

# COMMITTEE AGENDA



TO **Community & Social Services Committee**

DATE February 11, 2014

LOCATION Council Chambers, Guelph City Hall, 1 Carden Street

TIME 5:00 p.m.

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## DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

**CONFIRMATION OF MINUTES-** December 10, 2013 open and closed meeting minutes

## PRESENTATIONS (Items with no accompanying report)

- a) None

## CONSENT AGENDA

*The following resolutions have been prepared to facilitate the Committee's consideration of the various matters and are suggested for consideration. If the Committee wishes to address a specific report in isolation of the Consent Agenda, please identify the item. The item will be extracted and dealt with separately. The balance of the Community & Social Services Committee Consent Agenda will be approved in one resolution.*

ITEM	CITY PRESENTATION	DELEGATIONS	TO BE EXTRACTED
CSS-2014.1 Annual Report of Guelph Museums Advisory Committee	<ul style="list-style-type: none"><li>• Joanne Hayter, member of the Guelph Museums Committee</li></ul>		√
CSS-2014.2 Guelph Wellington Local Immigration Partnership Contribution Agreement Extension	<ul style="list-style-type: none"><li>• Dion Murphy</li></ul>		√
CSS-2014.3 Conceptual Master Plan for Jubilee Park	<ul style="list-style-type: none"><li>• Murray Cameron, General Manager Parks &amp; Recreation</li></ul>		√

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CSS-2014.4 Outstanding Resolutions of the Community and Social Services Committee			
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Resolution to adopt the balance of the Community & Social Services Committee Consent Agenda.

**ITEMS EXTRACTED FROM THE CONSENT AGENDA**

Once extracted items are identified, they will be dealt with in the following order:

- 1) delegations (may include presentations)
- 2) staff presentations only
- 3) all others.

**CLOSED MEETING**

THAT the Community & Social Services Committee now hold a meeting that is closed to the public with respect to:

**CSS-C-2013.3 Citizen Appointments to the Guelph Cemetery Commission**  
S. 239 (2) (b) of the *Municipal Act* – personal matters about identifiable individuals

**STAFF UPDATES AND ANNOUNCEMENTS**

**ADJOURN**

**NEXT MEETING:** March 19, 2014

**Minutes of the Community and Social Services Committee  
Held in the Council Chambers, Guelph City Hall on  
Tuesday December 10, 2013 at 5:00 p.m.**

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**Attendance**

Members: Chair Dennis  
Councillor Burcher  
Councillor Laidlaw  
Councillor Van Hellemond

Absent: Mayor Farbridge

Councillors: Councillor Bell  
Councillor Hofland

Staff: Mr. D. Thomson, Executive Director, Community & Social Services  
Ms. B. Powell, General Manager, Community Engagement & Social Services  
Ms. C. Clack, General Manager, Culture & Tourism  
Ms. T. Agnello, Deputy Clerk  
Ms. J. Sweeney, Council Committee Coordinator

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**Call to Order (5:00 p.m.)**

Chair Dennis called the meeting to order.

**Disclosure of Pecuniary Interest and General Nature Thereof**

There were no disclosures.

**Confirmation of Minutes**

1. Moved by Councillor Laidlaw  
Seconded by Councillor Van Hellemond

That the open meeting minutes of the Community and Social Services Committee held on November 13, 2013 be confirmed as recorded.

*VOTING IN FAVOUR: Councillors Burcher, Dennis, Laidlaw and Van Hellemond (4)*

*VOTING AGAINST: (0)*

CARRIED

**Presentations**

- a) Ms. Eden Grodzinski presented the findings of the 10-year Housing & Homelessness Plan for Guelph-Wellington. She outlined the purpose, the methodology and the goals of the plan. She advised that the plan has been approved by County Council and will be submitted to the Province prior to the January 1, 2014 deadline.
  - b) Ms. Christine Oldfield of the Volunteer Centre provided an update on the volunteer police screening program. She highlighted the current participation in the program, the lessons learned and the next steps in moving forward.
-

## **Consent Agenda**

The following items were extracted:

- CSS-2013.34      Accessibility Advisory Committee Annual Report**
- CSS – 2013.35      Guelph Sports Hall of Fame Annual Report**
- CSS-2013.36      Cultural Advisory Committee Annual Report**
- CSS-2013.37      Guelph Skatepark: Preferred Design, Location and Budget Estimate Recommendations**
- CSS-2013.38      Report Card Coalition – Youth Charter Endorsement**

## **Extracted Consent Items**

### **CSS-2013.34      Accessibility Advisory Committee Annual Report**

Ms. Jennifer Popkey Bergen, Chair and Mr. Brad Howcroft, Vice Chair of the Accessibility Advisory Committee outlined the 2013 accomplishments of the Committee and the 2014 goals.

- 2.      Moved by Councillor Burcher  
          Seconded by Councillor Laidlaw
  - 1.      That the December 10, 2013 report entitled "Accessibility Advisory Committee Annual Report" be received for information.

*VOTING IN FAVOUR: Councillors Burcher, Dennis, Laidlaw and Van Hellemond (4)*

*VOTING AGAINST: (0)*

CARRIED

### **CSS – 2013.35      Guelph Sports Hall of Fame Annual Report**

Mr. Larry Townsend, Co-Chair of the Guelph Sports Hall of Fame Board of Directors provided an overview of the mandate and composition of the Board and highlighted the 2013 inductees and outstanding student ambassadors. He advised of the recent initiatives with respect to updating the Hall of Fame display and the development of a website.

- 3.      Moved by Councillor Burcher  
          Seconded by Councillor Van Hellemond
  - 1.      That the December 10, 2013 report entitled " Guelph Sports Hall of Fame Annual Report" be received for information.

*VOTING IN FAVOUR: Councillors Burcher, Dennis, Laidlaw and Van Hellemond (4)*

*VOTING AGAINST: (0)*

CARRIED

**CSS-2013.36 Cultural Advisory Committee Annual Report**

Mr. Greg Pinks, Chair of the Cultural Advisory Committee highlighted the committee members' expertise. He reviewed the Committee's goals and accomplishments over the past year.

4. Moved by Councillor Laidlaw  
Seconded by Councillor Burcher

1. That the December 10, 2013 report entitled "Cultural Advisory Committee Annual Report" be received for information.

*VOTING IN FAVOUR: Councillors Burcher, Dennis, Laidlaw and Van Hellemond (4)*

*VOTING AGAINST: (0)*

CARRIED

**CSS-2013.37 Guelph Skatepark: Preferred Design, Location and Budget Estimate Recommendations**

Mr. Bill Gurney, landscape architect on behalf of the City's consulting team outlined the site analysis and the public consultation conducted relating to the proposed Guelph Skatepark. He explained the proposed schematic design for the skatepark and the next steps.

Mr. Eric Pool expressed support for the construction of a skatepark. He advised that skateboarders have been waiting many years for such a facility.

Ms. Selena Barre suggested that a skatepark would provide an opportunity for youth to learn a new skill, socialize and participate in physical activity. She advised that these skills would assist in building a youth's self confidence.

Dr. Hugh Whiteley expressed concern with the lack of city-wide public consultation and comment by the River Systems Advisory Committee. He requested that approval of this project be paused to allow consultation with the community on a city-wide basis related to site selection and not design. He also requested that consideration be given to having this facility community funded and not funded by city dollars.

Mr. Adam Rutherford, Youth Services Coordinator, in response to questions, provided information relating to parking on the site, and the situation regarding various site easements. He advised that as part of the next steps, the proposal would be presented to the River Systems Advisory Committee.

Staff was directed to provide information prior to the council meeting regarding the process by which input will be sought from the River Systems Advisory Committee.

5. Moved by Councillor Laidlaw  
Seconded by Councillor Burcher

1. That the final design, location and high level budget estimate of the proposed permanent Skatepark Facility be approved.

*VOTING IN FAVOUR: Councillors Burcher, Dennis, Laidlaw and Van Hellemond (4)*

*VOTING AGAINST: (0)*

CARRIED

### **CSS-2013.38 Report Card Coalition – Youth Charter Endorsement**

Ms. Auburn LaRose, health promotion specialist with the Wellington-Dufferin-Guelph Public Health, reviewed the top five health issues identified by youth and the various risk taking behaviours. She requested that the City of Guelph endorse the Wellington-Dufferin-Guelph Youth Charter.

6. Moved by Councillor Burcher  
Seconded by Councillor Laidlaw

1. That the City of Guelph endorse the Wellington-Dufferin-Guelph Youth Charter of Rights as a document that identifies values and principles that are upheld by the City of Guelph.
2. That the City of Guelph adopt the Wellington-Dufferin-Guelph Youth Charter of Rights as a document that will guide the City's policy decisions and key activities as they relate to youth.

*VOTING IN FAVOUR: Councillors Burcher, Dennis, Laidlaw and Van Hellemond (4)*

*VOTING AGAINST: (0)*

CARRIED

### **Authority to Resolve into a Closed Meeting**

7. Moved by Councillor Laidlaw  
Seconded by Councillor Burcher

That the Community and Social Services Committee now hold a meeting that is closed to the public with respect to Sec. 239(2)(b) of the *Municipal Act* with respect to personal matters about identifiable individuals.

CARRIED

### **Closed Meeting (7:15 p.m.)**

The following matters were considered:

### **CSS-2013.3 Citizen Appointments to Various Committees**

CARRIED

**Rise from Closed Meeting (7:30 p.m.)**

8. Moved by Councillor Laidlaw  
Seconded by Councillor Burcher

That the Community and Social Services Committee rise from its closed meeting.

CARRIED

**Open Meeting (7:30 p.m.)**

**Staff Updates and Announcements**

Mr. Derrick Thomson provided an update on:

- Give Yourself Credit program has been incorporated into the Ontario Works budget
- Youth Council radio show will be held on Wednesdays on CFRU 93.3 FM
- Piloting of extended hours for Tourism Guelph on Saturdays during the winter .

**Adjournment (7:41 p.m.)**

9. Moved by Councillor Laidlaw  
Seconded by Councillor Van Hellemond

That the meeting be adjourned.

CARRIED

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Deputy Clerk

**COMMUNITY & SOCIAL SERVICES COMMITTEE  
CONSENT AGENDA**

**February 11, 2014**

Members of the Community & Social Services Committee.

**SUMMARY OF REPORTS:**

The following resolutions have been prepared to facilitate the Committee's consideration of the various matters and are suggested for consideration. If the Committee wishes to address a specific report in isolation of the Consent Agenda, please identify the item. The item will be extracted and dealt with immediately. The balance of the Community & Social Services Consent Agenda will be approved in one resolution.

**A Reports from Administrative Staff**

<b>REPORT</b>	<b>DIRECTION</b>
<b>CSS-2014.1 ANNUAL REPORT OF GUELPH MUSEUMS ADVISORY COMMITTEE</b>  1. That the February 11, 2014 report entitled "Annual Report of Guelph Museums Advisory Committee" be received for information.	Receive
<b>CSS-2014.2 GUELPH WELLINGTON LOCAL IMMIGRATION PARTNERSHIP CONTRIBUTION AGREEMENT EXTENSION</b>  1. That the February 11, 2014 report entitled "Guelph Wellington Local Immigration Partnership Contribution Agreement Extension" be received for information.	Receive
<b>CSS-2014.3 CONCEPTUAL MASTER PLAN FOR JUBILEE PARK</b>  1. That the February 11, 2014 report entitled "Conceptual Master Plan for Jubilee Park" be received.  2. That the Conceptual Master Plan for Jubilee Park, as noted in Attachment 1 be approved.  3. That staff be directed to proceed with the implementation of the Jubilee Park Conceptual Master Plan, as outlined in the report.	Approve



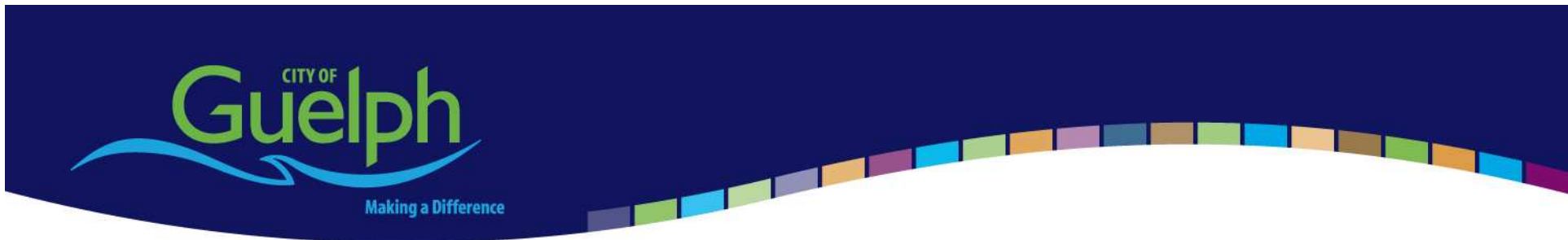
**CSS-2014.**

**OUTSTANDING RESOLUTIONS OF THE  
COMMUNITY AND SOCIAL SERVICES  
COMMITTEE**

Receive

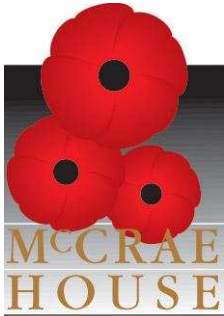
1. That the report, dated February 11, 2014, regarding outstanding resolutions of the Community and Social Services Committee, be received.

