

# COMMITTEE AGENDA



TO **Community & Social Services Committee**

DATE February 12, 2013

LOCATION Council Chambers, Guelph City Hall, 1 Carden Street

TIME 5:00 p.m.

## DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

**CONFIRMATION OF MINUTES** – December 11, 2012 open meeting minutes

## PRESENTATIONS (Items with no accompanying report)

None

## CONSENT AGENDA

*The following resolutions have been prepared to facilitate the Committee's consideration of the various matters and are suggested for consideration. If the Committee wishes to address a specific report in isolation of the Consent Agenda, please identify the item. The item will be extracted and dealt with separately. The balance of the Community & Social Services Committee Consent Agenda will be approved in one resolution.*

ITEM	CITY PRESENTATION	DELEGATIONS	TO BE EXTRACTED
CSS-2013.1 Child Friendly Designation for Guelph Wellington	<ul style="list-style-type: none"> <li>Daniel Moore, Executive Director, Family &amp; Children's Services</li> <li>Jim Bonk, Executive Director, YMCA</li> </ul>		√
CSS-2013.2 Annual Report of Guelph Museums Advisory Committee	<ul style="list-style-type: none"> <li>Ann Holman, Chair, Guelph Museums Advisory Committee</li> <li>Colleen Clack, General Manager, Culture &amp; Tourism</li> </ul>		√
CSS-2013.3 Guelph Tourism Services Update	<ul style="list-style-type: none"> <li>Colleen Clack, General Manager, Culture &amp; Tourism</li> </ul>		√

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Resolution to adopt the balance of the Community & Social Services  
Committee Consent Agenda.

**ITEMS EXTRACTED FROM THE CONSENT AGENDA**

Once extracted items are identified, they will be dealt with in the following order:

- 1) delegations (may include presentations)
- 2) staff presentations only
- 3) all others.

**NEXT MEETING** – March 12, 2013

**The Corporation of the City of Guelph  
Community & Social Services Committee  
December 11, 2012, 5:00 p.m.**

A meeting of the Community & Social Services Committee was held on December 11, 2012 in the Council Chambers at 5:00 p.m.

Present: Councillors Dennis, Burcher, Laidlaw, Van Hellemond and Mayor Farbridge

Also Present: Councillors Bell, Furfaro and Wettstein

Staff Present: Ms. C. Bell, Executive Director, Community & Social Services; Ms. T. Agnello, Deputy Clerk; and Ms. J. Sweeney, Council Committee Coordinator

There was no disclosure of pecuniary interest.

1. Moved by Councillor Van Hellemond  
Seconded by Councillor Laidlaw

THAT the minutes of the Community & Social Services Committee meeting held on November 13, 2012 be confirmed as recorded and without being read.

VOTING IN FAVOUR: Councillors Burcher, Dennis, Laidlaw, Van Hellemond and Mayor Farbridge (5)

VOTING AGAINST: (0)

Carried

**Consent Agenda**

The following items were extracted from the Consent Agenda to be dealt with separately:

CSS-2012.16	Information Update from Guelph Youth Council
CSS-2016.17	Cultural Advisory Committee Annual Report
CSS-2016.18	Update from Accessibility Advisory Committee
CSS-2016.19	Guelph Sports Hall of Fame Annual Report

**Information Update from Guelph Youth Council**

Mr. Patrick Black, Ms. Lauren Salis, Ms. Kayla Chatman, Guelph Youth Council members and Rachael Guerin, Youth Program Co-ordinator of the Guelph Youth Council provided information on the Youth Council membership, the hours volunteered, sponsored activities, and objectives for 2013.

Ms. C. Bell

2. Moved by Councillor Burcher  
Seconded by Mayor Farbridge  
THAT Report #CSS-CESS-1238 dated December 11, 2012 titled "Information Update from Guelph Youth Council", be received for information.

VOTING IN FAVOUR: Councillors Burcher, Dennis, Laidlaw, Van Hellemond and Mayor Farbridge (5)

VOTING AGAINST: (0)

Carried

**Cultural Advisory Committee Annual Report**

Mr. Greg Pinks, Chair of the Cultural Advisory Committee, advised that the committee was created in 2011. He highlighted their mandate, involvement in the cultural mapping program, activities sponsored and the number of volunteer hours contributed.

Ms. C. Bell

3. Moved by Mayor Farbridge  
Seconded by Councillor Burcher  
THAT Report #CSS-CT-1236 dated December 11, 2012 and titled "Cultural Advisory Committee Annual Report" be received for information.

VOTING IN FAVOUR: Councillors Burcher, Dennis, Laidlaw, Van Hellemond and Mayor Farbridge (5)

VOTING AGAINST: (0)

Carried

**Update from Accessibility Advisory Committee**

Ms. Jennifer Popkey-Bergen, Chair and Mr. Brad Howcroft, Vice-Chair, provided statistics of people with disabilities and outlined the committee's current focus on public consultations on elements of the Integrated Accessibility Standard Regulations. They outlined the various areas of consultation they have had with staff regarding the waste collection and affordable bus programs. They outlined areas of concern that need to be addressed such as transit, accessible parking and routes on commercial sites.

Ms. Leanne Warren, Coordinator Accessibility Services, outlined the concerns relating to transit.

Ms. C. Bell

4. Moved by Councillor Laidlaw  
 Seconded by Councillor Van Hellemond  
 THAT Report #CSS-CESS-1239 dated December 11, 2012 and titled  
 "Update from the Accessibility Advisory Committee", be received for  
 information.

VOTING IN FAVOUR: Councillors Burcher, Dennis, Laidlaw, Van  
 Hellemond and Mayor Farbridge (5)

VOTING AGAINST: (0)

Carried

**Guelph Sports Hall of Fame Annual Report**

Mr. Rich Grau, Facility Manager Sleeman Centre, in response to  
 questions provided clarification on the City membership to the Guelph  
 Sports Hall of Fame Board of Directors.

Ms. C. Bell

5. Moved by Mayor Farbridge  
 Seconded by Councillor Burcher  
 THAT Report #CSS-CT-1237, dated December 11, 2012 and titled  
 "Guelph Sports Hall of Fame Annual Report", be received for  
 information.

VOTING IN FAVOUR: Councillors Burcher, Dennis, Laidlaw, Van  
 Hellemond and Mayor Farbridge (5)

VOTING AGAINST: (0)

Carried

**Adjournment**

6. Moved by Councillor Burcher  
 Seconded by Mayor Farbridge  
 That the meeting of the Community & Social Services of December  
 11, 2012 be adjourned.

Carried

The meeting adjourned at 6:00 p.m.

