- a) Mr. Derrick Thomson, Executive Director Community & Social Services – recognition of Patrick Black, Anna Nguyen and Sophie Rymill, Youth Council Members who participated in the ACTIVATE Ontario Youth Training Summit.
- b) Sarah Haanstra and David Thornley, Co-Chairs, Guelph & Wellington Task Force for Poverty Elimination – 2013 Report to the Community.

CONSENT AGENDA

The following resolutions have been prepared to facilitate the Committee's consideration of the various matters and are suggested for consideration. If the Committee wishes to address a specific report in isolation of the Consent Agenda, please identify the item. The item will be extracted and dealt with separately. The balance of the Community & Social Services Committee Consent Agenda will be approved in one resolution.

ITEM	CITY PRESENTATION	DELEGATIONS	TO BE EXTRACTED
CSS-2014.5 2014 Wellbeing Grant Allocations	<ul style="list-style-type: none">• Jason Blokhuis, Vice-Chair Wellbeing Grants Allocation Panel• Alison Govier, Chair Wellbeing Grants Allocation Panel		√
CSS-2014.6 Community Gardens Program Annual Report		<ul style="list-style-type: none">• Jaidip Kambo, participant of the Brant Children's Garden Club	√

		<ul style="list-style-type: none"> • Alexis Marco, participant of the Brant Children's Garden Club • Peggy Nickels • Dorota Lukomska • Jill Gill 	
CSS-2014.7 Brant Neighbourhood Hub Development		<ul style="list-style-type: none"> • Lynne Kloostra and Linda Beal, Brant Avenue Neighbourhood Group (*has requested 10 minutes) • Andrea Roberts, Director Family & Health Analytics, WDGPB • Katie Davis, Parent Outreach Worker, Brant Ave. Neighbourhood Group • Brendan Johnson, Executive Director, Guelph Neighbourhood Support Coalition • Halima Ahmed • Janice Pearce Faubert • Kathy Dalziel • Daniel Moore, Executive Director, Family & Children's Services • Amy Vandenberg • Gaia Lukomska • Kimberley Gadoury 	√
CSS-2014.8 Smoke-Free Outdoor Spaces		<ul style="list-style-type: none"> • Jennifer McCorrison, Chronic Disease & Injury Prevention, Wellington-Dufferin-Guelph Public Health <u>Correspondence:</u> <ul style="list-style-type: none"> • Liz Muller 	√
CSS-2014.9 Public Art Reserve Fund			

CSS-2014.10 2013 Delegation of Authority Report			
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Resolution to adopt the balance of the Community & Social Services Committee Consent Agenda.

ITEMS EXTRACTED FROM THE CONSENT AGENDA

Once extracted items are identified, they will be dealt with in the following order:

- 1) delegations (may include presentations)
- 2) staff presentations only
- 3) all others.

CLOSED MEETING

THAT the Community & Social Services Committee now hold a meeting that is closed to the public with respect to:

CSS-C-2014.2 Citizen Appointment to the Guelph Cemetery Commission
S. 239 (2) (b) of the *Municipal Act* – personal matters about identifiable individuals

STAFF UPDATES AND ANNOUNCEMENTS

ADJOURN

NEXT MEETING – May 13, 2014

**Minutes of the Community and Social Services Committee
Held in the Council Chambers, Guelph City Hall on
Tuesday February 11, 2014 at 5:00 p.m.**

Attendance

Members: Chair Dennis
Mayor Farbridge
Councillor Laidlaw
Councillor Van Hellemond
Councillor Wettstein

Councillors: Councillor Furfaro
Councillor Hofland

Staff: Mr. D. Thomson, Executive Director, Community & Social Services
Ms. B. Powell, General Manager, Community Engagement & Social Services
Ms. C. Clack, General Manager, Culture & Tourism
Mr. M. Cameron, General Manager, Parks & Recreation
Ms. T. Agnello, Deputy Clerk
Ms. J. Sweeney, Council Committee Coordinator

Call to Order (5:00 p.m.)

Chair Dennis called the meeting to order.

Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures.

Confirmation of Minutes

1. Moved by Councillor Laidlaw
Seconded by Councillor Van Hellemond

That the open and closed meeting minutes of the Community and Social Services Committee held on December 10, 2013 be confirmed as recorded.

VOTING IN FAVOUR: Mayor Farbridge, Councillors Dennis, Laidlaw, Van Hellemond and Wettstein (5)

VOTING AGAINST: (0)

CARRIED

Consent Agenda

The following items were extracted:

CSS-2014.1	Annual Report of Guelph Museums Advisory Committee
CSS-2014.2	Guelph Wellington Local Immigration Partnership Contribution Agreement Extension
CSS-2014.3	Conceptual Master Plan for Jubilee Park

Balance of Consent Items

2. Moved by Councillor Laidlaw
Seconded by Councillor Van Hellemond

That the balance of the Community and Social Services Committee February 11, 2014 Consent Agenda, as identified below, be adopted:

CSS-2014.4 Outstanding Resolutions of the Community and Social Services Committee

That the report, dated February 11, 2014, regarding outstanding resolutions of the Community and Social Services Committee, be received.

VOTING IN FAVOUR: Mayor Farbridge, Councillors Dennis, Laidlaw, Van Hellemond and Wettstein (5)

VOTING AGAINST: (0)

CARRIED

Extracted Consent Items

CSS-2014.1 Annual Report of Guelph Museums Advisory Committee

Ms. Tammy Adkin, Manager Guelph Museums introduced Joanne Hayter a member of the Guelph Museums Advisory Committee.

Ms. Joanne Hayter recognized the contribution of Anne Holman, Chair who is finishing her term on the Guelph Museums Advisory Committee. Ms. Hayter highlighted the Committee's goals and accomplishments for 2013.

3. Moved by Mayor Farbridge
Seconded by Councillor Van Hellemond

That the February 11, 2014 report entitled "Annual Report of Guelph Museums Advisory Committee" be received for information.

VOTING IN FAVOUR: Mayor Farbridge, Councillors Dennis, Laidlaw, Van Hellemond and Wettstein (5)

VOTING AGAINST: (0)

CARRIED

CSS-2014.2 Guelph Wellington Local Immigration Partnership Contribution Agreement Extension

Mr. Alex Goss, Project Manager Guelph Wellington Local Immigration Partnership, highlighted the accomplishments of the past year and outlined the current priorities.

Mr. Dion Murphy of Lutherwood, advised of the programs they have available to assist newcomers.

4. Moved by Mayor Farbridge
Seconded by Councillor Wettstein

That the February 11, 2014 report entitled "Guelph Wellington Local Immigration Partnership Contribution Agreement Extension" be received for information.

VOTING IN FAVOUR: Mayor Farbridge, Councillors Dennis, Laidlaw, Van Hellemond and Wettstein (5)

VOTING AGAINST: (0)

CARRIED

CSS-2014.3 Conceptual Master Plan for Jubilee Park

Mr. Murray Cameron, General Manager, Parks & Recreation, provided an overview of the master plan for Jubilee Park and highlighted the community engagement.

A discussion ensued regarding the process of choices for items that can be included in a park and also the fact that all city parks are open for use to everyone in the city.

5. Moved by Councillor Wettstein
Seconded by Mayor Farbridge

1. That the February 11, 2014 report entitled "Conceptual Master Plan for Jubilee Park" be received.
2. That the Conceptual Master Plan for Jubilee Park, as noted in Attachment 1 be approved.
3. That staff be directed to proceed with the implementation of the Jubilee Park Conceptual Master Plan, as outlined in the report

VOTING IN FAVOUR: Mayor Farbridge, Councillors Dennis, Laidlaw, Van Hellemond and Wettstein (5)

VOTING AGAINST: (0)

CARRIED

Authority to Resolve into a Closed Meeting

6. Moved by Councillor Laidlaw
Seconded by Councillor Van Hellemond

That the Community and Social Services Committee now hold a meeting that is closed to the public with respect to Sec. 239(2)(b) of the *Municipal Act* with respect to personal matters about identifiable individuals.

CARRIED

Closed Meeting (6:15 p.m.)

The following matter was considered:

CSS-C-2014.1 Citizen Appointments to the Guelph Cemetery Commission

Rise from Closed Meeting (6:29 p.m.)

7. Moved by Councillor Van Hellemond
Seconded by Mayor Farbridge

That the Community and Social Services Committee rise from its closed meeting.

CARRIED

Open Meeting (6:29 p.m.)

Staff Updates and Announcements

Mr. Derrick Thomson, Executive Director Community & Social Services, advised that four members of the Guelph Youth Council will be participating in ACTIVATE Ontario 2014 to be held in Ottawa Ontario February 21 – 23, 2014.

Adjournment (6:30 p.m.)

8. Moved by Mayor Farbridge
Seconded by Councillor Van Hellemond

That the meeting be adjourned.

CARRIED

Deputy Clerk

2013 REPORT TO THE COMMUNITY



PRESENTATION TO CITY OF GUELPH
April, 2014

PRESENTATION BY:
David Thornley, PTF Co-Chair
Sarah Haanstra, PTF Co-Chair

POVERTY
GUELPH & WELLINGTON TASK FORCE FOR
ELIMINATION

POVERTY TASK FORCE

THANK YOU FOR YOUR CONTINUED SUPPORT !

- For the past several years the City of Guelph has generously provided funding to help staff the Guelph & Wellington Task Force for Poverty Elimination
 - In 2013, the City committed: \$73,206.00 (approximately 75% of funding)
 - In 2013, the County committed remaining 25%
- United Way of Guelph and Wellington has housed and provided overhead expenses for the Poverty Elimination Task Force.
- More recently, Wellington Dufferin Guelph Public Health has taken over as the host organization providing overhead expenses related to PTF staffing and activities.

background

2009

- Poverty Task Force forms in response to a community call for action to address poverty.
- Established organizational framework, strategic plan, and built network.

2010

- Released 2010 Official Plan
- Established Income Security Action Group, Policy Working Group & Community Voices

2011

- Reviewed strategic plan and released 2011 Report to the Community.
- Formed sub-committees to respond to specific community needs (example: transit)

2012

- Engaged in Social Assistance Review, began work on Ontario Housing Benefit and Living Wage.
- Engaged in collaborative research, organized forums and consultations.

strategic plan 2009 - 2013

VISION

Poverty will be eliminated in Guelph-Wellington by supporting, coordinating and inspiring sustainable change and supporting the building of individual resilience through collective action.

our values

Collaborate

Act

Recognize & Engage

Shift Attitudes

Build
purposeful
partnerships
to eliminate
poverty.

Support
actions to
meet the
short- &
long-term
needs of
people living
in poverty.

Engage in
solution-based
research,
knowledge
development
and information
sharing related
to poverty.

Champion
system
change &
resources for
those in poverty
& for service
providers.

Involve
community
members in
eliminating
poverty.

Increase
awareness &
understanding
of the impact of
poverty in
Guelph-
Wellington.

standing committees



Steering Committee

provides strategic guidance and oversight in the management of the PTF's resources and ensures that the mission, vision & values are being effectively followed.



research & knowledge
mobilization committee

Research & Knowledge Mobilization Committee

conducts solution-based research, enhances knowledge development, and supports knowledge exchange on poverty related issues. The committee also evaluates and reports on the impact of PTF actions.



Community Voices

advises the work of the PTF by providing insights and feedback based on their collective lived experience in poverty, and increases public awareness and understanding of the issues and consequences related to poverty.

action groups



Food Access Working Group works collaboratively to ensure those experiencing economic hardship in our community have access to culturally acceptable, safe and nutritious foods to meet their dietary needs.



Wellington-Guelph Housing Committee focus on educational, collaborative, and advocacy activities aimed at addressing, easing, and preventing issues related to homelessness and precarious housing.



Income Security Action Group increases awareness of issues and proposed solutions related to income security through advocacy and community engagement.



Guelph *in motion* supports actions that meet the short and long-term needs of people facing economic hardships in our community.



Seed Community Food Hub Committee supports the implementation of short-term recommendations to improve the current emergency food system, as well as works to develop a community food hub for our community.



Oral Health Action Committee supports local action and advocacy efforts to improve access to affordable oral health care.

priorities

2013

Food Security

Income Security

Housing Security

Access to Recreation

2014 - 2017

Food Insecurity

Income Inequality

Housing & Homelessness

Health Inequities



income security 2013

ACTIVITIES

- Established **living wage campaign**
- Researched and calculated a living wage for Guelph-Wellington (\$15.95/hour).
- Produced two Living Wage reports.
- Hosted consultations and community forum to review the final **Social Assistance recommendations**.
- Called on province to take action on six key priorities.
- Led a postcard campaign and on-line petition.
- Coordinated an on-line survey to obtain feedback on **Ontario Poverty Reduction Strategy**.
- Prepared official submission to province.

OUTCOMES

- Introduced a new framework for understanding poverty.
- Highlighted link between low-wage employment and poverty.
- Engaged community in Identifying key priorities related to social assistance reform and the next provincial poverty reduction strategy.
- Provided local Guelph-Wellington response to the provincial government related to social assistance reform and the poverty reduction strategy.
- Joined communities across Ontario to provide input, harmonize messaging and strengthen voice.



income security 2013

ACTIVITIES

- Convened an ad hoc work group to review the province's consultation report related to **minimum wage**.
- Developed an official submission to the **Minimum Wage Advisory Committee**.
- Established **Advance Your Voice**.
- Coordinated 6 week public speaking training for 8 community members.
- Participated on the City's **Affordable Bus Pass Pilot Program** work group.
- Hosted a one day **income security workshop** for service provider staff and volunteers in Guelph and Wellington.
- 39 participated in the Guelph workshop.

OUTCOMES

- Provided local Guelph-Wellington response to the minimum wage advisory committee, highlighting the importance of a living wage.
- Advance Your Voice speaker made six presentations in 2013 – providing a human face to poverty.
- Provided ongoing support and consultation to City's Affordable Bus Pass Program on issues related to poverty.
- Increased knowledge and understanding among staff/volunteers of services, supports and programs delivered in the community.
- Encouraged greater connections among service providers.



affordable housing & homelessness 2013

ACTIVITIES

- Partnered with Wellington Guelph Housing Committee (WGHC) to promote an **Ontario Housing Benefit (OHB)**.
- Produced a research profile , report and local policy brief related to the OHB in partnership with WGHC.
- Met with MPP Liz Sandals re: OHB.
- Called for support of the OHB during Social Assistance Review and feedback on the 2013 Ontario Budget.
- Partnered with Research Shop to research the impact of **the elimination of Community Start-Up and Maintenance Benefit (CSUMB)** on furniture needs.
- Produced Furniture Needs report and recommendations for next steps.

OUTCOMES

- Increased awareness and understanding of **Ontario Housing Benefit** as an important policy option.
- WGHC gained official endorsement from several prominent community agencies and service providers.
- Identified strengths and challenges related to furniture needs and furniture provision in Guelph and Wellington.
- Created opportunity for further collaboration among furniture providers and service providers to address existing challenges.



affordable housing & homelessness 2013

ACTIVITIES

- Supported call to make \$42 million in transition funding for Community Homelessness Prevention Initiative (CHPI) permanent.
- Supported Bill C-400 - Secure, Adequate, Accessible and Affordable Housing Act
- Partnered with WGHC to prepare a one pager on Bill C-400 and made it available to the public and community agencies.

OUTCOMES

- Created awareness of CHPI funding.
- Joined other communities to strengthen voice.
- Raised awareness of issues related to housing and homelessness.
- Highlighted the importance of a national housing strategy.



food security 2013

ACTIVITIES

- Produced two research reports exploring challenges/constraints within current **emergency food system**.
- Introduced **Guiding Principles for Eligibility Criteria for Emergency Food Providers**
- PTF produced on-line toolkit to assist providers.
- Produced Guelph Wellington Food Access Guide.
- PTF supported the work of the SEED Community Food Hub to begin to work toward the implementation of a community food hub.

OUTCOMES

- Created awareness of challenges within local emergency food system.
- Identified long and short-term recommendations.
- Clearer rules, more consistent approaches and fairer access to emergency food.
- Increased awareness and knowledge of best practices among emergency food providers.
- Service providers and community members able to access information about food access in Guelph and Wellington.
- Increased awareness of creative and alternative approaches to food access.



access to recreation 2013

ACTIVITIES

- Produced, in partnership with ***in motion Guelph***, an Affordable Recreation Guide (hard copy and an on-line).
- In June 2013, PTF convened the OHAC to support local action to improve access to affordable oral health care.
- Reviewed research from other communities.
- Began work on local oral health survey.
- Called for OW recipients to immediately receive the same health benefits as ODSP clients within Social Assistance Review.

OUTCOMES

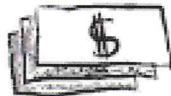
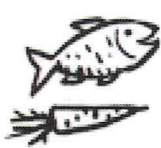
- Streamlined information about affordable recreation activities and opportunities in Guelph.
- Highlighted the link between poverty and access to recreation.
- Created forum for raising awareness and addressing the issue of oral health care for low-income individuals/families.
- Created forum for exploring local needs related to oral health.
- Identified the inadequacy and discrepancy related to health care for Ontario Works recipients.
- Highlighted link between poverty and health.

Thank you for your support



Questions??

2013 REPORT TO THE COMMUNITY



POVERTY
GUELPH & WELLINGTON TASK FORCE FOR
ELIMINATION

MESSAGE FROM THE CO-CHAIRS



In the last year, we took action to raise awareness and educate the public about the personal and community impacts and costs of persistent poverty. While we are committed to ongoing research and learning about our community's needs and strengths, this year we focused on using the research we had done to ensure that community members and elected officials gained a deeper understanding of the problems and challenges to be overcome and the concrete steps that can be taken to eliminate poverty.

Poverty has a real human and economic impact.

People who live in poverty face daily barriers and challenges to access healthy food, enough income to cover basic living costs, safe and secure housing and health-related supports and services (including dental care).

From an economic perspective, tackling poverty is not just the right thing to do it also makes sense. The cost of inaction and the costs associated with perpetuating poverty far exceed the resources it would take to eliminate it.

The actions taken by the PTF consider the human and economic impacts of and solutions to address poverty.

Our work on social assistance reform, both the living wage and raising the minimum wage, and the need to ensure people and families have monthly incomes sufficient to cover the costs of basic necessities such as food and shelter, matter profoundly on two levels: 1) they form the foundation of a caring, compassionate and inclusive society; and, 2) they provide people with the opportunity to create and sustain their own lives, and in the process dramatically reduce the need for a host of programs and services that grow in response to our failure to do so.

These findings are reflected in our community. Emergency food service providers are finding it increasingly difficult to meet user needs. The vacancy rate (1.9%)¹ is among the lowest of any urban area in Canada and well below what housing experts consider to be the minimum for a healthy rental market (3%). Our community is clearly not immune to the patterns of increased poverty and income inequality that challenge the rest of our province and country. Yet we struggle as a community to see the full cost of this neglect and often don't fully appreciate the price we pay for continued inaction.

¹ Canada Mortgage and Housing Corporation (Fall 2013). "Rental Market Report: Ontario Highlights." Available online: http://www.cmhc-schl.gc.ca/odpub/esub/64507/64507_2013_B02.pdf

Despite these challenges, the Guelph & Wellington Task Force for Poverty Elimination has worked with our community to have a positive impact on the lives of those struggling to make ends. In the past year, we worked to focus effort in several key areas: food security, housing security, income security and health equity. We also supported people with lived experience to create the *Advance Your Voice Speakers' Bureau* so that the struggles of poverty can be described in real ways that connect with others. We are also pleased to report that the affordable bus pass pilot program has been a resounding success and that the City of Guelph has extended the program. We are hopeful that the principles behind the program related to access and connectivity can be extended to affordable culture and recreational opportunities in the future.

The Poverty Task Force works together for change. Change in conversations, change in understanding impact, change in how we act as a community to support caring, inclusion and well-being. We are having an impact. As we move forward, we will focus on deepening our impact in our efforts to eliminate poverty in Guelph & Wellington. In the coming year, we'll move our community vision around food security into action. We'll work with community partners to help create a housing and homelessness strategy. We'll continue a community conversation about a living wage. We encourage everyone living in our community to join us in this effort.

We are proud to present this annual report to the community and to share the strategies and initiatives that have led to positive impacts in Guelph & Wellington as part of the Poverty Task Force. We are encouraged and inspired by the commitment our members, our partners and our supporters have shown this past year.

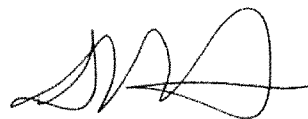
In particular, we want to acknowledge the important role that people with lived experience in poverty have as active partners in all levels of the PTF. Their commitment to provide a strong and meaningful voice as PTF members is one of the key components in the PTF's success in identifying and responding to the issues that most affect people living in poverty in our community. We thank you for being willing to continually share your knowledge, expertise and experience with our community.

