

Council Chambers, Guelph City Hall, 1 Carden Street

DATE Wednesday November 27, 2013 – 6:00 p.m.

Please turn off or place on non-audible all cell phones, PDAs, Blackberrys and pagers during the meeting.

Disclosure of Pecuniary Interest and General Nature Thereof

2014 LOCAL BOARDS AND SHARED SERVICE BUDGETS

Presentation:

- Al Horsman, Executive Director Finance & Enterprise/CFO

Local Boards and Shared Services

- County of Wellington
- Wellington-Dufferin-Guelph Public Health
 - Carole Desmeules
- Downtown Board of Management
 - Marty Williams
- Guelph Public Library
 - Jennifer Mackie
 - Kitty Pope
- Guelph Police Services
 - Chief Bryan Larkin
 - Judy Sorbara

Recommendation:

1. That the 2014 Local Boards and Shared Services budgets be received for information.
2. That the 2014 Local Boards and Shared Services Budgets be referred to the December 5, 2013 Council Meeting for final deliberation and approval.

ADJOURNMENT

STAFF REPORT



TO City Council

SERVICE AREA Finance & Enterprise Service

DATE November 27, 2013

SUBJECT 2014 Local Boards & Shared Services Budgets

REPORT NUMBER FIN-13-54

EXECUTIVE SUMMARY

PURPOSE OF REPORT

To present the 2014 Local Boards and Shared Services budgets.

KEY FINDINGS

The local boards and shared services budget represent over one-third of the City's tax supported operating budget net expenditures. There are various legislations governing the amount of control Council has over these budgets.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from this report.

ACTION REQUIRED

Council receive and refer the Local Boards and Shared Services budgets to the December 5, 2013 meeting of Council for approval.

RECOMMENDATION

THAT the 2014 Local Boards and Shared Services budgets be received for information;

AND THAT the 2014 Local Boards and Shared Services Budgets be referred to the December 5, 2013 Council Meeting for final deliberation and approval.

BACKGROUND

As part of the City's budget process, the budgets for the local boards and shared services are presented to Council on a separate night. The budgets for the boards and agencies represent over one-third of the City's expenditures.

REPORT

The budgets for the City's Local Boards and Shared Services include the following agencies, boards and commissions:

- Guelph Public Library Board

STAFF REPORT

- Wellington-Dufferin- Guelph Public Health
- Social Services and Shared Housing
- Downtown Guelph Business Association
- Guelph Police Service Board

With the exception of the Downtown Guelph Business Association, the budgets for the City's share of these services are funded through the tax levy. The Downtown Guelph Business Association is funded from a business improvement area (BIA) levy that members pay along with their property taxes. For the second year, in order to provide further clarity on costs which Council has control over versus those that it does not, these budgets have been separated from the City's traditional tax supported operating budget.

The major factor differentiating these budgets from the budgets proposed by City departments is the additional legislation governing the actions Council can take to reduce or change a board or agency's budget. Some of the key constraints are discussed below:

- Council approves or amends and approves the total budget for a Board, but may not accept or reject specific items within the budget
- Municipalities within a health unit must pay the expenses incurred for the board of health and medical officer. The amount paid is to be sufficient to enable the board of health to provide or ensure the provision of health programs and services in accordance with the Act and regulations. Estimates are to be provided annually by the Board of Health
- The City is obligated to pay the amounts required by the Consolidated Municipal Services Manager (CMSM) on demand. The City may be charged interest and penalties for non-payment.

CORPORATE STRATEGIC PLAN

Organizational Excellence 1.2

Develop collaborative work teams and apply whole systems thinking to deliver creative solutions

Innovation in Local Government 2.3

Ensure accountability, transparency and engagement

City Building 3.2

Be economically viable, resilient, diverse and attractive for business

DEPARTMENTAL CONSULTATION

Budget development was a coordinated effort by City Departments, Boards and Shared Services.

STAFF REPORT



FINANCIAL IMPLICATIONS

As outlined in the presentations and budget binder issued under separate cover.

COMMUNICATIONS

Public meeting notification was placed on the City's web page and will be advertised in the local newspaper during the month of November. Draft copies of the budgets as provided to the City are posted on the City's website.

ATTACHMENTS

PowerPoint presentation for November 27, 2013

"original signed by Al Horsman"

Prepared By:

Sarah Purton
Supervisor, Financial Planning
519-822-1260 ext. 2325
sarah.purton@guelph.ca

Recommended By:

Al Horsman
Executive Director, Finance &
Enterprise/CFO
519-822-1260 ext. 5606
al.horsman@guelph.ca

Guelph's Financial Strategy 2014



Budget	Staff Presentation	Public Delegations	Council Approval
Capital	Complete	Complete	December 5
Non-tax supported - Court Services - Ontario Building Code - Water - Wastewater	Complete	Complete	Complete
Operating - City Services	Continued Tonight	November 28	December 5
Operating - Local Boards - Shared Services	Tonight	November 28	December 5

Recommendation

- 1) THAT the 2014 Local Boards and Shared Services budgets be received for information;
- 2) AND THAT the 2014 Local Boards and Shared Services Budgets be referred to the December 5, 2013 Council Meeting for final deliberation and approval.