.....  
 Chairperson

**COMMUNITY & SOCIAL SERVICES COMMITTEE  
CONSENT AGENDA**

**February 12, 2013**

Members of the Community & Social Services Committee.

**SUMMARY OF REPORTS:**

The following resolutions have been prepared to facilitate the Committee’s consideration of the various matters and are suggested for consideration. If the Committee wishes to address a specific report in isolation of the Consent Agenda, please identify the item. The item will be extracted and dealt with immediately. The balance of the Community & Social Services Consent Agenda will be approved in one resolution.

**A Reports from Administrative Staff**

<b>REPORT</b>	<b>DIRECTION</b>
<p><b>CSS-2013.1 CHILD FRIENDLY DESIGNATION FOR GUELPH WELLINGTON</b></p> <ol style="list-style-type: none"> <li>1. That Council acknowledge and publicize the Child Friendly recognition when it is received;</li> <li>2. That staff provide regular updates on the work of the Council for Opportunities for Children to Council;</li> <li>3. That Council direct staff to identify ways that children and youth voices can be encouraged in the planning and development of programs, services and policy through the upcoming Community Engagement Framework and the Youth Strategy;</li> <li>4. That Council approve staff’s continued involvement in the Council for Opportunities for Children, the Report Card Coalition and the Children’s Planning Council; and</li> <li>5. That staff consider the importance of access to culture and recreation opportunities and other services offered by the City for children and youth in the development of discount mechanisms of the Community Investment Strategy.</li> </ol>	<p>Approve</p>
<p><b>CSS-2013.2 ANNUAL REPORT OF GUELPH MUSEUMS ADVISORY COMMITTEE</b></p> <p>That the February 12, 2013 report entitled “Annual Report of Guelph Museums Advisory Committee be received for information.</p>	<p>Receive</p>

**CSS-2013.3      GUELPH TOURISM SERVICES UPDATE**

Receive

That the February 12, 2013 report entitled "Guelph Tourism Services Update" be received for information.

attach.

# UNICEF Child Friendly Cities

A Designation for Guelph Wellington





# The Child Friendly Cities Global Initiative

- Launched in 1996 – UN Conference on Human Settlements (Habitat II) *‘the wellbeing of children (ages 0-18) is the ultimate indicator of a healthy habitat, a democratic society and of good governance’*
- Framework to translate the Convention of the Rights of the Child into action
- Almost 1,000 Child Friendly Communities (CFC) across the world, including 11 Canadian cities



## The CFC Framework

- Synonymous with the Convention

### Four key principles:

- Non discrimination
- Best interests; putting children first
- Every child has the right to life and maximum development
- Listening to children and respecting their views



# The CFC Framework cont...

## 9 'building blocks'

- **Enabling effective children's participation in decision making**
- **A child friendly legal framework**
  - ❖ rigorous local consideration of legislation (at different layers) and its impact on children – Right to advice, advocacy and complaints procedures
- **A citywide Children's' Rights Strategy – strategy for building a CFC**
  - ❖ a strategy that goes beyond statements of policy and principle, but also sets clear and measurable goals and targets



## The CFC Framework cont...

### 9 ‘building blocks’

- **A Children’s Rights Unit or coordinating mechanism**
  - ❖ promoting CFC; coordinating policy, monitoring, etc.
- **Child impact assessment and evaluation (of policy, law and practice)**
  - ❖ systematic and timely process for assessing the impact of policy, practice and decision-making on all children. Particular attention to traditionally marginalised groups
- **A children’s budget**
  - ❖ safeguarding and adequately resourcing. Analysing budget relative to children’s wellbeing. Involving children in budget deliberations



## The CFC Framework cont...

### 9 'building blocks'

- **A regular State of the City Children's Report**
  - ❖ Report driven by a systematic approach to collecting and analysing statistics and other information on children 0 -18 to achieve child centred decision making
- **Raising the profile of children's rights – amongst both children and adults**
  - ❖ through effective awareness raising and training programs for those who work with and for children
- **Independent Advocacy for Children, (Ombudsperson)**
  - ❖ providing an independent voice for children, educating and raising awareness of children's rights




## W-G Existing 'Building Blocks'

- W-D-G Children's Charter
- Report Card Coalition
- The Wellington Children and Youth Services Providers Council
- Growing Great Kids
- Guelph Council lead on Children and Youth
- The Community Resource Centre North and Centre Wellington and the East Wellington Community Service
- Guelph Youth Council
- Council of Opportunities for Children



# Current work on building blocks

- Community wide children's plan and strategy
- Report on the Wellbeing of Children (3<sup>rd</sup> report to be released in 2013)
- Children's participation in recreation, culture, therapeutic activities



# Opportunities for Future Work on Building blocks

- A Child Friendly Legal System
- A Children's Rights Unit or Coordinating Mechanism
- Child Impact Assessment and Evaluation
- A Children's Budget
- Independent Advocacy for Children, (Ombudsperson)