We look forward to continuing to work with all our partners to make change and have a positive impact we work toward our vision to eliminate poverty in Guelph & Wellington.

Sincerely,



David Thornley
PTF Co-Chair (2012-2014)



Sarah Haanstra
PTF Co-Chair (2013-2015)

FOOD SECURITY



GUIDING PRINCIPLES FOR ELIGIBILITY CRITERIA

Lack of transparent eligibility criteria has consistently been identified as a barrier to access for community members accessing emergency food services. This was confirmed in a 2013 research report by The Research Shop (in partnership with the Poverty Task Force), which noted, “individuals repeatedly stated that they found eligibility requirements to be confusing, inconsistent and unfair².”

In November 2012, the PTF brought together emergency food providers and introduced *Guiding Principles for Eligibility Criteria*. The hope was that local implementation of the principles would lead to clearer rules, more consistent approaches to eligibility and fairer access to emergency food services.

Beginning in January 2013, emergency food organizations began endorsing the principles. Over the course of the year, providers met as part of the Food Access Working Group to discuss how to implement each of the principles. The Poverty Task Force created an online toolkit³ that provided tools and resources for providers.

During the year, we saw emergency food providers make efforts to increase the transparency and consistency of their eligibility criteria. Providers reflected on how to improve their service to be more equitable and inclusive. Emergency food providers supported one another to make changes, sharing the challenges they experienced and how they overcame them.

In 2014, a full evaluation of the impact of the Guiding Principles for Eligibility Criteria will be completed.

² <http://www.theresearchshop.ca/sites/default/files/Using%20Emergency%20Food%20Services%20in%20Guelph-Wellington%20-%20FINAL.pdf>

³ <http://guidingprinciplestoolkit.blogspot.ca/>

HOUSING SECURITY



ONTARIO HOUSING BENEFIT

A combination of low vacancy rates and inadequate shelter allowances means that “choice” is often not part of the equation when trying to find a home in Guelph and Wellington. It also means that 40% of tenant households in our community are spending 30% or more of household total income on shelter costs⁴. Determined to find a solution, the Poverty Task Force worked alongside the Wellington-Guelph Housing Committee to advocate for the implementation of a proposed Ontario Housing Benefit.

The proposed Ontario Housing Benefit (OHB) is a monthly benefit for low-income tenants, based on a household's rent and income. It would pay part of the gap between your rent and 30% of your income. On average it would pay about \$120/month for families, and \$100/month for singles. It would be paid directly to eligible tenants (not landlords), including low-income tenants who are working, and those receiving social assistance⁵.

The Wellington-Guelph Housing Committee (WGHC) explored the proposed OHB thoroughly, by working with The Research Shop to develop a research profile and learning directly from the authors of a key report that outlined what the OHB would look like in Ontario and how it could be applied⁶. A local policy briefing was developed and the WGHC gained official endorsement from several prominent community organizations and service providers.

The Poverty Task Force included the proposed OHB in advocacy efforts related to the Review of Social Assistance in Ontario and the 2013 Ontario Budget. Representatives from both the PTF and the WGHC met with MPP Liz Sandals to highlight housing issues and offer the proposed OHB as a solution.

The PTF and WGHC have committed to continuing to advocate for the OHB in 2014, while raising awareness about the need for such a benefit and working with other communities to ensure the OHB is on the public policy radar.

⁴ Statistics Canada. 2013. Wellington, CTY, Ontario (Code 3523) (table). National Household Survey (NHS) Profile. 2011 National Household Survey. Statistics Canada Catalogue no. 99-004-XWE. Ottawa. Released September 11, 2013. <http://www12.statcan.gc.ca/nhs-enm/2011/dp-pd/prof/index.cfm?Lang=E> (accessed January 24, 2014).

⁵ Housing Network of Ontario (2011). “Needed: An Ontario Housing Benefit.” Available from: <http://stableandaffordable.com/needed-an-ontario-housing-benefit/>

⁶ Pomeroy, S., Steele, M., Hoy, J., & Stapleton, J. (2008). “A Housing Benefit for Ontario.” Available from: http://www.dailybread.ca/wp-content/uploads/2010/12/Housing_Benefit_for_Ontario_Final.pdf

INCOME SECURITY



LIVING WAGE FOR GUELPH & WELLINGTON

Beginning in 2012, the Poverty Task Force (PTF) Income Security Action Group (ISAG) and PTF Research & Policy Working Group engaged with various partners to explore and develop a living wage for Guelph and Wellington. The Canadian Centre for Policy Alternatives defines the living wage as “the hourly rate at which a household can meet its basic needs, once government transfers have been added to the family’s income (such as the Universal Child Care Benefit) and deductions have been subtracted (such as income taxes and Employment Insurance premiums)”⁷.

In October 2013, the Poverty Task Force released *A Living Wage for Guelph and Wellington*, announcing that the living wage for Guelph & Wellington is \$15.95/hour. The living wage was calculated based on a modest, bare bones budget to meet the cost of living for three profiles – a family of four (2 adults, 2 children), a family of two (one adult, one child), and a single adult⁸.

By championing the living wage, our community can ensure that individuals and families working full-time can meet their basic living expenses, support the healthy development of their children, and allow them to fully participate in work, family life, and community activities. A second report, *A Call to Action*, was also released in 2013, which outlined how our community can champion a living wage. While paying a living wage is perhaps the most obvious way to support this, the report outlined how communities before us have demonstrated that there are other worthwhile opportunities to consider.

Releasing the calculation and call to action marks the beginning of the road to making Guelph and Wellington a living wage community. The PTF and ISAG is committed to continuing dialogue and encouraging action through a community conversation series in 2014, and through the development of a living wage employer recognition program to launch in 2015.

⁷ Ivanova, I. & Klein, S. (2013). "Working for a living wage: making paid work meet basic family needs in Metro Vancouver." *Canadian Centre for Policy Alternatives*. Retrieved from http://www.policyalternatives.ca/sites/default/files/uploads/publications/BC%20Office/2013/05/CCPA-BC_Living_Wage_Update_2013.pdf

⁸ Ellery, R. & Muruvi, W. (2013). "A living wage for Guelph & Wellington." *Guelph & Wellington Task Force for Poverty Elimination*. Retrieved from www.gwpoverity.ca

ACCESS TO RECREATION



ACCESS TO AFFORDABLE RECREATION GUIDE

In 2013, the Poverty Task Force, with the support of *in motion* Guelph, developed an access to recreation guide. The purpose of the guide is to share information about free and low-cost recreational opportunities and subsidies available in Guelph and Wellington. Details about who offers the program and where it is located, a description of the program, who it is for, and whether there is a cost associated, are all included.

A number of hardcopies of the guides were distributed to community members and service providers, and the guide is also available electronically on the PTF website.

ORAL HEALTH



ORAL HEALTH ACTION COMMITTEE

Access to affordable oral health care has continually been identified as an issue in our community, as well as other places across the province. In particular, the issues associated with lack of oral health care were repeatedly acknowledged during community conversations associated with the Review of Social Assistance in Ontario. While the PTF advocated for access to affordable oral health care for all low-income Ontarians during the Review, PTF partners encouraged more action.

In June 2013, the Guelph & Wellington Task Force for Poverty Elimination approved a recommendation from Wellington-Dufferin-Guelph Public Health to convene a group of community stakeholders to form the Oral Health Action Committee (OHAC). A call for members was put out through the Poverty Task Force (PTF) network and the first OHAC meeting was held in September 2013. The mandate of the OHAC is to support local action and advocacy efforts to improve access to affordable oral health care.

FOOD SECURITY



THE SEED COMMUNITY FOOD HUB COMMITTEE

After three years of research and two reports outlining the challenges facing the Guelph and Wellington emergency food system, the PTF approved a set of recommendations in early 2013 based on a new vision for emergency food in Guelph and Wellington. While short-term recommendations were included in an effort to improve the current system, they were intentionally limited in order to direct energy and resources at a permanent and sustainable solution. Included in the long-term vision, is the establishment of a community food hub, modeled after Community Food Centres Canada, which would address issues surrounding food, health and poverty in a more holistic way, while offering a wide range of programming, such as community kitchens and gardens.

The PTF endorsed the recommendations and the ad-hoc committee that had developed them agreed to remain a permanent committee with the support of the PTF. They gave themselves the name 'The Seed Community Food Hub Committee.'

In an effort to gain community support for this new vision, The Seed provided presentations to key community stakeholders across Guelph and Wellington. The feedback received was overwhelmingly positive.

In late June, The Seed welcomed Nick Saul, author of *The Stop: How the Fight for Good Food Transformed a Community and Inspired a Movement*. Saul is also the former Executive Director of The Stop Community Food Centre in Toronto and the current President & CEO of Community Food Centres Canada. Saul's talk inspired the community, by challenging us to think of a new model that would not only improve access, but also health, community, and advocacy.

In 2014, The Seed and the PTF will move forward with a series of community consultation sessions aimed at moving us toward concrete next steps. An Action Plan is to be released by mid-2014.

INCOME SECURITY



REVIEW OF SOCIAL ASSISTANCE IN ONTARIO

The final recommendations for the Review of Social Assistance in Ontario were made public in early 2013. After several years of consultations with communities across the province about a system that clearly is not working, it was no surprise that the final report from the Commission included over 100 recommendations. In an effort to ensure that the final report received attention and action from the provincial government, the Income Security Action Group (ISAG) and the PTF committed to a plan of advocacy.

Shortly after the final recommendations were released, the PTF, in partnership with the County of Wellington and ISAG, hosted a community forum to review and discuss the final recommendations and to inform advocacy efforts. Based on feedback received at the event, the PTF, ISAG, Wellington-Guelph Housing Committee, and Community Voices called on the provincial government to take action on six key priorities:

1. Increase the Basic Needs Allowance
2. Index OW and ODSP rates to keep up with inflation
3. Ensure that the proposed integration of OW and ODSP does not result in rate reductions or cuts to benefits
4. Introduce an earnings exemptions for social assistance recipients with work hours
5. Introduce an Ontario Housing Benefit
6. Immediately provide OW recipients with the same access to health benefits as those received by ODSP recipients

A postcard campaign was launched and signatures from an online petition were presented to MPP's in Guelph and Wellington. The messaging from our community aligned with others across the province and several improvements were made to social assistance as part of the 2013 Ontario Budget.

The final recommendations continue to inform the work of the PTF and were highlighted by members during the Ontario Poverty Reduction Strategy Renewal consultations. In 2014, the PTF and ISAG will remain persistent that the provincial government take action to improve the overall social assistance system.

COMMUNITY VOICES



ADVANCE YOUR VOICE SPEAKERS BUREAU

Community Voices advises the work of the PTF by providing insights and feedback based on their collective lived experience in poverty. In addition, members of Community Voices aim to increase public awareness and understanding of the issues and consequences related to poverty in Guelph & Wellington. In 2012, the PTF received a grant from the Guelph Community Foundation to develop the Advance Your Voice Speakers Bureau with the support of Community Voices.

Advance Your Voice (AYV) Speakers Bureau enables participants to put a human face to poverty in Guelph-Wellington. In order to represent the speaker's bureau, members were required to participate in a six-week workshop series held in the spring 2013 that provided participants with training in public speaking, social justice and community advocacy. All eight participants successfully completed the six-week workshop series, and committed to at least two speaking engagements within a year.

In 2013, members of AYV shared their stories with the following organizations:

- Guelph & Wellington Task Force for Poverty Elimination (PTF Member Committee meeting)
- County of Wellington, Ontario Works (Staff meeting)
- Wellington-Guelph Housing Committee (member meeting)
- City of Guelph Council (re: Affordable Bus Pass Pilot Program)
- Farm to Fork (Official launch)
- WDG Public Health Launch of Social Determinants of Health Report
- University of Guelph (Service Learning in Housing class)

The PTF and Community Voices are committed to continuing to support the AYV Speakers Bureau in 2014. To book a speaker, please contact info "at" gwpoverty.ca

RESEARCH



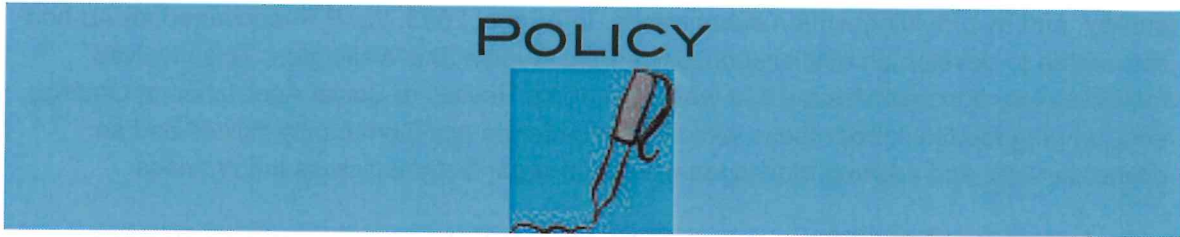
EXPLORING THE IMPACT OF THE ELIMINATION OF 'CSUMB' ON FURNITURE NEEDS IN GUELPH AND WELLINGTON

In 2013, the PTF, in partnership with The Research Shop, set out to do an exploratory research project to understand the impact of elimination of the Community Start-up and Maintenance Program (CSUMB), which was cut as part of the 2012 Ontario budget. In our community, it was particularly important to consider the impact on furniture needs, a specific area that was covered under CSUMB, but not under the new Housing Stability Program introduced in January 2013 by the County of Wellington.

Research was to focus on evaluating the current availability and distribution of no- and low-cost furniture and household goods in Guelph and Wellington. This included considering the challenges and opportunities within the current system, as well as an assessment of the need for a possible furniture bank. Two Research Shop interns, Meaghan Anderson and Jane Robson, completed this research, in part, with support from the PTF Research & Policy Working Group. The research included interviews with three "furniture providers" and eight "service providers." The final report from the Research Shop was released in September 2013. In November 2013, the PTF completed further analysis of the interview transcripts with furniture and service providers, along with the findings and recommendations provided by Anderson and Robson. Based on this process, the PTF developed final recommendations included in this report and the final report will be released in early 2014.

Additional Research Projects released by the PTF in 2013:

- Using Emergency Food Services in Guelph-Wellington (The Research Shop)
- Recommendation Report: Using Emergency Food Services in Guelph-Wellington
- Living Wage Report
- Living Wage Series: A Call to Action



The PTF is committed to influencing and advocating for policy and system changes. This often involves working with other organizations to align messaging and strengthen efforts, as well as working directly with key decision and policy-makers. The following is a snapshot of some of the ways that the PTF engaged in policy in 2013 at the local, provincial, and national levels.

LOCAL POLICY

County of Wellington: Community Reference Group – 10-year Housing & Homelessness Plan

In 2012/2013, the PTF was represented on the County of Wellington Community Reference Group (CRG) to provide guidance to County staff and consultants in the development and implementation of consultation approaches with the community. The CRG also had a role in validating certain information and members were asked to provide input throughout the process of developing the final plan. The County of Wellington released the 10-year Housing & Homelessness Plan in early 2014.

City of Guelph: Internal City of Guelph Work Group – Affordable Bus Pass Pilot Program

In 2012/2013, the PTF was represented on the Internal City of Guelph Work Group for the Affordable Bus Pass Pilot Program (ABPPP). The internal working group was tasked with implementing the new ABPPP, including developing applications, assessing challenges, outreach with potential users and service providers, and a comprehensive evaluation. The ABPPP was approved as a permanent program as part of the 2014 budget at the City of Guelph.

PROVINCIAL POLICY

Ontario Poverty Reduction Strategy Renewal

In the 2013 it was announced that the province would be renewing the Ontario Poverty Reduction Strategy, originally introduced in 2008. The province provided several opportunities for people to have their say, including community consultations, an online

survey, and by providing written submissions. In August 2013, the PTF convened an Ad-hoc committee to develop an official submission from Guelph and Wellington. This involved reviewing key advocacy issues that were part of the Review of Social Assistance in Ontario, encouraging feedback from those with lived experience (via Community Voices and an online survey), and aligning messages with other organizations across the province.

The official PTF submission was forwarded to the provincial government in September 2013, and heavily informed discussion and feedback at a community consultation held by the province's Cabinet Committee on Poverty Reduction.

Minimum Wage Advisory Council

In 2013, the Ontario government appointed an advisory panel to give advice on the province's minimum wage. The advisory panel is examining Ontario's current approach to setting the minimum wage and will provide advice on how the province should determine changes to the minimum wage in the future. The advisory panel held regional consultation meetings across the province, including Guelph, in September, October, and November. A consultation paper was also released and individuals and organizations were encouraged to provide feedback on specific discussion questions.

In October 2013, the PTF convened an ad-hoc committee to review the consultation paper and provide an official submission to the advisory panel. The submission gives consideration to who is currently making a minimum wage in Ontario, highlights the link between poverty reduction, income inequality, and the minimum wage, and explores the differences between minimum wage and a living wage. The submission also provides answers to the discussion questions in the advisory panels consultation paper.

The advisory panel's final recommendations are to be released to the Ontario government in early 2014.

Poverty Free Ontario

Poverty Free Ontario (PFO) brings together organizations and initiatives from across the province, including the Poverty Task Force, in an effort to eliminate divided communities in which large numbers of adults and children live in chronic states of material hardship, poor health, and social exclusion. PFO has developed a policy agenda to end deep poverty, working poverty, and to protect food money.

PFO often pulls communities together to align messaging and actions directed at changing systems and policies that support their policy agenda. The PTF has been an active member of PFO and will continue to work with PFO and partners in 2014.

FEDERAL POLICY

Vibrant Communities Canada – Cities Reducing Poverty

Cities Reducing Poverty is an initiative that aims to connect together 100 Cities and Communities from all across Canada to reduce poverty for over one million Canadians.

- The **Vision** is to create Vibrant Canadian Communities by significantly reducing the human, social and economic cost of poverty.
- The **Mission** is to create a connected learning community of 100 Canadian cities with multi-sector roundtables addressing poverty reduction.
- Our **goal** is aligned poverty reduction strategies in cities, provinces and the federal government resulting in reduced poverty for 1 million Canadians.

The PTF has been an active participant in the Cities Reducing Poverty initiative. In 2013, the PTF was represented on the Policy Working Group, which aimed to provide communities with policy resources to align messaging and encourage action.

2014 STRATEGIC PLAN



The PTF Member Committee, which meets five times throughout the year, spent considerable time reflecting on their role in the community, evaluating their impact since convening in 2009, and determining their direction for the future. Members demonstrated considerable commitment to this process and were deeply engaged in all steps of the process. As a result, the PTF will release a comprehensive Strategic Plan in early 2014. This Strategic Plan will introduce new pathways for success, an improved organizational framework, and specific priorities and actions for the next three years.

CONTACT US



PTF Coordinator
1-800-265-7293 ext. 4622



info@gwpoverity.ca



@gwpoverity

**COMMUNITY & SOCIAL SERVICES COMMITTEE
CONSENT AGENDA**

April 9, 2014

Members of the Community & Social Services Committee.

SUMMARY OF REPORTS:

The following resolutions have been prepared to facilitate the Committee's consideration of the various matters and are suggested for consideration. If the Committee wishes to address a specific report in isolation of the Consent Agenda, please identify the item. The item will be extracted and dealt with immediately. The balance of the Community & Social Services Consent Agenda will be approved in one resolution.

A Reports from Administrative Staff

REPORT	DIRECTION
CSS-2014.5 2014 WELLBEING GRANT ALLOCATIONS 1. That the April 9, 2014 report entitled "2014 Wellbeing Grant Allocations" be received for information.	Receive
CSS-2014.6 COMMUNITY GARDENS PROGRAM ANNUAL REPORT 1. That the April 9, 2014 report entitled "Community Gardens Program Annual Report" be received for information.	Receive
CSS-2014.7 BRANT NEIGHBOURHOOD HUB DEVELOPMENT 1. That staff be directed to conduct a feasibility study, and determine criteria and a timeline for locating a community hub on Brant Avenue Park lands, and bring back a recommendation for further consideration at a future Community and Social Services Committee meeting.	Approve
CSS-2014.8 SMOKE FREE OUTDOOR SPACES 1. That Committee and Council receive the report and presentation <i>entitled Smoke-free Outdoor Spaces Results from the 2013 Smoke-Free Outdoor Spaces Survey, City of Guelph 2013</i> , by the Chronic Disease and Injury Prevention Team of the Wellington-Dufferin-Guelph Public Health Unit's report.	Approve

2. That the report and findings of the Wellington-Dufferin-Guelph Public Health Unit be referred to staff for their investigation and follow-up with the Health Unit, and report to Committee on outdoor spaces smoke-free recommendations.