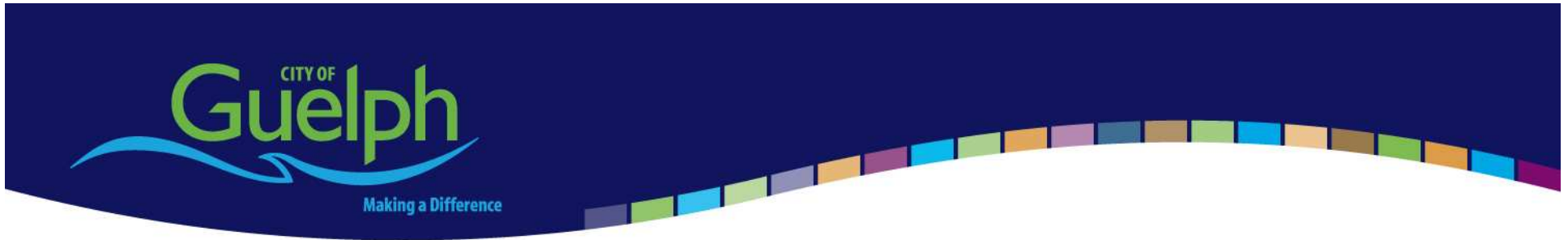
attach.



# Guelph Museums Advisory Committee

Report to Community and Social Services Committee  
February 11, 2014





## **Guelph Museums Advisory Committee 2013**

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Anne Holman, Chair

Rodger Tschanz, Vice-Chair

JoAnn Hayter, Executive Committee Member

Ann Guthrie

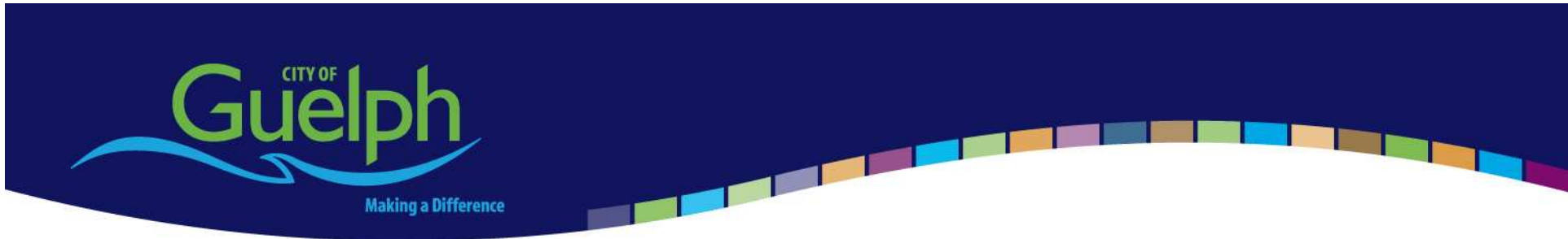
Kevin James (until March 2013)

Linda Kearns

Debra Nash-Chambers

Andrew Ross

Eleanor Ross



## Guelph Museums Advisory Committee 2013

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GOAL: To participate in strategic planning activities

ACCOMPLISHMENTS:

- Developed new three-year strategic operating plan for the Museums



# Guelph Museums Advisory Committee 2013

GOAL: To act as ambassadors for Guelph Museums in the community

ACCOMPLISHMENT:  
•Represented Museums at several events



## Guelph Museums Advisory Committee 2013

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GOAL: To initiate and participate in fundraising activities

ACCOMPLISHMENT:

- Raised \$1200 through fundraising event at Wellington Brewery
- Raised \$1700 through Poppy Push event at McCrae House



## Guelph Museums Advisory Committee 2013

GOAL: To approve community museum operating policies as required by the Ministry of Tourism, Culture and Sport

ACCOMPLISHMENT:

- Successfully completed Ministry of Tourism, Culture and Sport standards review



## Guelph Museums Advisory Committee 2013

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GOAL: To participate in strategic planning activities

### 2014 OBJECTIVES:

- Oversee implementation and evaluation of the strategic operating plan
- Plan for the 2015 commemoration of the 100<sup>th</sup> anniversary of the writing of *In Flanders Fields*
- Plan for the completion of the landscape project at the Civic Museum





## Guelph Museums Advisory Committee 2013

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GOAL: To act as ambassadors for Guelph Museums in the community

### 2014 OBJECTIVES:

- Launch *History Helps* community outreach initiative
- Implement local champions campaign to encourage residents to bring out-of-town visitors to the Museums
- Host a business showcase at the Civic Museum to raise profile



## **Guelph Museums Advisory Committee 2013**

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GOAL: To initiate and participate in fundraising

2014 OBJECTIVE:

- Establish an annual signature fundraising event



## Guelph Museums Advisory Committee 2013

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GOAL: To advise on approaches for increasing and maintaining members, visitors, volunteers and supporters

2014 OBJECTIVE:

- Determine new operating hours for the museums



## **Guelph Museums Advisory Committee 2013**

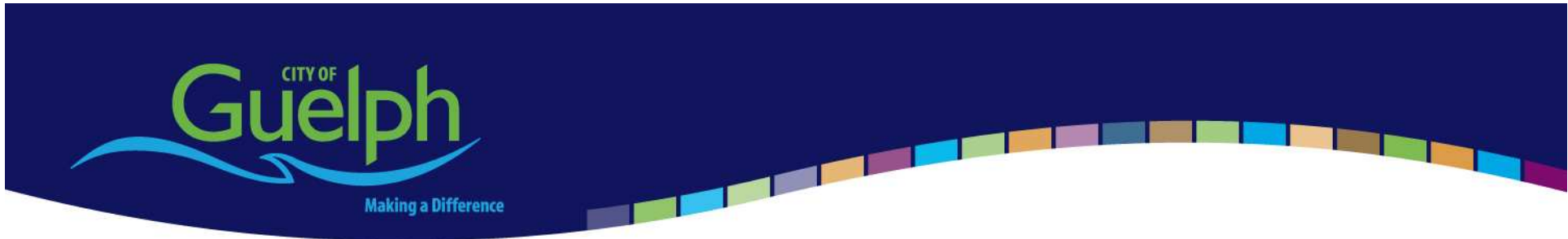
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GOAL: To approve community museum operating policies as required by the Ministry of Tourism, Culture and Sport

### 2014 OBJECTIVES:

- Update the collection and acquisition policy
- Develop a plan for archives at the Civic Museum





## Guelph Museums Advisory Committee 2013

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Thank you.  
See you at the Museums!



# STAFF REPORT



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TO Community and Social Services Committee

SERVICE AREA Community and Social Services  
Culture and Tourism

DATE February 11, 2014

**SUBJECT Annual Report of Guelph Museums Advisory Committee**

REPORT NUMBER CSS-CT-1403

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## EXECUTIVE SUMMARY

### PURPOSE OF REPORT

To provide the annual report for the Guelph Museums Advisory Committee.

### KEY FINDINGS

The appointment of a committee of citizens which acts in an advisory capacity for the museum is a requirement of the Community Museum Operating Grant (CMOG) which is an annual program operated by the Ontario Ministry of Tourism and Culture. This program ensures that community museums meet professional museum standards and recognizes that it is essential that citizens are directly involved with their museums in a meaningful way.

Guelph Museums Advisory Committee met nine times in 2013 and contributes approximately 300 volunteer hours annually to the work of Guelph Museums. In addition to the meetings, Committee members attended a number of special events, participated in the annual volunteer recognition event, and assisted in a front-line role.

### FINANCIAL IMPLICATIONS

N/A

### ACTION REQUIRED

Receive the report for information.

## RECOMMENDATION

1. THAT the February 11, 2014 report entitled "Annual Report of Guelph Museums Advisory Committee" be received for information.

# STAFF REPORT

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## **BACKGROUND**

The mandate of Guelph Museums Advisory Committee is *"to support the activities of Guelph Museums and its staff through outreach, fundraising, and advocacy, and to promote the Guelph Civic Museum and McCrae House as places that highlight and preserve the history of this community."*

Guelph Museums Advisory Committee was established in 2011. Previously, Guelph Museums Board of Management was appointed by City Council. The dissolution of the Board and the establishment of the Advisory Committee more accurately reflect the governance model that has in fact existed for many years. Coinciding with this change, Guelph Museums is now fully integrated into Community and Social Services.

## **REPORT**

Guelph Museums Advisory Committee met nine times in 2013. Meetings took place on the fourth Thursday of each month, with the exception of July, August and December.

At its January 2013 meeting, the following executive was elected: Anne Holman was elected as chair, Rodger Tschanz as vice-chair, and JoAnn Hayter as executive member. One member resigned from the committee in 2013, two new members were recruited, and one position remained vacant.

In addition to the meetings, committee members attended a number of special events and often assisted in a front-line role. This included Family Day at the Civic Museum and Canada Day, Poppy Push, and Family Garden Party events at McCrae House. Committee members contributed approximately 300 volunteer hours to the work of Guelph Museums.

The objectives of the committee are:

- To participate in strategic planning activities
- To act as ambassadors for Guelph Museums in the community
- To initiate and participate in fundraising activities for the purpose of providing revenue, attracting new audiences, and increasing awareness within the community
- To advise on approaches to increasing and maintaining members, visitors, volunteers and supporters
- To approve community museum operating policies as required by the Ministry of Tourism, Culture and Sport
- To serve as the museum-dedicated committee required by the Ministry of Tourism, Culture and Sport in order to be eligible to receive an annual Community Museum Operating Grant

# STAFF REPORT

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To this end, the following was achieved during 2013:

## Strategic Planning

The committee, along with Museum and City staff, participated in a blue sky planning process and developed a new strategic operating plan to guide the Museum's work for the next three years.

## Fundraising

The committee organized a fundraising event at Wellington Brewery in February, raising \$1,200 to support Museum operations, and raising awareness of the Museum amongst a potential new audience. The committee also actively participated in the annual Poppy Push sale at McCrae House, raising \$1,700.

## Community Museum Operating Grant

The Community Museum Operating Grant (CMOG), an annual program operated by the Ontario Ministry of Tourism, Culture and Sport, ensures that community museums meet current professional museum standards. In 2012, community museums throughout Ontario were required to review the four standards of Collections Management, Conservation, Physical Plant/Building and Finance. Following this review, the Advisory Committee is pleased to report that Guelph Museums meets all, and in some cases exceeds, the standards set out for Ontario museums.