## Outcomes of a Child Friendly Community:

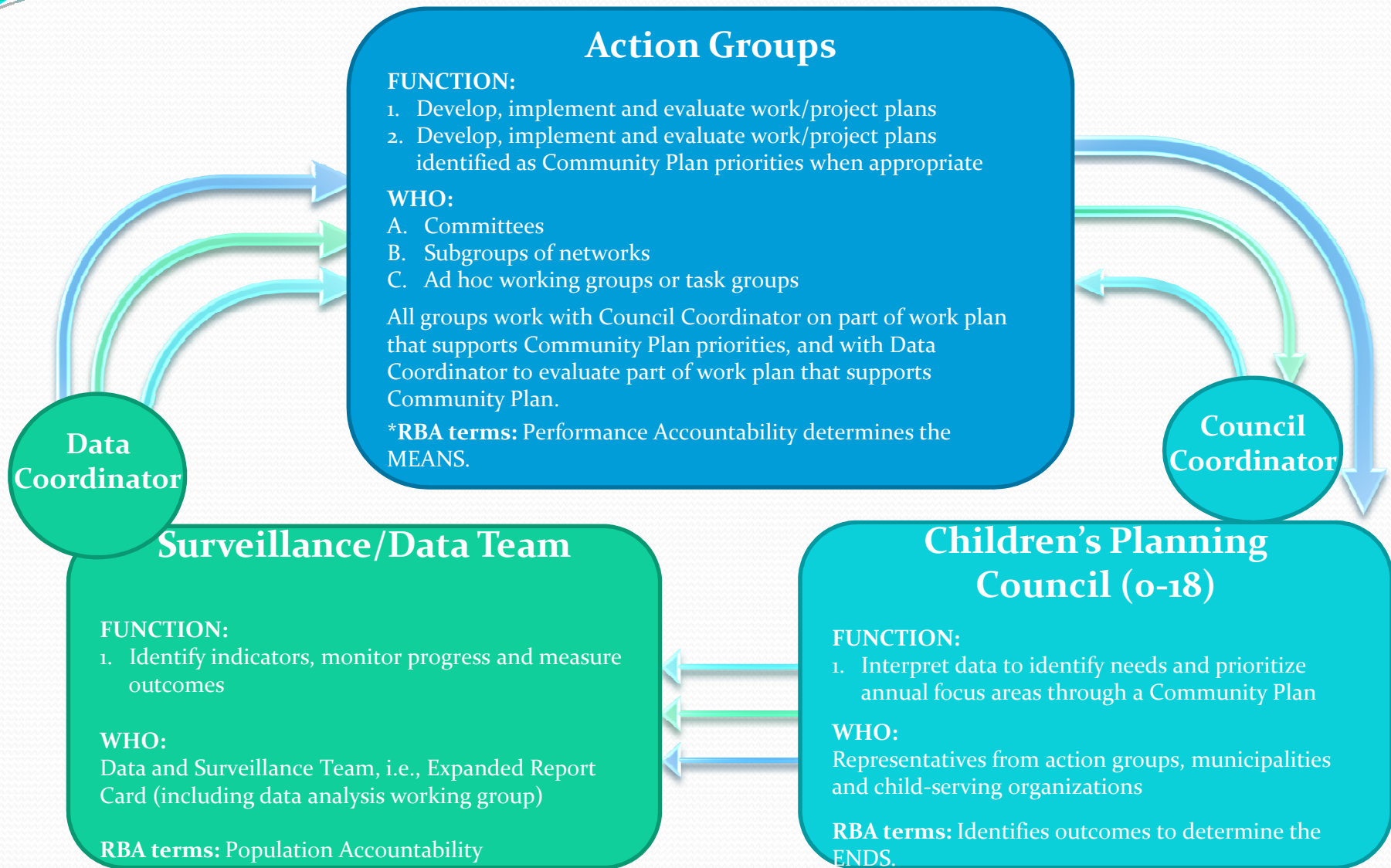
- A child friendly city is good for everyone!
- A more productive workforce
- Children are more successful at school
- Children and youth thrive
- Focus on the healthy development of children helps prevent the need for more serious, costly interventions in the future
- Our children are our future
- Enhances partnerships between municipalities, service providers, and children, youth, and families



# Guelph Wellington Children's Planning Council

- A vehicle to support the COC workplan re: Child Friendly Designation
- Focus on planning and service for children
- Enhanced resources include
  - support for data collection/analysis/surveillance
  - Coordination of council activities including standing and ad hoc working groups

# Guelph Wellington Children's Planning Council (proposed structure)





## Recommendation:

- Council to endorse application to UNICEF for Guelph-Wellington to receive “Child Friendly Designation”



# Next Steps

- Acknowledge and publicize Child Friendly recognition
- Identify child and youth advocate as a visible champion for the rights of children and youth
- Receive regular updates
- Support the community engagement framework and youth strategy
- County Council presentation on February 13, 2013
- If endorsed, COC will submit application

# STAFF REPORT



TO Community and Social Services Committee

SERVICE AREA Community and Social Services  
Community Engagement and Social Services

DATE February 12, 2012

**SUBJECT Child Friendly Designation for Guelph Wellington**

REPORT NUMBER CSS-CESS-1302

## EXECUTIVE SUMMARY

### PURPOSE OF REPORT

To update the CSS committee on the work of the Council for Opportunities for Children (COC) to secure a level of child friendly recognition from UNICEF for Guelph Wellington.

### KEY FINDINGS

The COC has prepared an application for child friendly recognition from UNICEF. There are nine building blocks that comprise the application and the community has already done significant work on some of the building blocks, while work on others will be incorporated into an ongoing workplan. The application is attached to the report.

### FINANCIAL IMPLICATIONS

N/A

### ACTION REQUIRED

Council approve the recommendations.

## RECOMMENDATION

1. That Council acknowledge and publicize the Child Friendly recognition when it is received;
2. That staff provide regular updates on the work of the Council for Opportunities for Children to Council;
3. That Council direct staff to identify ways that children and youth voices can be encouraged in the planning and development of programs, services and policy through the upcoming Community Engagement Framework and the Youth Strategy;

# STAFF REPORT

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4. That Council approve staff's continued involvement in the Council for Opportunities for Children, the Report Card Coalition and the Children's Planning Council; and
5. That staff consider the importance of access to culture and recreation opportunities and other services offered by the City for children and youth in the development of discount mechanisms of the Community Investment Strategy.

## BACKGROUND

Staff is reporting back in response to Council direction from February 28, 2011: "That staff report back with recommendation regarding the City's participation in the designation of UNICEF's Child Friendly City."

The Child Friendly City Initiative promotes a framework that translates the Convention of the Rights of the Child into action and delivers change within communities, their structures of governance and the services available to improve the lives of all children. Currently there are almost 1,000 Child Friendly Cities across the world. These include Canadian cities such as: Ottawa, Surrey, Edmonton and Calgary. The initiative aims to promote quality of life for all, and enabling children to:

- Influence decisions about their city, and express their opinion
- Participate in family, community and social life
- Receive basic services (health care, education and shelter)
- Drink safe water
- Be protected from exploitation, violence and abuse
- Walk safely in the streets on their own
- Meet friends and play
- Have green spaces for plants and animals
- Live in an unpolluted environment
- Participate in cultural and social events
- Be an equal citizen of their city with access to every service regardless of ethnic origin, religion, income, gender or disability

The UNICEF Framework outlines nine interdependent building blocks:

- **Children's participation** and active involvement in issues that affect them, ensuring that this involvement is at the heart of decision making processes
- **A child friendly legal framework** ensuring legislation, regulatory frameworks and procedures which consistently promote and protect the rights of children
- **A citywide Children's Rights Strategy** – a strategy for building a child friendly city that goes beyond statements of policy and principle, but also sets clear and measurable goals and targets

# STAFF REPORT

- **A Children’s Rights Unit or coordinating mechanism** that demands that children become visible at the heart of government and are given authority at the highest political level
- **A child impact assessment and evaluation process/mechanism** to assess the impact of law, policy and practice on children
- **A children’s budget** ensuring adequate resource commitment and budget analysis for children, and in particular, disadvantaged children are getting their fair (‘maximum’) share of resources
- **A regular State of the City’s Children’s Report** driven by a systematic approach to collecting and analyzing statistics and other information on children 0 - 18 to achieve child centred decision making
- **Ensuring that children’s rights are known** and understood by both children and adults alike, through effective awareness raising and training programs for those who work with and for children
- **Independent advocacy for children** that supports non- governmental organizations and develops independent human rights institutions – children’s ombudsmen or commissioners for children – to promote children’s rights

The Convention of the Rights of the Child was ratified by Canada in 1991, and has been adopted by every province. UNICEF advocates that local governments are those that are closest to children – to their homes, families and communities, and as such have critical roles and responsibilities in providing leadership to the Child Friendly initiative through working in close partnership with their communities, and the organizations they operate alongside to support children.