CSS-2014.9 PUBLIC ART RESERVE FUND

Receive

1. That the April 9, 2014 report entitled "Public Art Reserve Fund" be received for information.

CSS-2014.10 2013 DELEGATION OF AUTHORITY REPORT

Receive

1. That the report dated April 9, 2014 entitled "2013 Delegation of Authority Report", with respect to delegated authority under the purview of the Community and Social Services Committee be received.

attach.

WELLBEING GRANTS ALLOCATION PANEL REPORT



TO Community and Social Services Committee

SERVICE AREA Community and Social Services

DATE April 9, 2014

SUBJECT 2014 Wellbeing Grant Allocations

REPORT NUMBER CSS-CESS-1409

EXECUTIVE SUMMARY

PURPOSE OF REPORT

To advise Committee of 2014 Wellbeing Grant allocations

KEY FINDINGS

The City supports non-profit, non-governmental community groups through the Wellbeing Grant program. Applications from eligible organizations received within the designated period were adjudicated by the Grants Allocation Panel and allocations were made. Decision letters were mailed January 10, 2014 to all applicants.

FINANCIAL IMPLICATIONS

Funds for the grant program were approved in the 2014 operating budget. The total 2014 Community Grants budget is \$279,400.

ACTION REQUIRED

To receive report for information

RECOMMENDATION

That the April 9, 2014 report entitled "2014 Wellbeing Grant Allocations" be received for information

BACKGROUND

The City works with and supports many local organizations in the community to improve the wellbeing of Guelph residents. These organizations deliver a range of services from organizing sports and recreational activities to staging arts and culture events to meeting basic human needs such as food and shelter.

The City provides funding and in-kind support to local not-for-profit organizations to achieve a variety of community and social goals. In September 2012 (Report #CSS-CESS 1221), Council approved the Community Investment Strategy. The

WELLBEING GRANTS ALLOCATION PANEL REPORT



Community Investment Strategy provides the City with a strategy for investing in local organizations and the work that they do.

One method of funding these community groups is provided through the Wellbeing Grant Program. This program is designed to direct City funding to not-for-profit, non-governmental community organizations to promote the wellbeing of Guelph residents. Eligible organizations can apply for small operating, project, or capital grant funding on an annual basis. Funds for the grant program are approved as part of the City of Guelph's annual budget process.

In March 2013 (Report #CSS-CESS-1317), City Council approved the new Wellbeing Grants program model. Features of the Wellbeing Grant program which differ from its predecessor are:

Wellbeing Grant Allocation Panel

A panel composed of eight (8) residents with appropriate skills and knowledge was formed for the purpose of reviewing applications and allocating funds. The Panel's decisions use a set of guidelines approved by City Council. This Panel helps ensure that the grant program is supporting areas of importance to Guelph residents and increases community participation in municipal decision making. Authority to make grant allocation decisions on behalf of City Council was delegated to the Panel in May 2013.

Clear program goals

Funding decisions are aligned to the community's wellbeing priorities, as defined in the Community Wellbeing Initiative. The Wellbeing Grant Program has 21 grant goals covering the eight domains of wellbeing outlined in the Canadian Index of Wellbeing.

- Community Vitality
- Democratic Engagement
- Education
- Environment
- Healthy Populations
- Leisure and Culture
- Living Standards
- Time-use

Applicants must clearly show how they will contribute to these goals.

Expanded funding categories

Eligible organizations can apply for small operating, project, or, for the first time, capital funding.

WELLBEING GRANTS ALLOCATION PANEL REPORT



Enhanced eligibility criteria and application forms

Criteria for eligible organizations and eligible funding requests have been established in the wellbeing grants policy. The application forms were adjusted to reflect the specific information required to ascertain eligibility and evaluation criteria. Applicants were accepted electronically, via e-mail, which has improved administrative efficiency.

Application supports

Application guidance materials were provided and information workshops were held for prospective applicants to support organizations in their applications. These supports were designed to help organizations navigate the application process and ensure they include all the information members of the Wellbeing Grant Allocation Panel needed to make informed decisions. Staff support was provided to assist applicants with the new application and electronic submission requirement.

Reporting and evaluation

At the end of the funding year, organizations that receive funding are required to report on their achievements using performance measures they have chosen. These reports will enable the City and residents to understand and assess the impact of its community investments. Reports for 2014 grant funding will be due by January 15, 2015.

REPORT

Organizations were able to submit a 2014 Wellbeing Grant Application from September 9 until 4pm on October 4, 2012. All eligible applications received by the deadline were adjudicated by the Wellbeing Grant Allocation Panel.

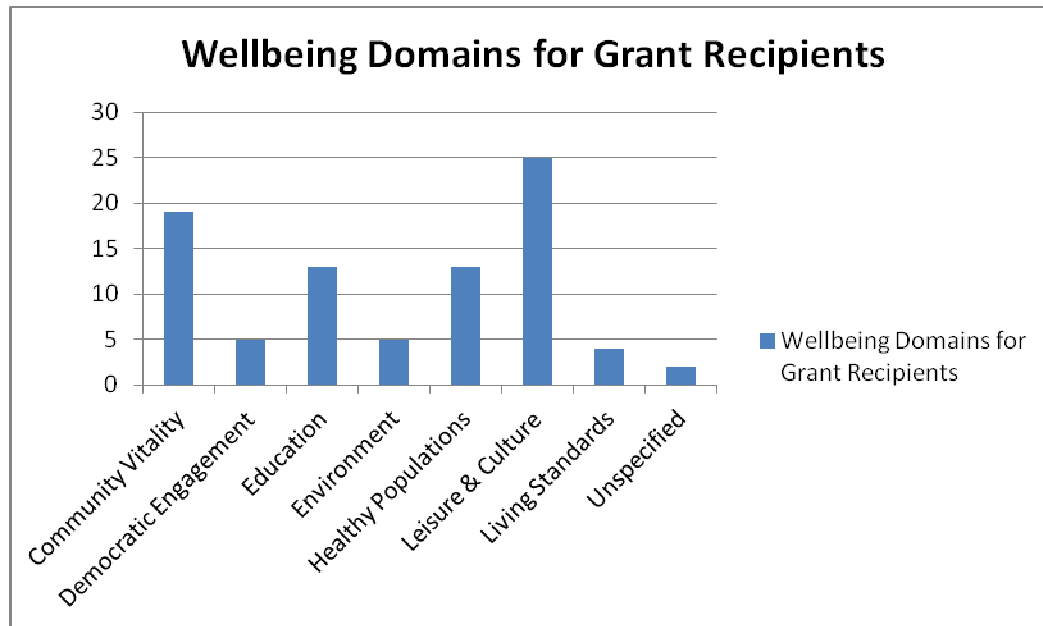
Over the period of September to December 2013, the Grants Allocation Panel held 7 meetings, totalling 16 hours for training, distribution of eligible applications, reviewing/discussing each application and determining grant allocations. Each application was reviewed by two Panel members and presented to the plenary Panel for discussion. Panel members reviewed their assigned applications outside the scheduled meetings.

The total 2014 Community Grants budget is \$279,400. A total of 77 grant applications were received with a total requested amount of \$764,853 in funding. Of the 77 applications, 43 organizations were awarded funding. Of the funds allocated:

- 27 organizations received a total of \$188,950 for operating costs
- 13 organizations received a total of \$69,450 for project costs
- 3 organizations received a total of \$21,000 for capital costs

Funds awarded crossed all domains of wellbeing, as identified by the organization. The domains of "community vitality" and "leisure & culture", followed by "education" and "healthy populations" were most strongly supported.

WELLBEING GRANTS ALLOCATION PANEL REPORT



On January 10, 2014, a letter was sent to each applicant communicating the Panel's decision. Consistent with the Council-approved policy, all decisions are final and not subject to appeal.

First-round learning

At the end of the process, the Grants Allocation Panel met with staff to discuss their experiences, to reflect on what worked well and to identify areas for improvement to the grants program in the future.

Members of the Panel were clear about their role, noting that staff support and advice enabled them to manage the process appropriately. Members agreed the Panel had been well constituted. Each Panel member had particular areas of expertise and knowledge of the community and community organizations, enabling the Panel to make informed and appropriate decisions in conformity with City policy. Members of the Panel found the guidance materials and forms helpful in this regard. Panel members familiar with the former process commented that the process had very much improved.

Members of the Panel identified a number of opportunities for improvement in future granting cycles. The Panel found that the quality of financial information provided by applicants was inconsistent. Identifying the financial need and financial standing of applicants whose application lacked comprehensive financial information was difficult. Both the application and guidance should be re-developed to make it easier for applicants to present financial information consistently and reliably.

WELLBEING GRANTS ALLOCATION PANEL REPORT



The Panel also suggested that because the Wellbeing Brant Program is not intended to support organizations seeking funds for secondary allocations, the guidance should be modified to exclude fundraising for purposes beyond the mandate of the applicant organization or fundraising as part of a provincial or national structure or campaign. The Panel recognized that fundraising is a normal and necessary part of being a not-for-profit organization but felt that in keeping with the Grants Allocation Policy, City grants should first and foremost be awarded to activities that directly facilitate the wellbeing of Guelph residents.

The Panel also suggested that the application form should allow more space for applicants to share more information in the following sections:

- Descriptions of their organizational mandate and history
- How their funding request will facilitate the achievement of particular Wellbeing goals
- Why their organization is the right organization to do the work

The Panel has been working with staff to review and potentially incorporate these suggestions for future program refinement.

CORPORATE STRATEGIC PLAN

Organizational Excellence

- 1.3 Build robust systems, structures and frameworks aligned to strategy

Innovation in Local Government

- 2.1 Build an adaptive environment, for government innovation to ensure fiscal and service sustainability
- 2.3 Ensure accountability, transparency and engagement

City Building

- 3.1 Ensure a well designed, safe, inclusive, appealing and sustainable City
- 3.3 Strengthen citizen and stakeholder engagement and communications

DEPARTMENTAL CONSULTATION

N/A

COMMUNICATIONS

With the assistance of Communications, advertisements were placed in local newspapers and on the City's website to advertise the call for applications. An e-mail blast was also sent to community groups who participated in the CIS public forums or applied in past years.

Applicants were notified of the Panel's decision in letters dated January 10, 2014.

Communications issued a media release announcing the recipients of a 2014 grant and provided issues management support. The list is posted on the City's website.

WELLBEING GRANTS ALLOCATION PANEL REPORT



ATTACHMENTS

ATT-1 2014 Wellbeing Grant Allocations

“original signed by Alison Govier”

Approved By:

Alison Govier
Chair
Grants Allocation Panel

“original signed by J. C. Blokhuis”

Approved By:

J.C. Blokhuis
Vice-chair
Grants Allocation Panel

2014 WELLBEING GRANT ALLOCATIONS

<u>Organization Name</u>	<u>2014 Allocation</u>
10 Carden Shared Space Build momentum of Fourth Fridays through increased communications and marketing, and by creating a showcase forum to promote and support Guelph youth artists.	\$2,500
Action Read Community Literacy Centre of Guelph Provide language-rich, developmentally appropriate learning activities & tools to preschool kids & their parents in the Early Start Family Literacy Program.	\$11,000
Bangladesh Association of Guelph Organize and deliver courses and events through communications, operational expenses, and course material preparation and delivery.	\$4,000
Big Brothers Big Sisters of Guelph Increase self-esteem and self-confidence of at-risk children. Provide an adult role model in a school setting where they are motivated physically, intellectually and socially and encouraged to stay in school through the funding of staff and volunteer recruitment for the In School Mentoring Program.	\$8,000
Canadian Mental Health Association Provide an increased number of more advanced and specific arts-based workshops, and awareness-raising events through art supplies, equipment and facility rentals.	\$3,400
Chalmers Community Services Centre Work together with the program dietician to determine quantities and quality of food in order to provide 2-3 days' worth of nutritious emergency food.	\$7,500
Community Torchlight Become a volunteer driven call-out service for Guelph residents who are vulnerable, isolated and are coping with physical, mental, or developmental disability and might be disadvantaged.	\$5,000
Diyode Community Workshop Give residents a jumpstart on creating with today's emerging technologies through the funding of a portable lab that can travel to schools, organizations and community events.	\$6,000
Ed Video Inc. Support and enhance community endeavours and artists with art projects, workshops, exhibitions and outreach programs and providing 24-hour edit suites and gallery space for new media.	\$12,000

ATTACHMENT-1: 2014 Wellbeing Grant Allocations

<u>Organization Name</u>	<u>2014 Allocation</u>
eyeGO to the Arts Inc. Support live performance venues and performing arts organizations by providing marketing exposure through the website, print materials for distribution, and ideas to increase youth attendance. Provide youth the opportunity to see a variety of culturally diverse events and experience the arts.	\$1,500
Faery Fest Inc. Attract visitors from Guelph and surrounding townships through advertising, venue cost and the rising cost of Jousting.	\$6,000
Festival of Moving Media Support local filmmaking and build awareness of local issues. Bring new perspectives regarding trends, philosophies and technical feats in the world of documentary film to the after-film community discussions by bringing in more visiting directors.	\$5,000
First Light Theatre Engage youth and help them to develop their innate creative potential. Build interpersonal and life-enhancing skills including empathy, cooperation, confidence and self-esteem, and an appreciation for our diverse community through the funding of our programs.	\$4,000
Focus on Nature Expand delivery and enhance the nature photography program for young people. Strengthen organizational capacity to deliver more workshops by recruiting and training more volunteers and raising awareness.	\$4,000
Futurewatch Environment Development and Education Assist with the integration of newly established families in Guelph into the green sector, with focus on access to nutritious and affordable food that is environmentally sound and caters to their specific cultural needs.	\$5,000
Guelph Arts Council Connect community members and tourists with local businesses and promote civic pride by supporting Doors Open Guelph. Celebrate the skills and work of artists in our city through support of Art on the Street.	\$15,000
Guelph Chamber Choir Stage Mendelssohn's oratorio Elijah, Handel's Messiah and other performances by contributing to the costs of rental, staff and technical support at the River Run Centre.	\$2,500
Guelph Community Health Centre Support the distribution of Guelph Food Box through rentals, materials, preparation of newsletters and promotional materials, and staff coordination of food, volunteers & sites.	\$8,000

<u>Organization Name</u>	<u>2014 Allocation</u>
Guelph Community Singers Provide the opportunity for people to learn music and to sing in a supportive environment through the funding of music and operating expenses.	\$2,000
Guelph Contemporary Dance Festival Support the programming, promotion and administration expenses of the festival and assist with expenses of the Guelph Fab 5 promotion.	\$12,000
Guelph Environmental Leadership Build street and neighbourhood scale programs that allow for different access points to our expertise. Design practical solutions that leverage our expertise and engage more citizens.	\$10,000
Guelph Girls Minor Softball Association – Gators Offset the costs of fencing, diamonds, marketing and promotion and food for the volunteers to run a provincial girls softball tournament	\$5,000
Guelph Jazz Festival A recently formed education advisory committee will assist with designing a range of new informal educational programs and an additional youth oriented music stage at the free Market Square program will be provided.	\$15,000
Guelph Pipe Band Replace worn and obtain new uniforms and equipment and enable child drummers to participate in parades and performances with the purchase of two new junior drums.	\$5,000
Guelph Symphony Orchestra Support reduced tickets for youth, and outreach programs including GSOkids through operational expenses, performance fees, staff remuneration and promotional materials.	\$9,500
Guelph Wellington Women in Crisis Ensure the continuance and increase participation in public education and awareness events, specifically International Women's Day, Take Back the Night and the December 6 Vigil.	\$3,000
Guelph Youth Music Centre Support operating expenses to continue programming, special events, marketing and promotion and building/property maintenance.	\$6,000
Guelph Youth Singers Support operating expenses for programs including weekly rehearsals with training in vocal technique, theory & sight signing and weekend workshops. Offer community outreach programs to schools, senior's centres and community events.	\$2,500

<u>Organization Name</u>	<u>2014 Allocation</u>
Hillside Community Festival of Guelph Bring innovative music, aboriginal drumming, children's entertainment and much more to residents through the festival. Offer year round educational workshops in aboriginal culture, song writing, peacemaking, and environmental projects.	\$13,000
Hospice Wellington Expand the hours of the art therapist allowing Hospice to offer 2 additional art therapy groups, and a public workshop, Expand the grieving and bereavement hospice community served.	\$7,500
Immigrant Services - Guelph Wellington Organize World Next Door forums in 10-12 neighbourhoods for inter-cultural dialogue. Engage people from all backgrounds in a mutual-learning process about diversity, immigration, need for understanding and inclusive community building practices.	\$6,000
Kazoo! Festival Help local artists through fair wages. Encourage Guelph residents to celebrate the work of local artists by expanding distribution of pocket guides and reaching an increased number of Guelph residents.	\$4,000
Kinette Club of Guelph Provide Guelph seniors the opportunity to connect together and experience the feeling of Christmas as the group tours past Guelph homes & Sparkles in the Park.	\$550
Lakeside Church In collaboration with Five Star Relationships, provide subsidized one-to-one counselling support and walk-in services to low-income city residents.	\$7,500
Lakeside Hope House Expand the program by providing access and education around fresh, nutritious food for residents experiencing food insecurity	\$7,500
Navy League of Canada, Guelph Branch New uniforms and training materials which will support increased participation and accessibility to the program for all youth. This physically and mentally challenging program encourages confident well rounded future citizens of our community.	\$4,500
Rainbow Chorus. The Waterloo Wellington Chorus of GLB & Friends Show the community's support for GLB community and contribute to the strength of both individual and community identity through concert production materials, honoraria, and promotional materials.	\$1,400

ATTACHMENT-1: 2014 Wellbeing Grant Allocations

<u>Organization Name</u>	<u>2014 Allocation</u>
Speed River Track and Field Club Grow the Speed River Inferno Track Meet by adding a community mile race in downtown Guelph and attracting more athletes and fans. Bring school kids to meet the elite athletes and learn about the sport and active healthy living.	\$5,000
St. John Ambulance - Guelph Branch Provide regular companionship of an animal to those who need it most through support of Therapy Dog program. Extensive training of the Medical First Response Division will provide peace of mind and safety at community events by having trained volunteers ready to assist with First Aid emergencies.	\$5,550
The Guelph Enabling Garden Incorporate Braille and English instructional signage throughout the Garden thereby expanding the benefit from the dynamic people-plant interactions through the practice of Horticultural Therapy.	\$11,500
Transition Guelph Support a coordinator to facilitate the Guelph-Wellington Time Bank to engage with individuals and groups allowing them to bring about change, make choices and take control of the wellbeing of their own lives and neighbourhoods.	\$10,000
Volunteer Centre of Guelph/Wellington Spark and sustain a community dialogue around the social value of volunteerism through new staff and the materials necessary to extend advocacy and outreach to community members not traditionally involved in volunteerism.	\$8,000
Wellington Water Watchers Expand our public outreach activities with website improvements, organization of educational events, increased memberships & sponsorships, and volunteer participation. Hire a part time volunteer / public outreach coordinator.	\$7,000

















































Carrots curly hofe



























Jill Gill
Community Garden
Program Annual
Report





STAFF REPORT



TO Community and Social Services Committee

SERVICE AREA Community and Social Services
Community Engagement and Social Services

DATE April 9, 2014

SUBJECT Community Gardens Program Annual Report

REPORT NUMBER CSS-CESS-1412

EXECUTIVE SUMMARY

PURPOSE OF REPORT

To provide an update and evaluation of the Community Gardens Program for the 2013 growing year.

KEY FINDINGS

The City of Guelph is committed to supporting the Community Gardens Program. The partnership with the Upper Grand District School Board, private land owners and the Neighbourhood Groups of the Guelph Neighbourhood Support Coalition is a strong model of collaboration that contributes to the wellbeing of people in Guelph. The support from the City of Guelph to establish community gardens is highly appreciated by the program participants.

FINANCIAL IMPLICATIONS

Annual costs for existing gardens in 2014 are estimated at \$450.00 for mulch delivery from Operations, Transit and Emergency Services – Forestry Services, and metered water supply from Planning, Building, Engineering and Environment – Water Services. Community Garden Program coordination and communications costs are estimated at \$1,500.00.

A new garden proposal for implementation in the fall is still under review. If this proposal moves forward, there is an estimated cost of \$1,100.00 from Community and Social Services – Parks and Recreation, for site approval, preparation, water supports and community engagement. All costs associated with the Community Gardens Program are to be managed within existing budgets.

ACTION REQUIRED

That the Community Gardens Program Report be received.

RECOMMENDATION

1. That the April 9, 2014 report entitled "Community Gardens Program Annual Report" be received for information.

BACKGROUND

A full evaluation of the Community Garden Pilot Program was provided in Report #CSS-CESS-1153, and it was recommended "that the Community Gardens Program be made a permanent City of Guelph program." Council approved the program and directed staff to explore sponsorship opportunities with the private sector, where joint agreements between the City, the community and local businesses could further the Community Garden Program, and report back annually to Council.

