



**The Corporation of the City of Guelph
Corporate Services Committee
Thursday March 3, 2016 at 2:00 p.m.**

Attendance

Members: Chair Hofland Councillor Allt
Mayor Guthrie Councillor Billings

Absent: Councillor MacKinnon

Councillors: Councillor Gordon
Councillor Van Hellemond
Councillor Wettstein

Staff: Mr. M. Amorosi, Deputy CAO, Corporate & Human Resources
Mr. D. Godwaldt, General Manager Human Resources
Ms. J. Sheehy, General Manager Finance/City Treasurer
Ms. T. Sprigg, General Manager Corporate Communications & Customer Service
Ms. T. Baker, Deputy Treasurer, Manager Financial Reporting & Accounting
Mr. J. Krauter, Manager Taxation & Revenue
Mr. S. O'Brien, City Clerk
Ms. D. Black, Council Committee Coordinator

Call to Order (2:00 p.m.)

Chair Hofland called the meeting to order.

Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures.

Confirmation of Minutes

1. Moved by Mayor Guthrie
Seconded by Councillor Allt

That the open meeting minutes of the Corporate Services Committee held on February 1, 2016 be confirmed as recorded.

VOTING IN FAVOUR: Mayor Guthrie, Councillors Allt, Billings and Hofland (4)
VOTING AGAINST: (0)

CARRIED

Consent Agenda

The following items were extracted:

- CS-2016.3 2015 Delegation of Authority Report (Legal, Realty and Risk Services)**
CS-2016.5 Outstanding Motions of the Corporate Services Committee
CS-2016.6 Tax Ratios – 2016

Balance of Consent Items

2. Moved by Councillor Allt
 Seconded by Mayor Guthrie

That the balance of the Corporate Services Committee March 3, 2016 Consent Agenda, as identified below, be adopted:

CS-2016.4 2015 Delegation of Authority Report (Corporate Services)

That the report dated March 3, 2016 entitled "2015 Delegation of Authority Report", with respect to delegated authority exercised by Corporate Services staff under the purview of the Corporate Services Committee be received.

VOTING IN FAVOUR: Mayor Guthrie, Councillors Allt, Billings and Hofland (4)

VOTING AGAINST: (0)

CARRIED

Extracted Items

CS-2016.3 2015 Delegation of Authority Report (Legal, Realty & Risk Services)

3. Moved by Mayor Guthrie
 Seconded by Councillor Billings

That report number CAO-LR-1602, dated March 3, 2016 entitled "2015 Delegation of Authority Report", with respect to delegated authority under the purview of the Corporate Services Committee by Legal, Realty and Risk Services Staff be received.

VOTING IN FAVOUR: Mayor Guthrie, Councillors Allt, Billings and Hofland (4)

VOTING AGAINST: (0)

CARRIED

CS-2016.5 Outstanding Motions of the Corporate Services Committee

4. Moved by Mayor Guthrie
 Seconded by Councillor Allt

1. That the report dated March 3, 2016, regarding outstanding motions of the Corporate Services Committee be received.

2. That the items marked completed by removed.

3. That the item:
December 5/13 (Council)
That Finance & Enterprise staff conduct a comprehensive review of the City's strategic real estate needs and report back in Q2 2014 with a policy framework supporting the creation and administration of a Strategic Real Estate Reserve.

be referred to Deputy CAO, Infrastructure, Development & Enterprise Services to report to Infrastructure, Development & Enterprise Committee.

VOTING IN FAVOUR: Mayor Guthrie, Councillors Allt, Billings and Hofland (4)

VOTING AGAINST: (0)

CARRIED

CS-2016.6 Tax Ratios – 2016

Mr. Amorosi, Deputy CAO, Corporate Services provided an introduction to the item.

Mr. Krauter, Manager, Taxation and Revenue explained the timing of the decision and the various options.

6. Moved by Councillor Allt
Seconded by Mayor Guthrie

That the "Tax Ratios – 2016" report be referred to the March 21, 2016 Council meeting for a decision.

VOTING IN FAVOUR: Mayor Guthrie, Councillors Allt, Billings and Hofland (4)

VOTING AGAINST: (0)

CARRIED

Staff Updates and Announcements

The Chair congratulated Ms. Sheehy on her new job as Commissioner, Human Services with the Region of Peel.

The Deputy CAO advised that Tara Baker, Manager, Financial Reporting will be appointed as the Acting Treasurer until the end of May.

Adjournment (2:57 p.m.)

7. Moved by Mayor Guthrie
Seconded by Councillor Billings

That the meeting be adjourned.

CARRIED

Dolores Black
Council Committee Coordinator