## REPORT

The Council of Opportunities for children, a Council of ten senior leaders in government and social services (see Attachment 1 for the membership list), have prepared an application to the UNICEF Child Friendly Cities Initiative for recognition of the community’s work to become child friendly. The mandate of the Council of Opportunities for Children is to bring the Wellington Dufferin Guelph Children’s Charter to life in our community (see Attachment 2 for the Children’s Charter and list of signatories). Engaging the signatories of the charter in the work to achieve various levels of recognition is seen as a tangible way to realize the charter’s goals in our community.

The UNICEF recognition program has various levels, and it is the goal of the COC to receive initial recognition and to continue to work and aspire to higher levels of recognition. In the application (see Attachment 3) there is a section for each of the building blocks that highlights future directions. These actions will become the basis for the Council’s workplan in the coming years.

The Council with the assistance of an intern, Jacquie de Guzman from the Research Shop at the University of Guelph has gathered evidence to support this application for recognition across UNICEF’s nine building blocks. One aspect of this evidence



# STAFF REPORT



gathering was a community forum held on February 22, 2012 where service providers, parents and youth discussed the various building blocks and provided youth and community input to the application.

The application demonstrates that there is significant work already under way in some building blocks and while there are also areas that will require more concerted attention. For instance, there is much work underway on children's participation, a community wide plan and strategy, and state of the community's children and youth report. However, other areas – such as a child friendly legal system, a Children's Rights Unit or coordinating mechanism, child impact assessment and evaluation, a children's budget, independent advocacy for children – require added focus, resources and coordination.

The recently developed Guelph Wellington Children's Planning Council will be an important vehicle for supporting the workplan of the COC to create a child friendly community. This planning council brings together three existing committees focused on planning and service delivery for children into one over-arching council with enhanced resources for data gathering and reporting, as well as dedicated resources to assist with the co-ordination of council's activities. The function of the planning council is to identify needs and prioritize annual focus areas through the Community Plan. The CoC will be one of the action groups of the council.

## **CORPORATE STRATEGIC PLAN**

### Organizational Excellence

1.3 Build robust systems, structures and frameworks aligned to strategy

### Innovation in Local Government

2.3 Ensure accountability, transparency and engagement

### City Building

3.1 Ensure a well designed, safe, inclusive, appealing and sustainable City

3.3 Strengthen citizen and stakeholder engagement and communications

## **COMMUNICATIONS**

Staff will work with corporate communications to align the communication plan developed by the COC with corporate standards and requirements

## **ATTACHMENTS**

ATT-1 Council for Opportunities for Children, membership list

ATT-2 Children's Charter for Wellington, Dufferin, Guelph and list of endorsements

ATT-3 UNICEF Child Friendly Recognition Application

# STAFF REPORT

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*Bar Powell*

*Colleen Bell*

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**Report Author**

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**Recommended By**

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***Council of Opportunities for Children: Membership List***

<p><b>Andrea Roberts (Co-Chair)</b> Director, Child and Family Health Wellington Dufferin Guelph Public Health 474 Wellington Road #18, Suite 100 RR #1 Fergus, ON N1M 2W3 Andrea.Roberts@wdghu.org (519) 846-2715 ext 3625</p> <p><b>Fred Wagner (Co-Chair)</b> Executive Director Trellis Mental Health &amp; Development Services 147 Delhi Street Guelph, ON N1E 4J3 fwagner@trellis.on.ca (519) 821-2060 ext 232</p> <p><b>Barbara Powell</b> General Manager, Community Engagement and Social Services City of Guelph 1 Carden Street Guelph, ON N1H 3A1 barbara.powell@guelph.ca (519) 822-1260 ext 2675</p> <p><b>Daniel Moore</b> Executive Director Family &amp; Children's Services Guelph- Wellington 275 Eramosa Road Guelph, ON N1H 6N3 Daniel.Moore@fcsgw.org (519) 824-2410 ext 231</p> <p><b>David Thornley</b> Executive Director Guelph Community Health Centre 176 Wyndham Street North Guelph, ON N1H 8N9 dthornley@guelphchc.ca (519) 821-6638 ext 310</p>	<p><b>Jim Bonk</b> Chief Executive Officer Guelph YMCA/YWCA 130 Woodland Glen Drive Guelph, ON N1G 4M3 jimbonk@guelphy.org (519) 824-5150 ext 222</p> <p><b>Kate Power</b> Executive Director Family Counselling &amp; Support Services 109 Surrey Street East Guelph, ON N1H 3P7 katepower@familyserviceguelph.on.ca (519) 824-2431 ext 22</p> <p><b>Luisa Artuso</b> Director of Child Care Services County of Wellington 21 Douglas Street Guelph, ON N1H 2S7 luisaa@wellington.ca (519) 837-3620 ext 3970</p> <p><b>Ron MacKinnon</b> Executive Director Community Resource Centre 160 St. David Street South Fergus, ON N1M 2L3 rmackinnon@communityresourcecentre.org (519) 843-7000</p> <p><b>Stephen Swatridge</b> Chief Executive Officer KidsAbility Centre for Child Development 500 Hallmark Drive Waterloo, ON N2K 3P5 sswatridge@kidsability.ca (519) 886-8886 ext 212</p>
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## Wellington-Dufferin-Guelph: Children's Charter of Rights



All children deserve basic rights and freedoms. A fair share of society's resources must be devoted to ensuring this. While families are responsible for raising their children, all levels of government, in partnership with communities, have a duty to support families by putting the health and well-being of children first.