Looking forward to 2014, the committee will continue to advise and support Guelph Museums as it strives to make a difference through:

- Excellent experiences
- Positive impressions
- Inspiring spaces
- Firm foundation

Specifically, the committee will play a leadership role in:

- Determining new operating hours for the museums
- Planning for the 2015 commemoration of the 100<sup>th</sup> anniversary of the writing of *In Flanders Fields*
- Planning for the completion of the landscape initiative at the Civic Museum
- Launching a *History Helps* community outreach initiative
- Implementing a local champions campaign to encourage residents to bring out-of-town visitors to the museums
- Hosting a business showcase at the Civic Museum to raise its profile
- Establishing an annual signature fundraising event
- Updating the collection and acquisition policy
- Developing a plan for archives at the Civic Museum



# STAFF REPORT

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## **CORPORATE STRATEGIC PLAN**

### Innovation in Local Government

2.3 Ensure accountability, transparency and engagement

### City Building

3.3 Strengthen citizen and stakeholder engagement and communications

## **DEPARTMENTAL CONSULTATION**

N/A

## **COMMUNICATIONS**

N/A

## **ATTACHMENTS**

N/A

### **Prepared by:**

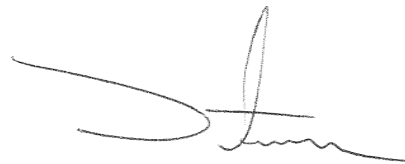
Tammy Adkin  
Manager, Guelph Museums



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### **Approved By**

Colleen Clack  
General Manager  
Culture and Tourism  
519-822-1260 ext. 2588  
colleen.clack@guelph.ca



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### **Recommended By**

Derrick Thomson  
Executive Director  
Community and Social Services  
519-822-1260 ext. 2665  
derrick.thomson@guelph.ca



GUELPH | WELLINGTON

# Local Immigration Partnership

*Creating a caring, equitable community where everyone thrives.*

## Guelph Wellington Local Immigration Partnership 2013-2014 & Beyond



Funded by / Financé par



Citizenship and  
Immigration Canada

Citoyenneté et  
Immigration Canada

Canada

# What is Guelph Wellington Local Immigration Partnership?



***We Envision a Caring,  
Equitable Community  
Where Everyone  
Thrives!***

# What is GW LIP?

## Our Current Priorities:

1. Employment outcomes of immigrants
2. Access to language training
3. Access to programs and services
4. Community integration and inclusion



# Why is GW-LIP Important?

- Guelph and Wellington County are becoming more diverse
- Newcomers benefit the community socially and economically
- Immigrants face a unique set of barriers to be able to thrive



# How GW-LIP Makes a Difference



**GW-LIP Makes a Difference**

# **Mentorship Program**





# Why Immigrant Mentorship?



- 365,000 in expected labour shortage 2025 in Ontario
- Looming labour skills gap
- 67% Post Secondary degrees & higher
- Newcomers responsible for net labour growth since 2011

# Immigrants Grow Business



Reduce training costs

Build competitive advantage

Enhance productivity, innovation,  
and decision-making

# Mentorship Champions



- City of Guelph
- McNeil Consumer Health Care
- Cooperators
- RLB
- Hospice Wellington
- Rotary Clubs – gateway to multiple organizations

# GW-LIP Makes a Difference

## Community Connector Program



# GW-LIP Makes a Difference

## Immigration Portal

The screenshot shows the homepage of the Guelph Wellington Immigration Portal. At the top, there is a navigation bar with links for HOME, LIVING, LEARNING, WORKING, DOING BUSINESS, GUELPH WELLINGTON, and AGRICULTURE. A search bar is located on the right side of the navigation bar. Below the navigation bar, the main content area features a large banner with the text "GUELPH WELLINGTON IMMIGRATION PORTAL" and "Guelph Wellington: Live, Learn and Work!". A video player is embedded in the banner, showing a man speaking. To the right of the banner, there is a search bar and a "SEARCH" button. Below the banner, there are four main categories: LIVING, LEARNING, WORKING, and DOING BUSINESS, each with a list of links and a small icon. A "Popular" section is also visible on the left side of the main content area.

Skip to Content | Site Map | Site Accessibility | Font Size | Change Contrast | English | -1 °C

HOME | LIVING | LEARNING | WORKING | DOING BUSINESS | GUELPH WELLINGTON | AGRICULTURE

GUELPH WELLINGTON IMMIGRATION PORTAL

Guelph Wellington: Live, Learn and Work! > FIND OUT HOW!

SEARCH  
What are you searching for? > GO

BEFORE YOU ARRIVE  
AFTER YOU ARRIVE

Guelph Wellington Immigration Portal

00:00 / 12:10

Popular

- > Immigrating
- > Before You Arrive
- > International Students
- > New Panel
- > Before You Arrive Links
- > City of Guelph
- > The County of

LIVING

- > Community Programs & Services
- > Ethnocultural Groups
- > The Guelph Community Guide
- > New Resident's Guide
- > Visit Guelph Wellington

LEARNING

- > Upper Grand District School Board
- > Wellington Catholic District School Board
- > International Students
- > English as a Second Language
- > Conestoga College

WORKING

- > Working in Canada
- > Planning to Work in Canada
- > Guelph Wellington Job Postings
- > 2nd Chance Employment Counselling
- > Lutherwood

DOING BUSINESS

- > Guelph Chamber of Commerce
- > Guelph Wellington Business Enterprise Centre
- > Wellington-Waterloo Community Futures
- > Innovation Guelph

guelphwellingtonimmigration.ca/#

[www.guelphwellingtonimmigration.ca](http://www.guelphwellingtonimmigration.ca)

# GW-LIP Makes a Difference

## Employer Resources

**RETAINING INTERNATIONAL TALENT: AN EMPLOYER CHECKLIST**  
 Looking for ways to improve your ability to attract and keep people with the skills you need? This quick reference guide will help you assess your current practices and suggest ways to effectively orient and retain internationally skilled employees.

**Are You Ready?**  
 Use the checklist below to assess your current practices. Are you setting yourself up for success?

- Do you hire employees based on skills and abilities regardless of ethnicity, religion, and other differences?
- Do you have a mentor or buddy system in place to help new hires settle in?
- Do you have policies for creating an inclusive and diverse work environment? Are they stated in plain language? Do they, for instance, address a modified work schedule to accommodate religious holidays?
- Do you ensure that your internationally-trained hires are comfortable in expressing their opinions and making contributions to the workplace?
- Do workers treat each other with respect and remain open minded to diverse opinions, and are they accepting of people from different backgrounds?
- Does your workforce reflect the demographics of the communities you work in?
- Do you tap into the expertise of your diverse employees to better understand customer needs?
- Are you aware of local resources to help to improve cross-cultural communication, assess international credentials and support the new hire's settlement process?
- Do you have a clear plan to meet your future workforce needs?

**Learn how to be diversity-smart...**

- ▶ **Becoming a Diverse Organization: A Diversity Organizational Change Roadmap** <http://toyota.com/ehae>
- ▶ **Diversity at Work: Supporting Employees from Different Cultural Backgrounds** <http://hr.council.ca/hr-Toolkit/diversity-cultural.htm>
- ▶ **Diversity Quiz, Diversity Team: Central Vancouver Island Multicultural Society** <http://www.diversityteam.org/quiz>

**Hiring Immigrants: It's Just Good Business**

Look inside for recommended orientation and retention practices

**In gear for a career in Canada**  
 Guelph-Wellington business leaders tap into the immigrant advantage.

"Customers want to converse with people that are familiar with their cultures and we feel that our dealership should represent our community" says Fatma Brewis of Olympic Honda in Guelph. Ms. Brewis is talking about the dealership's strategic decision to reflect the diversity of the community in its workforce.

The recent addition of Guang Huang to Olympic Honda sales team mirrors proactive hiring approach. Mr. Huang, who speaks fluent Mandarin and Chinese and brings industrial sales experience from China, landed this job only nine months in Canada.

Ms. Brewis says that right from the start she showed "potential to work hard and excel even without a car sales background." She sees internationally skilled employees as assets to the company. "He has a great attitude and requirements, it's just a matter of working hard."

Huang says he is thankful to Olympic Honda for giving him his first job in Canada and to his co-workers for welcoming him to get Canadian jokes.

Brewis finds that internationally skilled immigrants bring fresh perspectives and learning to the workplace. Although of speech, can be a challenge for newcomers, she is confident that diversifying her team is a 'win' for the business.

**5 Steps to hiring exceptional talent**

**Hiring Immigrants: It's Just Good Business**

**Job-ready immigrants: Growing your business**

- ▶ Reduce training costs by hiring and retaining people who have the talent, skills and experience you need.
- ▶ Build a competitive advantage and tap into new markets by connecting with and understanding an increasingly diverse customer base.
- ▶ Enhance productivity, innovation, and decision-making through diverse perspectives, cultural experiences, education and training.

"Customers want to converse with people that are familiar with their cultures and we feel that our dealership should represent our community."

Fatma Brewis, Manager Olympic Honda, Guelph

**Created in learning more?**  
 Immigrants Roadmap (Mystree Foundation) [www.hireimmigrants.ca](http://www.hireimmigrants.ca)  
 Employer's Roadmap (Citizenship and Immigration Canada) [cic.gc.ca/english/about/canpub/canpub/employers/roadmap/roadmap.pdf](http://cic.gc.ca/english/about/canpub/canpub/employers/roadmap/roadmap.pdf)

**Guelph-Wellington Local Immigration Partnership**  
 Alex Goss, Project Manager  
 1 Carlton Street, Guelph, ON N1H 3A1  
 519-822-1260 ext. 3454  
[alexgoss@guelphgw.com](mailto:alexgoss@guelphgw.com)  
[guelphgw.com](http://guelphgw.com)

# GW-LIP Makes a Difference

## Culture Video



# GW-LIP Makes a Difference

## Progress Report

### PROGRESS REPORT 2013

GUELPH | WELLINGTON

**Local Immigration Partnership**

*Creating a caring, equitable community where everyone thrives.*

#### INTRODUCTION

The Guelph Wellington Local Immigration Partnership (GWLIP) is a large network of individuals representing various groups in the community, including newcomers, ethno-cultural organizations, service providers, businesses and the public. The partnership works towards creating a more welcoming and inclusive community for immigrants by focusing on four important priorities: **employment, English language training, programs and services, and community inclusion.**

Immigrants are drawn to, and will stay in, small urban areas that can provide job opportunities, a welcoming atmosphere, and social supports and services. Immigration will continue to be an important part of Guelph and Wellington's future. To make Guelph and Wellington more attractive to newcomers, we need to remove barriers, increase their sense of belonging, and ensure that their needs are met through "services that promote successful integration".<sup>1</sup>

Over time, data and indicators tell us whether conditions for immigrants are improving and whether Guelph and Wellington are becoming more welcoming and inclusive. The Progress Report is a summary of data for each of the four priority areas and includes specific information on the following indicators:

PROGRESS REPORT INDICATORS			
Employment	English Language Training	Programs and Services	Community Inclusion
Unemployment rate	% who speak language other than English most often at home	% aware of free services on arrival	% of immigrants with a strong sense of belonging
% of immigrants working multiple jobs	Availability of local language supports	# of referrals to get the needed service	% of immigrants actively involved in the community
Identified barriers to employment	% of immigrants that were supported by language training in finding meaningful employment	Immigrant satisfaction with services	% of immigrants that experience being treated unfairly or negatively because of their ethnic background
Length of time to find job that matches skills and qualifications		Self-reported level of health and mental health	Happiness score of immigrants

The data for the Progress Report was compiled from a number of sources, most notably Statistics Canada censuses from 2006 and 2011, Wellington-Culture/Guelph Public Health data from Statistics Canada's Canadian Community Health Survey, and the Immigrant Survey conducted by the GWLIP and University of Guelph in 2012. It should be noted that the Immigrant Survey was not a representative sample, and that the data therefore has limitations in representing the experiences of immigrants across the community.



# Next Steps

- Funding from Citizenship and Immigration Canada extended until March 2016
- Revisiting our Settlement Strategy to identify other immigration issues to work on
- LIP Event March 4<sup>th</sup>, 2014

# Contact Information

**Alex Goss**

Project Manager

Guelph Wellington Local Immigration Partnership

[alex.goss@guelph.ca](mailto:alex.goss@guelph.ca)

519-822-1260 x2634

[www.guelphwellingtonlip.ca](http://www.guelphwellingtonlip.ca)

# STAFF REPORT



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TO Community and Social Services Committee

SERVICE AREA Community and Social Services  
Community Engagement and Social Services

DATE February 11, 2014

**SUBJECT Guelph Wellington Local Immigration Partnership  
Contribution Agreement Extension**

REPORT NUMBER CSS-CESS-1404

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## EXECUTIVE SUMMARY

### PURPOSE OF REPORT

To provide an update on the Guelph Wellington Local Immigration Partnership Contribution Agreement Extension from Citizenship and Immigration Canada

### KEY FINDINGS

The Guelph Wellington Local Immigration Partnership is a community-led, collaborative project that is hosted by the City of Guelph and aims to create a caring, equitable community where everyone thrives.

Citizenship and Immigration Canada (CIC) has announced that the Guelph Wellington Local Immigration Partnership (GW-LIP) will receive an additional two years of funding to continue with the implementation plan, extending the City of Guelph's contribution agreement until March 2016.