Report #CSS-CESS-1303 outlined the approved policy, sponsorship and funding, as well as evaluation of the 2012 program. The report promoted the support of existing gardens and encouraged the development of new gardens.

REPORT

This report provides a summary and update of the Community Gardens Program for the 2013 growing season. It outlines sponsorship and funding, and evaluation of the Community Gardens Program.

1. Sponsorship and Funding

The Guelph Wellington Food Round Table (GWFR) was the successful recipient of a Community Wellbeing Grant, and \$800.00 of that grant was allocated to community garden start up costs. The Community Garden Working Group of the GWFR will be applying for other community and environmental grant opportunities in 2014 to support new community garden development for the future. Private businesses can sponsor gardens by accessing the "How to Get Involved" page at guelph.ca/CommunityGardens.

2. Evaluation

The Community Gardens Working Group evaluated community gardens through on-going comments during monthly meetings and an annual survey circulated at the end of the growing season.

An evaluation review suggests that the participant benefits of the Community Gardens Program exceed the advantage of fresh produce. The community garden coordinators report that they see increased:

- "Resilience" in the gardeners who participated in the garden season
- Increased community and fellowship
- Increase in food skills in children who participate with their families or as members of children's garden programs.

One community gardener wrote in her survey:

"I made a friend there, each time I was planning to go there. I called my friend; we meet there, did gardening, after gardening sat down, had tea together and shared our stories which strengthen me all the time in my day to day life."

The community garden program has a high rate of repeat participants; 94% of responding gardeners report they would like to continue next spring. Community gardens contributed approximately 360kgs of produce to food security programs in 2013. This number is down from 2012 because the fresh produce donated this year contained more fresh greens which weigh less than last year's tomatoes, squash and potatoes. The food cupboards such as Chalmers Community Service Centre, who receive fresh produce from the Harcourt Memorial United Church community garden report that greens were popular.

3. New Gardens

One new community garden was implemented in 2013 in John Galt Park.

4. Challenges

Finding appropriate City owned property is a challenge for community garden sites. There is little available space in the areas of the city with the most interest in community gardens. Soil unsuitability and lack of available water infrastructure have made two sites unsuitable for community gardening. City staff will continue to seek appropriate water solutions and investigate soil issues to further increase the number of sites available for this program.

5. Departmental Support

- Operations, Transit and Emergency Services– Forestry Services
Wood chip mulch delivery and assistance with water needs
- Planning, Building, Engineering and Environment – Water Services
Loan of water barrels, and water conservation education specific to vegetable gardening
- Planning, Building, Engineering and Environment – Landscape Planning
Site visits and assessments of potential sites
- Community and Social Services – Community Engagement and Social Services
Program coordination and support of the Community Gardens Working Group of the GWFRT
- Corporate and Legal Services - Realty Services
Agreement development and site ownership inquiries

6. Community Partnerships

Community Garden Working Group and GWFRT partnerships:

- Upper Grand District School Board

STAFF REPORT

- Guelph Neighbourhood Support Coalition: Brant Avenue, Grange Hill East, Downtown Neighbourhood Association, Onward Willow, and Parkwood Gardens Neighbourhood Groups
- Healthy Communities Fund, Government of Ontario
- Wellington-Dufferin-Guelph Public Health
- Guelph Wellington Taskforce for Poverty Elimination
- Guelph Wellington Local Food
- Harcourt Memorial United Church
- Priory Park Baptist Church

CORPORATE STRATEGIC PLAN

Organizational Excellence

- 1.1 Develop collaborative work team and apply whole systems thinking to deliver creative solutions

Innovation in Local Government

- 2.1 Build an adaptive environment, for government innovation to ensure fiscal and service sustainability
- 2.2 Deliver Public Service better
- 2.3 Ensure accountability, transparency and engagement

City Building

- 3.1 Ensure a well designed, safe, inclusive, appealing and sustainable City
- 3.2 Be economically viable, resilient, diverse and attractive for business
- 3.3 Strengthen citizen and stakeholder engagement and communications

DEPARTMENTAL CONSULTATION

Operations, Transit and Emergency Services – Forestry Division

Planning, Building, Engineering and Environment Services – Water Services Division, and Landscape Planning

Community and Social Services – Community Engagement and Social Services, Parks and Recreation

COMMUNICATIONS

The Community Gardens Program is promoted in the Guelph Community Guide. The program applications and policy are available at guelph.ca/community-gardens and gwfrt.com/working-groups/community-gardens.

Corporate Communications are consulted for Guelph Tribune City Pages to advertise the Community Garden program application deadlines and to notify the public about community engagement opportunities for proposed new garden sites on City of Guelph property.

ATTACHMENTS

N/A

STAFF REPORT



Report Author

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The Brant Avenue Neighbourhood Hub Proposal



**Presentation to the City of Guelph
Community & Social Services Committee
by**

**The Guelph Neighbourhood Support Coalition Partner Panel (GNSC)
Community Hubs Committee**

March 19, 2014

Background: Who We Are

The GNSC Partner Panel Community Hubs Committee

- City of Guelph
- Family and Children's Services
- WDG Public Health
- Guelph Community Health Centre
- Canadian Mental Health Association Waterloo Wellington
- Upper Grand District School Board
- Wellington County Catholic District School Board
- Immigrant Services of Guelph Wellington



Overview

- The Brant Avenue Neighbourhood faces many challenges
- Long history of community consultations
- In 2008 a community Hub centrally located near Brant Avenue Public School was formally identified
- A request to the City of Guelph to conduct a feasibility study to determine moving forward with the development of a Hub

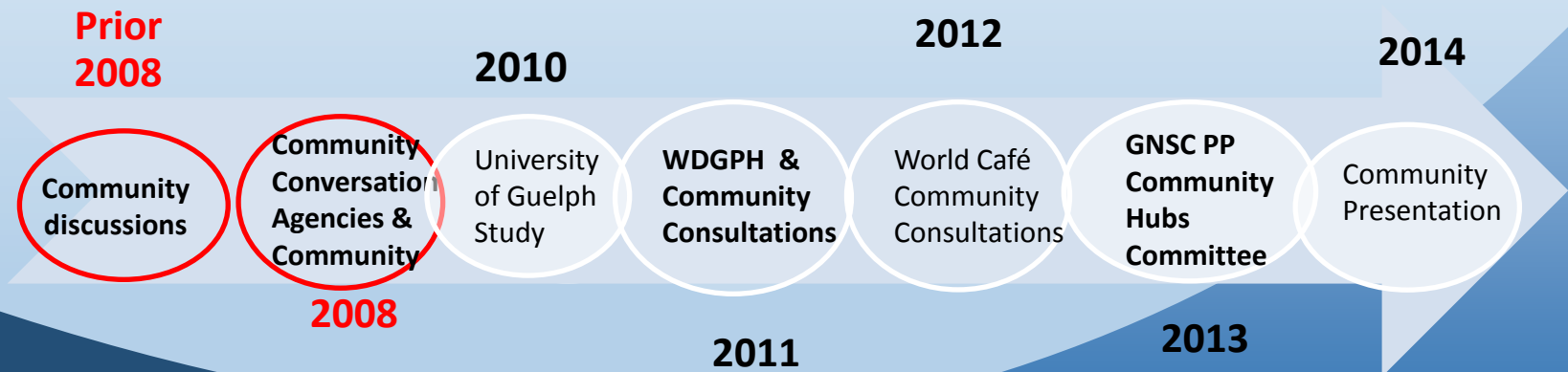


Timeline

Prior to 2008:

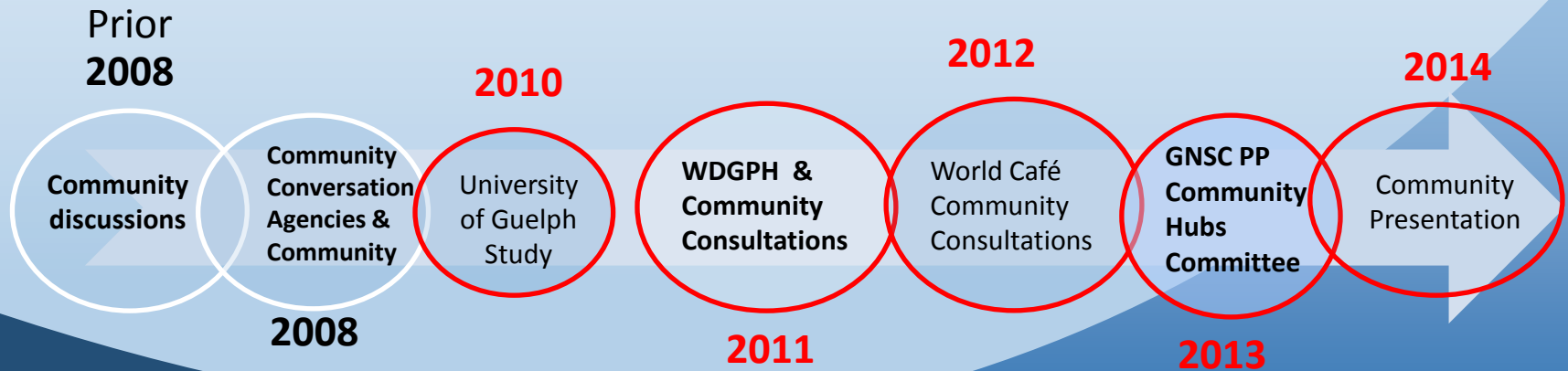
Brant Neighbourhood Group engaged community members of all ages in a discussion about hopes and dreams for the neighbourhood.

2008 Brant Neighbourhood Group Restructuring Committee invited key agencies and community members to community conversation



Timeline

- 2010** University of Guelph study
- 2011** WDG Public Health Community Consultations and key informant interviews to complete picture for report
- 2012** World Café with community members and agencies
- 2013** Community Hubs Committee
- 2014** Presentation



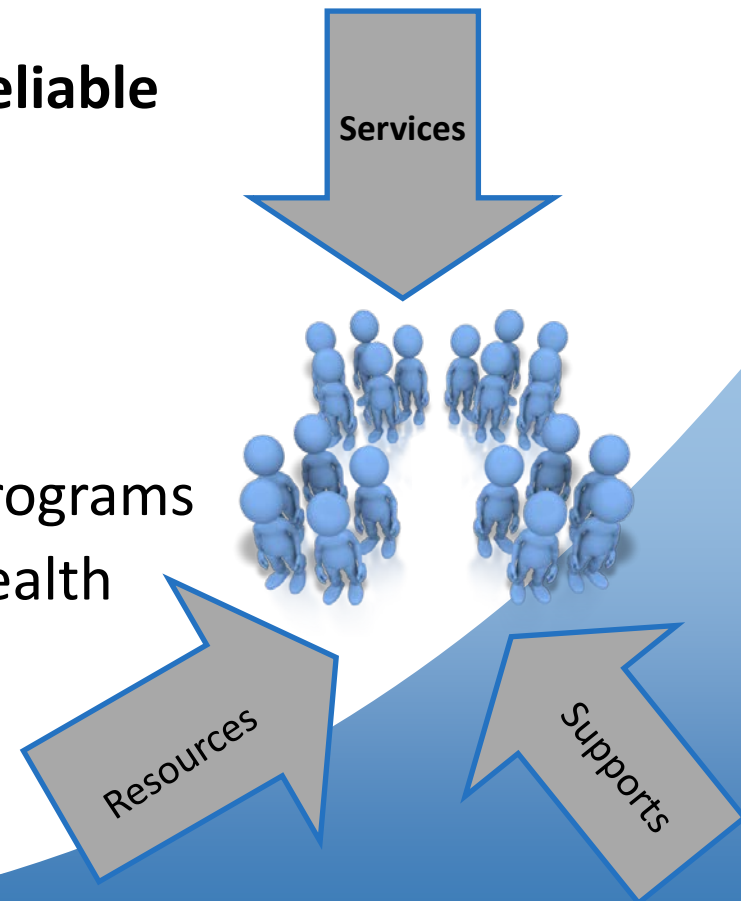
Why a Hub?

- A 2013 public health report identified the neighbourhood as a priority based on high levels of low income, unemployment and lack of affordable housing.

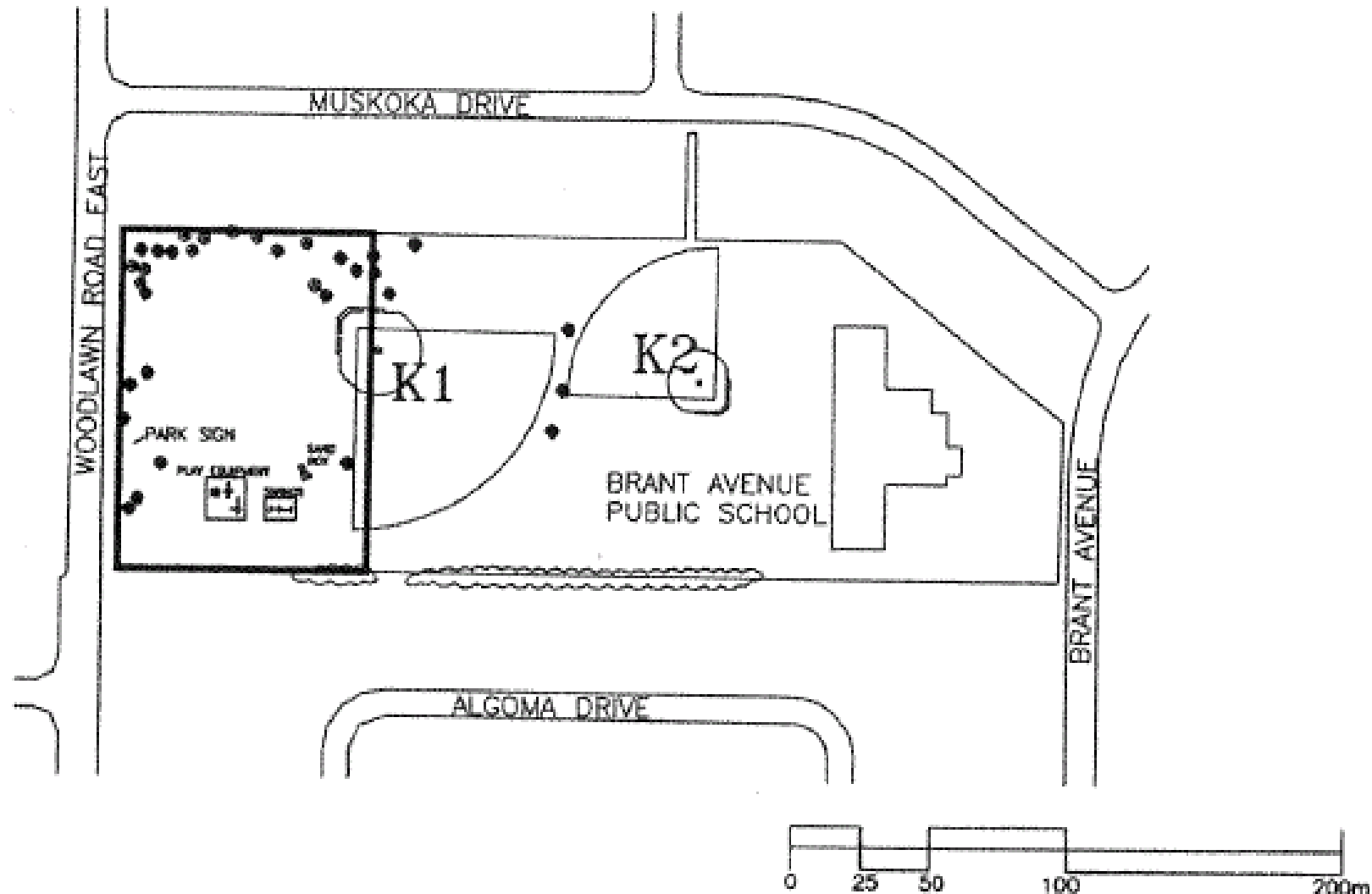
Specific barriers identified include:

- ❖ **Low income families cannot afford reliable transportation which impacts:**

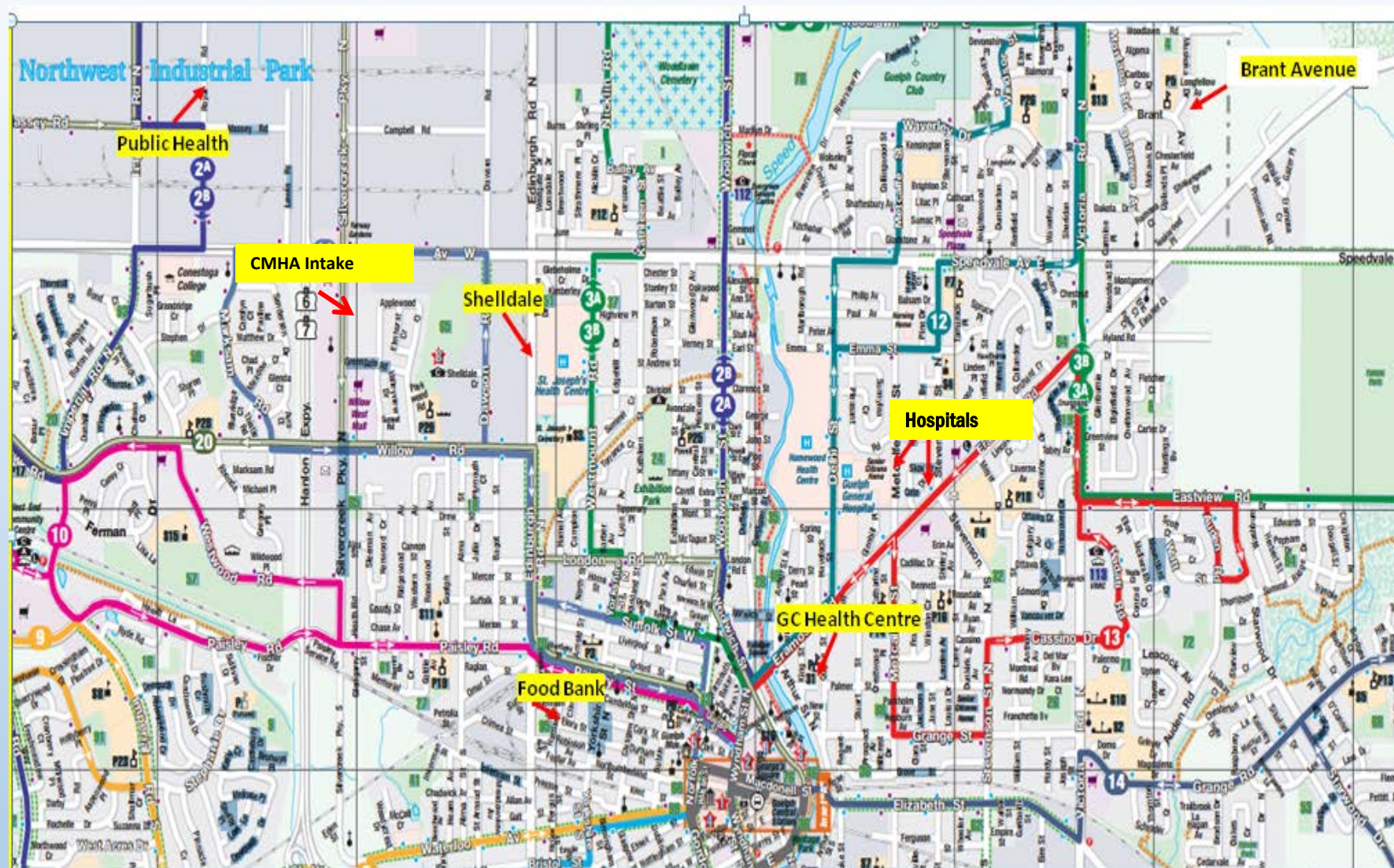
- ❖ Access to employment
- ❖ Access to grocery stores
- ❖ Access to food banks
- ❖ Access to agency services and programs
- ❖ Access to physical and mental health services and general well-being



Location of the Hub



Location of Services in Guelph



Who Would Provide Programs and/or Services?

Current Services

- Family & Children Services
- Guelph Community Health Centre
- Guelph Neighbourhood Support Coalition
- Canadian Mental Health Association Waterloo Wellington
- WDG Public Health

Potential Services

- Employment Services
- Immigrant Services
- Child Care Services
- Mental Health Services
- Police Services-Drug & Safety Committee



Who Would Provide Programs and/or Services?

Potential Programs

- Dental
- Early Years programs
- Primary Care Outreach
- Parenting Groups
- Recreational groups
- Food and clothing



What We Hope to Achieve

- Easy access to services, programs
- Decrease stigmatism by income, health or mental health issues
- AODA accessible location
- Increase in wellbeing of all community members
- Building strong community ties
- Improved outcomes for families and children



Summary

- There currently exists support from community members and agencies to create a community “**HUB**” which bring together a broad range of supports, programs and services for all community members
- Community members want to have their voice heard to influence decision making in their neighbourhood
- Services and programs that are **easily accessible** are needed in the Brant Avenue Neighbourhood
- A Hub will provide a **strong sense of belonging** for community members and a **better connection** between service providers to address concerns
- Ensuring the **health and well being** of our population is a **shared responsibility**.