All children in Wellington-Dufferin-Guelph have:

- ❖ a right to a quality of life that meets their physical, intellectual, emotional, spiritual and social needs
- ❖ basic needs met, including nutritious food, a healthy environment and a safe and comfortable place to live
- ❖ access to quality and affordable child care, early education programs and/or parenting support
- ❖ safe places and time to play, and access to affordable recreational activities
- ❖ quality education to enable them to reach their full potential
- ❖ quality time with their families and/or other nurturing and positive role models throughout their childhood
- ❖ protection from neglect, abuse and exposure to family violence
- ❖ the right to be accepted for who they are, and believe what they want without being discriminated against

## Endorsements of the Children's Charter

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Big Brothers Big Sisters of Dufferin & District	Noah's Ark Childcare
Big Brothers Big Sisters of Guelph	Old University Neighbourhood Group
Brant Avenue Neighbourhood Group	Ontario Early Years Advisory Committee – Guelph Ontario Early Years Centre – Dufferin
Canadian Federation of University Women, Guelph	Onward Willow Better Beginnings, Better Futures
Caregivers of Dufferin County	Parkwood Gardens Neighbourhood Group
City of Guelph	Play it Again Sports
Clairfields Neighbourhood Group	Rainbow Programmes for Children
Community Living Dufferin	Safe Communities of the Hill Country
Community Resource Centre of North and Centre Wellington	Sandbox Tech Child Care Ltd. Second Chance Employment Counselling
Dufferin Child and Family Services	Shelburne Co-operative Nursery School
Dufferin Parent Support Network	The Corporation of the County of Dufferin
East Wellington Advisory Group	The Corporation of the County of Wellington
Exhibition Park Neighbourhood Group	The Guelph-Wellington Best Start Network
Family & Children's Services of Guelph and Wellington County	Trellis Mental Health and Development Services
Family Counselling & Support Services for Guelph-Wellington	Trillium Waldorf School
Family Transition Place	Two Rivers Neighbourhood Group
Friends at Hand-in-Hand Daycare Centre	United Way of Guelph and Wellington
Grange Hill East Neighbourhood Group	Upper Grand District School Board
Guelph Community Health Centre	Waverly Neighbourhood Group
Guelph Police Services	Wellington Catholic District School Board
Guelph Wellington Women in Crisis	Wellington Children's Services Council
Hanlon Creek Neighbourhood Group	Wellington-Dufferin-Guelph Public Health Wellington-Dufferin Preschool Speech and Language

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**Happy Valley Learning Centre**

**Advisory Committee**

**Hopewell Children's Homes**

**West Willow Woods Neighbourhood Group**

**Hyland Centre Child Care**

**Workside Day Care Centre**

**Jean Hamlyn Daycare Centre**

**YMCA/YWCA**

**KidsAbility – Centre for Child Development**

**Kortright Hills Neighbourhood Group**

**Neighbourhood Support Coalition of Guelph**

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## ***Building Block 1: Children's Participation***

### *Listening to children's views when making decisions and plans*

#### Current UNICEF criteria:

1. Are there mechanisms for children to participate in decisions?
2. Are those who work with and provide services to children trained in children participation?
3. How are vulnerable children included?

#### Evidence of Children's Participation in Guelph-Wellington:

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##### **Guelph Youth Council (GYC)**

- GYC regularly liaises and acts as a sounding board with City of Guelph and community stakeholders regarding youth based initiatives and projects
- City of Guelph Youth Services Coordinator and Youth Programmer are trained in youth engagement, development and best practice based service delivery
- Outreach to marginalized youth and neighborhoods is part of the GYC's mandate. Principles of inclusion are foundations of the group's operation

##### **School Boards**

- Include non-voting student trustees

##### **Wyndham House**

- A long-term transitional residence for youth providing life skills coaching and development to support healthy life choices. Wyndham House also operates as a youth emergency shelter and youth resource centre
- Strives to work from a Youth Engagement Model where youth have meaningful input and a voice in programming and agency decisions
- Engagement levels range from input and feedback to full decision making and leadership voices within the programs

##### Program Examples:

*New Mentality:* A youth led program where adult staff assist with community connections and financial resources when required or requested by the youth leaders. This program publishes a bi-annual magazine on youth and mental health awareness.

*STEPS:* Focuses on recreation access. The steering committee has a high number of youth participants. This committee is responsible for all program decision making.

- All programs have an opportunity for weekly youth input, and programs changes are only made after youth or client consultation.

##### **County of Wellington**

- Consults and adds children's views in the Child Care Services Plan
- Teachers in the child care sector are trained to follow the children's lead in early learning

##### **Future Directions:**

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- Solicit information from school-age children for activities, program development, and meal development for schools

- Develop and promote the use of a common child and youth friendly lens checklist based on the Children’s Charter of Rights and UNICEF’s child and youth friendly strategies. This begins with signatories to the Charter
- Support opportunities in developing child and youth programs and child/youth initiated programs. e.g. Approaching youth groups to train other youth in effective engagement and leadership skills
- The new children's services planning framework will develop a formal way to consult with children 0-18 years in decision making in the community services plan, including involvement of at-risk or vulnerable children and youth

### **Suggested changes for assessing Children’s Participation criteria**

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- *Using child and youth friendly language in child/youth friendly city recognition application, presentations, and informational packages*
- *Clarifying what is meant by “children’s participation” in child-friendly cities, while being sensitive to age-related developmental levels*



## **Building Block 2: Child & Youth Friendly Legal Framework**

*By-laws are made by thinking about, listening to, and benefiting children and youth*

### Current UNICEF criteria:

1. Do new or amended bylaws and regulations consider children and youth's rights?
2. Are children and youth consulted on legal proposals that could significantly affect them?
3. Is there a youth and child-friendly complaint and resolution procedure to remedy legal concerns?

### Evidence of Child & Youth Friendly Legal Framework in Guelph-Wellington:

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Upholding and enacting federal and provincial laws for human rights, including children and youth

- Developed Children's Charter of Rights for Guelph-Wellington, with 58 signatories including County of Wellington and City of Guelph
- Children and Family Services Act, Day Nurseries Act, Education Act
- Anti-bullying regulations, which are operationalized at the local school boards, but mandated and regulated by provincial government
- Youth Justice Act (National)
- Local Police Act: Directs what can be investigated by age
- Probation/parole and remediation programs for youth
- Coordinated services and expertise to support youth who have been sexually abused, and their families

### Future Directions:

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- Explore mechanisms to ensure all child relevant by-laws passed through county and/or city councils should go through a child/youth friendly lens checklist
- Promote the use of currently existing processes for children's complaints and dispute resolution

### Suggested changes for assessing Child-Youth Friendly Legal Framework criteria

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- *Laws related to youth and children are the responsibility of the provincial government through legislated standards and regulations. Assessments should focus on how provincial laws affect children and youth at local levels*

## ***Building Block 3: Community-wide Plan & Strategy*** *Setting out a plan for the community's children and youth*

### Current UNICEF criteria:

1. Is there a children and youth plan that assesses children and youth interdependent rights and well-being?
2. Does the plan include specific targets and timetables?
3. Is the plan kept under regular review?