The extended contribution agreement will allow for the GW-LIP to continue the work it began in addressing key immigration issues around employment, language training, access to supports and services, and community inclusion as well as identify new areas of action.

### FINANCIAL IMPLICATIONS

None. The Guelph Wellington Local Immigration Partnership has zero impact on the City of Guelph's budget.

### ACTION REQUIRED

Receive the staff report.

# STAFF REPORT



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## RECOMMENDATION

1. That the February 11, 2014 report entitled "Guelph Wellington Local Immigration Partnership Contribution Agreement Extension" be received for information.

## BACKGROUND

The Guelph Wellington Local Immigration Partnership (GW-LIP) is presently one of the 40 LIP initiatives throughout Ontario that has received funding through Citizenship and Immigration Canada (CIC). The LIP initiatives are being seen as a best practice by CIC and new LIPs are emerging across the country including Calgary and Halifax. The total value of the Contribution Agreement is \$244, 982 for the period April 2013 to March 2014. The GW-LIP is funded by Citizenship and Immigration Canada, and will receive a two-year funding extension to March 2016. The financial amount of the agreement will be confirmed in March 2014.

The following report provides an update on the Implementation Phase of the GW-LIP which is hosted by the City of Guelph (Community and Social Services) and funded by Citizenship and Immigration Canada.

Guelph and Wellington County are becoming increasingly multicultural and are changing quickly. Immigration is a significant part of that change as immigrants bring economic and social benefits to Guelph and Wellington County. However, immigrants also face a unique set of barriers to being able to realize their full potential and contribute back to the community. The GW-LIP creates a more welcoming and inclusive community that better supports immigrants in overcoming local barriers to settlement. The GW-LIP does this by working to ensure immigrants are more able to find employment that matches skills and experience, will gain the English language skills needed, can access needed programs and services, and are included and integrated in their communities.

Immigration issues are complex and one organization cannot achieve these goals alone. That is why the GW-LIP relies on the engagement and collaborative support of stakeholders and community partners. The GW-LIP has a membership of over 90 active community partners and volunteers. Community partners are representatives from service providers, businesses, newcomers, cultural associations, the public sector, and other communities.

## REPORT

### Contribution Agreement Extension

Citizenship and Immigration Canada (CIC) has announced that the GW-LIP will receive an additional two years of funding to continue with the implementation plan, extending the City of Guelph's contribution agreement until March 2016. The

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announcement provides a great opportunity to share some of the accomplishments of the GW-LIP over the last year, and the next steps for the upcoming fiscal year.

## GW-LIP Accomplishments

Since mid-2011, the LIP has made a number of changes in the community and has several accomplishments. The following is a list of those accomplishments and some detail as to what was involved:

### **GW-LIP Achievements**

#### **1) Immigration Portal for Guelph Wellington**

GW-LIP initiated and supported the development of the Guelph Wellington Immigration Portal ([guelphwellingtonimmigration.ca](http://guelphwellingtonimmigration.ca)). The City of Guelph hosts the Provincially funded Portal launched in March 2013. The portal is an excellent resource for newcomers, service providers, entrepreneurs, and employers to learn more about local supports, and is a tool to attract newcomers to our communities.

#### **2) Mentorship Program for Guelph Wellington**

GW-LIP members worked together across multiple stakeholders, employment agencies, employer networks, and newcomers to develop a mentorship program for Guelph Wellington. Lutherwood Employment Services is now the lead on this important program that connects skilled immigrants with mentors already working in their field.

#### **3) Community Connector Program**

GW-LIP members worked together to develop a Community Connector training program. The program is designed to create a group of motivated volunteers who have received training in knowledge and skills to help newcomers to feel welcome by connecting them to the community and to services they need. This initiative will be participating in the Elevator Project in 2014 to identify a suitable host.

#### **4) Employer Resources and Marketing**

With the support of one of our action teams, local businesses, and our partner the Letter M Marketing, the GW-LIP has developed a marketing strategy to market the benefits of hiring immigrants to small and medium sized businesses. Initial fact sheets, case study, and employer tools have been developed and distributed to over 1,400 local employers with the support of the Guelph Chamber of Commerce.

#### **5) Progress Report on Immigration 2013**

GW-LIP developed the progress report to publicize data on key population indicators to match each of the GW-LIP's priorities (employment, language, programs and services, and community inclusion and integration). The report includes data from the Immigrant Survey conducted by the GW-LIP. The report serves to raise awareness of the issues facing newcomers to Guelph and Wellington County, but also serves as a benchmark to be compared with future data.

#### **6) Culture Video**

GW-LIP members again worked together to develop a video for Culture Days in September 2013. The topic was "what does culture mean to you" and includes some responses from the over 50 participants. The video is available online at [guelphwellingtonlip.ca/news](http://guelphwellingtonlip.ca/news) and is intended to be used to support cultural

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competency development and help start conversations around culture.

## **7) Muslim Society Open House**

In April 2013, the GW-LIP worked closely with the Muslim Society of Guelph to respond to a hate crime committed against them. GW-LIP organized an Open House with between 300-400 people in attendance. The event raised awareness of the Muslim faith and demonstrated the broader community's support.

## **8) Research on Entrepreneurial Needs of Newcomers**

GW-LIP members worked together across multiple stakeholders, employment agencies, employer networks, and newcomers, to conduct research with newcomer entrepreneurs to understand their needs and potential gaps in service and supports. This led to the development of recommendations based on a literature review and a series of focus groups.

## **9) Workshop on Access to Recreation**

GW-LIP hosted a workshop of about 20 service providers to learn more about the barriers to participation in recreation for racialized girls and young women.

## **10) Opening Doors Mental Health Workshops**

GW-LIP hosted a series of nine workshops attended by nearly 100 people to learn more about the relationship between the immigration experience and mental health, as well how treatment based on race and culture can impact mental health.

## **11) Networking Opportunities for Employers and Newcomers**

GW-LIP hosted and/or supported the development of three networking events in 2012 (February 21, November 7, November 14), and one in 2013 (December 5) to bring employers and newcomers together around specific sectors to build professional networks and gain a better understanding of how to transition, or enter into, the workforce.

## **12) Improved Service Coordination**

In November 2011, the GW-LIP implemented a Survey of Service Providers to understand how to better coordinate information and services. In June 2012, the GW-LIP hosted four workshops in the City and County on immigrant-serving agencies to improve coordination of services and referrals in Guelph Wellington. GW-LIP staff regularly host a meeting of senior managers and directors from local immigrant-serving agencies to discuss ways to better improve coordination locally.

## **13) LIP Annual Events**

The GW-LIP hosted two annual events (in 2012 and 2013) to raise the awareness of immigration issues in the community and support GW-LIP's planning for the next year. The events attract about 100 people each year. The next event is planned for March 4, 2014. The event will feature engaging speakers on issues of economic and social inclusion, celebrate some of the successes of the GW-LIP and our partners and begin to prioritize emerging issues for the GW-LIP to focus on. The event is open to the public and all members of Council will be invited to attend.

## **14) Support for other Initiatives**

The GW-LIP has also supported other community initiatives that fit with the needs and gaps identified in the Settlement Strategy. These include:

- Connect Guelph Wellington
- City of Guelph Diversity Strategy Steering Committee

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- Business Retention and Expansion initiatives in both the City and the County
- Development of the County of Wellington's first Economic Development Strategy
- Economic Summit
- Language training within the workplace research with the St. George's School for Adult English as a Second Language
- Immigrant Services Youth Leadership Training Program
- New Canadian Kid performances with the Upper Grand District School Board
- County of Wellington's Housing and Homelessness Plan

The GW-LIP carried out an internal evaluation in fall 2012 that identified the value of the GW-LIP as providing an opportunity for diverse stakeholders to work together on key immigration issues, and providing hope to newcomers and service providers that change is happening to create a more inclusive community in Guelph and Wellington.

## Next Steps for GW-LIP Initiatives

While the GW-LIP has accomplished a lot in its first two and a half years of implementation, there is more work to be done. Work continues on some of the initiatives described above, for example, to continue to create new opportunities to market the benefits of diversity. Work is also in progress on the following initiatives:

- Support for municipalities to develop immigrant attraction and retention strategies
- Family Literacy Day – GW-LIP has been integral to the process of developing the event with local libraries and developing intercultural activities as part of the event, which took place in late January.
- Improved system of service coordination around language interpretation – potentially including the development of a shared database of interpreters
- Employer Toolkit is anticipated to be complete by the LIP annual event in March 2014. The Toolkit will be a resource for local businesses to hire and support newcomer employees.

## Governance & Priority Setting

While the work of the GW-LIP continues to be important for the economic and social success of Guelph and Wellington County, the funding situation beyond March 2016 is not clear. For this reason the GW-LIP is continuing its efforts to be financially sustainable. This has led to the development of a new streamlined governance structure. Within this structure, the Leadership Council that provides overall direction to the GW-LIP will expand to over 30 members.

An Operations sub-committee will provide direction to staff to support GW-LIP priorities, and a Sustainability sub-committee will focus on developing resource and business plans to ensure that the work of the GW-LIP will continue strong into the

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future. The Sustainability sub-committee will also explore potential hosting options for the GW-LIP beyond March 2016; however, the Leadership Council made the decision that the City of Guelph should remain the host until at least that point.

The GW-LIP is already beginning the transition to the new and streamlined model. This may also impact the number of initiatives that the LIP is able to actively pursue in the future. In December 2013 and January 2014, the GW-LIP conducted another series of consultations with over 200 people to identify emerging immigration priorities and develop a revised action plan.

By April 2014, the GW-LIP will have a revised set of priorities to begin implementing through to March 2016. While the broad immigration issues of employment, language, programs and services, and community inclusion are unlikely to change substantially, the specific activities of the GW-LIP are expected to change.

## **CORPORATE STRATEGIC PLAN**

### City Building

- 3.1 Ensure a well designed, safe, inclusive, appealing and sustainable City
- 3.2 Be economically viable, resilient, diverse and attractive for business
- 3.3 Strengthen citizen and stakeholder engagement and communications

## **DEPARTMENTAL CONSULTATION**

N/A

## **COMMUNICATIONS**

Consulted with communications department to develop communications plan around upcoming events and initiatives

## **ATTACHMENTS**

N/A

### **Report Author**

Alex Goss

Project Manager, Local Immigration Partnership

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### **Approved By**

Barbara Powell

General Manager, Community  
Engagement and Social Services  
519-822-1260 ext. 2675

[Barbara.powell@guelph.ca](mailto:Barbara.powell@guelph.ca)

---

### **Recommended By**

Derrick Thomson

Executive Director,  
Community and Social Services  
519- 822-1260 ext 2665

[derrick.thomson@guelph.ca](mailto:derrick.thomson@guelph.ca)



# STAFF REPORT



TO Community and Social Services Committee

SERVICE AREA Community and Social Services  
Parks and Recreation

DATE February 11, 2014

**SUBJECT Conceptual Master Plan for Jubilee Park**

REPORT NUMBER CSS-PR-1406

## EXECUTIVE SUMMARY

### PURPOSE OF REPORT

To seek approval of the Conceptual Master Plan for Jubilee Park.

### KEY FINDINGS

The new public engagement process is helpful in defining a parks program that more closely aligns with the needs of the neighbourhood, and community. Operating costs associated with growth projects need to be identified, adopted, and incorporated into future budgets as an operating impact of the capital investment.

### FINANCIAL IMPLICATIONS

Future capital funding to phase the park development and operating impacts from the capital work.

### ACTION REQUIRED

That the Conceptual Master Plan for Jubilee Park be approved and that staff be directed to proceed with the implementation strategy/phased approach of the plan.

## RECOMMENDATION

1. That the February 11, 2014 report entitled "Conceptual Master Plan for Jubilee Park" be received
2. That the Conceptual Master Plan for Jubilee Park, as noted in Attachment 1 be approved
3. That staff be directed to proceed with the implementation of the Jubilee Park Conceptual Master Plan, as outlined in the report.

## BACKGROUND

A parcel of land having an area of 1.98 hectares (4.9 acres) was dedicated to the City as parkland in the Kortright East Subdivision. The park block, classified as a 'Community Park' under the Zoning Bylaw, is located at 11 Sweeney Drive and is bounded by a Storm Water Management Pond to the south and Upper Grand District School Board lands to the north (Attachment 2).