Questions



Thank You



STAFF REPORT



TO Community and Social Services Committee

SERVICE AREA Community and Social Services
Community Engagement and Social Services

DATE April 9, 2014

SUBJECT Brant Neighbourhood Hub Development

REPORT NUMBER CSS-CESS-1413

EXECUTIVE SUMMARY

PURPOSE OF REPORT

To describe the work undertaken to date with community partners to explore the feasibility of a "community hub" in the Brant neighbourhood, and how this request aligns with the City's Sustainable Neighbourhood Engagement Framework (SNEF). Also, to provide initial scoping requirements for the City to determine decision-making criteria and feasibility of developing a community hub on Brant Avenue Park lands (ATT-1).

KEY FINDINGS

In 2013, the City of Guelph has been involved in a series of meetings with the Guelph Neighbourhood Support Coalition (GNSC), community partners and the Brant Avenue Neighbourhood Group to support and contribute to the development of a "community hub" model of service delivery on Brant Avenue Park lands, similar to the Shelldale Centre in the Onward Willow/Norm Jary Park neighbourhood. A community hub consists of a building located in a neighbourhood setting, where community service providers offer integrated programs that address the needs and priorities identified by the local community. The Brant Avenue Neighbourhood Group and GNSC community partners have asked for the City to identify what is required and the timeline it will take for the City to decide if it is feasible to develop such a hub.

FINANCIAL IMPLICATIONS

Associated additional staff time to develop the feasibility study, over and above current 2014 work plans.

ACTION REQUIRED

To direct staff to conduct a feasibility study to determine a location for a community hub on Brant Avenue Park lands.

STAFF REPORT

RECOMMENDATION

1. THAT staff be directed to conduct a feasibility study, and determine criteria and a timeline for locating a community hub on Brant Avenue Park lands, and bring back a recommendation for further consideration at a future Community and Social Services Committee meeting.

BACKGROUND

In July 2010, Council approved the Sustainable Neighbourhood Engagement Framework (http://guelph.ca/wp-content/uploads/SNEF_Final_Report_June-21_2010.pdf), which provided a new structure for City support to Neighbourhood Groups. This involved an expanded role for the Guelph Neighbourhood Support Coalition (GNSC) as an independent organization (GNSC was incorporated in 2012) to be a bridge between Neighbourhood Groups and other community partners, including the City of Guelph, through a Partner Panel. Current GNSC Partner Panel members are:

- City of Guelph
- Family & Children's Services of Guelph and Wellington County
- Canadian Mental Health Association - Wellington, Waterloo, Dufferin (formerly Trellis Developmental Services)
- Guelph Community Health Centre
- Guelph Police Services
- Guelph Wellington Immigrant Services
- Upper Grand District School Board
- Wellington Catholic District School Board
- Wellington-Dufferin-Guelph Public Health

In 2013, the GNSC made the development of a “community hub” model of service and program delivery in the Brant neighbourhood a priority, and has been working with neighbourhood leaders and community partners to move this initiative forward. The GNSC and Brant Avenue Neighbourhood Group leaders have requested that the City scope requirements to determine if a community hub could be built on Brant Avenue Park lands adjacent to the north of Brant Avenue Public School, as their preferred site.

The Brant Avenue Neighbourhood Group boundaries are: east of Victoria Road and north of Eramosa Road. Brant Avenue Park lies between Brant Avenue and Woodlawn Road, adjacent to Brant Public School. It is currently zoned as a “P2 Neighbourhood Park” and includes an outdoor ice rink and play structure. There are three other parks in this area, also zoned P2: Dakota Park (north of Dakota Drive), Beverley Robson and Ferndale Parks (north of Woodlawn Road). Currently, P2 zoning of parkland allows for informal play areas, outdoor skating rinks, picnic areas, play equipment, public washrooms, trails, and splash pads or water play areas.

REPORT

The guiding principles of the Sustainable Neighbourhood Engagement Framework (SNEF) are based on the “shared understanding that for participating organizations - neighbourhood groups, partner organizations and City staff - grassroots and community initiatives are most successful when they strengthen and build on the connections, interests, and skills of people who are already involved,” (SNEF, p. 16). Currently, the City provides on-going implementation support to the SNEF and neighbourhood groups through a Community Benefit Agreement with the GNSC. Community and Social Services allocates Community Engagement staff time to work with GNSC staff, neighbourhood leaders and community partners to build broad community capacity to implement the SNEF. In addition, Community and Social Services currently provides annual funds to Kindle Communities Organization, owner of the Shelldale Centre, to support the operation of the gymnasium at this site. This investment increases neighbourhood residents’ access to no/low cost recreation and leisure opportunities through the Onward Willow Neighbourhood Group.

Since 2008, the Brant Avenue Neighbourhood Group has formally identified a “wish” for a community hub in their neighbourhood, similar to the Shelldale Centre model in the Onward Willow/Norm Jary Park neighbourhood. Local community members identified a lack of transportation and locally accessible programs and services as major barriers to their wellbeing. In addition, the current Brant Avenue Neighbourhood Group space in a local townhouse is too small for existing program and service priorities. It also faces stigma in the community as a place where only those with low incomes go, and is not accessible under the requirements of the Accessible Ontarians Disability Act (AODA).

The community’s preferred choice for a community hub location would be as close to Brant Avenue Public School as possible, either on Upper Grand District School Board or Brant Avenue Park property, or a combination of both. It is felt that this location is central in the neighbourhood and one where many community members already gather. Further, they could easily access future community hub programs and services at this location with less risk of being stigmatised by income, health or mental health issues, similar to the relationship between Willow Road Public School and the Shelldale Centre.

In 2013, Wellington-Dufferin-Guelph Public Health released a report entitled *Addressing the Social Determinants of Health in Wellington, Dufferin and Guelph* (<https://www.wdgppublichealth.ca/sites/default/files/wdgphfiles/sdoh-wdg-report-2013-for-web.pdf>). The report identifies four priority neighbourhoods in Guelph (Brant, Onward Willow, Two Rivers, West Willow Woods), where high percentages of the residents have low incomes and high unemployment rates, and spend 30% or more of their income on housing. The report describes how low income families cannot afford reliable transportation, which impacts employment levels and access to grocery stores, food banks, services and programs. The report also describes

STAFF REPORT

how locally-based community hubs allow services and programs to reach the people who need them the most.

In response to the *Social Determinants of Health* report, in 2013 Family and Children's Services lead four meetings with neighbourhood leaders and GNSC Partners to explore the possibility of developing community hubs in two more of the four "priority" neighbourhoods, Brant and Two Rivers. In February 2013, Family and Children's Services Executive Director requested City of Guelph General Manager of Parks and Recreation to partner in "engaging the Brant community regarding the possibility that we might build a community hub in the Brant neighbourhood." In March 2013, Parks and Recreation staff met with Upper Grand District School Board staff to begin exploring the feasibility of locating a community hub behind Brant Public School.

Parks and Recreation staff have identified that a community hub located in Brant Avenue Park supports the City's goal of park animation and the development of a social-environmental infrastructure in neighbourhood parks; however, a facility could also impact informal recreational opportunities currently afforded the neighbourhood. It also aligns with the community building principles of the SNEF, and community wellbeing goals of Guelph Wellbeing – in particular their recently announced theme, connectivity, "everyone has a sense of belonging and inclusion through volunteering and access to services."

To date, in conjunction with UGDSB staff, Parks and Recreation staff have identified the following initial scoping requirements for the City to determine decision-making criteria and feasibility of developing a community hub on Brant Avenue Park land:

- Re-Zoning, Site Planning, and Building Code requirements
- Site servicing requirements: water, sanitary, parking/lay-by
- Transit access
- Community engagement process through the City's Community Engagement Framework
- Formalized agreement to establish a satellite facility
 - Capital and on-going operating cost considerations
 - Primary, secondary and tertiary accesses: restrictions/hours of access to UGDSB or park land

CORPORATE STRATEGIC PLAN

Innovation in Local Government

2.2 Deliver public services better

2.3 Ensure accountability, transparency and engagement

City Building

3.1 Ensure a well-designed, safe, inclusive, appealing and sustainable City

3.3 Strengthen citizen and stakeholder engagement and communications

STAFF REPORT



DEPARTMENTAL CONSULTATION

To date, Community and Social Services: Parks and Recreation, Community Engagement

FINANCIAL IMPLICATIONS

Associated additional Parks and Recreation staff time required to participate in the development of the feasibility study, over and above current 2014 workplans.

COMMUNICATIONS

A communication strategy would be developed subject to Council's approval to proceed with this preliminary work.

ATTACHMENTS

ATT-1 Brant Avenue Park Map

Report Author

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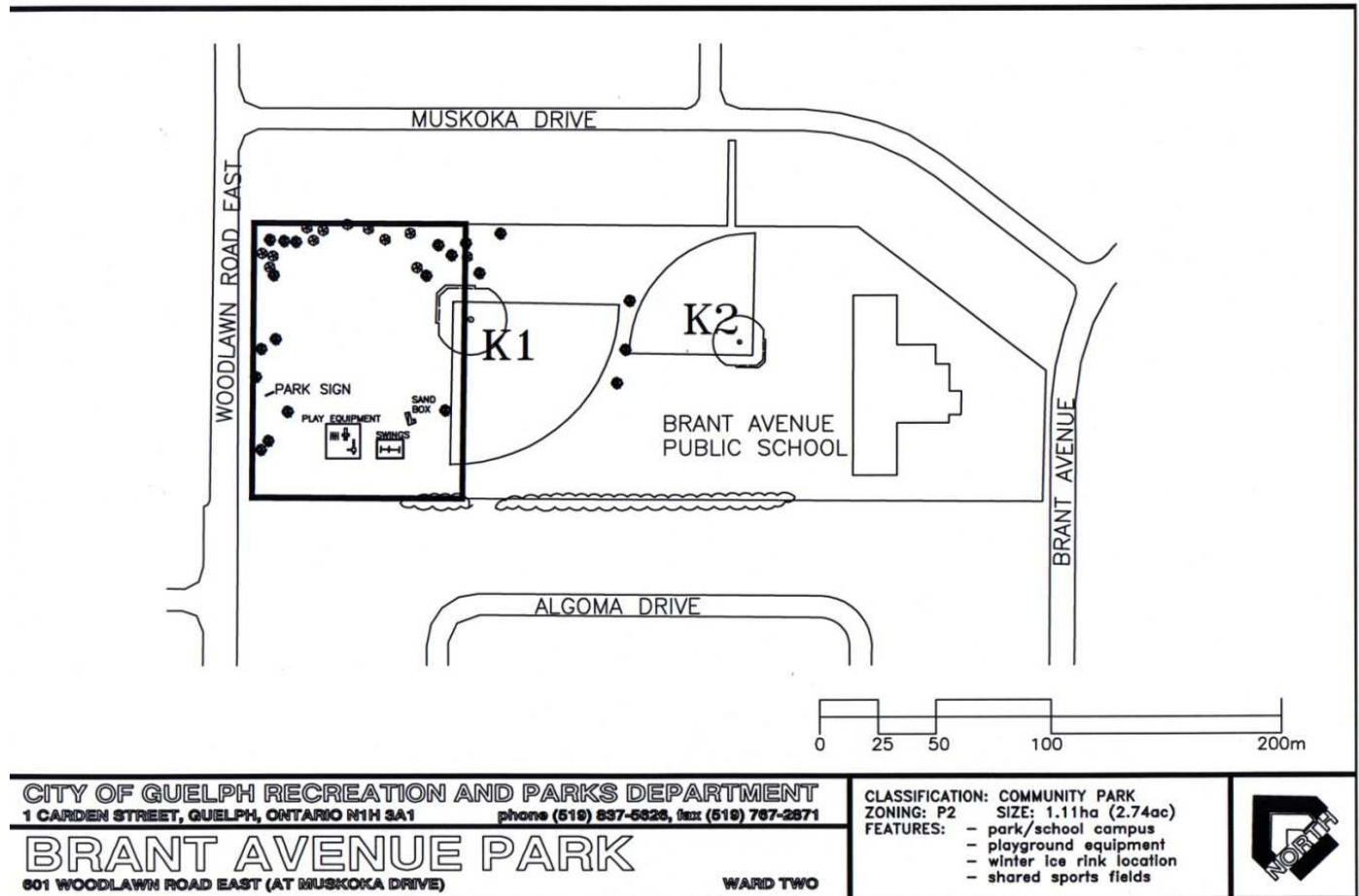
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STAFF REPORT

CSS-CESS-1413 ATT-1



Why smoke-free outdoor spaces?

- Reduce exposure to harmful second-hand smoke
- Create healthy smoke-free outdoor spaces that are accessible to everyone
- Promote positive role modeling to children and youth
- Protect the environment and reduce litter

Smoke-Free Outdoor Spaces

Environmental Scan



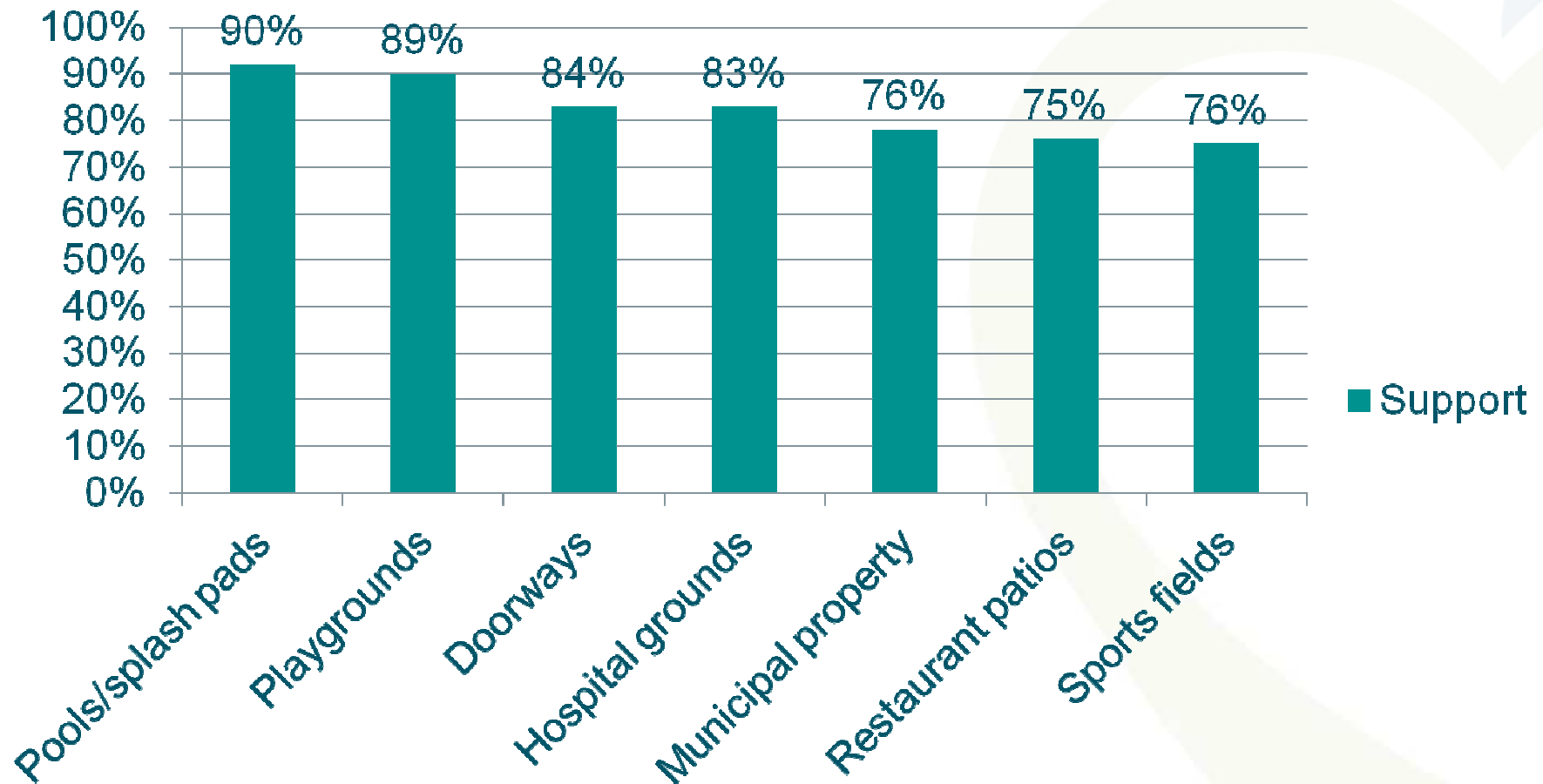
- 93 municipalities in Ontario have smoke-free outdoor space by-laws
- Range in level of comprehensiveness
- Locally, Orangeville implemented a by-law in June 2012

WDG Survey 2013

- **2001 surveys collected (91% residents of WDG)**
 - 45% (902) from City of Guelph
 - 24% (481) from Wellington County
 - 22% (435) from Dufferin County
- **Demographic characteristics: age, gender, smoking and parent status**
- **Knowledge and health beliefs associated with smoking**

Survey Results

96% of Guelph respondents supported one or more 100% smoke-free outdoor areas



What would a by-law look like?

- By-law can be customized to include smoke-free areas that residents of Guelph support
- Education and appropriate signage are very important
- Communication campaign is important for by-law implementation and compliance



Enforcement

- Outdoor smoking by-laws tend to be self-enforcing, when combined with proper education, signage and social pressure so little active enforcement is typically needed.
- 50% of Guelph respondents reported that they would feel comfortable self-enforcing the by-law
- Enforcement tends to be complaint driven

Recommendations

- A comprehensive smoke-free outdoor spaces by-law
- A complete smoking ban rather than a partial ban
- A process for special events and/or businesses to opt into by-law
- Emphasis on public education rather than enforcement
- Positive messaging rather than anti-smoking messaging in a public education campaign
- Use of appropriate signage to increase public awareness of and compliance with by-law

How we can help

- **Public Health would like to assist you in any way we can, including but not limited to:**
 - Consulting with staff
 - Gathering additional research
 - Delivering presentations
 - Drafting a by-law
 - Supporting an educational campaign
 - Creating an enforcement plan
 - Training enforcement officers
 - Connecting smokers with cessation services

Smoke-Free Outdoor Spaces

Health authorities, including the World Health Organization, agree that there is no safe level of exposure to second-hand smoke (SHS) even outdoors. Long term exposure to SHS can have serious negative health consequences including cancer, heart disease and premature death. Across Ontario, many local governments are taking action to protect residents from SHS in outdoor spaces such as playgrounds, sports fields, municipal property and patios. Smoke-free outdoor by-laws also promote positive role modeling to children and youth, protect the environment and reduce litter, and increase motivation for smokers to quit or cut back.

Why Smoke-Free Outdoor Spaces?

- To reduce exposure to social, physical and environmental effects of tobacco smoke
- Create healthy smoke-free outdoor spaces that are accessible to everyone
- Promote positive role modeling to kids
- Protect the environment and reduce litter and fire risk

Enforcement

- Outdoor smoking by-laws tend to be self-enforcing, when combined with proper education, signage and social pressure so

little active enforcement is typically needed.

- 51% of Wellington County respondents reported that they would feel comfortable self-enforcing the by-law
- Enforcement tends to be complaint driven
- Tickets and warnings are generally given by by-law officers although different enforcement strategies are used in different jurisdictions such as OPP, Tobacco enforcement officers and police

Current situation in Ontario

- 93 municipalities in Ontario have smoke-free outdoor spaces by laws
- Range in level of comprehensiveness
- Locally, Orangeville implemented a bylaw in June 2012

How we can help

- Consulting with staff
- Gathering additional research
- Delivering presentations
- Drafting a by-law
- Supporting an educational campaign
- Creating an enforcement plan
- Training enforcement officers

STAFF REPORT



TO Community & Social Services Committee

SERVICE AREA Community and Social Services
Parks and Recreation

DATE April 9, 2014

SUBJECT Smoke-Free Outdoor Spaces

REPORT NUMBER CSS-PR-1414

EXECUTIVE SUMMARY

PURPOSE OF REPORT

To receive the findings of the Wellington-Dufferin-Guelph Public Health Unit's 2013 report on smoke-free outdoor spaces.

KEY FINDINGS

There is an apparent growing interest for more smoke-free public spaces outdoors, even among smokers. As people's exposure to second-hand smoke decreases, their tolerance for exposure decreases as well, resulting in a greater public demand for the protection from second-hand smoke outdoors.

FINANCIAL IMPLICATIONS

N/A

ACTION REQUIRED

That the Public Health Unit's presentation and report be received and referred to staff for follow-up.