### Evidence of Community-wide Plan & Strategy in Guelph-Wellington:

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#### Children's Charter of Rights for Wellington-Dufferin-Guelph

- 58 signatories, since 2006
- Council for Opportunities for Children (COC) promotes the Charter within the community, and promotes a child and youth friendly city

#### WDG Report Card Coalition and the WDG Report Card for Wellbeing of Children

- The coalition is committed to raising the profile of children in the WDG community by examining and reporting on the state of their wellbeing
- The report is framed within the Children's Charter of Rights, and uses determinant of health indicators to measure success
- Report cards are conducted to assess children's wellbeing by age groups: 0-6 years, 7-13 years and 14-18 years
- Youth survey to assess WDG students' learning, health and development currently underway – built into mandatory programs in both school boards

#### Children & Youth Planning Framework

- Plan underway to unite three planning groups into one body; a common workplan is to be developed for services for children 0-18 years that identifies existing strategies as well as gaps
- The Growing Great Kids Network has a workplan for children aged six years and under

#### 2013-18 City of Guelph Youth Strategy

- The 2013-2018 Youth Strategy is a youth driven document to impact on youth services. Strategic goals and recommendations have been generated through a series of youth engagement and outreach initiatives
- The Youth Strategy includes a series of short-term (Year 1), mid-term (years 2-4) and long-term (year 5 +) goals and targets
- The Youth Strategy will be reviewed annually with progress and outcomes reported to Guelph City Council annually

#### Wellington-Dufferin-Guelph Youth Engagement Program

- WDGPH aims to increase the capacity of youth in WDG to succeed at youth-led health initiatives for their schools and community
- WDGPH provides training to youth to increase their skills in health promotion, advocacy, and leadership
- WDGPH provides grants to schools and community groups wishing to develop youth-led health promotion projects focusing on tobacco issues
- WDGPH provides support (training, planning, and evaluation) to schools and community groups wishing to develop youth-led health programs focusing on health topics/issues other than tobacco (e.g. STEPS program partnership with Wyndham House and the City of Guelph)

- WDGPH has created an Internal Youth Engagement committee to develop an internal strategy and build internal capacity for engaging youth in our organization

**Future directions for community-wide plan and strategy:**

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- Evolution of current planning groups into a single planning council for children and youth in Guelph-Wellington. This includes keeping a workplan and regular review of the workplan
- The Report Card Coalition is prepared to lead the Children’s Planning Network through a planning exercise using a Results-Based Accountability approach informed by indicators from the Report Cards

## ***Building Block 4: Coordinating Unit for Children & Youth***

*Forming a unit to lead and coordinate community wide actions to build a Children and Youth (CY) friendly community*

### **Current UNICEF criteria:**

1. Is there a coordinating unit for children that includes all relevant departments?
2. Does the coordinating unit engage with civil society and other levels of government?
3. Does the coordinating unit report directly to the Mayor and Council?

### **Evidence of Coordinating Unit for Children & Youth in Guelph-Wellington:**

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#### **Ontario Advocate for Children**

- The Office of the Provincial Advocate reports directly to the Legislature and provides an independent voice for children and youth, including children with special needs and First Nations children
- The Provincial Advocate may identify systemic problems involving children, conduct reviews and provide education and advice on the issue of advocacy and the rights of children

Although the Council of Opportunities for Children does not report to Mayor and Council, we inform Council of issues and initiatives.

### **Future directions for Coordinating Unit for Children & Youth:**

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- Explore mechanisms for a coordinated response to issues affecting children

### **Suggested changes for assessing Child-Youth Friendly Legal Framework criteria**

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- *Clarification on whether or not these should be staffed or voluntary positions in the community*

## **Building Block 5: Children & Youth Impact Assessments**

*Thinking about how decisions and choices will affect children and youth*

Current UNICEF criteria:

1. Is there a process to assess the potential impacts on CY of significant decisions?
2. Does this process include consultation with CY?
3. Is the process applied across government?

### **Evidence of Children & Youth Impact Assessments in Guelph-Wellington:**

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#### **Population Health Surveillance**

- Building strong community capacity for continued collection and meaningful analysis of children’s well-being and healthy development data, such as the Early Development Instrument and the Kindergarten Parent Survey. Children’s organizations and service providers work both independently and collaboratively to ensure that the complexities of children’s lives are represented and respected in our interpretations of what the statistical data tell us
- Documentation of children’s learning in child care programmes includes learning stories – a participatory early childhood education strategy that incorporates children’s input in the evaluation of their learning processes, helping to build their sense of belonging, trust and well-being in child care

### **Future directions for Children & Youth Impact Assessments:**

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- A Community Data program for Guelph-Wellington, which aggregates data from Statistics Canada and other data sources to inform future policies in the community. Can provide the ability to engage in coordinated and comprehensive service planning for improving the health and well-being of children and their families
- Use the Health Equity Impact Assessment (HEIA) Tool to help identify possible unintended health equity impacts of decision making (positive and negative) on children and youth. The five steps of the HEIA process are:
  1. Scoping
  2. Identifying potential impacts
  3. Mitigation
  4. Monitoring
  5. Dissemination
- Poverty Elimination Task Force that assesses the impact of poverty on children, youth, families and individuals in Guelph-Wellington

### **Suggested changes for assessing Children & Youth Impact Assessments criteria**

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- *Could UNICEF provide some examples of how and what types of impact assessments have been implemented?*

## **Building Block 6: Budget for Children & Youth**

*Making sure that a fair share of the budget benefits children and youth, and showing what is spent*

### Current UNICEF criteria:

1. Is there a children's budget published regularly?
2. Is there a "First call for children/youth" principle to guide budget decisions?
3. Is there a process to monitor budget allocations for children?

### Evidence of Budget for Children & Youth in Guelph-Wellington:

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#### Youth Serving Agencies:

- Have budgets that are dedicated to serving youth
- For children and youth programs:
  - Strategic investment for key initiatives, such as providing more services to encourage youth participation, youth leadership development programs
  - For childcare, it is a management accountability role, as funding comes from the provincial government

#### County of Wellington

- The Ministry of Education provides provincial dollars for the licensed childcare sector
- The Ministry of Children and Youth Services provides minimal funding for the planning of services for children aged 0-6 years of age and Ontario Early Years Centres
- The Ministry of Community and Social Services provides funding to children 16 years of age and older and to families with children
- While Council approves the implementation of these funds, they are heavily monitored by each of the provincial ministries
- Local allocation of provincial funding for child care prioritizes programmes that demonstrate their commitment to providing high quality care that is fully inclusive of all children, including children with special needs

#### City of Guelph

- Shares the cost of services both mandatory and discretionary with the County for provincial programs that benefit children and are funded by the Ministry of Children and Youth Services and the Ministry of Community and Social Services. It also owns and funds a municipal childcare center and youth shelter
- Provides funding through community grants and service agreements with a broad range of community organizations which directly benefit children
- Owns and maintains significant community infrastructure in recreation, culture and parks with programming geared to children
- Contributes funding to a community fund to support access to recreation for low income families

### Future directions for Budget for Children & Youth:

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- Community Data project for Guelph-Wellington, which aggregates data from Statistics Canada to inform future funding decision making
- Create an inventory of the different Ministry's investments for children and youth for this community

## ***Building Block 7: State of Community's Children & Youth Report*** *Measuring and reporting on how well children are doing*

### Current UNICEF criteria:

1. Is there a regular state of CY report?
2. Does the report measure progress using indicators of children's rights and wellbeing?
3. Are children's views included in the report?