Basic park development is a condition of a Subdivision Agreement, requiring a developer to grade and sod a dedicated park block, as per staff approved drawings. The park block was graded and sodded in fall of 2009 by the developer, but was not accepted due to sod and grading deficiencies. These outstanding deficiencies will be addressed before implementation of the approved Conceptual Master Plan. The intention of basic park development is to ensure residents have an open space to gather, play, etc., until the park is formally developed with facilities (e.g. playground, sports fields) in keeping with a Council approved master plan.

The purpose and function of a Community Park, as noted in the Official Plan, is to provide specialized recreation facilities for use by a wide segment of the population. In addition, it may serve in a dual role as a neighbourhood space, serving the immediate residential area. As per the Zoning Bylaw, permitted uses include conservation area, informal play area, outdoor skating rink, picnic areas, play equipment, public washroom, outdoor sport field facilities, trails, water spray area, concession stands, historic sites, outdoor theatre, parking, swimming pool and wildlife management area.

## REPORT

In 2012, a request to name a park in remembrance of Queen Elizabeth's Diamond Jubilee was put forward by the public – Jubilee Park. The Naming Committee was aware of the prior location of a Jubilee Park adjacent to the railway – now the home of Guelph Central Station. The committee took into consideration the history of the former park when debating the name, but in the end they felt it was more important to celebrate and commemorate the Queen's Diamond Jubilee and to again incorporate the name into our parks system. In accordance with the City's Municipal Property and Building Commemorative Naming Policy, the park has been named 'Jubilee Park', as approved by Council in 2012.

The Kortright East subdivision development consists of five phases, of which two are now built, and the third is expected to be constructed within the coming year. There are three parks proposed to service the development, with Jubilee Park being the largest parcel to include a 'community' program. Although formally zoned as a 'community' park, the size of the park prohibits development and inclusion of such community-sized programs (as formal sports fields, washrooms or concessions).

# STAFF REPORT



Park programming will be more fully discussed in the concept and phasing section that follows.

## Public Consultation

In previous years, public consultation has consisted of the following protocol:

1. Staff development of three concept plans
2. Survey the public via direct mail outs, posting on web-site, and an open house, with request for comments: "what do you like/not like" about each of the concepts
3. Staff development of a final conceptual master plan based on the public's feedback, including phasing as needed for Council approval

Typically, based on staff's park designs and development knowledge and expertise, program elements were set and not revised by the public.

For Jubilee Park, staff considered the 'tried and true' methods used historically; however, the new community engagement policy was in the process of being adopted and it was decided to develop an engagement model for park programming and development, as a pilot. The engagement protocol is outlined in [Table 1](#).

In accordance with the City's new Community Engagement Policy, City staff (Parks Planning, Community Engagement and Corporate Communications) developed a two stage community engagement plan for the Jubilee Park Master Plan: a visioning process and concept selection. City staff wished to achieve a "collaboration" standard with community stakeholders to develop a joint-vision for Jubilee Park; and select a park design that meets the needs and is supported by the community members in the neighbourhoods surrounding the park.

Key factors in achieving a collaborative result were:

- No preconceived notions regarding what the park plan or programming would be – the public was presented with a 'blank slate'
- The provision of educational/contextual references for the public to help inform their understanding of park development – demonstrations, concepts, and frameworks for park programming were presented for consideration
- Public input to help determine all facets of programming and phasing – residents chose the program elements for concepts, and refined and chose the preferred conceptual master plan

During the months of September/October 2013, community members were invited to participate in a park visioning workshop, where they prioritized their needs and identified key park elements they wanted for Jubilee Park. In the month of November, community members were again invited to select a park concept that would meet their needs. As well as the in-person public meetings, an online discussion forum was used.

# STAFF REPORT

In total, City staff received input from 50 individuals during four in-person public meetings in September and November. The online discussions were seen 3,866 times and added 506 interactions with community members (38 ideas, 119 comments and 349 votes). Historically, community response to a park conceptual master plan has been less than stellar and a fraction of the feedback received through this collaborative park design model for Jubilee Park.

To make sure that this process was accessible, child-minding was offered during the in-person meetings and the online discussion forum was held on the City of Guelph *MindMixer* page, which is fully AODA compliant.

Table 1: Pilot Protocol

<b>Step</b>	<b>Invitations:</b>	<b>Workshops: (4)</b>	<b><i>MindMixer</i>: (4 weeks on-line)</b>
1. Connection with Public	Direct mail drop  Newsletters – through schools  On-site signage  Standard City Pages ads	Educational forum for neighbours to connect in person, and discuss  Hands-on concept development	Interactive on-line forum for residents to provide comments and suggestions affording free-flowing ideas/trends/responses
2. Development of Concept plans – three options		Developed from suggestions by workshop participants	Developed from suggestions by web-based forum participants
3. Development of the Conceptual Master Plan – preferred option		Developed and refined by voting and comments from workshop participants	Developed and refined by voting and comments from forum participants

### Preferred Concept and Phasing:

From the various discussions – in person, and online – participants agreed on several key messages for the concept development:

- Achieve a balance between urban and natural aesthetics with provision of informal turf areas
- Provide preferred park elements for all seasons and age groups
- Create a neighbourhood level park which doesn't attract city-wide users

As well, from the visioning sessions, three distinct sets of program elements emerged with the following themes: activity, exploration, and stroll. From these themes, concepts were developed which included elements which scored well, in addition to some that had mixed reviews. For a complete listing of comments and a summary of elements, please see Attachment 3.

In the November concept selection sessions, residents were invited to provide further feedback to refine concepts, and chose a preferred option. This preferred concept is the Conceptual Master Plan for Jubilee Park (Attachment 1).

The preferred concept follows most closely an active park, which is suited for all ages, and also has a large open (unprogrammed) play space. With significant input from local residents, program elements, positioning, and site-specific issues were addressed as part of the concept selection and refinement process. The collaborative master planning process also allowed for parking, lighting, and phasing concerns to be addressed.

Parking: Per the residents' feedback, no on-site parking is proposed. Most park elements are walk-to type features. There may be some park patrons who are from the broader Kortright East community and their parking needs could be met via the neighbouring school's parking.

Lighting: Elements which require lighting (tennis, outdoor rink) will be serviced by full cut-off luminaires, which are dark sky compliant (do not shine upwards) and are positioned to maximize distance to houses.

Phasing: As part of the preferred concept selection process, budget was discussed and respondents were asked to rank phasing of each element. The proposed phasing is as follows:

Phase 1 elements: Play structure, natural playground, shade structure, natural habitat/naturalization areas, small splash pad/waterplay, lit natural ice rink (natural turf base) only, butterfly garden, sculpted earth, game tables

Phase 2 elements: Educational elements, tennis courts, all season multi-use court, historic elements, public art

Based on preliminary order of magnitude, cost estimates for both phases are expected to be managed within the current (2014 – Phase 1) and forecasted (2016 – Phase 2) budget allocations.

## **CORPORATE STRATEGIC PLAN**

### Innovation in Local Government

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# STAFF REPORT



- 2.2 Deliver public services better
- 2.3 Ensure accountability, transparency and engagement

## City Building

- 3.1 Ensure a well designed, safe, inclusive, appealing and sustainable City
- 3.3 Strengthen citizen and stakeholder engagement and communications

## FINANCIAL IMPLICATIONS

Existing funding for the design and construction (Phase 1) portions of the project was formally obtained through the Council-approved capital budgets in 2013, and 2014. All costs for community engagement were also funded via the capital budget. Funding for Phase 2 construction is currently forecasted in 2016, of the 10-year capital plan. Capital funding for this project is supported by development charges at the rate of 90%, and 10% tax-based funding.

PK0004 – Jubilee Park (Capital Budget)

2013 – Conceptual design development and community consultation	\$ 75,000
2014 – Detailed design and construction – Phase 1	\$1,095,000
2016 – Detailed design and construction – Phase 2 (forecasted)	\$ 730,000

Forecasted operating costs have assumed that program elements, as outlined in the conceptual master plan, will be incorporated through final build.

Forecasted Operating Costs (Phase 1) <ul style="list-style-type: none"><li>• 0.27 FTE's</li><li>• Annual operating cost including labour, burden, equipment MM rates, and materials</li></ul>	\$ 61,478
Forecasted Operating costs (Phase 2) <ul style="list-style-type: none"><li>• 0.02 FTE's</li><li>• Annual operating cost including labour, burden, equipment MM rates, and materials</li></ul>	\$ 1,932

## DEPARTMENTAL CONSULTATION

Corporate Communications: Media coverage and engagement  
Community Engagement: Community engagement framework  
Parks and Open Space – Operations: Design and forecasted impacts to Operations

## ATTACHMENTS

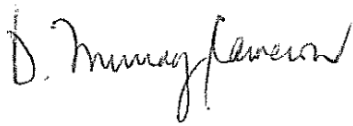
- ATT-1 Conceptual Master Plan
- ATT-2 Location Map
- ATT-3 Community Engagement

# STAFF REPORT

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## Report Author

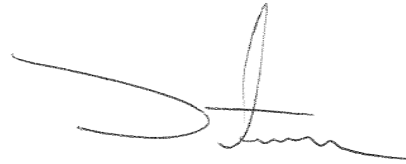
Karen Sabzali  
Manager, Parks and Open Space



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## Approved By

D. Murray Cameron  
General Manager  
Parks and Recreation  
519-822-1260 ext. 2007  
murray.cameron@guelph.ca



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## Recommended By

Derrick Thomson  
Executive Director  
Community and Social Services  
519-822-1260 ext. 2665  
derrick.thomson@guelph.ca

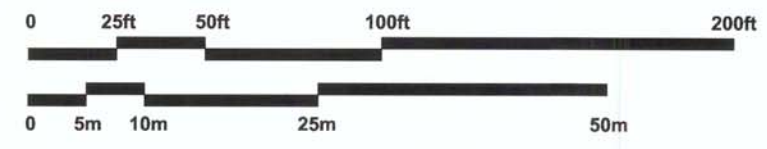


- LEGEND**
- I BIKE RACKS
  - BENCHES
  - GARBAGE
  - NATURALIZED PLANTING
  - ASPHALT PATH
  - DECIDUOUS TREE
  - CONIFEROUS TREE
  - ☀ FULL CUTOFF LIGHT FIXTURE

**CITY OF Guelph**  
 Making a Difference  
**Parks Planning & Development**  
**PARKS AND RECREATION**

JUBILEE PARK  
 11 Sweeney Drive, Guelph, ON

**Masterplan Concept**



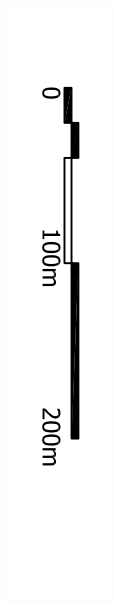
**Mackinnon & Associates**  
 Providing Solutions in Urban, Landscape and Environmental Planning  
 550 Parkside Drive, Unit A-21, Waterloo, Ontario N2L 5V4  
 Tel. (519) 725-5140 FAX (519) 725-5144

SCALE 1:300



# Jubilee Park

## 11 Sweeney Drive



**JUBILEE PARK COMMUNITY ENGAGEMENT  
VISIONING WORKSHOP - September 24, 2013**

<b>PARK ELEMENTS</b>															
Premium Elements (by cost/footprint)	Chart Session 1		Chart Session 2		TOTALS - CHARTS		Session 1 Worksheet	Session 2 Worksheet	Total Worksheets	Session 1 Written Comments		Session 2 Written Comments		TOTALS Written Comments	
	YES	NO	YES	NO	YES	NO				YES	NO	YES	NO	YES	NO
All season rink	5	5		10	5	15	1		1	1	1			1	1
Small enclosed soccer pitch		4		5	0	9			0						
Junior cricket pitch		3		5	0	8			0						
Picnic shelter		2			0	2			0						
Washroom		5	1	7	1	12			0						
Parking		6		9	0	15			0		2		1		3
Coffee kiosk		3	4	7	4	10		2	2			1		1	
Large play structure (Junior and Senior)	7			3	7	3			0						
Small splash pad/waterplay	8		4	5	12	5	2	2	4	4	1	1		5	1
<b>Intermediate Elements (by cost/footprint)</b>															
Junior soccer field	2	1	2	3	4	4	1		1	1			1	1	1
Junior football field	1			4	1	4	1		1	1			1	1	1
Junior baseball	1			6	1	6			0			1	1	1	1
Ultimate frisbee field		1	1		1	1		1	1				1		1
Medium play structure (junior and senior)		1	3	1	3	2	4	1	5	1		1		2	
Outdoor stage - movies in the park		3	1		1	3		1	1			1		1	
Dog park	1	3		12	1	15			0	1				1	
Labyrinth		3	2		2	3		2	2						
Running track		3			0	3			0						
Public art	1		4		5	0	1	2	3	1	1	1		2	1
Tennis courts	6	2	9	1	15	3	3	4	7	4		2		6	
Natural playground	2		7		9	0	1	3	4	1		1		2	
Shade structure	3		3		6	0	3	1	4	1		1		2	
WIFI		6	5		5	6		2	2		1				1
Entry features (masonry)		1			0	1		1	1						
Basketball court		2	3		3	2		2	2			2		2	
Beach volleyball courts		2			0	2			0						
Tree house		2	1		1	2	1		1						