RECOMMENDATION

1. That Committee and Council receive the report and presentation entitled *Smoke-free Outdoor Spaces Results from the 2013 Smoke-Free Outdoor Spaces Survey, City of Guelph 2013*, by the Chronic Disease and Injury Prevention Team of the Wellington-Dufferin-Guelph Public Health Unit's report.
2. That the report and findings of the Wellington-Dufferin-Guelph Public Health Unit be referred to staff for their investigation and follow-up with the Health Unit, and report to Committee on outdoor spaces smoke-free recommendations.

BACKGROUND

Health risks of second hand smoke are well established. It's been reported that outdoor levels of tobacco smoke within one to two metres of a lit cigarette can be as high as indoors, and that by-products of smoking are potentially harmful as well.

Outdoor smoking by-laws and bans provide protection from exposure to tobacco and are a means of protecting the public from second hand smoke, which is an important public health concern.

Last November 2013, the provincial government introduced the Youth Smoking Prevention Act as new legislation, and proposed regulatory changes that, if passed, would:

- Prohibit smoking on playgrounds, sport fields, restaurant and bar patios
- Double fines for those who sell tobacco to youth, making Ontario's penalties the highest in Canada
- Ban the sale of flavoured tobacco products targeted at youth to make smoking less appealing to young people
- Strengthen enforcement to allow for testing of tobacco in water pipes in indoor public places
- Prohibit tobacco sales on post-secondary education campuses and specified provincial government properties

The Municipal Act, 2001 empowers municipalities to pass by-laws with respect to the health, safety and well-being of persons, and specifically within s. 115 with respect to smoking. The Municipal Act provides that a municipality may prohibit or regulate the smoking of tobacco in public places and workplaces.

In considering a by-law under this authority, municipalities may define "public place" for the purpose of the by-law. The provisions of The Municipal Act do not, however permit the municipality to prohibit smoking on highways which includes a common and public highway, street or avenue and includes the area between the lateral property lines thereof. Public sidewalks are included within the definition of "highway" and as a result, municipalities do not have the authority to implement a by-law that would prohibit smoking on public sidewalks.

REPORT

A staff working group will be assembled to work with the Health Unit to review their 2013 *Smoke-Free Outdoor Spaces* report and further consider opportunities for community engagement surrounding this matter of personal choice and the health, social and environmental impacts on others.

STAFF REPORT



Staff will also investigate and report on the implications for public spaces outside of parkland.

CORPORATE STRATEGIC PLAN

Innovation in Local Government

2.3 Ensure accountability, transparency and engagement

City Building

3.1 Ensure a well-designed, safe, inclusive, appealing and sustainable City

3.3 Strengthen citizen and stakeholder engagement and communications

DEPARTMENTAL CONSULTATION

Legal

Bylaw Compliance, Security & Licensing

Community Engagement and Social Services

COMMUNICATIONS

N/A

ATTACHMENTS

ATT-1 *Smoke-free Outdoor Spaces Results from the 2013 Smoke-Free Outdoor Spaces Survey, City of Guelph 2013*, report by the Chronic Disease and Injury Prevention Team of the Wellington-Dufferin-Guelph Public Health

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2013

Smoke-Free Outdoor Spaces

Results from the 2013 Smoke-Free Outdoor Spaces survey
City of Guelph

City of Guelph

Smoke-Free Outdoor Spaces Survey Results

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Executive Summary

Health authorities, including the World Health Organization, agree that there is no safe level of exposure to second-hand smoke (SHS) even outdoors.¹ Long term exposure to SHS can have serious negative health consequences including cancer, heart disease and premature death. Across Ontario, many local governments are taking action to protect residents from SHS in outdoor spaces such as playgrounds, sports fields, municipal property and patios. Smoke-free outdoor by-laws also promote positive role modeling to children and youth, protect the environment and reduce litter, and increase motivation for smokers to quit or cut back.

Scientific research in combination with a movement across Ontario to create smoke-free outdoor spaces lead Wellington-Dufferin-Guelph Public Health to conduct a community survey during the summer of 2013 to gauge the level of local support for smoke-free outdoor spaces.

In total, 902 City of Guelph residents completed a survey on smoking in outdoor spaces. The majority of respondents were between the ages of 35 and 54 and non-smokers and smokers were represented at a proportion that is similar to the proportion of non-smokers and smokers in Ontario overall. Nearly half of respondents were parents with children under the age of 18, and a larger proportion of respondents were women than men.

Support for a smoke-free policy is high among respondents from the City of Guelph, with 96% of respondents supporting at least one of the smoke-free policy options. Support is particularly high for splash pads and pools, playgrounds, 9 metres from doorways to public places and workplaces, hospital grounds, sports fields and property surrounding municipally owned buildings (i.e. libraries, municipal offices, and recreation centres). Further, most respondents are in favour of a complete smoking ban on all outdoor restaurant patios, outdoor ice rinks and bus stops. The majority of respondents also support complete smoking bans at outdoor events such as parades, markets, fairs and festivals.

The main reasons cited in comments by respondents to support smoke-free outdoor spaces include wanting to protect children, avoid exposure to SHS, reduce litter caused by cigarette butts, improve access to transit, patios and doorways without having to inhale SHS and improving positive role modeling for children. Support for smoking bylaws by current smokers was lower in each of the areas surveyed. Concerns identified by those opposed to a smoke-free outdoor spaces policy included infringement of personal rights, perception of a lack of health evidence for SHS exposure outdoors, smokers' rights, that there are more important social problems, and that SHS is an insignificant contributor to air pollution and air quality compared with car exhaust and other sources of pollution.

Of Guelph respondents, 50% agreed that they would feel comfortable asking someone who was smoking in a restricted area to stop or to move to an unrestricted area, which is consistent with

research that shows smoke-free bylaws to be largely self-enforcing. Overall, high public support, strong scientific evidence and success in other municipalities indicate that a smoke-free outdoor spaces bylaw in Guelph would promote health and positive role modeling and create a healthier physical and social environment for all Guelph residents to enjoy.

The purpose of this report is four-fold:

- 1) To provide the City of Guelph with evidence about the health effects associated with second-hand smoke outdoors and how to mitigate them;
- 2) To describe local public opinion about creating a bylaw restricting smoking in outdoor public places from the smoke-free outdoor spaces survey results;
- 3) To provide an overview of municipalities in Ontario with existing smoke-free outdoor spaces bylaws and what they include.
- 4) To make recommendations to council, based on existing literature and public opinion data, on adopting a local smoke-free outdoor spaces by-law.

Background

Tobacco use remains the leading cause of preventable illness and premature death in Ontario, killing about 13,000 Ontarians each year.² A substantial amount of evidence has confirmed that exposure to second-hand smoke (SHS) leads to adverse health effects such as heart disease, lung cancer and respiratory tract infections and premature deaths among exposed children and adults.¹ Health authorities (including the World Health Organization) agree that there is no safe level of exposure to second-hand smoke, even outdoors.¹

The effort to control second-hand smoke exposure in public places in Ontario began at the municipal level of government, with the first wave of 100% smoke-free indoor bylaws developed and passed by municipalities between 1995 and 1997. Chief among these were bylaws in Brantford, Guelph, London, Peterborough, Waterloo and Windsor. The leadership of the City of Guelph and the other championing municipalities ultimately prompted the development and implementation of the Smoke-Free Ontario Act (SFOA) in 2006, a major milestone in tobacco control in Ontario.

The SFOA protects the public from exposure to second-hand smoke primarily in indoor public spaces such as workplaces and restaurants. The SFOA also prohibits smoking on all school and day nursery property (public and private) both indoors and on all grounds. It also prohibits the display of tobacco products at stores and strengthens the laws against sale of tobacco products to minors in order to reduce tobacco exposure to youth. One year after the implementation of the SFOA, self-reported exposure to second-hand smoke among Ontarians decreased from 22.1% to 8.6% in restaurants, illustrating the protective effect that the bylaw had on employees

and patrons.³ Although the SFOA protects children by prohibiting smoking outdoors on properties that contain day nurseries, elementary and high schools, it does not apply to other areas like parks and playgrounds that are highly used by children.

In Ontario today many municipalities have created bylaws that go beyond the SFOA to restrict smoking in outdoor spaces. Section 115 of the Municipal Act authorizes the council of a local municipality to pass a bylaw to prohibit or regulate the smoking of tobacco in public places and workplaces within the municipality, and section 12 of the SFOA permits municipalities to enact smoking bylaws that are more restrictive than sections 9 and 10 of the Act. As of September 2013, 93 municipalities in Ontario have passed their own legislation to protect residents from SHS outdoors, though the bylaws do vary widely in the degree of protection provided.

Bylaws restricting smoking in outdoor spaces are important because they:

- Promote positive role modeling for children and youth;
- Protect the environment, reduce cigarette litter and fire risk;
- Provide protection to the public from direct exposure to second-hand smoke and;
- Create supportive environments for those who are interested in cutting back or quitting smoking.

A smoke-free outdoor space bylaw in the City of Guelph would support the current Guelph Community Wellbeing Initiative's vision "to be an engaged community that creates healthy and resilient people, places and spaces". As a result, areas where children play and adults are active will promote positive health and role modeling and will be accessible for everyone.

Public support for smoke-free outdoor spaces in Ontario is high. A recent survey conducted in 2012 by the Ontario Tobacco Research Unit found that 88% of Ontarians support smoke-free children's playgrounds.⁴ Evidence from other municipalities in Ontario shows that smoke-free outdoor space bylaws have high levels of support in the community, tend to be self-enforcing and complaint driven if the bylaw is supported in the community and accompanied by strong public education, appropriate signage and enforcement if necessary.

A study conducted by the University of Waterloo in 2012 reviewed 44 communities in Ontario with a smoke-free outdoor spaces bylaw in force for a minimum of 2 years and found that 95% of municipalities used signage to support awareness of the bylaw; 76% used bylaw enforcement officers (municipal staff) to enforce the bylaw; 57% had issued warnings; and 16% reported issuing tickets with the majority of those issuing 1 or 2 tickets since the bylaw came into effect. The study also found that all municipalities used a "grace period" system and that no municipality reported that they had hired additional enforcement staff as a result of their

community's smoke-free bylaw; rather, existing bylaw officers have managed complaints and non-compliance.⁵ The initial phase of enforcement generally consists of awareness raising and education and then moves towards warnings and/or charges as appropriate.

Methods

Between May 31 and August 20, 2013 Public Health administered a survey to Wellington, Dufferin and Guelph (WDG) residents (Appendix C). The survey was created using an online questionnaire tool called FluidSurveys and was made available on the Public Health website, via email (providing a link to the survey), over the phone, by scanning the QR code, in-person at local outdoor events or by picking up a paper copy at a Public Health office.

In Guelph, the survey was promoted by social media (facebook, twitter), through community partners and stakeholders (libraries, Guelph Police, Guelph Fire, Guelph Chamber of Commerce, Guelph Community Health Centre, Family Health Teams, Early Years Centres, Upper Grand District School Board, sports clubs, local businesses, etc.), and by sending a letter to the City of Guelph Mayor and Council.

The survey was also promoted through advertisements in the Guelph Mercury, and Wellington Advertiser and through earned media in the Guelph Tribune, Guelph Mercury, Orangeville Banner and CBC Waterloo, as well as through posters, postcards and in-person at local events and festivals such as the Multi-Cultural Festival and the Guelph Food Festival. Additionally, local youth were involved throughout the entire project to help with community engagement, conducting surveys and educating younger children about tobacco and smoke-free outdoor spaces. For example, 121 children in Guelph participated in a cigarette butt pick up at Royal City Park on World No Tobacco Day and youth volunteers lead activities and educated a group of youth at a YMCA leader in training camp program at Camp Conestogo on Guelph Lake.

The quantitative data collected through the survey was analyzed using Microsoft Excel and PowerPivot. NVivo software was used to analyze the qualitative data, additional comments provided by respondents in an open-ended text box on the survey. A sample size calculator was used to determine the sample sizes (i.e., number of responders) required in order for the survey results to accurately reflect the populations in the respective communities.

Results

Demographics

In total, 902 City of Guelph residents completed the survey, well exceeding the minimum sample of 384 required. Survey respondents from the City of Guelph ranged in age from under 17 to over 65; however, the majority of respondents were between the ages of 18 and 54 (86%). A much higher proportion of Guelph survey respondents was female (72%). Among survey respondents from Guelph, 43% identified themselves as parents of children under 18 years old. Finally, 17% of respondents from Guelph identified themselves as current smokers which is similar to the Ontario rate of 18%.⁴

Health Beliefs

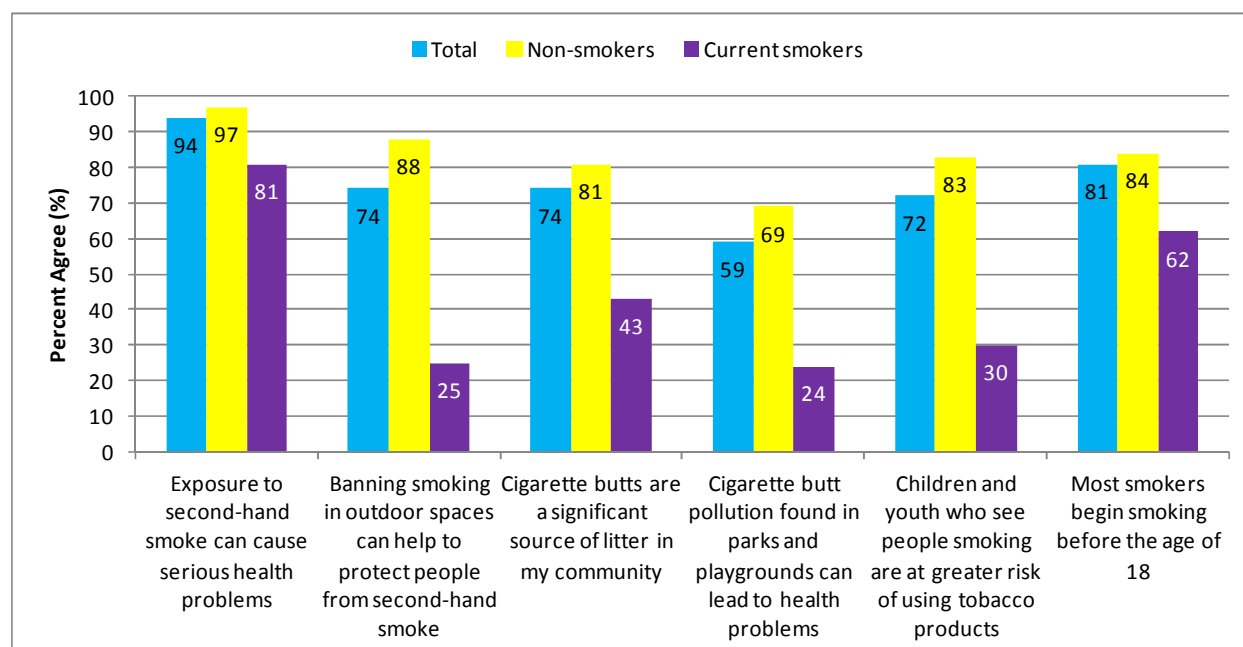
Survey respondents were asked whether they agree, disagree or are undecided about six health statements. Responses from the City of Guelph respondents are summarized in Table 1.

Table 1 Percent agreement for the health belief statements among Guelph respondents

Health Perception Statements	Percent Agreement
Exposure to second-hand smoke can cause serious health problems	94%
Banning smoking in outdoor spaces can help to protect people from second-hand smoke	74%
Cigarette butts are a significant source of litter in my community	74%
Cigarette butt pollution found in parks and playgrounds can lead to health problems	59%
Children and youth who see people smoking are at greater risk of using tobacco products	72%
Most smokers begin smoking before the age of 18	81%

Smoking status contributed to significant differences in participants' attitudes/opinions about smoking in outdoor spaces. Therefore, Figure 1 displays agreement with the health perception statements stratified based on smoking status.

Figure 1 Agreement with health belief statement among Guelph respondents stratified by smoking status



Support for 100% Smoke-Free Policies

Survey participants were also asked about whether or not they supported a number of different policy options for restricting smoking outdoors. Support for some form of outdoor smoking restriction in Guelph was very high, with 96% of Guelph respondents supporting at least one of the smoke-free policy options. Overall, the results of the survey show a high level of support for smoke-free outdoor spaces in Guelph compared to Ontario. For example, 75% of Guelph residents support a ban on smoking on restaurant patios and 64% support a smoking ban on bar patios, compared to 57% of Ontarians. In the general population of Ontario, support for smoke-free parks is 55% whereas in Guelph 65% of total respondents support smoke-free parks.⁴ Generally, support for smoke-free outdoor spaces was higher among non-smokers and parents. Support from Guelph residents for each of the 13 smoke-free outdoor space policy options is shown in Appendix A which also displays the differing levels of support based on smoking status.

Among respondents from the City of Guelph, support for smoke-free outdoor pools and splash pads had the highest level of support (90%), followed by support for smoke-free playgrounds (89%), 9 metres from doorways (84%), hospital grounds (83%), sports fields and municipal property (76%), restaurant patios (75%), outdoor ice rinks (74%), bus stops (71%), outdoor special events (68%), parks (65%), other outdoor recreational areas (64%) and bar patios (62%). The complete list of results can be found in Appendix A.

Support among non-smokers was higher than smokers in all cases ranging from 95% support for splash pads and outdoor pools to 76% for bar patios. On average, support from non-smokers, who form the majority of the population (82%), was 44% higher than support from current smokers who comprise 18% of the population. Support from current smokers ranged from 77% support for smoke-free splash pads and outdoor pools to 17% for smoke-free bar patios.

Fifty percent of respondents from Guelph agreed (45% disagreed, 5% preferred not to answer) to the final question asking respondents whether they “would feel comfortable asking someone who was smoking in a restricted area to stop smoking or to move to an unrestricted area.” This suggests that a bylaw with appropriate signage would:

1. Support the residents who do not feel comfortable addressing this issue on their own (45% of Guelph residents);
2. Support residents who are willing to ask someone who is smoking in a restricted area to stop or move (50% of Guelph residents) by making reference to a law and signage and;
3. Be largely self-enforcing since 1 in 2 people are willing self-enforce the bylaw.

These results are consistent with research and experiences in other municipalities that show that smoke-free outdoor spaces bylaws tend to be mostly self-enforcing, requiring no additional enforcement staff.

Qualitative Statements

Of the 902 survey respondents from Guelph, 309 (34%) provided a comment in the open-ended comment box. Of these, 170 (55%) comments supported the creation of a smoke-free outdoor spaces bylaw. By far, the main theme identified from supportive respondents was protection of children from second-hand smoke. The second most common theme cited by this group was in regards to currently being bothered by exposure to second-hand smoke in public spaces. Other themes identified by this group included being bothered by litter caused by cigarette butts; being particularly bothered by smokers at transit stops (especially Guelph central station); patios and doorways; wanting to include apartments and other multi-unit dwellings (which was not listed on the survey) in the bylaw; having health issues aggravated by second-hand smoke exposure when they go out in public and feeling excluded from patios, outdoor events and recreation due to fear of second-hand smoke exposure.

Another 83 out of 309 (26%) respondents who left comments were not in favour of any type of smoke-free outdoor spaces bylaw. By far the main theme cited by this group was that the bylaw would be an infringement on personal rights and freedoms. Other themes identified were that they felt there was a lack of evidence on the dangers of second-hand smoke; that smoking in public should not be a priority issue for council; and that second-hand smoke is an insignificant

contributor to air pollution and air quality compared with car exhaust and other sources of pollution.

The remaining 54 of 309 (17%) of the comments were neither for nor against a bylaw. Many of these neutral comments were from people who classified themselves as respectful smokers who were upset by other smokers that litter and smoke in areas that bother other people and give the smoking population a bad reputation. Other general comments were primarily themed around concern for how the bylaw could be enforced, whether partial bans would work better in some locations (e.g. hospitals), the need for cessation services, and concern for patients at long-term care homes and hospitals being able to smoke comfortably.