Local Boards and Shared Services Strategy

2014 proposed Operating and Capital Budget

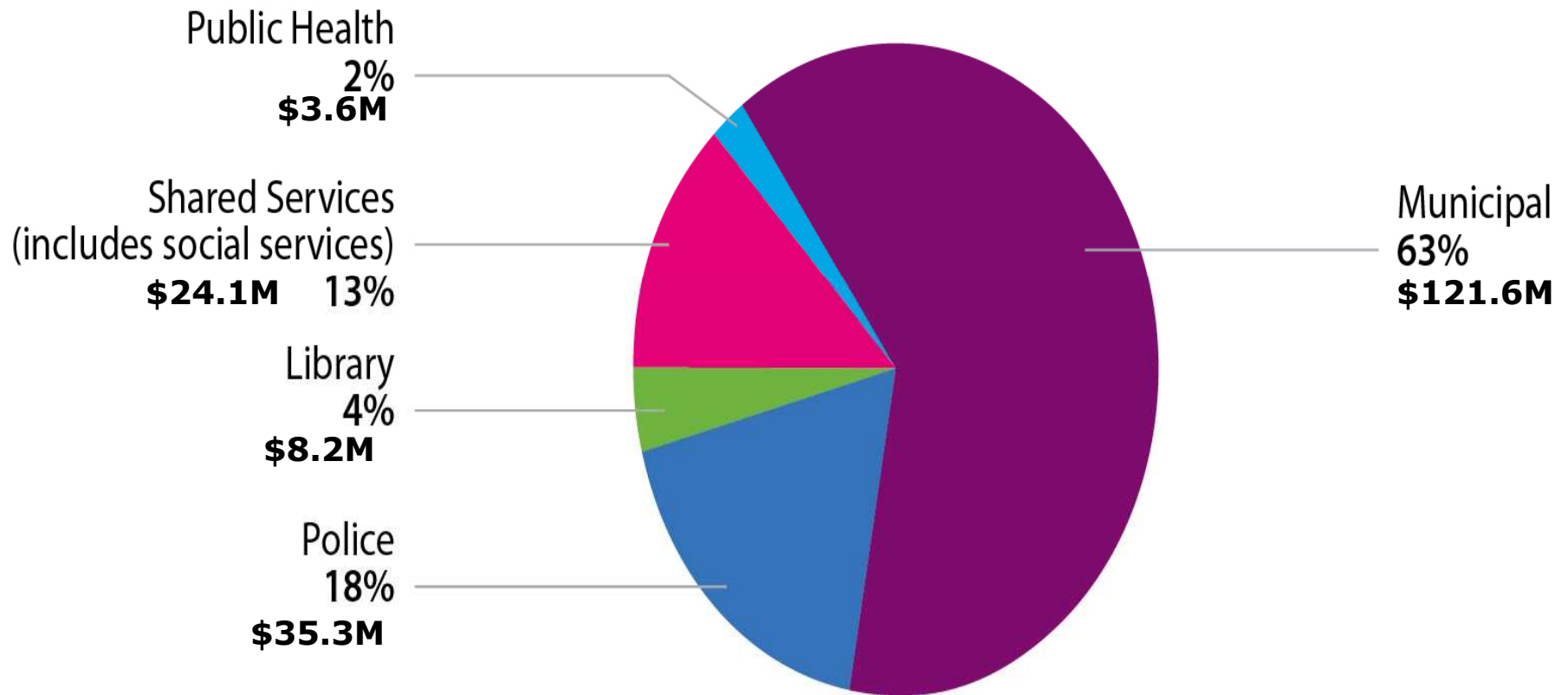
Agenda

1. Introduction
2. Financial Overview
3. Legislation
4. Brief overview of Social Services

Introduction

- Presentation includes budgets for:
 - Social Services and Shared Housing
 - Wellington-Dufferin-Guelph Public Health
 - Downtown Guelph Business Association (DGBA)
 - Guelph Public Library
 - Guelph Police Service Board
- These areas are being presented separately to facilitate greater understanding about which budgets Council has ultimate accountability over versus those which it has more limited control

2014 distribution of municipal tax dollars (\$71.2M)



Legislation

- **Local Boards (Police, Library, DGBA):**
 - Council approves or amends and approves the budget as a whole but may not direct changes to specific items within the budget
- **Shared Services & Social Housing:**
 - The budget is determined by the Consolidated Municipal Services Manager (CMSM) and the City is required to pay the amounts required by the CMSM
- **Public Health:**
 - Obligated municipalities are required to pay the amount required to ensure the provision of health programs and services in accordance with the Health Promotion and Protection Act



Questions



Downtown Guelph Business Association

Budget Presentation to City Council

Marty Williams
Executive Director



Budget Highlights

- Aligning Budget with Priorities
- Small Increase (\$12,000 or 2.75%)
- Market Square Contribution from Operations
- More income from Co-op Ads and Sponsorships of events



TOTAL REVENUE

(2014) 517,000

(2013) 480,000.00



Total Payroll Expenses

(2014) 227,000.00

(2013) 217,000.00



Total Marketing & Promotion Expense

(2014) 93,775.00

(2013) 73,775.00



Total Event Expense

(2014) 70,500.00

(2013) 67,000.00



Total Meetings & Prof Develop Exp

(2014) 12,825.00

(2013) 11,500.00



Total General & Admin Expenses

(2014) 67,900.00

(2013) 67,725.00



Total Other Expenses

(2014) 45,000.00

(2013) 43,000.00



TOTAL EXPENSE

(2014) 517,000.00

(2013) 480,000.00



Questions and Comments