**JUBILEE PARK COMMUNITY ENGAGEMENT  
VISIONING WORKSHOP - September 24, 2013**

Fitness elements			2	3		3	2		1	1					
Assembly/market area			5	1	1	1	6		2	2					
Informal open space		3				3	0		1	1			1		1
Amphitheatre			3	2	1	2	4		3	3			1		1
Rainwater play			2	1		1	2		1	1					
Dinosaur excavation		2		3		5	0			0					

**Minor Elements (by cost/footprint)**

Educational elements (signage etc.)		1		5		6	0		2	2	1				1
Horseshoes			2		2	0	4			0					
Natural habitat (birds, amphibians)		2		3		5	0	1		1					
Butterfly garden		2		1		3	0	1		1					
BBQ			5		1	0	6			0					
Community gardens			1		2	0	3	1		1					
Natural ice rink			2	5		5	2		1	1			1		1
Shuffleboard			1			0	1			0					
Game tables (chess/checkers/ping pong)			1	7		7	1	1	2	3					
Historic elements (eg. information plaques)		1		1		2	0	1	1	2	1				1
Sand play (Sandbox, water source)			2	3		3	2			0					
Patio space			1			0	1			0					
Sculpted Earth			1	1		1	1	1		1					
Sensory playground sound, light			2	2		2	2		1	1			1		1
Sensory playground light, scent and colour			1	2		2	1	1	2	3			1		1
Arboretum		1	3	7		8	3	1	2	3					
Sundial		1		1		2	0	1		1					

**JUBILEE PARK COMMUNITY ENGAGEMENT  
VISIONING WORKSHOP - September 24, 2013**

**Comments**

<b>Session 1</b>
Park should have trees, plants and elements
Include elements for all residents - children, teens & adults
Treed open space desired
Uses to keep kids active
Natural, but not natural as it is now
NO LIGHTS.
No parking on Sweeney - only parking should be near the school
Paths should integrate with Natural area trails
Lots of Trees
Include seating, shade & garden in informal turf areas.
Consider seniors - many in the neighbourhood
Like paved pathway that gets plowed in the winter
Playground for both children/adults
Site doesn't seem large enough to accommodate anything other than a small splash pad, or other 'hard surface' feature
Concerned about future cost of maintenance - city budget has decreased, and it shows
Small area with grade should be naturalized
No large sportsfields
Too focussed on small children
Use high benches - easier on seniors
Mosquito Concern in SWM pond

<b>Session 2</b>
Play structures could be themed after the Monarch (Queen)
Castle Play structure surrounded by moat with draw bridge from park to play structure
Library with a Park Concept
No sports fields
No parking
Collaborative Art?
Concession stand like Planet Bean
Concerned about noise, traffic
Outdoor Stage or Amphitheatre!
Promote Park uses at all hours
Sensory playgrounds - maybe a big sensory section?
Would prefer non-programmed space, like 150'x200' informal play area
The City does not maintain green spaces well, so we'd rather have something smaller and flat
Basketball court please! Maybe 2x Junior Courts, dual purpose - badminton, tennis

**JUBILEE PARK COMMUNITY ENGAGEMENT**  
**Online Conversation on Mindmixer website - from August 22, 2013 to October 1, 2013**

**What is your vision for Jubilee Park?**

Date	Idea Title	Idea Summary and Comments
22-Aug-13	<b>Portable coffee stand</b>	<p>I'd like the park to have a coffee stand like this one.</p> <p>While this seems like a tough feature to make work commercially it is one of the ideas that is a bit different. If we want the park to be lively and active something like a kiosk would make for a destination and if well done would attract a broader cross-section.</p> <p>No need to put any concession stands in a small park like this - and what if you don't like coffee?</p> <p>I think we should build a boathouse that serves ice cream and beverages.</p> <p>There's a Tim Hortons just down the street. Please dont litter the parks with commercial services.</p> <p>Agree....on enough coffee shops. A BBQ area would be more appropriate.</p> <p>I like the idea of a stand that can host various amenities depending on the community need or season (eg. storage of sports equipment for the community, bbq's, chairs, picnic tables, etc or outdoor fireplace, etc.). Guelph has enough coffee shops!</p> <p>From all 50 of us - loud applause for this idea! Yea. We love coffee.</p>
23-Aug-13	<b>Tree houses!</b>	<p>Kids have forgotten how to be in nature and climb all but the easiest play structures.</p> <p>I agree about the safety issue here. Kids will climb trees anyway, its inevitable - I don't think we have to encourage it with tree houses. And who would maintain them and ensure the structural integrity? Also sounds expensive.</p> <p>I think there are too many safety risks associated with this idea.</p>
23-Aug-13	<b>Water fountains</b>	<p>Water fountains</p> <p>If you mean for drinking, I agree....But as a feature I think they attract too many mosquitoes (particularly given the storm water management and natural/swamp area behind)</p> <p>I live in the area and the mosquitoes will love it.</p>
26-Aug-13	<b>Erect a life-sized statue of PM Stephen Harper and the Queen</b>	<p>We should honor the Queen's jubilee by recognizing her and her current advisor, Prime Minister Stephen Harper, in a life-sized statue in the park. The statue duo would be a relic of both her Majesty's reign over Canada and of the Prime Minister who acts as her elected advisor in colonial Canada. The statue can be designed by local artists and it will be a focal point for the park, attracting tourists and residents alike. The statue will be a symbol of our time and will be a memorial throughout</p> <p>I like the idea of some sort of tribute to the queen, particularly given the name of the park. Perhaps a plaque or small feature on a bench would be nice, but I don't know about a statue - sounds costly too (would rather the monies be spent on other aspects of the park that all could enjoy).</p> <p>His statue should be in the Oil Sands, not here!</p> <p>I disagree with this idea. This is a municipal park and should reflect local experiences, not a current PM . Who would travel to visit that statue!</p> <p>I suppose you do have a point, we could still build a momument to the monarchy without an edifice of the Prime Minister. And since this is the "jubilee" park, it is almost imperative that we have a symbol of her majesty in the park, and a life-sized statue of the Queen would be best.</p> <p>This is great. I think the memorial should be a bronze cast statue and the subject matter should be waltzing. I would really love to be able to feel the movement in the artisit's rendition. Waltzing or maybe a Tango. Yeah.</p>

**JUBILEE PARK COMMUNITY ENGAGEMENT**  
**Online Conversation on Mindmixer website - from August 22, 2013 to October 1, 2013**

27-Aug-13	<b>include a public arts space.</b>	<p>This, and many parks in Guelph, should include outdoor or indoor public arts space and small community centres. Sculptures, small galleries, small stages for outdoor performances, etc.</p> <p>Most art and entertainment in Guelph happens downtown, but Guelph should be designed as a city based on neighbourhoods, not cars.</p> <p>I would love to see Guelph as a city with small festivals, neighbourhood parties, and cultural points of interest spread evenly throughout town.</p> <p>This relates to my idea about having a sculpture of the Prime Minister &amp; Queen to represent Jubilee Park. It could be like a giant living chia pet; the sculptures have foliage for hair which can be trimmed by people. It will make the park an eco-friendly, interactive place.</p> <p>I could appreciate this idea if its a living/growing space. ie: a giant chia pet</p> <p>I really like this idea! It would be great to make this park a community living space. Does anyone have suggestions about what an arts space would look like?</p>
03-Sep-13	<b>Let's take awesome features we've seen in other parks!</b>	<p>Is there another park you've been to in the last year, in or out of Guelph, that you liked? What did you like about it? What features would you like to see used for Jubilee Park?</p> <p>I recently visited a new park in Toronto - Lawern Harris Park_Corktown Common. It had an oversized sand pit area with a water pumping station to allow kids to build sand castles! Amazing!</p>
03-Sep-13	<b>sandcastles</b>	<p>I visited a new park in Toronto recently - Lawern Harris Park_Corktown Commons - and in the center of the large sand pit was a water feature that brought a little bit of the beach to what is often a dry, hot place. Children were building sandcastles and mud pies - lots of fun!</p> <p>I like this idea too, but I would worry about the cleanliness of the sand pit (neighbourhood and wild animals).</p> <p>I am glad you put that picture in. The water feature in my imagination was much grander but not nearly as useful or cool. Sand in parks is often useless because it is so dry. I like this.</p>
04-Sep-13	<b>Would love to see tennis courts and biking /walking trails</b>	<p>There are no tennis courts south of Stone Road - sorely lacking public courts in the city</p> <p>I love the idea of tennis and of linking the walking trails in the neighbourhood! Great ideas!</p> <p>the trail link is a fabulous idea</p> <p>Tennis is a great idea for the South End, and if there is an opportunity to create a trail link that connects to the Westminster Woods area to the South and the University to the North, then maybe cyclists can avoid using Victoria Road to get where they need to go!</p> <p>Agreed. Tennis is sorely lacking in the south end. People need a place to stay active.</p> <p>Tennis courts and walking trails are a great idea, thanks for sharing!</p> <p>Trails could link with the larger community - integrate into the plan. Tennis is a must - requested courts at McAlister, but never approved. Let's use the space well for active sports :)</p>

**JUBILEE PARK COMMUNITY ENGAGEMENT**  
**Online Conversation on Mindmixer website - from August 22, 2013 to October 1, 2013**

05-Sep-13	<b>A hybrid Tennis/Basketball court is much needed.</b>	<p>A hybrid Tennis/Basketball court has been used in other parks to great effect. Its cost effective and in dire need in the neighbourhood.</p> <p>I like the tennis courts-not sure about the incorporation I basketball...but I have seen parks where they turn the tennis courts into rinks in the winter...</p> <p>I love ideas that encourage people to get active.</p> <p>Super idea to combine uses</p> <p>Thanks for sharing this great idea!</p>
05-Sep-13	<b>Tennis courts!!!!</b>	<p>Tennis courts with lights would be great!</p> <p>Love it love it love it!!!!!!</p>
10-Sep-13	<b>Soccer fields / kiddie park - summer skating rink - winter</b>	<p>Soccer fields - beneficial for the adjacent students. Kiddie Park for the many young families. Usage of the fire hydrant would allow ideal water access for a winter rink. There may be room for a couple (hockey + recreational) I do-not want urban art (it attracts spray paint vandals). I do-not want a skate board concrete park.</p> <p>I agree, and also there is a soccer pitch down the street at Mcallister park and the school will also likely have a field of some sort to play soccer or football.</p> <p>ABSOLUTELY NO TO SOCCERR FIELDS. As a park you have a responsibility to the neighbourhood and the traffic soccer would bring is so large that the streets would be filled on the weekends and that is not fair to the homes in this area.</p> <p>I agree.</p> <p>Re rinks: There's already 2 winter rinks (hockey &amp; skating) and flooding team with water access for nearby MacAlister Park - may be tricky to get 2 volunteer neighbourhood flooding teams in place for both rinks so close together.</p>
13-Sep-13	<b>Food Producing Gardens to Help Alleviate Local Food Insecurity</b>	<p>I think we should use the land in a socially and environmentally responsible way as symbol of change and innovation in Guelph. I would like to see productive gardens that community members can participate in and grow food, and raising awareness for local charities like the Guelph Food Bank. Situated next to a school this can serve as a socially responsible way of using land allowing students to participate in the garden and learn about food productions and sustainability.</p> <p>this is a nice idea, but not really appropriate for a neighbourhood or community level park - maybe better in a larger scale park where more space could be dedicated to this idea as well as the space for play structures etc.</p> <p>I am as biased as a person can get about this idea. Can I love it twice?</p> <p>I love this idea. Of course I'm biased as we have a vegetable garden nearby and the reduction of weeds will greatly improve not only the park area but my fruit trees love pollinators. Of course committed growers need to be available.....and we need to keep vandals, pickers and rabbits away! There is alot of wildlife around.</p> <p>This is a great idea! A community garden would be an excellent feature as part of this neighbourhood park!</p>
17-Sep-13	<b>Bathrooms!</b>	<p>It is very disappointing to take your children to the park and have to leave because they have to use the bathroom!</p> <p>I think also for a park this size (relatively small) bathrooms are not necessary.</p> <p>There is a reason that all the bathroom in Guelph were closed. One they are rarely kept clean and frankly I would take my child home. Bathroom are a structure for peoplke to place graffiti on (look at the others around Guelph) and they collect a vast amount of interesting "garbage"</p>