### Evidence of Community's Children & Youth Report in Guelph-Wellington:

#### WDG Report Card Coalition and the WDG Report Card for Wellbeing of Children

- The coalition is committed to raising the profile of children in the WDG community by examining and reporting on the state of their well-being
- The report is guided by the Children's Charter of rights, and framed by the social determinants of health
- Report cards are conducted to assess children's well-being by age groups:
  - 0-6 years
  - 7-13 years
  - 14-18 years
- Youth have been surveyed to assess WDG students' wellbeing. Survey questions were framed by developmental assets and covered community engagement as well as physical, emotional and mental health
- Cost of producing the report is shared amongst local agencies and municipalities

### Future directions for Community's Children & Youth Report:

- The WDG Report Card Coalition will continue to produce report cards on the well-being of children and youth.
- The Coalition will strengthen the involvement of youth in the preparation of report cards by involving them in choice of indicators and design
- The Coalition will continue to solicit feedback to assess the use and impact of the Report Cards
- The Coalition will continue to facilitate community planning as an integral component of knowledge transfer
- Community Data program for Guelph-Wellington, which aggregates data from Statistics Canada and other data sources to inform future policies in the community. Provides the ability to engage in coordinated and comprehensive service planning for improving for children and families' health and wellbeing (built into the Children and Youth Social Planning Team plan)

## **Building Block 8: Advocate for Children & Youth**

*Establishing an advocate to monitor how children are doing and advance their best interests in city governance*

### Current UNICEF criteria:

1. Is there a children/youth Ombudsperson or advocate?
2. Is the Ombudsperson independent or does it report to the Mayor and Council?
3. Does the Ombudsperson have the mandate to consult children and receive complaints?

### Evidence of Advocate for Children & Youth in Guelph-Wellington:

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- The Council for Opportunities for Children is a group of senior leaders from community agencies and local government that work to bring the Children's Charter to life in Guelph Wellington and they are advocates for children and youth

### Ontario Provincial Advocate

- The Office of the Provincial Advocate reports directly to the Legislature and provides an independent voice for children and youth, including children with special needs and First Nations children
- The advocates receive and respond to concerns from children, youth and families who are seeking or receiving services under the Child and Family Services Act and the Education Act (Provincial and Demonstration Schools)
- The Provincial Advocate may identify systemic problems involving children, conduct reviews and provide education and advice on the issue of advocacy and the rights of children
- The Office is guided by the principles of the UN Convention on the Rights of the Child and has a strong commitment to youth involvement

### Future directions for Advocate for Children & Youth:

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- Efforts to appoint an advocate at the local/community level  
e.g. The City and County could appoint a person within the staff and/or Council
- The COC will be reporting annually to City and County Council on the progress achieved on the workplan



# Guelph Museums Advisory Committee Annual Report

Community & Social Services Committee  
*February 12, 2013*



# Guelph Museums Manager

- Position vacant as of the end of September, 2012
- Bev Dietrich, Acting Museum Manager from October, 2012 – January, 2013
- Tammy Adkin, new Guelph Museums Manager, started on January 28, 2013

A grayscale photograph of the Guelph Civic Museum building, a large stone structure with a prominent Gothic-style tower. In the foreground, a stone wall features the words 'GUELPH CIVIC MUSEUM' in large, block letters. The scene is set in winter with snow on the ground.

GUELPH CIVIC MUSEUM

# Advisory Committee

- Council appointed Advisory Committee
- Fulfills requirements of the Community Museum Operating Grant (provincial)



*Photo credit: Kyle Rodriguez*

- 8 member advisory committee (1 current vacancy)
- Contributes 250 to 300 volunteer hours annually

# Committee Mandate

- To support the activities of Guelph Museums and its staff through outreach, fundraising and advocacy
- To promote the Guelph Civic Museum and McCrae House as places that highlight and preserve the history of this community



*Photo credit: Kyle Rodriguez*

# Assistance with Special Events

- Advisory committee members assisted with a variety of activities including:
  - Opening weekend for the Guelph Civic Museum
  - Canada Day at McCrae House
  - John Galt Day
  - Teddy Bear Picnic at McCrae House



# Future Committee work

- Fundraising
  - No significant fundraising projects in the past few years due to capital campaign for new Museum
  - Will consider future events now that capital campaign has wrapped up
- Revisit role and mandate of the Advisory Committee
- Work with new Museum Manager to evaluate and discuss future programming and revenue generation opportunities



# STAFF REPORT



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TO Community and Social Services Committee

SERVICE AREA Community and Social Services  
Culture and Tourism

DATE February 12, 2013

**SUBJECT Annual Report of Guelph Museums Advisory Committee**

REPORT NUMBER CSS-CT-1301

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## EXECUTIVE SUMMARY

### PURPOSE OF REPORT

To provide Council with the annual report for the Guelph Museums Advisory Committee.

### KEY FINDINGS

The appointment of a committee of citizens which acts in an advisory capacity for the museum is a requirement of the Community Museum Operating Grant (CMOG) which is an annual program operated by the Ontario Ministry of Tourism and Culture. This program ensures that community museums meet professional museum standards and recognizes that it is essential that citizens are directly involved with their museums in a meaningful way.

Guelph Museums Advisory Committee met nine times in 2012 and contributes between 250 and 300 volunteer hours annually to the work of Guelph Museums. In addition to the meetings, Committee members attended a number of special events and often assisted in a front-line role. Other duties include participating in the annual volunteer recognition event.

### FINANCIAL IMPLICATIONS

N/A

### ACTION REQUIRED

Receive the report for information.

## RECOMMENDATION

THAT the February 12, 2013 report entitled "Annual Report of Guelph Museums Advisory Committee" be received for information.



# STAFF REPORT

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## **BACKGROUND**

The mandate of Guelph Museums Advisory Committee is *"to support the activities of Guelph Museums and its staff through outreach, fundraising, and advocacy, and to promote the Guelph Civic Museum and McCrae House as places that highlight and preserve the history of this community."*

Guelph Museums Advisory Committee was established in 2011. Previously, Guelph Museums Board of Management was appointed by City Council. The dissolution of the Board and the establishment of the Advisory Committee more accurately reflect the governance model that has in fact existed for many years. Coinciding with this change, Guelph Museums is now fully integrated into Community and Social Services.