Recommendations

1. Taking into account high local public support, health evidence associated with the effects of SHS and the success of smoke-free outdoor spaces bylaws in other Ontario municipalities, Public Health recommends that the City of Guelph develop and implement a comprehensive smoke-free outdoor spaces bylaw. Public Health recommends a bylaw to prohibit outdoor smoking on all municipally owned properties including parks, playgrounds, sports fields, splash pad and bus shelters, as well as on restaurant patios and 9m from doorways to public places and workplaces.
2. Public Health recommends that the bylaw consist of a complete smoking ban in these outdoor locations rather than a partial ban. A blanket ban that does not make exceptions more closely aligns with what more than 90 other municipalities have done across the province and is considered best practice. A complete ban is more effective, easier to communicate and easier to enforce.
3. Public Health recommends that the bylaw include a system or process for event organizers and private businesses to apply for or create smoke-free events and properties. This could include festivals, fairs, fundraising events and sporting events.
4. Public Health recommends an emphasis on public education rather than enforcement is used to implement the bylaw. A strong public educational component has been demonstrated to be more effective in garnering public support and ensuring compliance.
5. Public Health recommends that positive messaging rather than anti-smoking/anti-smoker messaging is used in a public education campaign to accompany the by-law. A focus on the healthy and constructive benefits of a complete ban rather than the negative aspects of smoking is important as the issue of SHS is controversial and continues to polarize, as seen in the survey comments. A campaign emphasizing resident's reasons for supporting the by-law, as listed in the qualitative section would help to keep the message positive and encouraging

6. Public Health recommends that appropriate signage be used to indicate smoke-free outdoor areas outlined in the by-law. Proper signage increases public awareness of and compliance with outdoor smoking restrictions.

Conclusion

Wellington-Dufferin-Guelph Public Health can support the City of Guelph to move forward on these recommendations in a number of ways. These include, but are not limited to consultations with staff, providing additional required evidence, delivering presentations to council, drafting a bylaw, supporting an educational campaign to implement the bylaw, creating an enforcement plan, and training enforcement officers.

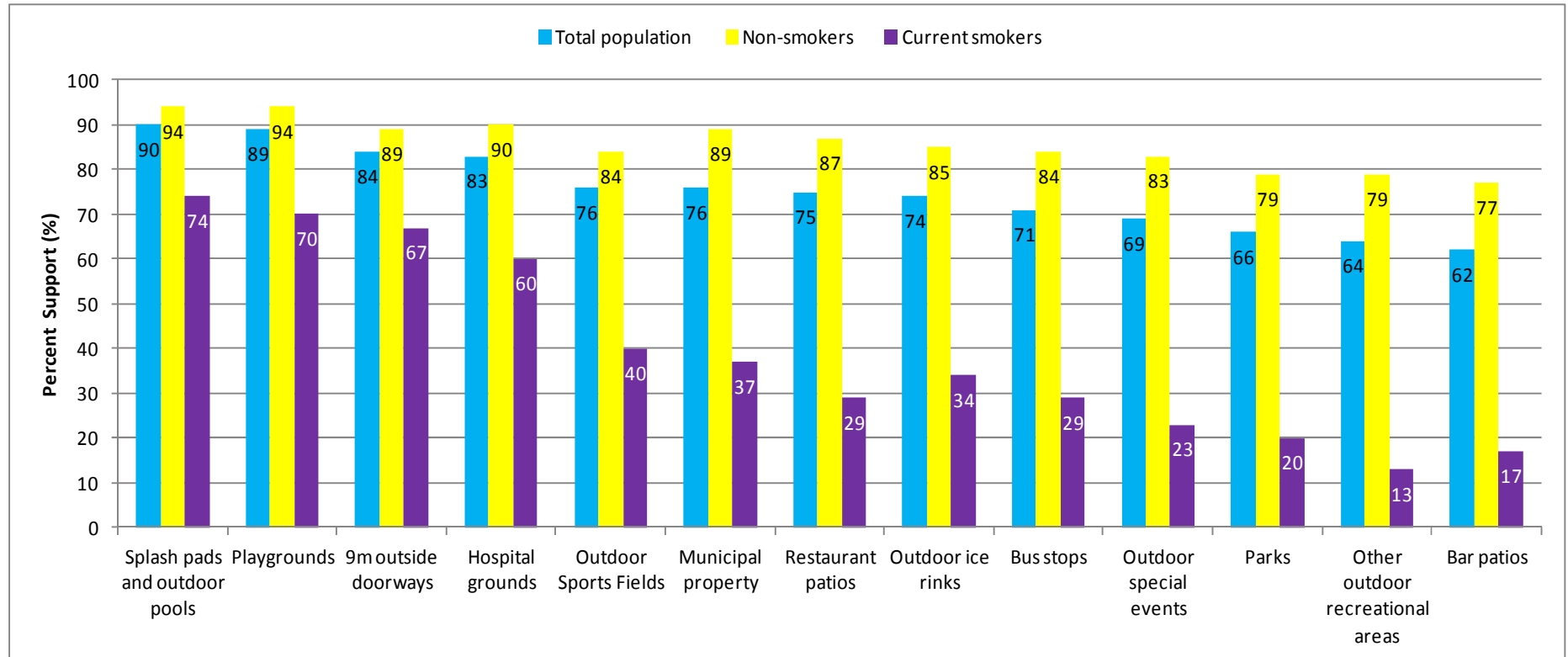
Support for smoke-free outdoor spaces in the City of Guelph is high with 96% of the 902 survey respondents supporting 1 or more smoke-free outdoor spaces policies. This high level of public support in Guelph combined with the positive experiences from other Ontario municipalities that have already implemented comprehensive smoke-free outdoor spaces bylaws is a good indication that a smoke-free outdoor spaces bylaw in Guelph would be effective and supported by the community.

References

- ¹ World Health Organization. (2003). Framework Convention on Tobacco Control. Geneva, Switzerland.
- ² Rehm J, Baliunas D, Brochu S, Fischer B, Gnam W, Patra J et al. (2006). *The costs of substance abuse in Canada 2002*. Canadian Centre on Substance Abuse. Ottawa, Canada.
- ³ Dubray, J., Schwartz, R. (May 2010). *Formative Evaluation of the Smoke-Free Ontario Act: Comprehensive Report*. Ontario Tobacco Research Unit, Special Report Series. Toronto, Ontario.
- ⁴ Ontario Tobacco Research Unit. (November 2012). *Smoke-Free Ontario Strategy Evaluation Report (Special Report)*. Toronto, Ontario: Tobacco Research Unit.
- ⁵ Kennedy, R.R., Zummach, D., Filsinger, S., Leatherdale, S.T. (March 2013) *Reported Municipal Costs from Outdoor Smoke-free bylaws – the Ontario Experience*. Society for Research in Nicotine and Tobacco 2013 International Meeting. Boston, MA, USA.

APPENDIX A

Support for 100% smoke-free policies among Guelph respondents stratified by smoking status

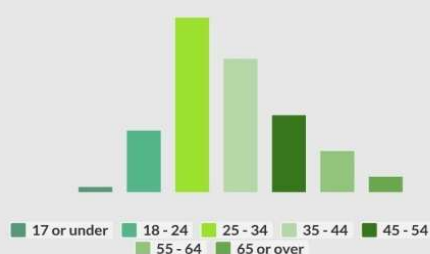


Smoke-Free Outdoor Spaces

Survey Results from the City of Guelph

Respondent Demographics

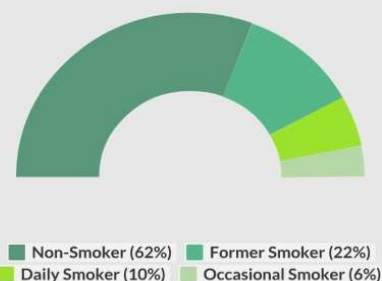
AGE OF RESPONDENTS



GENDER



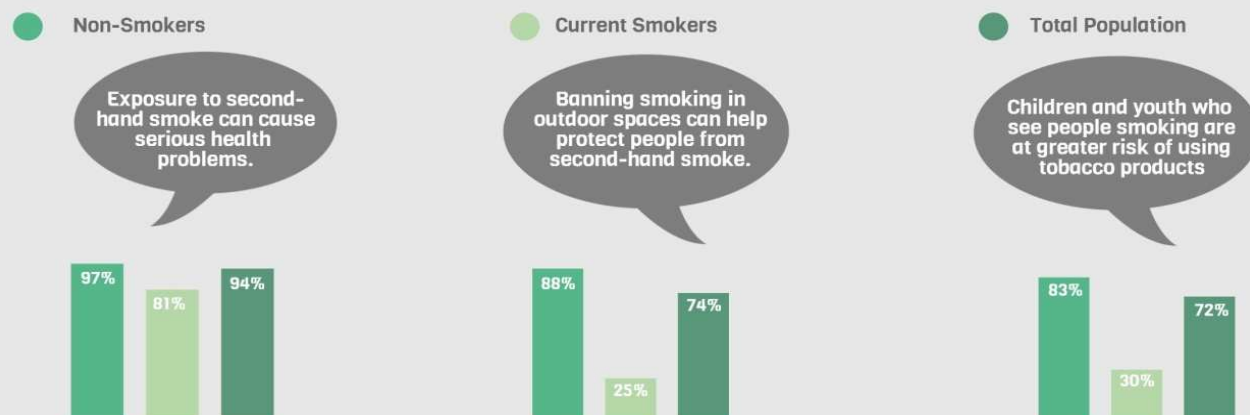
SMOKING STATUS



Top Smoke-Free Policies Supported by Guelph Respondents



Belief in Health Statements by Smoking Status



APPENDIX C

Smoking in Outdoor Spaces Survey

Smoking in Outdoor Spaces important survey information: **Purpose:** The purpose of this survey is to collect feedback from residents of Wellington, Dufferin and Guelph about smoking in outdoor public spaces. Your responses are important and will help to shape policy recommendations that will be made to the each of the municipalities in WDG. **What does participation involve?** This survey should take about 5 minutes to complete. You should not feel obligated to answer any questions that make you feel uncomfortable. You may withdraw from the survey at any time without consequence. **Risks:** There are no known risks associated with this survey and your anonymity will be secured. All responses will be kept confidential. If you choose not to participate in this project, there will be no adverse consequences. The results of this survey will be published in a written report. If you are interested in receiving a copy of the study findings or have any questions regarding the survey, you can contact Laura Campbell at laura.campbell@wdgpublichealth.ca or (519) 846-2715 ex. 3711. **Incentive:** At the end of the survey you will be asked if you would like to have a chance to win a prize. If you respond "yes" to this question, you will be asked to provide personal contact information. Your contact information will never be connected with your survey responses.

By selecting "I agree to participate" below you confirm that you:

1. Understand what is required based on reading the information above
2. Understand that your participation is voluntary and you are free to withdraw at any time
3. Understand that your responses will be kept confidential.

- ☐ I agree to participate
- ☐ I do not agree to participate

The information on this form is collected under the authority of the Health Protection and Promotion Act in accordance with the Municipal Freedom of Information and Protection of Privacy Act and the Personal Health Information Protection Act. This information will be used for the delivery of public health programs and services; the administration of the agency; and the maintenance of healthcare databases, registries and related research, in compliance with legal and regulatory requirements. Any questions about the collection of this information should be addressed to the Chief Privacy Officer at 1-800-265-7293 ext 2975.

Where do you live?

- ☐ Amaranth
- ☐ Centre Wellington
- ☐ City of Guelph
- ☐ East Garafraxa
- ☐ East Luther Grand Valley
- ☐ Erin
- ☐ Guelph/Eramosa
- ☐ Mapleton
- ☐ Melancthon
- ☐ Minto
- ☐ Mono
- ☐ Mulmur
- ☐ Orangeville
- ☐ Puslinch
- ☐ Shelburne
- ☐ Wellington North
- ☐ Prefer not to answer
- ☐ Other, please specify... _____

What is your age?

- ☐ 17 or under
- ☐ 18-24
- ☐ 25-34
- ☐ 35-44
- ☐ 45-54
- ☐ 55-64
- ☐ 65 or older
- ☐ Prefer not to answer

What is your gender?

- ☐ Female
- ☐ Male
- ☐ Prefer not to answer
- ☐ Other _____

Are you a parent or guardian of a child under 18 years of age?

- ☐ Yes
- ☐ No
- ☐ Prefer not to answer

Do you smoke cigarettes and/or other lit tobacco products (e.g. cigars)?

- ☐ No
- ☐ No, but I used to
- ☐ Yes, occasionally (smoked in the last 30 days but not every day)
- ☐ Yes, daily
- ☐ Prefer not to answer

Do you agree or disagree with the following statements?

	Agree	Disagree	Undecided	Prefer not to answer
Exposure to second-hand smoke can cause serious health problems	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Banning smoking in outdoor spaces can help to protect people from second-hand smoke	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Cigarette butts are a significant source of litter in my community	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Cigarette butt pollution found in parks and playgrounds can lead to health problems	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Children and youth who see people smoking are at greater risk of using tobacco products	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Most smokers begin smoking before the age of 18	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Do you support or oppose a 100% smoking ban in the following outdoor spaces:

	Support	Oppose	Neither support or oppose	Prefer not to answer
Parks	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Playgrounds	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Outdoor sports fields	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Other outdoor recreational areas (e.g. trails, picnic areas)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Splash pads or outdoor pools	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Outdoor special events (e.g. festivals, markets, fairs)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Municipal properties (e.g. library, recreation centre, municipal office (outside the building))	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
9 m outside of doorways to public places and workplaces	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Outdoor ice rinks	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bus stops	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Hospital grounds	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Restaurant patios	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bar patios	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Provincial parks	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Please indicate your level of agreement with the following statement:

	Agree	Disagree	Undecided	Prefer not to answer
I would feel comfortable asking someone who was smoking in a restricted area to stop smoking or to move to an unrestricted area.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Please feel free to add any additional comments

Thank you for completing this survey about smoking in outdoor spaces in Wellington, Dufferin, and Guelph. Please click submit to complete the survey.

From: liz muller
Sent: March 26, 2014 12:52 PM
To: Mayors Office
Subject: Health Unit- expanding no smoking area

Hello Mayor Farbridge and Councillors,

Today I was at the Westminster Library and noticed a sign saying No Smoking within 9 ' of the door. It made me think of the many articles in the Mercury and Trib these past few months on the Health Unit's wish to expand no smoking in sports fields etc. Which then made me think of all the times I have not been able to sit on my balcony or have my windows open because the residents next to me and below me smoke and the smoke fills my balcony and apartment with second hand smoke. Only a partial partition separates my balcony from my neighbour. Also a friend had to move out of the other building because the person across the hall smoked so much it came into the hallway and under her door.

I did speak to the Health Unit about my concern for those of us who live in multi unit complexes. They said it was **too hard to deal with this problem!!!** My Health Unit is ignoring the health of an ever increasing group of people living in multi unit complexes!! I believe we have 7-10 new multi unit buildings going up in Guelph in the next few months. My Health Unit does **not** work for everyone!

I understand that the Health Unit will be addressing council on their wish to expand no smoking on sports fields and more. While I commend no smoking initiatives to date I think Multi Unit buildings need to be addressed first and not because it is too hard but because our health is compromised and it is the **RIGHT** thing to do. I hope that you can voice my concerns by forwarding this email to other councillors and presenting it during council meetings on this issue.

Respectfully submitted,

Liz Muller

STAFF REPORT



TO Community and Social Services Committee

SERVICE AREA Community and Social Services
Culture and Tourism

DATE April 9, 2014

SUBJECT Public Art Reserve Fund

REPORT NUMBER CSS-CT-1415

EXECUTIVE SUMMARY

PURPOSE OF REPORT

To provide an update on the outcomes of the Public Art Policy funding strategy for the years 2012-2014.

KEY FINDINGS

As part of the Public Art Policy approved by Council in 2011, funding support for the Public Art Policy would be provided through the establishment of a Public Art Reserve Fund. For the years 2012-2014, funding for the reserve was to come from the allocation of \$100,000 of the previous year's operating surplus, if there was surplus available.

Due to other corporate priorities, no funding has been allocated to the Public Art Reserve Fund from the operating surplus to date.

The current funding model for the Public Art Policy will end in 2014. Staff will bring forward a funding strategy as part of the 2015 capital budget process following a re-evaluation of the current model.

FINANCIAL IMPLICATIONS

N/A

ACTION REQUIRED

Receive the report for information.

RECOMMENDATION

1. That the April 9, 2014 report entitled "Public Art Reserve Fund" be received for information.

BACKGROUND

STAFF REPORT

The Public Art Policy was approved by Council in 2011 as recommended in Report# CSS-ACE-1121. The funding model included in the Policy indicated that funding support for the Public Art Policy would be provided through the establishment of a Public Art Reserve Fund. For the years 2012 to 2014, funding to the reserve would come from the allocation of \$100,000 of the previous year's operating surplus, if there is surplus available. The Policy also states that this funding model will be re-evaluated at the end of the initial three year period.

REPORT

The initial funding model was established as a three-year pilot to be re-evaluated in 2014. In the initial three-year period, an annual amount of \$100,000 was to be allocated from the City's operating surplus, if there was an available surplus. For the years 2012 and 2013 no funding was allocated to the Public Art Reserve Fund from operating surplus due to other corporate priorities.

During this initial three-year period, the Public Art Reserve Fund did receive one-time funding of \$200,000 from the Market Square capital budget to support the development of artwork as part of the capital project. In 2013, this funding was transferred into a public art capital account for the commissioning of the Civic Precinct Public Art Project, which is currently in progress and slated for completion in 2014.

Staff is in the process of re-evaluating the current funding model and assessing alternative funding models for the Public Art Reserve Fund. Staff is also in the process of developing a Public Art Site Plan, based on capital projections, to accurately project public art opportunities and costs. Staff will develop and recommend a Public Art Reserve funding model for consideration during the 2015 budget process.

CORPORATE STRATEGIC PLAN

City Building

3.1 Ensure a well designed, safe, inclusive, appealing and sustainable City

DEPARTMENTAL CONSULTATION

Finance

COMMUNICATIONS

N/A

ATTACHMENTS

ATT-1 Public Art Policy

STAFF REPORT

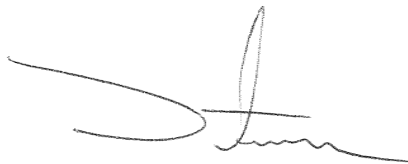
Report Author

Astero Kalogeropoulos
Arts and Culture Program Officer



Approved By

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CORPORATE POLICY AND PROCEDURE



POLICY

Public Art Policy

REVISION DATE

July 16, 2013

POLICY STATEMENT

The City of Guelph recognizes that art in public places is a valuable asset that enhances the quality of life for its citizens, strengthens community pride, improves the aesthetic of the public environment, and contributes to its cultural aspirations, social well being and economic vitality. Through public art we celebrate our culture and heritage, reflect our diversity, express shared values and define our unique identity. Public art advances the City's strategic goal to build a well-designed and appealing city that supports the four pillars of sustainability and engages the community.

PURPOSE

The purpose of this Public Art Policy is to:

- i. Establish a standardized and transparent process for the acquisition, selection, maintenance, de-accession, monitoring and evaluation of purchased and/or donated works of art for display in public spaces;
- ii. Provide guidelines for the selection and display of loaned art-works not owned by the City of Guelph;
- iii. Provide a sustainable funding model for the development, acquisition and management of Public Art for the City of Guelph.

DEFINITIONS

Public Art is defined as artworks that are created by artists and acquired by the City with the specific intention of being sited on or staged in municipally owned public space. Works of public art may be permanent acquisitions or temporarily on loan, and may be characterized as aesthetic, functional, interactive, or any combination thereof, and created using any material or any combination of media, including but not limited to sculptures, water features, paintings, drawings, textiles, furnishings, installations, and kinetic works.

Art that does not leave a lasting record of its creation (i.e. ice sculptures) is considered temporary art, and is not subject to this Policy. Furnishings, such as benches, light standards, and signage, are exempt from this policy unless a design component is commissioned. Municipally owned museum, library and archival collections, commemorative plaques and memorials fall under separate existing policies, and are therefore not subject to this Policy. Murals are also exempt from this Policy as they are subject to a separate policy that will be developed specifically for mural projects.

Artist refers to the designer/creator of a piece of artwork and can include, but is not limited to, professional artists, graphic designers, collaborative teams, architects, and landscape designers.

Public Space refers to the space that is available and frequently used by the public within the public domain and can include, but is not limited to, parks, boulevards, trail systems, open space, waterways, roads, bridges, gateways, street spaces, exterior and interior public areas associated with City-owned buildings and civic squares.

Art Loans refers to artwork that is borrowed by the City, through a loan agreement, for a defined period of time from a lender who owns and retains ownership of the artwork.

De-accessioning refers to the process of permanently removing a piece of Public Art from a site or from the City's permanent art collection.

Acquisition refers to the formal process used to accept an artwork into the City's Public Art Collection.

Permanent Art Collection refers to public artworks acquired, maintained and preserved by the City and exhibited in the public domain for the benefit of this and future generations.

Community Art is created collaboratively in a partnership between an artist and a self-identified community. Community members actively participate in the creation of the art. The artistic process is of equal importance to the artistic product.

PROCEDURE

1. **Roles & Responsibilities**

The selection of Public Art is a consultative process involving multiple participants, including City staff, community representatives and Council.