**JUBILEE PARK COMMUNITY ENGAGEMENT**  
**Online Conversation on Mindmixer website - from August 22, 2013 to October 1, 2013**

17-Sep-13	<b>Larger and some wild</b>	<p>Could it be expanded beyond McCann road and take up part of that 'future residential' area? Could we have more wild space? A little forest without a curated floor is very rewarding and peaceful. There are fewer and fewer wild green spaces available to people in Guelph.</p> <p>There will be a lot of wild area in and around the park because of the swamp and nature land/protected space surrounding. I think that the park itself should be more landscaped and useable.</p> <p>No; the park cannot be expanded beyond McCann Road where residential area has been proposed within Phase 3 of Kortright East Subdivision. Please see the attached 'Kortright East Trails' map under more info on Jubilee Park Topic. Other than the proposed trails, the map also shows some of the protected provincially significant wetlands located within this community. Existing stormwater management pond has also been proposed to be a naturalized area and will have a trail connection from the park.</p>
17-Sep-13	<b>Fenced off-leash dog area</b>	<p>An off-leash area for dogs would be great considering there are few in that growing area. Would also be great if it were fenced. None of the off-leash areas in the city are really fenced. Would be a good way to make dog lovers and those who don't like off-leash dogs both happy.</p> <p>I also agree. The Hanlon Park area is so biug that it should be enough for this area.</p> <p>While I also have a dog who loves to run and play, I think because the park is not that large, it would be irresponsible to dedicate a portion of the park (that would be sufficient in size for dogs to run and enjoy) to this, since not all residents have dogs, and some of the children in the neighbourhood might be discouraged form using the park if there were many large dogs running around off leash - albeit behind a fence. I think the dog-park structure that is currently in place at McAllister park would suit well here, and perhaps save the off-leash park for a large development park in the city (one designated as a level up from this park).</p> <p>I agree</p> <p>the park is not big enough to have a fenced off area for dogs. responsible dog owners can walk their dogs without wasting and dedicating needed space in the neighbourhood for other structures in the park. Should be used similarly to McAllister park.</p>
17-Sep-13	<b>Trails - paved and gravel</b>	<p>Paved trails for full accessibility and some unpaved for more natural look and feel.</p> <p>I like the idea of some paved trails (for running/walking) and also leaving some more natural with gravel/mulch/dirt.</p>
18-Sep-13	<b>Playscape!</b>	<p>The mercury just featured a school with a playscape rather than a boring old playground. Rocks, stumps, sand, trees, playhouses. We don't need another too hot, boring old metal playground. I'd love to see different terrains, different levels, hills, valleys etc.</p> <p>I worry about the safety of these structures since there are no regulations or standards associated with them.</p> <p>Beautiful!</p>
18-Sep-13	<b>natural playground</b>	<p>logs, tree stumps, large rocks</p> <p>I worry about the safety of these natural playgrounds, and the fact that tree stumps would actually encourage termites, which are already a problem in guelph.</p> <p>sounds safe.</p>
20-Sep-13	<b>A place to sit in the sun, shade, play, throw a ball, or picnic</b>	<p>A park needs to be a place that people get renewed - access is open and free, clear sightlines, nice trees, perhaps playground, level field to kick a ball and some nice seats to sit down on and watch kids play and and the sun go down.</p>



**JUBILEE PARK COMMUNITY ENGAGEMENT**  
**Online Conversation on Mindmixer website - from August 22, 2013 to October 1, 2013**

24-Sep-13	<b>Let's keep this as a "neighborhood" park!</b>	<p>I would like to see this park developed as a "neighborhood" park and not a "community" park. I think the park should primarily cater to young families and elementary school children. Some of the proposed ideas, like having playscapes, are excellent. Also, we live close to this park and we are quite concerned about the amount of traffic that this park can generate if it were to have extensive active sport facilities, such as tennis and basketball courts.</p> <p>I think a park should cater to all its residents as we already have a park in the neighborhood that caters to young families.</p> <p>I think a small splash pad would actually alleviate this concern, since people would be unlikely to drive to a small splash pad when much larger ones are also within easy driving distance, but a small splash pad would be lovely for the neighbourhood children. Trust me, as a nearby resident, I COMPLETELY agree about the parking issue!!!</p> <p>I disagree, I agree that it needs to be a neighbourhood park as I do not want large amounts of traffic coming down my street just to get to the park simply because of what it holds. It is a neighbourhood that should benefit. As such I think membership fees should be added for some of its features such as tennis. People drive all over Guelph to find tennis courts. The traffic in this area is already very high and I would hate to see it increase simply because of what is offered. I highly disagree with a splash pad - specifically for that reason.</p> <p>Tennis and basketball would only generate 2-4 people at a time - not the amount of traffic soccer and baseball would attract. Park should cater to all age groups - we all pay taxes and want to also enjoy the park.</p>
24-Sep-13	<b>pathways that connect A and B</b>	<p>given future residential development and school site - the park should be the shortcut for residents and students to get from A to B. Less people near traffic the better.</p>
24-Sep-13	<b>To have a large childrens' playstructure</b>	<p>North Bay's Waterfront Park Playground would be great.</p> <p>Impressive! I saw a really cool one in tilsonberg that was shaped like a pirates ship!</p>
24-Sep-13	<b>Would love to see some tennis and basketball courts!</b>	<p>There are no tennis or basketball courts in the immediate parks in this neighborhood. This would serve a large age demographic.</p> <p>My point exactly about the tennis courts-such a wonderful idea!!!!</p>
24-Sep-13	<b>Some running/walking trails that connect to other trails</b>	<p>This neighborhood is very cut off of other running/walking trails. it would be nice to see some trails that actually connect to existing trails in the south end.</p>
24-Sep-13	<b>Please give more considerations to the nearby residents!</b>	<p>We live by the park and we have witnessed the increased traffic and noise as a result of the new subdivision. When City designs this park, we suggest more considerations be given to the residents who live by the park. If Macalister Park is a "neighbourhood park", why not is this one? This park is smaller and it has limited connections to the north and south. Nothing to the east of Victoria Road.</p> <p>While you paid premiums...you paid to back onto a public space that is intended to be developed. It is not an extra green space just for those backing onto the park.</p> <p>I assume when you purchased your properties that you were aware that the space was public and would at sometime be developed for the benefit of all the residents of this area, not just those fortunate enough to be adjacent to it.</p> <p>I agree- I think special consideration should be given to comments/ideas of those who face or back on to the park. Many residents paid lot premiums to live there and are directly affected by what goes on in the park ie noise, lights, traffic, parking</p>

**JUBILEE PARK COMMUNITY ENGAGEMENT**  
**Online Conversation on Mindmixer website - from August 22, 2013 to October 1, 2013**

25-Sep-13	<b>Natural playground and nature concepts</b>	<p>At the workshop this morning, we were shown a photo of a natural playground. It wasn't all plastic and bright coloured. It was made out of the landscape and it was FABULOUS! Kids young and old would have a blast on this concept -parents, grandparents....</p> <p>We need a nature area, where we can take our kids, of any age, to learn about the flora &amp; fauna in the habitat down at the drainage pond. Bring that area into the park with gardens, and interactive play areas, the sundial concept we looked at and the labyrinth. Benches, trees, a path system and places where kids can run and play. We don't need tennis courts and soccer fields and splash pads! Residents who have to look at the park don't want bright lights staring in their windows, and unending parking issues.</p> <p>Totally agree with these comments. I too would rather be looking out my window to a landscape that is more natural and free of artificial structures and lights.</p> <p>I also liked how these play structures looked but I was very concerned by the fact that there were no safety regulations associated with such structures....and I actually like the bright coloured play structures....I think they are quite cheerful and encourage kids to play and adults to be happy!</p> <p>I also think that the tennis courts are much needed and would help to address the needs and uses of the park for people of all ages, since tennis is a sport that can be enjoyed by children, adults and seniors alike. I do agree about the soccer fields, we have McAllister park for that and the school will likely have a field of some sort too.</p> <p>absolutely no safety requirements or standards associated with such structures - very very dangerous.</p>
25-Sep-13	<b>Creative + Arts + Sensory</b>	<p>I love the green space becoming art! I think Guelph could use more creative parks that had more of an arts appeal that really captured nature! Interactive play built into the scenery. We have splash ponds and wings and play areas. We need somewhere to be creative, imaginative, tune-into nature, and create a space that encourages a new generation to go and respect and love nature. SENSORY PARKS + ART! :)</p> <p>Further, as an adult, it would be nice to go to a green space that wasn't just dedicated to kids. This park should be adult and kid friendly and beautiful and artistic that is dog-free ( i love my dog, but I have plenty of places to take him) and sports-free (I love my nieces and nephews, but we have loads of those too) and arboretum/education-free (we have the U and tons of nearby areas). Let's BREAK the mould! Change it up! Put Guelph on the map. Let's do something out-of-the-</p>
25-Sep-13	<b>Would love to see tennis courts, splash pad and play structure</b>	<p>The tennis courts could double in the winter as a rink (as in Waterloo and Kitchener)....but the needs of all residents should be considered, and tennis is an inexpensive fitness game that can be played by persons of all ages (children through to seniors).</p> <p>A small splash pad would be lovely for the neighbourhood children and the play structure is much needed. A portion of the back of the park could be natural/art space, and there could even be a toboggan hill built towards the centre of the park from the rear (near the storm water management area). Walking/hiking/running</p>
25-Sep-13	<b>Activities for older children, such as tennis!</b>	<p>There are lots of play structures nearby for younger kids, but not much for older kids. The school is sure to put in structures for young and elementary aged children. Would love to see ideas for older kids/adults. Tennis, ping pong, chess, and I think wifi is an interesting idea.</p> <p>I do like the idea of tennis courts, but I think a play structure is important too-particularly given the proximity of the park to an elementary school...it will inevitably attract families with small children as well.</p> <p>You have to be careful to the neighbours as well. If tennis courts are added great, however they need to be on a membership basis as any resident of Guelph will come and use them. Thereby taking away the benefit and unfortunately respect to the neighbourhood. If entrance was on a fee for membership basis and the courts were kept locked only to those with a membership this ensures only residents of the area can participate, reduces use of the courts to others and can also allow for tennis clubs which expands community through activity and meeting others that live in the area. Which is what community is all about. You may live just down the road from me but I may not know you at all.</p>

**JUBILEE PARK COMMUNITY ENGAGEMENT**  
**Online Conversation on Mindmixer website - from August 22, 2013 to October 1, 2013**