## **REPORT**

Guelph Museums Advisory Committee met nine times in 2012. Meetings took place on the fourth Thursday of each month, with the exception of July, August and December. Committee members contribute between 250 and 300 volunteer hours annually to the work of Guelph Museums.

At its January 2012 meeting, the following executive was elected: Anne Holman was elected as chair, Rodger Tschanz as vice-chair, and JoAnn Hayter as executive member. Two members resigned from the committee in 2012. One position has since been filled.

In addition to the meetings, committee members attended a number of special events and often assisted in a front-line role. This included opening weekend of the new civic museum, Doors Open, Canada Day, John Galt Day and Kirking, and Teddy Bear Picnic. For many years, the Advisory Committee members have been ambassadors for McCrae House at the annual Poppy Push event in early May when we welcome Remembrance Lodge from Thornhill, Ontario. Remembrance Lodge was founded as a veterans' fraternal organization after WWI and members have enjoyed a special relationship with McCrae House that is largely based on the warm welcome they receive each year from the Advisory Committee. This year advisory members were the special guests for the special Remembrance Ceremony held at the Lodge in November.

The appointment of a committee of citizens which acts in an advisory capacity for the museum is a requirement of the Community Museum Operating Grant (CMOG), which is an annual program operated by the Ontario Ministry of Tourism and Culture. This program ensures that community museums meet professional museum standards that were first introduced by the Ministry in 1980 and have been revised many times since. The Ministry recognizes that it is essential that citizens are directly involved with their museums in a meaningful way. In 2012, community museums throughout Ontario were required to review the four standards of Collections Management, Conservation, Physical Plant/Building and

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# STAFF REPORT



Finance and submissions were due to the Ministry by June 30. Staff prepared the submission and the Advisory Committee was required to review and approve the related policies.

The Advisory Committee has not undertaken any large fundraising projects over the past few years due to the significant work of the Capital Campaign Committee for the new museum. An event is being planned by Kevin James to take place in February 2013. In addition to increasing revenues, the fundraising events are important to attract new audiences and promote the work of Guelph Museums.

The Advisory Committee also plays a role at annual volunteer recognition events, ensuring that all volunteers are welcomed and thanked for their commitment. In 2012, Advisory Committee members Kevin James and Susan Watson were two of six Guelph Museums volunteers recognized at the Provincial Volunteer Service Awards. As well, the Chair of the Advisory Committee serves on the adjudication committee for the Larry Kelly Volunteer of the Year Award. In 2012, staff and the Advisory Committee were extremely pleased to present the award to volunteer and former advisory committee member Cam Becker for her many years of exceptional service to Guelph Museums.

Guelph Museums Advisory Committee is, of course, thrilled to see the completion and opening of the new museum. Committee members have been actively involved in this project since 2004 and all members, both long-serving and new, look forward to a busy year in 2013.

## **CORPORATE STRATEGIC PLAN**

### Innovation in Local Government

2.3 Ensure accountability, transparency and engagement

### City Building

3.3 Strengthen citizen and stakeholder engagement and communications

## **DEPARTMENTAL CONSULTATION**

N/A

## **COMMUNICATIONS**

N/A

## **ATTACHMENTS**

N/A

# STAFF REPORT

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## Report Author

Bev Dietrich  
Acting Manager/Curator  
Guelph Museums



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## Approved By

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# STAFF REPORT



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TO Community and Social Services Committee

SERVICE AREA Community and Social Services  
Culture and Tourism

DATE February 12, 2013

**SUBJECT Guelph Tourism Services Update**

REPORT NUMBER CSS-CT-1307

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## EXECUTIVE SUMMARY

### PURPOSE OF REPORT

To provide Council with an update on the progress with respect to the direction given during the 2013 budget deliberations regarding Guelph Tourism Services.

### KEY FINDINGS

Staff are in the early stages of consultation with tourism partners and stakeholders in order to develop a Request for Proposals (RFP) for the provision of Guelph Tourism Services (GTS). During this interim period, the operations of GTS have been reduced; however, core tourism services are being maintained by City staff.

### FINANCIAL IMPLICATIONS

Because 2013 memberships are not currently being sold for GTS, there will be a negative revenue variance in 2013; however, this will be more than offset by a positive expense variance associated with the reduction of marketing initiatives and a staff vacancy within GTS.

### ACTION REQUIRED

Receive the report for information.

## RECOMMENDATION

THAT the February 12, 2013 report entitled "Guelph Tourism Services Update" be received for information.

## BACKGROUND

As part of the 2013 budget deliberation process, Council passed a motion that directed staff to issue a Request For Proposals (RFP) for a community partner to take over the management of the tourism services currently provided by the City of Guelph and report back to Council no later than June, 2013 on both the results of the RFP as well as a transition plan.

# STAFF REPORT

Additionally, staff were directed to report back on any potential cost savings through the 2014 budget process, to leave the position of Senior Business Development Specialist vacant, and to pause any new tourism marketing initiatives until such time as the transition plan has been completed.

## **REPORT**

Staff scheduled an initial consultation with all of the 2012 tourism partners for January 17, 2013; however, this session was postponed due to low response rate. The session will be rescheduled for later in February, in order to give the tourism partners more notice. Staff will also be recommending that the consultation session(s) be opened up to the public, so that other tourism stakeholders and community organizations will have an opportunity to provide their feedback into the process, and help to develop the framework for the provision of GTS.

While in the interim period, staff are maintaining core tourism services, including website and social media support, production and distribution of the Visitor Guide, and front counter services. Memberships for 2013 are not being sold, and staff are starting no new marketing initiatives. Because of the reduced workload associated with the reduction of services in this interim period, staff have been able to leave the position of Senior Business Development Specialist vacant as directed.

## **CORPORATE STRATEGIC PLAN**

### Innovation in Local Government

- 2.2 Deliver Public Service better
- 2.3 Ensure accountability, transparency and engagement

### City Building

- 3.2 Be economically viable, resilient, diverse and attractive for business
- 3.3 Strengthen citizen and stakeholder engagement and communications

## **DEPARTMENTAL CONSULTATION**

N/A

## **COMMUNICATIONS**

An initial communication was sent to the Tourism partners in early December, notifying them of the potential change in direction for GTS, and encouraging them to participate in the process and provide their feedback on the future direction. Staff will continue to provide regular updates to the tourism partners and stakeholders throughout the process.

## **ATTACHMENTS**

N/A

# STAFF REPORT

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*Colleen Clack*

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