1.1 **Public Art Committee**

A Public Art Committee (PAC) will be established as a standing subcommittee of the Cultural Advisory Committee. The PAC will:

- i. advise on the implementation of the Public Art Policy through the Cultural Advisory Committee;
- ii. **review proposed project scope and terms of reference for each new public art project;**
- iii. ensure application of established procedures and guidelines for each selection process;
- iv. advise and promote communication and outreach of the policy to the community;

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- v. **advise and recommend to staff through the Cultural Advisory Committee on proposed gifts, donations and bequests to the City in accordance with established guidelines;**
 - vi. advise on the development and implementation of maintenance for the art collection and for accessioning and de-accessioning of works associated with the Public Art Policy;
 - vii. **review the staff's Public Art Operations Manual and Public Art Plan for placing works within the public domain.**

The PAC will consist of seven (7) members selected from the community. At least three (3) members of the committee will be from the Cultural Advisory Committee. Four (4) members will be selected by the Cultural Advisory Committee and shall have professional experience related to at least one of the following disciplines: urban planning or developing, landscape architecture, architecture, visual, literary or performing arts, art history, art administration or education, curating, visual arts consulting, civil engineering, art reviewing/writing, or heritage research and planning. The members shall be residents of Guelph and shall demonstrate a significant knowledge of arts and culture.

The PAC will be subject to the City's Code of Conduct policies to ensure a fair and equitable treatment of all participants in the process and to ensure that their recommendations to Council are without bias.

1.2 Role of Staff

The implementation of the Public Art Policy will be coordinated by the Arts and Culture Program Officer. Staff will:

- i. facilitate regular PAC meetings, circulating information, providing guidance, arranging for the recording of minutes;
- ii. recommend a budget through the City's annual budget process;
- iii. establish and maintain the Public Art Inventory;
- iv. **coordinate the acquisition of new artworks, as per policy guidelines;**
- v. coordinate conservation of the City's Public Art Collection as required;
- vi. investigate Federal, Provincial, or other sources of funding to promote and support the development of art in public spaces in Guelph.

An inter-departmental Public Art planning team will be established to work in conjunction with the PAC for artwork selection and ongoing, long-term Public Art planning, including site selection, restorations, conservation and maintenance. The planning team will include staff representatives from such departments as Corporate Administration, Community & Social Services, Operations & Transit, Economic Development, Financial Services, and Planning & Building, Engineering and Environment.

Community and Social Services staff will receive recommendations from the PAC, through the Cultural Advisory Committee, related to the acquisition, loan, or de-accession of Public Art. Final decisions regarding

the acquisition or de-accession of artworks will be made by Community and Social Services staff with the appropriate signing authority.

1.3 Role of City Council

Council will:

- i. act as an advocate for art in public spaces in the City;
- ii. approve the Public Art Policy;
- iii. approve any changes to the Public Art Policy, as needed;
- iv. authorize expenditures from the Public Art Reserve Fund; and**
- v. approve the annual Public Art budget through the budget process.

2. Funding

Funding to support the Public Art Policy will be provided through the establishment of a Public Art Reserve Fund. For the years 2012 – 2014, funding to the reserve will come from the allocation of \$100,000 of the previous year's operating surplus, if there is a surplus available. This funding model will be re-evaluated at the end of the initial three year period.

A minimum of 75% of all funds collected must be used for the design, fabrication, installation and documentation of public artworks or community art projects chosen through an objective jurying selection process.

Funds ranging up to 25% will be apportioned to the governance and administration of the selection process, collection, inventory, insurance, staffing, legal requirements, de-accessioning of works and the overall policy review.

Funding may also be provided through the Public Art Reserve Fund for community art projects. A jury, consisting of PAC members and members of the inter-departmental public art planning team, will determine whether or not a community art project should proceed and/or be funded. The goal of these community art projects is to engage citizens and may or may not include the use of professional artists.

Development contributions to the Reserve will be encouraged through Section 37 of the Ontario Planning Act. Municipal contributions to a Public Art Reserve Fund will also be used to leverage funding from other governmental and private sources.

Maintenance Budget

Maintenance costs for all site-specific works will be incorporated into the annual operating budgets for each site.

A Public Art Maintenance budget line will be established and an annual allocation will be made as part of the regular municipal operating budget process to address costs related to the ongoing maintenance and conservation of those artworks in the City's Public Art collection not associated with a specific municipal building.

3. Acquisition

The City may acquire Public Art through selection and purchase, commission, or donation.

The process for the selection of Public Art should:

- attract artists from a variety of artistic disciplines
- be meaningful, fair and equitable
- encourage opportunities for learning, participation, and experimentation in arts and culture
- incorporate and integrate Public Art into the planning, design, and execution of selected civic development projects

Proposals for the acquisition of Public Art shall be solicited through:

- open competition
- invited competition
- direct award, where permitted by the City's Purchasing Policy

Public Art shall be selected on merit through a process informed by expertise and community input through the PAC. The selection shall be made by a jurying process coordinated by the Public Art Committee with guidance from the inter-departmental public art planning team. The Executive Director, Community & Social Services, or designate, will make the final recommendation to Council for approval.

Each work of art that is being considered for acquisition to the City's permanent collection will be evaluated according to the following criteria:

- quality of work
- condition of work
- monetary and/or appraised value
- artistic reputation of the artist
- suitability of the work for display in a public space
- that the artwork does not duplicate other permanent collection works or aspects of the collection
- relevance to the City's natural and built environment, cultural heritage, and/or history
- authenticity of the work
- ethical and legal considerations regarding ownership

All offers of gifts, donations and bequests of artworks shall be reviewed by the Public Art Committee with guidance from the inter-departmental public art planning team to assess artistic merit, site suitability and context, durability and maintenance requirements, financial implications and public safety prior to any acquisition, designation or installation as Public Art.

All acquisitions, whether purchased or accepted as donation, will be accompanied by a maintenance plan that is supplied by the artist/donor. All donations must be unencumbered and the locations for donated works of art will be subject to the Public

Art Operational Plan. The donor of the artwork must have legal title to the work and is responsible for meeting the Canada Revenue Agency criteria to receive an Official Receipt for Income Tax Purposes for the donation.

This process, which includes an appraisal of the artwork at the donor's expense to determine its fair market value, requires pre-approval of the Finance Department.

The City may decline to consider or accept any gift, bequest or donation of art in its sole discretion.

4. Display of Artwork not owned by the City

The City may secure, on a temporary basis, works of art for display in public spaces through art loans. Temporary installations of artworks may last from one day to one year, typically remaining on view for three to six months.

All artworks to be displayed in public spaces will be evaluated against the following criteria:

- quality of the artwork
- artistic reputation of the artist
- suitability of the work for display in a public space (i.e. size, subject matter)
- condition of the artwork
- city's ability to safely display and conserve the work
- exposure provided for Guelph artists

Proposals for art loans will be reviewed by an inter-departmental panel led by Community & Social Services Department staff. Following the approval of a proposal, a license agreement between the artist and/or sponsoring organization and the City will be executed.

The artist and/or sponsoring organization will responsible for funding, installation, maintenance, timely removal of the artwork, and restoration of the site.

5. Site Selection

Sites for Public Art will be identified through the development of a Public Art Operational Plan. This plan, developed and managed jointly by Community & Social Services and Planning, Building, Engineering & Environmental Services and Finance & Enterprise Services, will parallel the Public Art Policy and recommend a practical implementation strategy for Public Art. In addition to identifying and prioritizing locations throughout the City where Public Art may be situated, the Operational Plan will make recommendations regarding theme and materials based on an assessment of the current inventory of Public Art and will serve as the first stage in the development of a more detailed and longer-term Public Art master plan.

Planning, Building, Engineering & Environmental Services, Downtown Renewal, and Economic Development will work with new and established businesses, agencies and other levels of government, architects, builders, contractors, and developers to identify opportunities for public art in architecture, building and/or landscape designs of private

infrastructure, or the layout of open spaces, public connections to adjacent features (i.e. streets, bridges, road infrastructures, interchanges, gateways, light standards, parks and open spaces), and related requirements for urban environments and streetscapes. Private sector developers will be encouraged to integrate public art into the design of a site, buildings and/or landscaping, especially in publicly accessible and visible areas of the site, including, but not limited to building facades, floors, ceilings, courtyards, or entrances and could include functional and decorative elements including, but not limited to benches, water features, and light standards.

6. Installation

The City is responsible for coordinating the installation of all works of art that the City has acquired or borrowed. The installation process will be identified, in advance, through the agreement of purchase, commission, donation, or exhibition contract and may involve participation of the artist and/or a contracted professional installer. The condition of all acquired works will be reported upon receipt, and any problems found will be referred to the artist/lender for resolution, prior to installation.

7. Maintenance

It is the responsibility of the City to maintain all permanent works of art within the collection, in accordance with the approved maintenance plan required for each artwork.

Development of the maintenance plan is the responsibility of the artist and must be submitted with the proposal at the time it is being reviewed and considered. The complexity of maintenance plans may vary based on the size, nature and material of the art work, therefore maintenance plans must also meet the satisfaction of Operations & Transit Services. Maintenance plans will include, but are not limited to, maintenance specifications, budget implications, manufacturer lists, and key contacts, including the artist.

The City will be responsible for the care and maintenance of the artwork, in accordance with the approved maintenance plan. Community & Social Services staff will monitor the maintenance plan. The appropriate City department will undertake an inspection of the artwork according to a pre-determined schedule. A qualified art restorer may be retained to undertake the inspection, if deemed necessary.

7. Storage

The City will ensure short-term and long-term storage that meets appropriate museum standards for all works of art in its care. Whenever possible, existing City and community resources will be used for the storage and management of the City's permanent collection.

8. De-accessioning of Public Art

The City has the right and responsibility to de-accession Public Art when necessary. All reasonable efforts shall be made to resolve problems or re-site the Public Art, in consultation with the artist and/or donor, where appropriate. Reasons for de-accession include, but are not limited to:

- endangerment of public safety

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- excessive repair, maintenance or irreparable damage
 - inaccessibility
 - site redevelopment

In the event of accidental loss, theft or vandalism, the City retains the right to determine whether replacement or de-accession of the artwork is appropriate.

No artwork will be de-accessioned and disposed of without consultation of the Public Art Committee. Recommendations of the PAC regarding the need for and method of de-accessioning will be made through Community & Social Services staff to Council for approval. The de-accessioned art may be moved, sold, returned to the artist or destroyed, with any monies received through the sale of art allocated to the Public Art Reserve Fund.

9. Insurance

All permanent and portable artworks owned by the City through purchase, commission and/or donation, are the property of the City and are insured under the City's Insurance Policy.

For all artworks on exhibit in City-owned public spaces through a loan agreement, the artist will submit a copy of insurance coverage for the artwork, or a signed waiver freeing the City from liability in case of accidental loss, theft, damage or vandalism. In addition, the artist will also submit a complete list of the displayed artwork(s) which will include the title, dimensions, medium and appraised value of the artwork.

10. Agreements

The artist will enter into a written agreement with the City, following the approval of the commission/acquisition of the artwork. This written agreement will address the artist's obligations, which will include, but are not limited to:

- scope of work
- materials
- timelines
- installation
- maintenance
- warranty
- copyright and moral rights
- payments to sub-contractors

This agreement would also set out the City's obligations that will include, but are not limited to:

- payment
- adhering to the approved maintenance plan
- insurance of the artwork
- community notification
- artist recognition

11. Monitoring and Evaluation

Community & Social Services will undertake an evaluation of the Public Art Policy within one year after it is fully implemented to assess its effectiveness and to identify amendments if required. Following this initial review, the policy will be re-evaluated every five years.

Any proposed substantive amendments will be submitted to Council for consideration and approval. The City will regularly monitor the effectiveness of the Policy.

COMMITTEE REPORT



TO **Community and Social Services Committee**

SERVICE AREA Corporate & Human Resources
DATE April 9, 2014

SUBJECT 2013 Delegation of Authority Report
REPORT NUMBER CHR-2014-23

SUMMARY

PURPOSE OF REPORT:

To advise of staff action with respect to Council's delegated authority in 2013 relating to those services under the jurisdiction of this standing committee.

KEY FINDINGS

This report is an annual report back to Committee and Council on how authority which has been delegated to staff has been exercised.

FINANCIAL IMPLICATIONS

As this is an annual reporting mechanism, there are no financial implications.

ACTION REQUIRED

To recommend that Committee receive the information contained in the report.

RECOMMENDATION

1. That the report dated April 9, 2014 entitled "2013 Delegation of Authority Report", with respect to delegated authority under the purview of the Community and Social Services Committee be received.

BACKGROUND

The *Municipal Act* provides Council with the authority to delegate its powers to a person or body subject to some noted restrictions. Over the years, Council has delegated their authority on various matters either by way of a resolution of Council or through a specific by-law. The following are the principal references related to Council's existing delegations of authority under the purview of the Community and Social Services Committee:

- By-law (2006)-18173 delegated authority to approve certain agreements relating to real property.

- By-law (2013)-19529 delegated authority with respect to a variety of routine administrative functions which are considered to be minor in nature.

REPORT

The delegation of authority from Council contributes to the efficient management of the City while still adhering to the principles of accountability and transparency. The following is a summary of the actions taken in 2013 with respect to authority delegated by Council.

By-law (2006)-18173		
Real Property Agreements	Approval Authority	Description
<u>Delegate:</u> <i>Executive Director responsible for the program or land management and the Manager of Realty Services</i>	Executive Director of Community and Social Services and the Manager of Realty Services	License Agreement with Hydro One Networks Inc. - Cedar to Campbell Upgrades for the purpose of conducting investigations
	Executive Director of Community and Social Services and the Manager of Realty Services	License Agreement with Bell Mobility - Sleeman Centre, 50 Woolwich Street
	Executive Director of Community and Social Services and the Manager of Realty Services	License Agreement with Guelph Hiking Trail Inc.
	Executive Director of Community and Social Services and the Manager of Realty Services	Encroachment Agreement with Hydro One (HONI) for recreational trail development and mtc. access at the hydro corridor next to Castlebury Park

By-law (2013)-19529		
Schedule "A" Grant Agreements	Item	Purpose
<u>Delegate:</u> <i>Executive Director, Community & Social Services</i>	Ministry of Health & Long Term Care: Elderly Persons Centre Grant	2 Base & Special Project Grants: West End Community Centre Evergreen Seniors Centre
	Local Immigration Partnership Contribution Agreement	Agreement for Immigration Settlement Programs \$240,048

	Ontario ministry of Citizenship and Immigration, Municipal Info Online	Grant Application for municipality to develop online immigration web portal: \$119,50	
	Conestoga College Co-op four month Work Term Agreements	Six placements available each calendar year and two students are with the City at a particular time.	
Schedule "K" Special Events in City Parks <u>Delegate:</u> <i>Executive Director, Community & Social Services</i>	Event Category	No. of Permits Issued	
	Private events (i.e. Family reunions, anniversaries and birthday parties)	101	
	Organization or company events (i.e. Company picnics, daycare outings)	57	
	Sporting events (ie tournaments, cross country, track & field)	91	
	Community events and festivals (i.e. Multicultural Festival, Neighbourhood Group events, etc.)	145	
	Parades/Walks/Runs	34	
	Public Service and environmental (i.e. Park clean ups, tree plantings)	3	
	Private Weddings/Wedding Photos	19	
	Film Shoots	4	
Schedule "L" Special Events in City Recreational And Cultural Facilities <u>Delegate:</u> <i>Executive Director, Community & Social Services</i>	Event Category/purpose	Number of Events	
	Ice Events	67	
	Dry Pad Events	7	
	Aquatic Events	6	
	Events at City Hall	43	
	Other facilities Recreation Room/Gym/ Auditorium	28	
	Special events in Cultural facilities	382	
Schedule "U" Community Wellbeing Grant applications <u>Delegate:</u>	Agency	Category	Grant
	Dance Theatre David Earle	Arts & Culture	\$2,500
	Ed Video Arts Centre - Operating	Arts & Culture	\$5,500
	Ed Video Media Arts Centre	Arts & Culture	\$3,000

<i>Executive Director, Community & Social Services</i>	- Doc Club		
	eyeGO to the Arts	Arts & Culture	\$1,000
	Festival of Moving Media/Ed Video Media Arts Centre	Arts & Culture	\$3,000
	First Light Theatre	Arts & Culture	\$1,500
	Guelph Arts Platform	Arts & Culture	\$3,000
	Guelph Chamber Choir	Arts & Culture	\$2,500
	Guelph Community Singers	Arts & Culture	\$500
	Guelph Concert Band	Arts & Culture	\$2,000
	Guelph Contemporary Dance Festival	Arts & Culture	\$11,000
	Guelph Horticultural Society	Arts & Culture	\$800
	Guelph Jazz Festival	Arts & Culture	\$15,000
	Guelph Little Theatre	Arts & Culture	\$2,000
	Guelph Symphony Orchestra	Arts & Culture	\$3,600
	Guelph Youth Music Centre	Arts & Culture	\$4,000
	Guelph Youth Singers	Arts & Culture	\$2,500
	Hillside Community Festival of Guelph (February)	Arts & Culture	\$7,500
	Hillside Community Festival of Guelph (Summer)	Arts & Culture	\$7,500
	Kazoo! Festival	Arts & Culture	\$1,500
	Kiwanis Music Festival	Arts & Culture	\$3,000
	Rainbow Chorus of Waterloo Wellington	Arts & Culture	\$1,400
	10 Carden Shared Space Inc.	Special Events	\$1,500
	Canadian Centre For Running Excellence	Special Events	\$5,000
	Child Witness Centre	Special Events	\$500
	College Royal Society of the University of Guelph	Special Events	\$500
	Fairy Fest Inc	Special Events	\$5,000
	Guelph & District Multicultural Festival Inc	Special Events	\$10,000
	Guelph Arts Council - Art on the Street	Special Events	\$5,000
	Guelph Arts Council - Doors Open Guelph	Special Events	\$11,500
	Guelph CHC on behalf of Guelph Wellington Food Round Table	Special Events	\$2,000
	Guelph Historical Society	Special Events	\$500
	Hospice Wellington	Special Events	\$1,500
	Kinette Club of Guelph	Special Events	\$550
	Out on the Shelf	Special Events	\$2,000
	Philopolis Guelph	Special Events	\$500

	Organization Committee		
	Rotary Club of Guelph Trillium	Special Events	\$7,500
	Transition Guelph	Special Events	\$2,000
	Beginnings Family Services	Health & Social Services	\$5,000
	Big Brothers Big Sisters of Canada	Health & Social Services	\$6,000
	Chalmers Community Services Centre	Health & Social Services	\$8,000
	Children's Foundation of Guelph Wellington	Health & Social Services	\$6,000
	Community Torchlight	Health & Social Services	\$2,500
	Crestwicke Baptist Church/ Onside Sports (Summer Camp)	Health & Social Services	\$2,500
	Focus on Nature	Health & Social Services	\$4,000
	Future Watch Environment Development and Education Partners	Health & Social Services	\$4,800
	Give Back Village Organization	Health & Social Services	\$2,500
	Guelph CHC on behalf of Guelph Wellington Food Round Table	Health & Social Services	\$4,000
	Guelph Soccer Club	Health & Social Services	\$1,000
	Guelph Wellington Women in Crisis	Health & Social Services	\$3,000
	Lakeside Hope House	Health & Social Services	\$5,000
	Michael House Pregnancy Care Centre	Health & Social Services	\$7,000
	St. John Ambulance	Health & Social Services	\$4,000
	Sunrise Therapeutic Riding & Learning Centre	Health & Social Services	\$1,500
	The Guelph Giants Special Hockey Foundation	Health & Social Services	\$3,750
	Volunteer Centre of Guelph/Wellington	Health & Social Services	\$8,000
	Wyndham House - Steps	Health & Social Services	\$7,000

Schedule "Z" To Enter Into Contracts and Agreements	Item	Purpose
	Executive Director of Community and Social Services	Permission to Enter with the Corporation of the County of Wellington - 95 Willow Road
	Executive Director of Community and Social Services	Licence Agreement with Jade Unicorn Restaurant Co Ltd. - Licensed space at 50 Woolwich Street
	Executive Director of Community and Social Services	Licence Agreement with Guelph General Hospital - Parking at 65 Delhi Street

Delegate:
*Executive Director
responsible for the
area of
responsibility*

CORPORATE STRATEGIC PLAN

- Organizational Excellence: 1.3 Build robust systems, structures and frameworks aligned to strategy
- Innovation in Local Government: 2.3 Ensure accountability, transparency and engagement

DEPARTMENTAL CONSULTATION

Service area staff taking action with respect to a delegated authority in 2013 were canvassed in the preparation of the report. The Clerk's Office continues to work with staff to capture and document this ongoing action as well as to pursue further opportunities for delegated authority.

COMMUNICATIONS

Information regarding the Delegation of Authority policy is available from the City's "[Accountability and Transparency](#)" webpage.

"original signed by Tina Agnello"

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