26-Sep-13	<b>I'm fifteen years old and my family and i,agree that in the park</b>	<p>there should be tennis courts, at least 3 of them and proper surface. Also a all year around hockey rink with boards. As well as outdoor ping pong tables. The park should accommodate all ages and all of my ideas for the park will attract people of all ages.</p> <p>I do like the idea of tennis courts, and I have seen parks in Waterloo and Kitchener where the courts are converted to a rink in the winter-but I think given the relatively small size of the park, a year round rink would be a waste of valuable space for other activities.</p> <p>Ping pong tables is hard becasue where are the supplies kept?</p>
26-Sep-13	<b>For Jubilee Park.</b>	<p>Tennis courts. Ping pong tables All season hockey rink with boards. This park should be different from the other parks in the area. That it caters to all ages in the community not just toddlers. Lots and lots of trees, especially given that this area is new and needs maturity.</p> <p>I like the idea of the tennis courts and mature trees. I don't disagree that it should be different from other parks in the area, but I think the tennis courts (particularly if they double as a boarded rink in winter as in other parks in other cities) accomplishes this. I don't think we need to exclude the desires of toddlers and small children to achieve a wonderful and unique vision for jubilee park-it should (as much as possible) be a park for everyone!</p>
26-Sep-13	<b>A neighbourhood park w/ service radius 500m (City Official Plan)</b>	<p>If this park was to be built as a neighbourhood park, all the leisure and sports facilities should be designed under this category, in my opinion, small in size. In addition to the design elements on site, other factors should also be considered (such as noise level, parking on adjacent streets and interaction with the new school). I didn't see discussions on these factors at the presentation.</p> <p>I was at the morning presentation and we were advised to address all of our concerns (including noise and Parking issues) in both the dons we submitted at the meeting and here in the online discussion. We were also advised that one of the options available to the city would be to place no parking signs on the streets adjacent to the park. As for noise, this is why it is important to carefully consider what type of sport "facility" is incorporated into the park (e.g., baseball might be a poor selection due to the evening informal "leagues" it might encourage).</p>
27-Sep-13	<b>Tennis</b>	<p>Hi, I would sugguest mimicking the money raising and membership club similar to the Puslinch Tennis club. You have to pay your \$5 or \$10 fee each season and this way if there are repair requirements for the tennis courts the club can donate the mjoney to wards this. It is a way to alleviate the expense from the city but also to ensure that the courts are available to the residents in the area who pay for their emembership to them. Each memeber gets a key for the locks. Tennis clubs are set up during the season and all can learn. Yo ucan even attempt top get the Ropyal City Tennis club out for lessons like they do in Puslich one night a week for the children. Thie prompts learning and also activity. If you look around the city tennis courts are always being used and as a tennis player I can confirm they are challenging to find vacant ones. If fees are paoid for the courst that random residents will look elsewhere as they are reserved for teh residents in the neighbourhood.</p> <p>I love the idea of tennis courts as well, but I think in a city park it would be difficult to make the sort of arrangement you suggest (particularly given the small size of the park). As taxpayers in guelph, everyone should have the right to use the courts (if they are vacant), and it is from our taxes that repairs etc. can be made. The advantage we have in terms of proximity to the park would be ease in access to the courts when they are vacant, whereas now we have to drive to the south end at Clair road and are therefore more inclined to wait out the use of the court until it is vacant as opposed to being able to simply come back another time when you live within walking distance. I also agree that tennis is a wonderful sport to encourage fitness and sportsmanship and other important developmental skills for all ages (children through adult).</p>
29-Sep-13	<b>I would like tennis courts in jubilee park</b>	<p>It would be nice to have activities for older kids in the neighbourhood</p>

# STAFF REPORT



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TO Community and Social Services Committee

SERVICE AREA Community and Social Services

DATE February 11, 2014

**SUBJECT Outstanding Resolutions of the Community and Social Services Committee**

REPORT NUMBER CSS-ED-1402

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## EXECUTIVE SUMMARY

### PURPOSE OF REPORT

To advise the Community and Social Services Committee of the status of all outstanding Committee resolutions, and to advise the Committee if there are any outstanding resolutions that may no longer be of community and Council interest.

### KEY FINDINGS

Staff are continuing to plan work required to address outstanding resolutions previously passed by the Committee. In some cases, resolutions previously passed may no longer be of community interest or have the same level of priority, based on more recent events or circumstances.

Staff have reviewed all outstanding resolutions and are recommending that one outstanding resolution no longer be given priority for staff/budgetary resources and be eliminated from the outstanding resolutions list. The status of all outstanding resolutions is provided.

### FINANCIAL IMPLICATIONS

N/A

### ACTION REQUIRED

To be advised of the status/timing of all outstanding CSS Committee resolutions and to update the outstanding resolution list by eliminating any resolutions no longer of priority to the Committee.

## RECOMMENDATION

1. That the report, dated February 11, 2014, regarding outstanding resolutions of the Community and Social Services Committee, be received.

# STAFF REPORT

## BACKGROUND

Each service area is required to maintain a record of outstanding resolutions of Committee, and report on its status biannually. The biannual report may include recommendations, where appropriate, to eliminate from the list any outstanding resolutions that may no longer be of priority to the Committee. The current report is the first of two biannual reports from Community and Social Services to Committee in 2014.

## REPORT

The outstanding resolutions list for the Community and Social Services Committee, including the status of the work and the timing, when available, for when the work may be completed is attached as ATT-1.

## CORPORATE STRATEGIC PLAN

Innovation in Local Government

2.3 Ensure accountability, transparency and engagement

## DEPARTMENTAL CONSULTATION

Corporate Services and Human Resources – Clerk’s Department

## COMMUNICATIONS

N/A

## ATTACHMENTS

ATT-1 CSS Outstanding Resolutions List



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### Approved and Recommended By

Derrick Thomson  
Executive Director  
Community and Social Services  
519-822-1260 ext. 2665  
[derrick.thomson@guelph.ca](mailto:derrick.thomson@guelph.ca)

# Community & Social Services

(Council/Committee Outstanding Items)

Date	Resolution	Contact	Status
13-Nov-13	That staff be directed to report back on subsequent implementation plans (Older Adult Strategy First Year Corporate Action Plan)	Barbara Powell	Slated for November CSS
4-Nov-13	<p>That staff be directed to issue a Request for Expressions of Interest for the sale or lease of 80 Simmonds Drive (<b>Wilson Farmhouse</b>) for a period of 120 days for community use or residential use (including its permitted uses under the Zoning By-law)</p> <p>And that staff report back at a future meeting of Council all Expressions of Interest received, for evaluation and further direction</p> <p>And that if no Expressions of Interest are received or deemed appropriate by Council for further consideration, that the farmhouse at 80 Simmonds Drive be demolished and its materials, where possible, be salvaged for reuse or recycling.</p>	Mike Kershaw, Associate Solicitor	Legal to issue the RFEOI
8-Oct-13	That staff be directed to report back in Q4 2015, prior to the biennial report to the Province, specifically on progress, achievements, and compliance to the legislation ( <b>Corporate Accessibility Policy and Multi-Year Accessibility Plan</b> ).	Barbara Powell	Will schedule into 2015 rolling calendar
17-Sept-13	That staff be directed to report back no later than the end of Q2 2014 on the results of the Strategic Review of <b>Tourism Services</b>	Colleen Clack	Operational review began in January 2014. Report scheduled to come to CSS in June 2014.
16-July-13	<p>That Council direct staff to report back in Q3 2014 on the Year One Implementation Plan of the 2013 – 2018 <b>Guelph Youth Strategy</b> specifically reporting on key performance indicators and outcomes, as well as notable progress, achievements and resource requirements</p> <p>And that Council direct staff to present an annual <b>Youth Strategy Implementation Plan</b> in Q3 of each year of the five year plan.</p>	Barbara Powell	Scheduled for November 2014
14-May-13	That staff be directed to report back early in 2014 on the first cycle of awards and key performance indicators ( <b>Community Investment Strategy</b> ).	Barbara Powell	March 2014 report on first cycle of granting
9-Apr-13	That Council direct staff to report back on an annual basis on the implementation of the framework and any recommended revisions ( <b>Community Engagement Framework</b> ).	Barbara Powell	Slated for May 2014
12-Mar-13	That Council approve implementation of 10 infant child	Barbara Powell	Infant spaces were not implemented in 2013 due to the

# Community & Social Services

(Council/Committee Outstanding Items)

Date	Resolution	Contact	Status
	<p>care spaces at <b>Willowdale Child Care and Learning Centre</b> with the following requirements:</p> <ul style="list-style-type: none"> <li>a) Wellington County agrees to notify the City of any financial adjustments which differ from the County's reported financial implications;</li> <li>b) Wellington County enters into a service agreement with the City for the operation of Willowdale Child Care and Learning Centre.</li> </ul>		<p>Willowdale closure. We are in the midst of selling the Willowdale property to the County CSS-CESS-1352.</p>
<p>12-Feb-13</p>	<p>That Council acknowledge and publicize the <b>Child Friendly</b> recognition when it is received</p> <p>And that staff provide regular updates on the work of the Council for Opportunities for Children to Council</p> <p>That Council direct staff to identify ways that children and youth voices can be encouraged in the planning and development of programs, services and policy through the upcoming Community Engagement Framework and the Youth Strategy;</p> <p>That Council approve staff's continued involvement in the Council for Opportunities for Children, the Report Card Coalition and the Children's Planning Council; and</p> <p>That staff consider the importance of access to culture and recreation opportunities and other services offered by the City for children and youth in the development of discount mechanisms of the Community Investment Strategy.</p>	<p>Barbara Powell</p>	<p>Staff continue to work on the Child Friendly recognition and will report back when the recognition is received. Staff continue their involvement in Council for Opportunities for Children, the Report Card Coalition and the Children's Planning Council. Discount mechanisms for children and youth will be considered as part of the 2014 workplan</p>
<p>05-Dec-12</p>	<p>That staff be directed to accelerate the construction of the <b>Eastview Park Change Rooms</b> (PK0014) to 2014 and to identify capital funding sources as part of the 2014 capital budget process;</p> <p>And that staff be directed to work collaboratively to identify \$150,000 to be reallocated within the approved 2013 Capital Budget envelope in order to conduct an engineering study and to ensure the project is shovel ready for 2014.</p>	<p>Murray Cameron</p>	<p>The RFP has been developed; however, there was no source of capital funding to issue the RFP in 2013. Funding within current 2014 Parks Capital accounts has since been identified to have the RFP issued. The work of the RFP will inform the 2015 capital budget request where forecasted funds totaling \$2.5 million were identified in 2014.</p>
<p>27-Sep-11</p>	<p>THAT staff report back on time lines and requirements needed to get the <b>South End Community Centre</b> shovel-ready in order to take advantage of alternative funding sources should they become available.</p>	<p>Murray Cameron</p>	<p>Capital funding of \$500,000 was approved as part of the 2013 budget to issue a Needs Assessment and Feasibility Study for the South End Community Centre. An RFP was awarded in the fall of 2013, and a start-up meeting with Sierra Planning and Management, and both the Staff Steering Committee and Community Working Group has taken place. Further, recreation and programming data has been provided</p>

# Community & Social Services

(Council/Committee Outstanding Items)

Date	Resolution	Contact	Status
			to the consultants for Phase 1 Inventory and Analysis. Community Workshops re: Rec. Supply and Demand for the Phase 2 Needs Assessment are being scheduled for early February 2014.
23-Aug-11	THAT staff be directed to investigate and report back to the committee regarding the feasibility of expanding the <b>off-leash zone</b> of the Hanlon Road corridor including timelines of implementation and resources required.	Murray Cameron	Parks Planning capital projects are already in the due diligence or conceptual design development stage for 2014 capital projects. As such, there is no capacity available to reallocate funds to address in 2014. We can examine our financial capacity for 2015, to undertake a city-wide review of the leash-free program.
19-Jul-10	That the (Sports Field, Ice and Pool) <b>Allocation Policy</b> Principles set out in report CS-IS-1017, be received; And that staff be directed to review the scope of the policy and report back to committee with a more comprehensive framework.	Peter Avgoustis	This item will follow the Community Investment Strategy timeline and be brought to Council in 2015.
22-Feb-10	That Community Services Report CS-AD-1004 'Work Plan- <b>South End Community Centre</b> ' dated Feb 16/10 be received; And that staff proceed with Phase One: Preliminary Partnership Assessment and Development Options for a future South End Community centre utilizing internal staff resources and report back to Council on their progress as outlined in report CS-AD-1004; And that staff report back to Council before the next budget, outlining the funding sources and potential options for this project, including when we started collecting development charges and how much we have collected for the South End Recreation Centre.	Murray Cameron	Capital funding of \$500,000 was approved as part of the 2013 budget to issue a Needs Assessment and Feasibility Study for the South End Community Centre. An RFP was awarded in the fall of 2013, and a start-up meeting with Sierra Planning and Management, and both the Staff Steering Committee and Community Working Group has taken place. Further, recreation and programming data has been provided to the consultants for Phase 1 Inventory and Analysis. Community Workshops re: Rec. Supply and Demand for the Phase 2 Needs Assessment are being scheduled for early February 2014
02-Dec-05	That city staff re-examine the options available to permit the satisfactory co-existence of <b>off-leash dogs</b> and their owners with cyclists and joggers using city trails, without resorting to the drastic measures of requiring that cyclists dismount and joggers stop jogging immediately while in leash-free areas; AND THAT the current code of conduct for bicyclists, joggers and dogs be repealed.	Murray Cameron	This will be addressed as part of a city-wide Dogs Off-leash reviewed tentatively scheduled for 2015---see 23-Aug-11 entry.